

**CITY OF BERKLEY PUBLIC NOTICE
REGULAR CITY COUNCIL MEETING
Monday, March 4, 2024
7:00 P.M. – City Hall
248-658-3300**

**CALL 40th COUNCIL TO ORDER
APPROVAL OF AGENDA
MAYOR-LED MOMENT OF REFLECTION
PLEDGE OF ALLEGIANCE
PUBLIC COMMENT
ORDER OF BUSINESS**

Consent Agenda

1. **APPROVAL OF THE MINUTES:** Matter of [approving the minutes](#) of the 40th Regular City Council meeting on Monday, February 5, 2024, Special City Council meeting on Monday, February 5, 2024, and Special Work Session on Wednesday, February 7, 2024.
2. **WARRANT:** Matter of [approving Warrant](#) No. 1395.
3. **ORDINANCE NO. O-02-24:** Matter of [considering the Second Reading](#) and Adoption of an ordinance to amend Article XV, Marihuana Businesses, Section 30-806, License application evaluation, and Section 30-807, License limit, in Chapter 30, Businesses, of the City of Berkley Code of Ordinances.

Regular Agenda

1. **RECOGNITIONS/PRESENTATIONS:** Matter of receiving any recognitions or presentations from the Consent Agenda.
2. **RESOLUTION NO. R-02-24:** Matter of [approving a charitable gaming license](#) resolution recognizing the Berkley Football Boosters as a charitable organization.
3. **MOTION NO. M-09-24:** Matter of [approving the purchase of \(1\) 2024 Ford F150 Super Crew 4x4 Police Responder Pickup](#) for \$49,273 for the Department of Public Safety from Lunghamer Ford, 1960 East Main Street, Owosso, MI 48867 from the Vehicles Account 101-345-985-000. This vehicle will replace an existing patrol vehicle that was totaled in a crash and be purchased via the 2024 Vehicle State of Michigan Contract No. 071B7700180 and Macomb County Contract No. 21-18 Bid.
4. **MOTION NO. M-10-24:** Matter of [approving the purchase and installation](#) of a new Four Post Vehicle Lift from Equipment Distributors Inc. for the amount of \$17,781.91. Funds are allocated in the 2023-2024 Fiscal Budget under account number 101-443-982-000 Public Works Garage Equipment.
5. **MOTION NO. M-11-24:** Matter of [approving the agreement](#) with the Michigan State Housing Development Authority (MSHDA) to provide federal funds under the Michigan Homeowner Assistance Fund (MIHAF) to help assist qualifying residents at no cost.
6. **RESOLUTION NO. R-03-24:** Matter of [approving a resolution](#) authorizing the adoption of the Oakland County Multi-jurisdictional Hazard Mitigation Plan.
7. **RESOLUTION NO. R-04-24:** Matter of [considering updates](#) to the Berkley Community Development Department Fee Schedule, effective March 5, 2024.
8. **ORDINANCE NO. O-03-24:** Matter of [considering the First Reading](#) of an ordinance to amend Section 30-107, Inspection of owner-occupied business properties of the City of Berkley Code of Ordinances to update the policies and procedures for inspection of owner-occupied business properties.
9. **MOTION NO. M-12-24:** Matter of [authorizing the City Manager](#) to sign the Application for Additional Service Credit Purchase for Laurie Fielder approving two years of additional service credit. This purchase is allowed

by the City of Berkley MERIT System of Human Resource Management Section 1001.08 and meets all of the requirements of the MERS Plan Document which would allow for this service credit purchase.

10. **MOTION NO. M-13-24:** Matter of [authorizing the City Manager](#) to sign the Application for Additional Service Credit Purchase for Shawn Young approving five months of additional service credit. This purchase is allowed by the City of Berkley MERIT System of Human Resource Management Section 1001.08 and meets all of the requirements of the MERS Plan Document which would allow for this service credit purchase.

COMMUNICATIONS

ADJOURN

Note: The City of Berkley will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Victoria Mitchell, ADA Contact, Berkley City Hall, 3338 Coolidge Highway, Berkley, MI 48072 (1-248-658-3310).

Note: Official minutes of City Council Meetings and supporting documents for Council packets are available for public review in the City Clerk's Office during normal working hours. Anyone wishing to submit correspondence for the meeting may send an email to clerk@berkleymich.net or call 248-658-3310 by 5 p.m. on the day of the meeting.

MOTION NO. M-04-24: Matter of approving the agreement with Allied Building Services for the design-build work consisting of a new clerk's area and other office reconfigurations at City Hall, at a cost not to exceed \$60,590.50. Please also allocate \$12,000 for construction contingencies. Funds for this project will be coming from account 101-265-976-000.

Councilmember Hennen moved to approve Motion No. M-04-24

Seconded by Mayor Pro Tem Gavin

Ayes: Hennen, Patterson, Vilani, Baker, Black, Gavin, and Dean

Nays: None

Motion M-04-24 Approved.

MOTION NO. M-05-24: Matter of authorizing the Mayor to execute a third-party Vehicle Lease Agreement between SMART and the City of Berkley for public transportation services primarily designed for senior citizens and persons with disabilities.

Councilmember Patterson moved to approve Motion No. M-05-24

Seconded by Councilmember Vilani

Ayes: Patterson, Vilani, Baker, Black, Gavin, Hennen, and Dean

Nays: None

Motion No. M-05-24 Approved.

MOTION NO. M-06-24: Matter of approving the Berkley Days event beginning May 9, 2024 and ending on May 12, 2024 located at the Berkley Community Center, 2400 Robina. Approval is conditional upon submitting required items and documents before event dates.

Mayor Pro Tem Gavin moved to approve Motion No. M-06-24

Seconded by Councilmember Baker

Ayes: Vilani, Baker, Black, Gavin, Hennen, Patterson, and Dean

Nays: None

Motion M-06-24 Approved.

MOTION NO. M-07-24: Matter of approving the Interlocal Agreement for participation in and creation of the Oakland County Building Officials Association Damage Assessment Mutual Aid Agreement.

Councilmember Patterson moved to approve Motion No. M-07-24

Seconded by Councilmember Black

Ayes: Baker, Black, Gavin, Hennen, Patterson, Vilani and Dean

Nays: None

Motion M-07-24 Approved.

MOTION NO. M-08-24: Matter of authorizing the amendment of the 2023-24 Budget as presented.

Mayor Pro Tem Gavin moved to approve Motion No. M-08-24

Seconded by Councilmember Baker

Ayes: Black, Gavin, Hennen, Patterson, Vilani, Baker and Dean

Nays: None

Motion M-08-24 Approved.

COMMUNICATIONS

MAYOR PRO TEM GAVIN

- The next meeting of the Parks & Recreation Advisory Board will be on February 8th at 7pm at the Community Center.
- The Library Board will next meet on February 28th at 7pm at the Library.

COUNCILMEMBER VILANI

- The Environmental Advisory Committee will next meet on February 20th at 6:30pm in the second-floor conference room of the Public Safety building.

- The Berkley Area Chamber Chat will be on February 16th at Avenue Real Estate on 12 Mile at 8:30am and on March 15th at the American Legion at 8:30 am.
- The Berkley Area Chamber would like to welcome one of Berkley's newest businesses, Jewels Pet Cuisine on 12 Mile. We are 'pawsitively' excited that they're here!

COUNCILMEMBER PATTERSON

- Planning Commission met on January 23rd, where it approved a façade change for a business going in on 11 Mile. The next meeting will be on Tuesday, February 27th at 7pm in Council chambers.

COUNCILMEMBER BLACK

- The Technology Advisory Committee is continuing to be worked on by Communications Director Caitlin Flora. We are looking forward to the launch.
- Had the opportunity to do a joint Black History Month/Veteran's video with his wife for Oakland County Veteran's Service Organization.

COUNCILMEMBER HENNER

- Tree board met to discuss its plans for this coming year; members have completed a report for Council on their accomplishments last year.
- The next meeting of the Tree Board will be on Monday, February 26th.
- The Zoning Board of Appeals will meet on Monday, February 12th; members are continuing to look at a variance for a gas station on 11 Mile as well as two new cases: a dimensional variance and a parking variance
- The Zoning Ordinance Steering Committee will meet Wednesday, February 7th.
- Talk with Dennis office hours will be from noon – 2pm on Saturday, February 10th at the Library.

COUNCILMEMBER BAKER

- The Historical Committee meets next week on Tuesday, February 13th at 7pm in the second-floor conference room of the Public Safety building. Read about the Committee in the latest issue of the Berkley Buzz – great write up, thanks to the team for their fantastic work. You can also check them out at Berkleyhistory.com.
- The next meeting of the Downtown Development Authority will be on February 14th at 8:15am in the second-floor conference room of the Public Safety building. Visit downtownberkley.com for more information.
- Morgan Freeman once said, "I don't want a Black History Month, black history is American history." This year's Black History Month theme is the arts, the many contributions of black Americans to visual arts, music, cultural movements and more. There are many ways to learn, enjoy and celebrate this month including visiting the Charles Wright Museum in Detroit, which has some tremendous information and displays, watching movies documentaries about African-American history, creating art or volunteering. Please take those into consideration as we embrace this month.
- Stay safe and hug someone you love.

CITY MANAGER MATT BAUMGARTEN

- Attended the Michigan Municipal Executives Winter Institute last week; it's a gathering of city managers from all across the state, about 215 huddled together talking about the triumphs and challenges of the position as well as plans for the future. It is heartening to talk with others going through what you are going through; there are innumerable benefits from attending. He thanked Council for continuing to fund professional development and continuing to believe in the benefits to the City from that knowledge.
- In November, Council adopted a Strategic Plan that will guide us over the next couple of years; it's available on the City's website and a link went out today via social media. It's interesting for the community to see where Council wants to invest our resources and look

at the future. It is different than the Master Plan as it is more tactile, more of how we plan to get there.

- Said 'Happy Birthday' to his boys, Sam and Wes, as well as his wife, Rebecca.

CITY ATTORNEY DAN CHRIST

- Reminded Council that he has an attorney-client privileged communication to share during the scheduled special meeting immediately following this meeting.

MAYOR DEAN

- Had the honor and privilege of attending the State of the State as a guest of Sen. McMorrow. She said just being in the capitol is an incredible experience, the building itself is stunning. She said it's quite historical and awe-inspiring.
- She gave kudos to Ms. Mitchell and the Clerk's Office for all that's been thrown at them and the things they've implemented. There are so many ways to vote now: early voting, absentee voting, as well as coming in and filling in ovals on the day of. She thanked them for their hard work.

ADJOURNMENT:

Councilmember Patterson moved to adjourn the Regular Meeting at 7:53 pm

Seconded by Councilmember Vilani

Ayes: Hennen, Patterson, Vilani, Baker, Black, Gavin and Dean

Nays: None

Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk

THE SPECIAL MEETING OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 8:00 PM ON MONDAY, FEBRUARY 5, 2024 BY MAYOR DEAN

PRESENT: Councilmember Steve Baker
Councilmember Clarence Black
Mayor Pro Tem Ross Gavin
Councilmember Dennis Hennen
Councilmember Gregory Patterson
Councilmember Jessica Vilani
Mayor Bridget Dean

OTHER STAFF PRESENT:

City Manager Matt Baumgarten
City Attorney Dan Christ
City Clerk Victoria Mitchell
Community Development Director Kristen Kapelanski

APPROVAL OF AGENDA

Councilmember Vilani moved to approve the Agenda.
Seconded by Mayor Pro Tem Gavin
Ayes: Black, Gavin, Hennen, Patterson, Vilani, Baker and Dean
Nays: None
Motion Approved.

PUBLIC COMMENT

None

Regular Agenda

CLOSED SESSION: To consider whether to meet in closed session with the City Attorney to discuss confidential attorney/client privileged communication.

Councilmember Patterson moved to meet in closed session.
Seconded by Councilmember Vilani
Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Black, and Dean
Nays: None
Motion to meet in closed session Approved.

THE CLOSED SESSION OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 8:02 PM ON MONDAY, FEBRUARY 5, 2024 BY MAYOR DEAN

PRESENT: Councilmember Steve Baker
Councilmember Clarence Black
Mayor Pro Tem Ross Gavin
Councilmember Dennis Hennen
Councilmember Gregory Patterson
Councilmember Jessica Vilani
Mayor Bridget Dean

OTHER STAFF PRESENT:

City Manager Matt Baumgarten
City Attorney Dan Christ
City Clerk Victoria Mitchell
Community Development Director Kristen Kapelanski

A discussion occurred regarding confidential attorney-client privileged communication.

ADJOURNMENT OF CLOSED SESSION:

Councilmember Black moved to adjourn the Closed Session at 8:57 p.m.
Seconded by Councilmember Vilani
Ayes: Black, Gavin, Hennen, Patterson, Vilani, Baker, and Dean
Nays: None
Motion Approved.

ADJOURNMENT:

Councilmember Vilani moved to adjourn the Special Meeting at 8:58 p.m.
Seconded by Councilmember Baker
Ayes: Hennen, Patterson, Vilani, Baker, Black, Gavin and Dean
Nays: None
Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk

**THE SPECIAL WORK SESSION OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN
WAS CALLED TO ORDER AT 5:05 PM ON WEDNESDAY, FEBRUARY 7, 2024 BY MAYOR DEAN**

PRESENT: Councilmember Steve Baker
Mayor Pro Tem Ross Gavin
Councilmember Dennis Hennen
ABSENT: Councilmember Clarence Black

Councilmember Gregory Patterson
Councilmember Jessica Vilani
Mayor Bridget Dean

OTHER STAFF PRESENT:

City Manager Matt Baumgarten
City Clerk Victoria Mitchell
Community Development Director Kristen Kapelanski
Communications Director Caitlin Flora

APPROVAL OF AGENDA

Councilmember Patterson moved to approve the Agenda
Seconded by Councilmember Baker
Ayes: Gavin, Hennen, Patterson, Vilani, Baker, and Dean
Nays: None
Absent: Black
Motion Approved.

PUBLIC COMMENT

None

Regular Agenda

STRATEGIC PLANNING: Matter of conducting a strategic planning work session with JADE Strategies, Inc.

Joscelyn A. Davis of JADE Strategies facilitated a discussion regarding the Berkley City Council FY2023-2025 Strategic Plan Action Plan.

The discussion focused on the Priority Outcome Statements created as part of the Strategic Framework:

1. Administrative Operations
2. Community Amenities
3. Economic Development
4. Effective Governance
5. Fiscal Responsibility
6. Marketing & Brand Management

The goal of the workshop was to discuss the "Effective Governance" statement:

Effective Governance – As a trusted community steward, Berkley's City Council practices standards of excellence in government leadership and actively engages in strategies that realize priorities and achieve the City's vision.

The objectives of Effective Governance are to implement a strategic performance evaluation process, build public will, mitigate challenges and risks, realize a "Think Regional" strategy, and promote culture of leadership excellence and collaboration.

The facilitated discussion regarding Effective Governance was talked about in detail by city councilmembers with input by City Manager Matt Baumgarten.

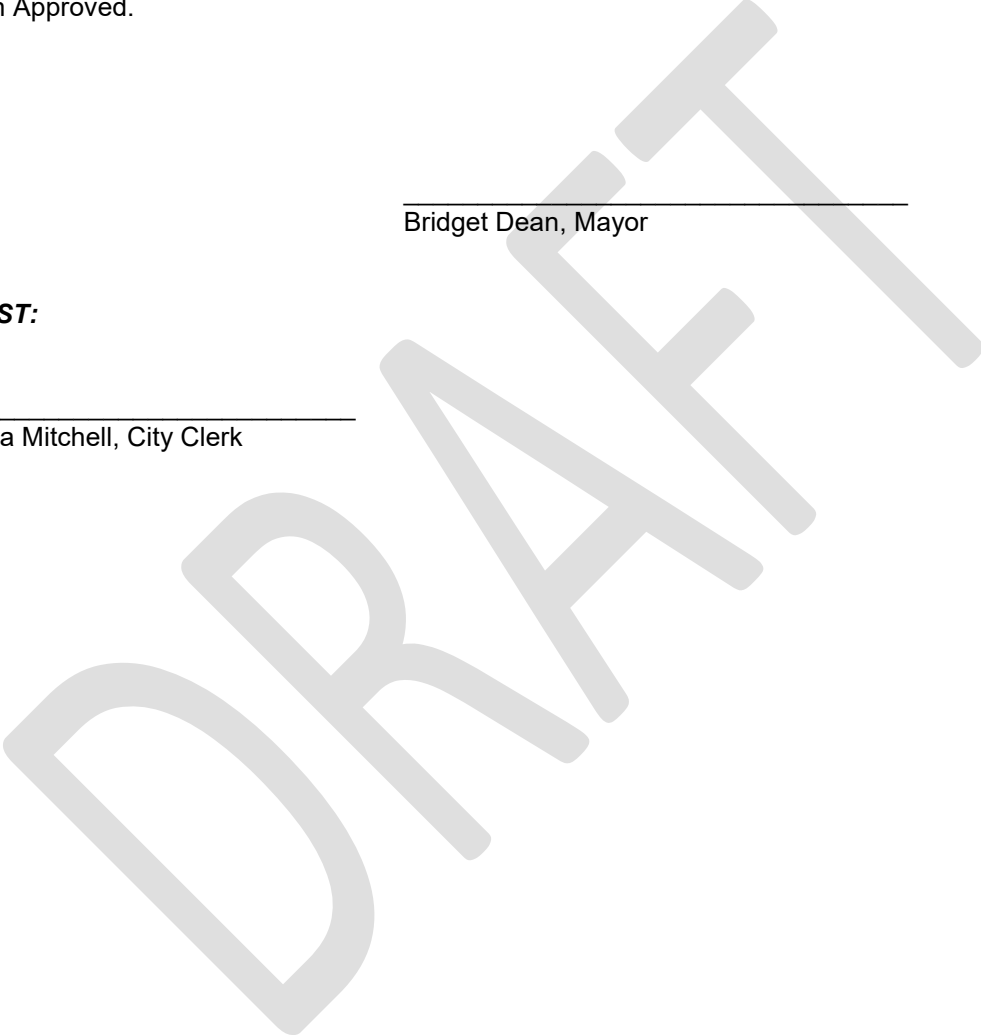
ADJOURNMENT:

Councilmember Vilani moved to adjourn the Special Work Session at 7:55 p.m.
Seconded by Councilmember Patterson
Ayes: Gavin, Hennen, Patterson, Vilani, Baker, and Dean
Nays: None
Absent: Black
Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk





CITY OF BERKLEY
CHECK WARRANT
#1395
JANUARY 2024

Check Date	Check Number	Payee	Description	Amount
01/04/2024	74340	MISDU	PAYROLL DEDUCTIONS	1,240.69
01/04/2024	74341	MISSION SQUARE RETIREMENT-107930	ICMA 457 W/H 401 ICMA DEFERRED	243.64 438.54 <hr/> 682.18
01/04/2024	74342	MISSION SQUARE RETIREMENT-303792	ICMA 457 W/H	3,558.43
01/04/2024	74343	MISSION SQUARE RETIREMENT-706259	ICMA ROTH IRA	110.00
01/04/2024	74344	NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE 457 W/H	7,861.12
01/15/2024	74345	21ST CENTURY MEDIA - MICHIGAN	ADVERTISING	193.23
01/15/2024	74346	ADVANCED BUILDING & DESIGN INC.	BBA23-0032 - PB23-0055	100.00
01/15/2024	74347	ADVANCED MARKETING PARTNERS, INC.	POSTAGE-PRINTING-MAILING	412.00
01/15/2024	74348	AIRGAS USA, LLC	VEHICLE SUPPLIES	44.39
01/15/2024	74349	AMAZON CAPITAL SERVICES	SUPPLIES UNIFORMS-CLEANING & PURCHASES VEHICLE SUPPLIES BUILDING MAINTENANCE OFFICE SUPPLIES	60.02 57.98 36.99 245.94 14.68

VEHICLE SUPPLIES	55.66
OFFICE SUPPLIES	81.07
COMMUNITY EVENTS	27.86
OFFICE SUPPLIES	14.67
	594.87

01/15/2024	74350	AMERICAN MADE CONSTRUCTION & REMODE	BBA23-0096 - PB23-0167	50.00
01/15/2024	74351	ANDREW HADFIELD	REIMBURSABLE PROF DEVELOPMENT	584.00
01/15/2024	74352	APWA, MICHIGAN CHAPTER - MPSI	PROFESSIONAL DEVELOPMENT	1,550.00
01/15/2024	74353	AT&T	CONTRACTUAL SERVICES	164.41
01/15/2024	74354	AXIOM CONSTRUCTION CORP.	BBA22-0202 - PB22-0401	50.00
01/15/2024	74355	BELL EQUIPMENT COMPANY	VEHICLE SUPPLIES	4,536.43
01/15/2024	74356	BERKLEY DAD'S CLUB	ADVERTISING	200.00
01/15/2024	74357	BERKLEY SCHOOL DISTRICT	Water	5,850.33
01/15/2024	74358	BERKLEY STEELERS	ADVERTISING	150.00
01/15/2024	74359	BIG D LOCK CITY	MAINTENANCE SUPPLIES	6.27
01/15/2024	74360	BILLINGS LAWN EQUIPMENT	VEHICLE SUPPLIES	7.61
01/15/2024	74361	BOMBSHELL TREAT BAR	FACADE GRANT INCENTIVE PROGRAM	10,000.00
01/15/2024	74362	BOUNCING ALL AROUND INC.	CONTRACTUAL SERVICES	615.00

01/15/2024	74363	BRENDA CASTANEDA	CONTRACTUAL SERVICES	804.60
01/15/2024	74364	CAMELOT CLEANERS	PRISONER BOARD	81.00
01/15/2024	74365	CARL JOHNSON	CONSULTANT	2,050.00
01/15/2024	74366	CARLISLE / WORTMAN	CONSULTANT	62.50
			CONTRACTUAL SERVICES	9,007.50
				9,070.00
01/15/2024	74367	CAROUSEL ACRES, INC.	CONTRACTUAL SERVICES	950.00
01/15/2024	74368	CENGAGE LEARNING INC. / GALE	BOOKS	52.78
01/15/2024	74369	CHERENE REESE	BOARD OF CANVASSERS	50.00
01/15/2024	74370	CINTAS	MAINTENANCE SUPPLIES	49.02
			MEDICAL SUPPLIES	102.98
				152.00
01/15/2024	74371	CLEAR CUT ICE	CONTRACTUAL SERVICES	1,300.00
01/15/2024	74372	CLEOPHUS BRADLEY	BBA23-0009 - PB23-0015	100.00
01/15/2024	74373	CMNTV	CABLE PRODUCTION	6,825.00
01/15/2024	74374	CONTRACTORS CLOTHING CO.	UNIFORMS	178.18
			UNIFORMS	125.98
			UNIFORMS	52.62
				356.78
01/15/2024	74375	COSIMO DI CESARE	BS22-0022 - PZC22-0153	200.00

01/15/2024	74376	CUMMINS SALES AND SERVICE	VEHICLE SUPPLIES	630.68
01/15/2024	74377	DANIEL JOSEPH LESSARD	BBA23-0119 - PB23-0224	100.00
01/15/2024	74378	DEALER AUTO PARTS SALES	INVENTORY - FUEL & OIL	328.08
			VEHICLE MAINTENANCE - DPW	1,549.85
			VEHICLE SUPPLIES	516.60
				2,394.53
01/15/2024	74379	DETROIT DIAMOND DRILLING, INC.	FUEL & OIL	74.32
01/15/2024	74380	DINVERNO REMODELING & CONSTRUCTION	BBE23-0015 - PB23-0192	800.00
01/15/2024	74381	DRY BASEMENTS PLUS LLC	BBA23-0205 - PB23-0381	100.00
01/15/2024	74382	DURST LUMBER CO	RANGE/TRAINING SUPPLIES	34.32
			MAINTENANCE SUPPLIES	34.14
			PROGRAM SUPPLIES	43.76
			PROGRAM SUPPLIES	18.77
			EQUIPMENT SUPPLIES	65.51
			EQUIPMENT	57.38
				253.88
01/15/2024	74383	EJ USA, INC.	EQUIPMENT	4,338.40
01/15/2024	74384	ELITE TRAUMA CLEAN-UP	BUILDING MAINTENANCE	1,825.75
01/15/2024	74385	EQUIPMENT DISTRIBUTORS	VEHICLE SUPPLIES	1,402.44
01/15/2024	74386	ERC-LED, LLC	LAND IMPROVEMENTS	4,170.00
01/15/2024	74387	ETNA SUPPLY	COMPUTER SOFTWARE	3,000.00
01/15/2024	74388	EVA MITCHELL	PART TIME EMPLOYEES	356.25

01/15/2024	74389	FERGUSON ENTERPRISES LLC #3326	EQUIPMENT	666.03
01/15/2024	74390	FERGUSON WATERWORKS #3386	EQUIPMENT	689.20
01/15/2024	74391	FOUNDATION SOLUTIONS 360	BBB23-0065 - PB23-0301	75.00
01/15/2024	74392	FOUNDATION SYSTEMS OF MICHIGAN	BBA22-0262 - PB22-0512	15.00
01/15/2024	74393	FRANK CHAMPION	SUNDRY REVENUE	150.00
01/15/2024	74394	FRONT LINE SERVICES, INC.	FIRE GEAR	279.90
01/15/2024	74395	GALLAGHER BENEFIT SERVICES, INC.	CONTRACTUAL SERVICES	414.75
01/15/2024	74396	GARRETT DOOR CO.	BUILDING MAINTENANCE	178.50
01/15/2024	74397	GARRISON SIGNS	BSB21-0011 - PS21-0011	50.00
01/15/2024	74398	GORDON FOOD SERVICE INC.	CONTRACTUAL SERVICES	87.71
01/15/2024	74399	GORDY OLIVA REMODELING	BBA23-0164 - PB23-0291	100.00
01/15/2024	74400	GREAT LAKES PEST CONTROL CO	BUILDING MAINTENANCE	60.00
			BUILDING MAINTENANCE	75.00
			PEST CONTROL	40.00
				175.00
01/15/2024	74401	HAFELI, STARAN, & CHRIST, P.C.	CITY ATTORNEY	6,158.75
01/15/2024	74402	HENRY FORD @ WORK	MEDICAL EXPENSES	339.00

01/15/2024	74403	HUNT SIGN CO LTD	MAINTENANCE SUPPLIES	45.00
			VEHICLE SUPPLIES	160.00
			ROAD SUPPLIES	243.60
			ROAD SUPPLIES	104.40
			PROGRAM SUPPLIES	180.00
				<u>733.00</u>
01/15/2024	74404	HYDROCORP	CROSS CONNECTIONS	1,658.00
01/15/2024	74405	IMAGE PRINTING	OFFICE SUPPLIES	85.00
01/15/2024	74406	ITALY AMERICAN CONSTRUCTION	BBA23-0204 - PB23-0379	50.00
01/15/2024	74407	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES	3,977.14
			CONTRACTUAL SERVICES	1,704.49
				<u>5,681.63</u>
01/15/2024	74408	JACK DOHENY COMPANIES, INC.	VEHICLE	557,042.27
01/15/2024	74409	JAY W. WINBORN	BBA23-0080 - PB23-0138	50.00
01/15/2024	74410	JEFF TONG	BOARD OF CANVASSERS	60.00
01/15/2024	74411	KAILA WELCHER	PART TIME EMPLOYEES	135.00
01/15/2024	74412	KANOPY, INC.	DOWNLOADABLE CONTENT	180.20
01/15/2024	74413	KAREN SMITH	BOARD OF CANVASSERS	50.00
01/15/2024	74414	KARYN CARRICO	BOOKS / PERIODICALS	112.00
01/15/2024	74415	KASCO INC.	BBA23-0013 - PB23-0022	100.00

01/15/2024	74416	KEARNS BROS. INC.	BBA23-0087 - PB23-0150	100.00
01/15/2024	74417	KEARNS BROS. INC.	BBB21-0097 - PB21-0344	75.00
01/15/2024	74418	KELRAY CONSTRUCTION INC.	BBA23-0214 - PB23-0401	100.00
01/15/2024	74419	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE EQUIPMENT RENTAL	24.94
			OFFICE EQUIPMENT MAINTENANCE	11.16
			OFFICE EQUIPMENT RENTAL	24.95
				61.05
01/15/2024	74420	KROLL CONSTRUCTION CO.	BBA22-0249 - PB22-0494	100.00
01/15/2024	74421	LAKE ORION ROOFING	BBB23-0084 - PB23-0371	75.00
01/15/2024	74422	LAKE POINTE CONSTRUCTION INC.	BBA23-0224 - PB23-0420	100.00
01/15/2024	74423	LARRY'S WELDING SUPPLY	VEHICLE SUPPLIES	62.65
01/15/2024	74424	LIFESTYLE CUSTOM HOMES LLC	BBA23-0103 - PB23-0185	100.00
01/15/2024	74425	MAIN'S LANDSCAPE SUPPLY	PROGRAM SUPPLIES	261.76
			PROGRAM SUPPLIES	112.14
				373.90
01/15/2024	74426	MAJIC WINDOW COMPANY	BBA23-0121 - PB23-0226	100.00
01/15/2024	74427	MALONEY TRUCKING	DPW CONTRACTUAL	545.00
01/15/2024	74428	METRO DETROIT SIGNS	BSB23-0013 - PS23-0013	50.00
01/15/2024	74429	METRO PUMP SERVICE	FUEL & OIL	435.00

01/15/2024	74430	MI BASEMENTS LLC	BBA23-0206 - PB23-0382	100.00
01/15/2024	74431	MICH MUN.LIABILITY & PROP POOL	LIABILITY INSURANCE	** VOIDED **
01/15/2024	74432	MICHIGAN FIRE INSPECTORS SOCIETY	PUBLIC SAFETY FIRE/MEDICAL TRAINING	1,025.00
01/15/2024	74433	MICHIGAN GRAPHICS & AWARDS	PROGRAM SUPPLIES	75.00
01/15/2024	74434	MICHIGAN MUNICIPAL TREASURERS ASSOC	PROFESSIONAL DEVELOPMENT	599.00
01/15/2024	74435	MICHIGAN PETROLEUM	FUEL & OIL	2,595.07
01/15/2024	74436	MIDWEST TAPE	DOWNLOADABLE CONTENT	461.17
01/15/2024	74437	MTD CONSTRUCTION INC.	EQUIPMENT MAINTENANCE	578.00
01/15/2024	74438	MULLIGAN CONSTRUCTION	BBB22-0145 - PB22-0539	75.00
01/15/2024	74439	NATALIE SMITH	PART TIME EMPLOYEES	138.75
01/15/2024	74440	NATHAN MICHAEL NESTOR	BBA22-0268 - PB22-0526	50.00
01/15/2024	74441	NYE UNIFORM	UNIFORMS-CLEANING & PURCHASES	1,874.95
01/15/2024	74442	O'REILLY AUTOMOTIVE, INC.	VEHICLE MAINTENANCE - DPW	15.61
			VEHICLE SUPPLIES	289.72
			VEHICLE SUPPLIES	17.04
				322.37
01/15/2024	74443	OAK CONSTRUCTION	BBB23-0025 - PB23-0130	75.00

01/15/2024	74444	OAKLAND COMMUNITY COLLEGE/CREST	PROFESSIONAL DEVELOPMENT	450.00
01/15/2024	74445	OAKLAND COUNTY	BULK SEWAGE STORM FLOW	96,015.16 163,485.27 ----- 259,500.43
01/15/2024	74446	OAKLAND COUNTY BUILDING OFFICIALS	PROGRAM SUPPLIES	1,075.00
01/15/2024	74447	OAKLAND COUNTY CLERKS ASSOC	MEMBERSHIPS AND DUES	35.00
01/15/2024	74448	OAKLAND COUNTY CLERKS ASSOC	MEMBERSHIPS AND DUES	35.00
01/15/2024	74449	OAKLAND COUNTY CLERKS ASSOC	MEMBERSHIPS AND DUES	35.00
01/15/2024	74450	OAKLAND COUNTY FRIEND OF THE COURT	POLICE BOND MONEY	730.00
01/15/2024	74451	OAKLAND COUNTY MEDICAL CONTROL AUTH	MEMBERSHIPS	75.00
01/15/2024	74452	OAKLAND COUNTY TREASURER	CONTRACTUAL SERVICES	1,705.99
01/15/2024	74453	OAKLAND COUNTY TREASURER	DATA PROCESSING	1,172.00
01/15/2024	74454	P. A. MORRIS COMPANY	SECRETARIAL SERVICES	150.00
01/15/2024	74455	PITNEY BOWES INC.	OFFICE SUPPLIES OFFICE EQUIPMENT RENTAL POSTAGE-PRINTING-MAILING	132.79 5.00 83.92 ----- 221.71
01/15/2024	74456	PLANTE & MORAN, PLLC	CONTRACTUAL SERVICES - FD	81,412.25
01/15/2024	74457	POMP'S TIRE SERVICE, INC.	VEHICLE SUPPLIES	410.34

01/15/2024	74458	POWER HOME REMODELING GROUP	BBA22-0265 - PB22-0523	100.00
			BBA22-0266 - PB22-0524	100.00
			BBA22-0273 - PB22-0534	100.00
				300.00
01/15/2024	74459	PRINTING SYSTEMS	STATIONARY	1,324.42
01/15/2024	74460	PRINTMASTERS	POSTAGE-PRINTING-MAILING	1,145.00
01/15/2024	74461	PROGRESSIVE PLUMBING SUPPLY CO.	CONTRACTUAL SERVICES	212.70
01/15/2024	74462	RAD HATTER MARKETING	CONTRACTUAL SERVICES	4,200.00
01/15/2024	74463	RENAISSANCE CONTRACTING LLC	BBA22-0201 - PB22-0399	100.00
01/15/2024	74464	RENOVATION BY DESIGN	BBA23-0163 - PB23-0289	100.00
01/15/2024	74465	RKA PETROLEUM COS, INC	INVENTORY - FUEL & OIL	13,652.69
01/15/2024	74466	ROAD COMMISSION OF OAKLAND CO	CONTRACTUAL SERVICES	13,480.27
01/15/2024	74467	ROBERT JOHN PROTHERO	BBD23-0010 - PB23-0213	500.00
01/15/2024	74468	S/E OAK. CTY WATER AUTHORITY	BULK WATER	72,830.24
01/15/2024	74469	SAM W. PURDY	CONTRACTUAL SERVICES	589.00
01/15/2024	74470	SCHENA ROOFING & SHEET METAL	EQUIPMENT MAINTENANCE	950.00
01/15/2024	74471	SHANNON WADE	COMMUNITY CENTER USE	120.00

01/15/2024	74472	SJR PAVEMENT REPAIR	CONTRACTUAL SERVICES	9,963.50
01/15/2024	74473	SMOLYANOV HOME IMPROVEMENT	BBA22-0231 - PB22-0465 BBA23-0221 - PB23-0412	100.00 100.00 200.00
01/15/2024	74474	SOCRRA	CONTRACTUAL SERVICES TRASH DISPOSAL	33,381.88 22,013.12 55,395.00
01/15/2024	74475	SOUTH OAKLAND COUNTY SOCCER	ADVERTISING	200.00
01/15/2024	74476	SOUTHERN MICH DOG OBEDIENCE TRAIN.	CONTRACTUAL SERVICES	1,191.00
01/15/2024	74477	SPECTRUM PRINTERS, INC.	CONTRACTUAL SERVICES	260.11
01/15/2024	74478	SPONSORSHIP SOLUTIONS LLC	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	200.00 400.00 600.00
01/15/2024	74479	STAPLES	OFFICE SUPPLIES OFFICE SUPPLIES MAINTENANCE SUPPLIES	90.64 93.21 44.26 228.11
01/15/2024	74480	STATE CRUSHING, INC.	ROAD SUPPLIES ROAD SUPPLIES	270.56 115.96 386.52
01/15/2024	74481	STREET DUTY	EQUIPMENT	648.00
01/15/2024	74482	SWIFT SERVICES LLC	BBB23-0087 - PB23-0380	75.00
01/15/2024	74483	SYSTEMP CORPORATION	BUILDING MAINTENANCE	750.00

01/15/2024	74484	T-MOBILE	DOWNLOADABLE CONTENT	229.60
01/15/2024	74485	T-MOBILE USA, INC.	DATA PROCESSING	25.00
01/15/2024	74486	T-MOBILE USA, INC.	DATA PROCESSING	25.00
01/15/2024	74487	TARGETSOLUTIONS LEARNING LLC	DATA PROCESSING	5,362.60
01/15/2024	74488	TITTLE BROTHERS CONSTRUCTION LLC	BBA23-0040 - PB23-0072	100.00
01/15/2024	74489	TOM BYARS	BOARD OF CANVASSERS	50.00
01/15/2024	74490	TRANSUNION RISK AND ALTERNATIVE	MEMBERSHIPS	112.00
01/15/2024	74491	TRUCK & TRAILER SPECIALTIES, INC.	VEHICLE SUPPLIES	1,230.04
01/15/2024	74492	TYLER TECHNOLOGIES, INC.	FIRE PLAN REVIEW	2,936.27
01/15/2024	74493	UNIQUE MANAGEMENT SERVICES, INC.	CONTRACTUAL SERVICES	58.25
01/15/2024	74494	UNITED STATES POSTAL SERVICE	POSTAGE-PRINTING-MAILING	1,500.00
			POSTAGE-PRINTING-MAILING	1,500.00
				3,000.00
01/15/2024	74495	UNIVERSAL PLUMBING SUPPLY	EQUIPMENT	29.03
01/15/2024	74496	VERIZON WIRELESS	TELEPHONE	76.02
			TELEPHONE	38.01
			CONTRACTUAL SERVICES	152.04
				266.07

01/15/2024	74497	VICTORIA MITCHELL	PROFESSIONAL DEVELOPMENT	92.96
01/15/2024	74498	WESTLEY IAN MARTIN	BBB22-0142 - PB22-0509	40.00
01/15/2024	74499	WINDSTREAM	TELEPHONE	488.22
			TELEPHONE	69.75
			TELEPHONE	34.87
			TELEPHONE	34.87
			TELEPHONE	69.75
				697.46
01/15/2024	74500	WOLVERINE TRUCK SALES	VEHICLE SUPPLIES	551.34
01/15/2024	74501	WOW! BUSINESS	CONTRACTUAL SERVICES	836.98
01/17/2024	74502	JADE STRATEGIES, INC.	CONSULTANT	2,000.00
01/18/2024	74503	ADN ADMINISTRATORS, INC.	CONSULTANT	1,012.00
01/18/2024	74504	ASHERKELLY	LEGAL SERVICES - GENERAL LIABILITY	378.00
01/18/2024	74505	BASIC	CONSULTANT	58.82
01/18/2024	74506	BLUE CROSS BLUE SHIELD OF MICH	ACCRUED HEALTH CARE	140,783.42
01/18/2024	74507	GABRIEL ROEDER SMITH & COMPANY	CONTRACTUAL SERVICES	9,100.00
01/18/2024	74508	MISDU	PAYROLL DEDUCTIONS	1,240.69
01/18/2024	74509	MISSION SQUARE RETIREMENT-107930	ICMA 457 W/H	243.64
			401 ICMA DEFERRED	438.54
				682.18

01/18/2024	74510	MISSION SQUARE RETIREMENT-303792	ICMA 457 W/H	3,032.01
01/18/2024	74511	MISSION SQUARE RETIREMENT-706259	ICMA ROTH IRA	110.00
01/18/2024	74512	NATIONWIDE RETIREMENT SOLUTIONS	NATIONWIDE 457 W/H	7,791.84
01/25/2024	74513	POSTMASTER	POSTAGE-PRINTING-MAILING	1,589.50
01/25/2024	74514	MICH MUN.LIABILITY & PROP POOL	LIABILITY INSURANCE	41,375.00
			VEHICLE INSURANCE	17,708.00
			LIABILITY INSURANCE	111,374.00
			VEHICLE INSURANCE	14,339.00
			LIABILITY INSURANCE	5,881.00
			LIABILITY INSURANCE-STORAGE TANK	3,923.00
			LIABILITY INSURANCE	10,616.00
			VEHICLE INSURANCE	2,696.00
			LIABILITY INSURANCE	4,224.00
			LIABILITY INSURANCE	649.00
			VEH EQ INSURANCE	675.00
			LIABILITY INSURANCE	700.00
			VEH EQ INSURANCE	3,167.00
			VEHICLE INSURANCE	6,949.00
			LIABILITY INSURANCE	5,774.00
			LIABILITY INSURANCE	19,086.00
				249,136.00
01/31/2024	74515	21ST CENTURY MEDIA - MICHIGAN	ADVERTISING	73.95
01/31/2024	74516	ADAM BOYD	BBD23-0001 - PB23-0013	500.00
01/31/2024	74517	ALL SEASONS ROOF LLC	BBB23-0038 - PB23-0180	75.00
01/31/2024	74518	AMAZON CAPITAL SERVICES	EQUIPMENT SUPPLIES	56.92
			OFFICE SUPPLIES	99.99
			SUPPLIES	30.82
			MEDICAL SUPPLIES	19.99
			VEHICLE SUPPLIES	448.83
			OFFICE SUPPLIES	17.50

			PROGRAM SUPPLIES	8.85
			PROGRAM SUPPLIES	20.62
			EQUIPMENT	148.95
				852.47
01/31/2024	74519	AT&T	TELEPHONE	1,678.02
			TELEPHONE	239.72
			TELEPHONE	119.86
			TELEPHONE	119.85
			TELEPHONE	239.72
				2,397.17
01/31/2024	74520	AT&T	TELEPHONE	374.76
			TELEPHONE	986.22
			TELEPHONE	177.52
			TELEPHONE	177.51
			TELEPHONE	256.42
				1,972.43
01/31/2024	74521	AT-LESS DRAIN CLEANING	BBP23-0055 - PUT23-0159	5,000.00
01/31/2024	74522	BELL EQUIPMENT COMPANY	VEHICLE SUPPLIES	161.39
01/31/2024	74523	BLOOMFIELD CONSTRUCTION	BBA23-0231 - PB23-0430	100.00
01/31/2024	74524	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE-BC/BS RETIREE-MED ADVANTAC	11,090.00
			HEALTH CARE-BC/BS RETIREE-MED ADVANTAC	7,984.80
				19,074.80
01/31/2024	74525	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH CARE-BC/BS RETIREE-MED ADVANTAC	1,036.14
			HEALTH CARE-BC/BS RETIREE-MED ADVANTAC	2,763.04
				3,799.18
01/31/2024	74526	BMS CAT OF MICHIGAN, LLC	BBE22-0034 - PB22-0513	800.00
01/31/2024	74527	BRENDA CASTANEDA	CONTRACTUAL SERVICES	226.80

01/31/2024	74528	CARL JOHNSON	CONSULTANT	1,300.00
01/31/2024	74529	CASE CONSTRUCTION COMPANY	BBD23-0013 - PB23-0305	500.00
01/31/2024	74530	CDW GOVERNMENT, INC.	SOFTWARE MAINT AND SUBSCRIPTIONS	439.69
			OFFICE EQUIPMENT	550.05
			SUPPLIES	269.98
			OFFICE EQUIPMENT MAINTENANCE	350.55
				1,610.27
01/31/2024	74531	CHRISTOPHER TEMPLE	BBB23-0033 - PB23-0168	75.00
01/31/2024	74532	CINTAS	MAINTENANCE SUPPLIES	133.01
			BUILDING MAINTENANCE	313.47
			CUSTODIAL SERVICES	148.45
			CUSTODIAL	148.45
				743.38
01/31/2024	74533	CINTAS	CONTRACTUAL SERVICES	157.84
01/31/2024	74534	CLEMENT CONSTRUCTION CO LLC	BD20-0001 - PB20-0002	1,000.00
01/31/2024	74535	COMFORT INN & SUITES AND CONF. CTR.	PROFESSIONAL DEVELOPMENT	504.00
01/31/2024	74536	D G INSTALLATION	BBA23-0054 - PB23-0095	15.00
01/31/2024	74537	DEALER AUTO PARTS SALES	VEHICLE MAINTENANCE - DPW	2,036.99
			FUEL & OIL	328.08
			VEHICLE SUPPLIES	62.16
				2,427.23
01/31/2024	74538	DETROIT SALT COMPANY	PROGRAM SUPPLIES	8,594.67
			PROGRAM SUPPLIES	3,683.47
				12,278.14

01/31/2024	74539	DURST LUMBER CO	MAINTENANCE SUPPLIES	7.98
			VEHICLE SUPPLIES	45.83
			EQUIPMENT SUPPLIES	12.99
			EQUIPMENT	48.61
				115.41
01/31/2024	74540	EARLE CONSTRUCTION LLC	BD23-0018 - PB23-0338	1,000.00
01/31/2024	74541	ELECTIONSOURCE	STATIONARY	2,225.48
01/31/2024	74542	ERC-LED, LLC	LAND IMPROVEMENTS	4,170.00
01/31/2024	74543	ERIC K. REICHELT	PROFESSIONAL DEVELOPMENT	30.62
01/31/2024	74544	EVA MITCHELL	PART TIME EMPLOYEES	240.00
01/31/2024	74545	FALCON ASPHALT REPAIR EQUIPMENT	VEHICLE SUPPLIES	878.43
01/31/2024	74546	FERGUSON WATERWORKS #3386	EQUIPMENT	3,332.99
01/31/2024	74547	FIRE DEFENSE EQUIPMENT COMPANY	VEHICLE SUPPLIES	43.96
01/31/2024	74548	FIRST ADVANTAGE OCCUPATIONAL HEALTH	MEDICAL EXPENSES	230.00
01/31/2024	74549	FOUNDATION SYSTEMS OF MICHIGAN	BBB23-0044 - PB23-0200	75.00
01/31/2024	74550	GARRETT H. VONK	BBA23-0180 - PB23-0321	100.00
01/31/2024	74551	GORDY OLIVA REMODELING	BBA23-0164 - PB23-0291	100.00
01/31/2024	74552	GREAT LAKES PEST CONTROL CO	BUILDING MAINTENANCE	75.00

01/31/2024	74553	GREAT LAKES WATER AUTHORITY	NONRESIDENTIAL SURCHARGE	3,235.96
01/31/2024	74554	H2O PLUMBING	BSW23-0042 - PUT23-0149	500.00
01/31/2024	74555	HELEN SMITH	REIMBURSEMENT FOR LOST/DAMAGED BOOK	13.98
01/31/2024	74556	HOME DEPOT CREDIT SERVICES	BUILDING MAINTENANCE	549.00
01/31/2024	74557	HOOVER ELECTRIC INC.	BSW24-0003 - PUT24-0003 PLUMBING PERMITS	500.00 25.00 525.00
01/31/2024	74558	HUBBELL, ROTH & CLARK	EATON/OXFORD PARKING LOT BUTTER PROVISIONING CENTER MOSES ROSES - 3120 11 MILE SEVEN POINTS-28557 WOODWARD AVE PROJECT ESCROW ENG-3462/3478 GREENFIEL BUILDING ESCROW-ENGINEERING REVIEW ENGINEERING ENGINEERING ENGINEER - ROAD PROJECT CONTRACTUAL SERVICES ENGINEER ENGINEER	798.14 608.62 1,317.60 4,678.74 129.62 1,300.00 56,031.81 621.18 41,630.04 1,210.02 9,115.42 4,097.36 121,538.55
01/31/2024	74559	VOID	** VOIDED **	** VOIDED **
01/31/2024	74560	HUNT SIGN CO LTD	BSB23-0033 - PS23-0033 HISTORIC COMMITTEE	50.00 75.00 125.00
01/31/2024	74561	IAN KINDER LLC	CONTRACTUAL SERVICES	52.50
01/31/2024	74562	INLINER SOLUTIONS, LLC	IMPROVEMENTS-SEWER	83,284.50

01/31/2024	74563	INTEGRATED SUPPLY NETWORK	VEHICLE SUPPLIES TOOLS	281.59 816.62 <hr/> 1,098.21
01/31/2024	74564	INTERSTATE BILLING SERVICE	VEHICLE SUPPLIES	2,083.75
01/31/2024	74565	J.H. HART URBAN FORESTRY	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	2,327.67 997.58 <hr/> 3,325.25
01/31/2024	74566	JAMES CONCEPTS DBA SUPERLAP	BBA23-0153 - PB23-0276	100.00
01/31/2024	74567	JEFF TONG	HISTORIC COMMITTEE	47.34
01/31/2024	74568	JIMMY VALASQUEZ	BBA23-0198 - PB23-0362	30.00
01/31/2024	74569	JUMP-A-RAMA, INC.	CONTRACTUAL SERVICES	2,082.50
01/31/2024	74570	KAILA WELCHER	PART TIME EMPLOYEES	240.00
01/31/2024	74571	KBJ GROUP LLC	BBE22-0004 - PB22-0027 BE21-0010 - PR21-0012	765.00 850.00 <hr/> 1,615.00
01/31/2024	74572	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE EQUIPMENT RENTAL OFFICE EQUIPMENT RENTAL	517.79 189.70 <hr/> 707.49
01/31/2024	74573	LGC GLOBAL ENERGY FM, LLC	CUSTODIAL SERVICES CUSTODIAL CUSTODIAL SERVICES CUSTODIAL SERVICES CUSTODIAL SERVICES CUSTODIAL	1,838.80 3,423.42 282.82 3,768.85 2,772.98 282.80 <hr/> 12,369.67

01/31/2024	74574	LUXURY LAWN AND SNOW LLC	CDBG EXPENSES-PROGRAM YEAR 2023-2024	1,360.00
01/31/2024	74575	MAJIK GRAPHICS, INC.	VEHICLE MAINTENANCE	60.00
			VEHICLE SUPPLIES	525.40
				585.40
01/31/2024	74576	MALONEY TRUCKING	DPW CONTRACTUAL	545.00
01/31/2024	74577	MCGRATH ELECTRIC, LLC	CONTRACTUAL SERVICES	1,550.00
01/31/2024	74578	MICH MUN. WORKERS COMP FUND	WORKERS COMPENSATION	0.63
			WORKERS COMPENSATION	21.42
			WORKERS COMPENSATION	34.57
			WORKERS COMPENSATION	21.42
			WORKERS COMPENSATION	8.00
			WORKERS COMPENSATION	8.00
			WORKERS COMPENSATION	13.43
			WORKERS COMPENSATION	133.09
			WORKERS COMPENSATION	373.37
			WORKERS COMPENSATION	2,113.30
			WORKERS COMPENSATION	21.42
			WORKERS COMPENSATION	426.51
			WORKERS COMPENSATION	79.99
			WORKERS COMPENSATION	10.57
			WORKERS COMPENSATION	13.11
			WORKERS COMPENSATION	37.11
			WORKERS COMPENSATION	186.55
			WORKERS COMPENSATION	186.55
			WORKERS COMPENSATION	172.37
			WORKERS COMPENSATION	79.99
			WORKERS COMP	1,068.65
			WORKERS COMP	319.95
				5,330.00
01/31/2024	74579	MICHIGAN DOWNTOWN ASSOCIATION	PROFESSIONAL DEVELOPMENT	575.00
01/31/2024	74580	MICHIGAN LIBRARY ASSOC.	PROFESSIONAL DEVELOPMENT	270.00

01/31/2024	74581	MICHIGAN PETROLEUM	FUEL & OIL	2,403.15
01/31/2024	74582	MICHIGAN RURAL WATER ASSOCIATION	PROFESSIONAL DEVELOPMENT	370.00
01/31/2024	74583	MICHIGAN WATER ENVIRONMENT ASSO.	PROFESSIONAL DEVELOPMENT	175.00
01/31/2024	74584	MODERN XTERIOR IMPROVEMENT	BBA23-0229 - PB23-0428	50.00
01/31/2024	74585	NEW GENERATION SIGN, LLC	BSB23-0012 - PS23-0012	50.00
01/31/2024	74586	NYE UNIFORM	UNIFORMS	97.00
			UNIFORMS-CLEANING & PURCHASES	844.50
				941.50
01/31/2024	74587	OAKLAND COUNTY REGISTER OF DEEDS	CONTRACTUAL SERVICES	30.00
01/31/2024	74588	OAKLAND COUNTY REGISTER OF DEEDS	CONTRACTUAL SERVICES	30.00
01/31/2024	74589	OAKLAND COUNTY REGISTER OF DEEDS	EATON/OXFORD PARKING LOT	30.00
01/31/2024	74590	OAKLAND COUNTY TREASURER	DATA PROCESSING	7,349.75
01/31/2024	74591	OAKLAND COUNTY TREASURER	CONTRACTUAL SERVICES	1,410.18
01/31/2024	74592	OLSON ROOFING AND SIDING INC.	BBA23-0042 - PB23-0080	50.00
01/31/2024	74593	OUR LADY OF LASALETTE	BT23-0015 - PTU23-0018	100.00
01/31/2024	74594	PET SUPPLIES "PLUS" #5	PROGRAM SUPPLIES	23.61
01/31/2024	74595	PHILLIP NATHAN BEN-EZRA	BBA23-0140 - PB23-0257	55.00

01/31/2024	74596	PITNEY BOWES GLOBAL FINANCIAL SERV.	OFFICE EQUIPMENT RENTAL	799.14
01/31/2024	74597	PLUMBERZ NORTH AMERICA LLC	BSW23-0031 - PUT23-0125	500.00
01/31/2024	74598	PRESIDIO NETWORKED SOLUTIONS GROUP	CONTRACTUAL SERVICES	510.00
			OFFICE EQUIPMENT	541.36
				1,051.36
01/31/2024	74599	PRINTING SYSTEMS	STATIONARY	1,314.57
01/31/2024	74600	PROFESSIONAL CONTRACTING & CONSULT	BBA23-0184 - PB23-0342	100.00
01/31/2024	74601	PROGRESSIVE PLUMBING SUPPLY CO.	EQUIPMENT SUPPLIES	120.00
01/31/2024	74602	PROVANTAGE LLC	EQUIPMENT SUPPLIES	323.00
01/31/2024	74603	QUANTUM SERVICES GROUP, LLC	CONTRACTUAL SERVICES	412.50
01/31/2024	74604	RAPID SHRED, LLC	CONSULTANT	25.00
01/31/2024	74605	REBECCA RIGGS	REIMBURSEMENT FOR LOST/DAMAGED BOOK	18.99
01/31/2024	74606	REBECCA STOUT	PROGRAM SUPPLIES	22.04
01/31/2024	74607	RENU POWER TOOL & SUPPLY	VEHICLE SUPPLIES	238.18
01/31/2024	74608	RKA PETROLEUM COS, INC	INVENTORY - FUEL & OIL	3,736.49
01/31/2024	74609	ROAD COMMISSION OF OAKLAND CO	PROGRAM SUPPLIES	546.00
			PROGRAM SUPPLIES	234.00
				780.00

01/31/2024	74610	ROMA CEMENT CO.	BBA23-0100 - PB23-0179	50.00
01/31/2024	74611	SAS SERVICES	BBA22-0236 - PB22-0472	100.00
01/31/2024	74612	SEHI COMPUTER PRODUCTS	OFFICE SUPPLIES	1,264.52
01/31/2024	74613	SESAC	CONTRACTUAL SERVICES	581.00
01/31/2024	74614	SHAWN YOUNG	MEMBERSHIPS AND DUES	96.92
01/31/2024	74615	SMOLYANOV HOME IMPROVEMENT	BBA23-0230 - PB23-0429	100.00
01/31/2024	74616	SOCRRA	RUBBISH COLLECTION	33,381.88
			TRASH DISPOSAL	15,709.12
				49,091.00
01/31/2024	74617	SPIRIT BUILDERS LLC	BBP23-0025 - PUT23-0096	5,000.00
01/31/2024	74618	SPRINGLINE EXCAVATING, LLC	CONSTRUCTION - MAJOR STREETS	73,451.50
			CONSTRUCTION - ROAD PROJECT	73,451.50
				146,903.00
01/31/2024	74619	STA MANAGEMENT	BBA23-0088 - PB23-0151	100.00
01/31/2024	74620	STAPLES	FURNITURE	149.99
			SUPPLIES	140.95
			PROGRAM SUPPLIES	30.78
			OFFICE SUPPLIES	137.86
			STATIONARY	2,495.40
				2,954.98
01/31/2024	74621	STRICKLAND HOMES INC	BBA23-0111 - PB23-0204	100.00

01/31/2024	74622	SUNGLO RESTORATION SERVICES INC.	BBE22-0002 - PB22-0009	800.00
01/31/2024	74623	SUPERIOR SERVICES RSH INC	BBA23-0203 - PB23-0377	100.00
01/31/2024	74624	T-MOBILE USA, INC.	DATA PROCESSING	25.00
01/31/2024	74625	THE LIBRARY NETWORK	LIBRARY COOP	2,290.56
			BOOKS	2,034.68
			RENTED MATERIALS	800.00
			BOOKS FROM DONATIONS	400.00
				5,525.24
01/31/2024	74626	THE WATSON COMPANY INC.	BBA23-0021 - PB23-0035	100.00
01/31/2024	74627	TRANSPORTATION IMPROVEMENT ASSOC.	MEMBERSHIPS	3,019.00
			MEMBERSHIPS	3,019.00
				6,038.00
01/31/2024	74628	TRESNAK CONSTRUCTION	BBA23-0086 - PB23-0148	100.00
			BBB23-0035 - PB23-0173	75.00
				175.00
01/31/2024	74629	TRUE NORTH ASPHALT	BBP20-0010 - PZC20-0066	3,000.00
01/31/2024	74630	UNITED FACILITY SUPPLIES	MAINTENANCE SUPPLIES	434.34
			BUILDING MAINTENANCE	413.24
			VEHICLE SUPPLIES	408.00
			MAINTENANCE SUPPLIES	212.18
				1,467.76
01/31/2024	74631	VERIZON WIRELESS	TELEPHONE	131.38
			TELEPHONE	45.46
			TELEPHONE	80.92
			SOFTWARE MAINT AND SUBSCRIPTIONS	123.75
			TELEPHONE	130.93
			TELEPHONE	80.92

TELEPHONE	308.57
CAR COMPUTERS	53.49
TELEPHONE	40.46
TELEPHONE	90.92
TELEPHONE	45.46
TELEPHONE	45.46
CONTRACTUAL SERVICES	45.53
TELEPHONE	264.59
CONTRACTUAL SERVICES	184.28
TELEPHONE	41.07
TELEPHONE	40.46
TELEPHONE	262.21
	<u>2,015.86</u>

TOTAL - ALL FUNDS

TOTAL OF 292 CHECKS (2 voided)

2,184,626.3

CITY OF BERKLEY
ACH TRANSACTIONS

DATE	VENDOR	AMOUNT
1/3/2024	INTERNAL REVENUE SERVICE	15,736.12
1/3/2024	CONSUMERS ENERGY	6,406.30
1/4/2024	UNION DUES	400.00
1/4/2024	UNION DUES	300.00
1/4/2024	UNION DUES	720.00
1/4/2024	UNION DUES	270.00
1/4/2024	THE HARTFORD	4,870.59
1/4/2024	THE HARTFORD	365.70
1/4/2024	DTE ENERGY	7,447.20
1/8/2024	INTERNAL REVENUE SERVICE	48,648.78
1/8/2024	ALERUS RETIREMENT	9,282.67
1/9/2024	CARDMEMBER SERVICE- CREDIT CARD STMT	20,008.93
1/10/2024	ALERUS RETIREMENT	6,118.63
1/10/2024	MERS	98,708.82
1/11/2024	DTE ENERGY	19,256.34
1/12/2024	A D N -DENTAL REIMBURSEMENT	25,000.00
1/17/2024	DTE ENERGY	840.16
1/18/2024	UNION DUES	720.00
1/18/2021	UNION DUES	400.00
1/19/2024	STATE OF MICH-PAYROLL TAX	18,775.78
1/19/2024	STATE OF MICH-RETIREE STATE TAX	4,046.45
1/22/2024	INTERNAL REVENUE SERVICE	50,422.45
1/22/2024	PITNEY BOWES - POSTAGE	4,000.00

1/23/2024 ALERUS RETIREMENT

9,084.94

351,829.86

We hereby certify that the foregoing is a true and correct list of bills and that they have been approved by the City Council and this is the authority to issue checks in the amounts stated and charge them in the various accounts.

Bridget Dean, Mayor

Victoria Mitchell, City Clerk

AN ORDINANCE
of the City Council of the City of Berkley, Michigan to Amend Article XV, Marihuana
Businesses, Section 30-806, License application evaluation, and Section 30-807, License
limit, in Chapter 30, Businesses, of the City of Berkley Code of Ordinances.

THE CITY OF BERKLEY ORDAINS:

SECTION 1: Sections 30.806 and 30-807 of Chapter 30 of the Berkley City Code is amended, as follows:

Sec. 30-806. License application evaluation.

- (a) The city will accept applications for a license(s) for a marihuana business over a 14 day period, as established by the city manager after the effective date of this article. At the end of the 14 day period, all properly submitted and complete applications shall be subject to examination and review by the city. The city may, in its discretion, elect to issue or not issue licenses for any of the marihuana business types or issue licenses in any combination thereof, but in no instance shall issue more licenses than are permitted pursuant to the terms of this article and state law.
- (b) The city shall review all submitted applications for completeness. If an application is found to be incomplete, it will not be further considered until made complete. The community development department shall send a letter to the applicant explaining the omitted information or defect in the application. The applicant shall have two weeks from the date of the letter to correct the defect or provide the required information to the city. If the correction or additional information is not provided within two weeks of the letter, the application will be deemed abandoned and will no longer be considered.
- (c) To evaluate applications, the city shall use a point-based system which shall be approved, and may be modified from time-to-time, by city council resolution, and shall take into account the following application evaluation criteria:
 - (1) The content and sufficiency of the information contained in the application.
 - (2) Whether the proposed plan has received approval from the public safety department, community development department, and all other appropriate departments.
 - (3) Whether the proposed facility will revitalize or redevelop property that has been vacant or unused for an extended period of time.
 - (4) Planned outreach on behalf of the proposed business, and whether the applicant or its stakeholders have made, or plan to make, significant physical improvements to the building housing the marihuana business, including plans to control traffic, noise, and odor effects on the surrounding area.
 - (5) Whether the applicant or any of its stakeholders have a record of acts detrimental to the public health, security, safety, morals, good order, or general welfare prior to the date

of the application; and whether the applicant or any of its stakeholders have ever been convicted of operating an illegal business enterprise of any kind.

- (6) Whether the applicant has reasonably and tangibly demonstrated it possesses adequate resources and experience to implement the submitted business plan.
 - (7) Whether the proposed location in the city in relation to its proximity to other locations for marihuana businesses represents a reasonable and harmonious dispersion of marihuana businesses.
 - (8) The proximity of the business to a school.
 - (9) Whether adequate off street parking is provided or available.
 - (10) Whether the size and nature of the use in relationship to previously approved and issued marihuana business licenses is reasonable.
 - (11) Whether the applicant has business experience previously in the city and demonstrates that the applicant has sufficient business experience to operate the proposed marihuana business.
 - (12) Whether the proposed plan incorporates sustainable infrastructure and energy efficient elements and fixtures.
 - (13) Whether the proposed plan incorporates infrastructure that adequately addresses stormwater drainage.
 - (14) Whether the proposed plan incorporates odor control systems to prevent odor dispersion to neighboring properties.
 - (15) Whether an applicant has applied for a co-location of equivalent licenses at one location.
 - (16) Other criteria as indicated important for consideration by any appropriate department of the city administration.
- (d) The city may engage professional expert consultant assistance in performing any of the duties and responsibilities under this article.
 - (e) The point-based merit system, shall incorporate the evaluation criteria outlined within this article, and may include additional criteria intended to select licensees that provide the best outcome for the community as determined by the city.
 - (1) In the event of a tie among applicants through the merit system which would result in more approvals than available licenses, the tie will be resolved through a blind lottery drawing to determine which applicant will receive recommendation for approval.

- (2) Any application receiving less than 70 percent of possible points outlined within the point-based merit system shall be automatically denied license approval.
- (3) Applications and evaluation points yielded from a point-based merit system shall be considered for up to 180 days following the publication of merit point system scores. The effective applications and points shall be used to recommend license approval should prior recommendations be declined or fail to receive license. Applications within the process may receive a one time extension not to exceed three months, approved by the city manager with proper display of good cause shown.
- (f) Within 90 days of receiving the last completed application, the city manager shall recommend applications for site plan approval to the planning commission. The city manager may only recommend a number of applications for consideration equal to or less than the number of remaining licenses available for issuance. All other applicants shall be sent a written notice of rejection setting forth specific reasons why the city manager did not recommend their application for city council approval.
- (g) Upon receiving site plan approval from the planning commission, applicants shall move forward for final license approval from the city council as recommended by the city manager.
- (h) Upon submittal of the city manager's recommended applications to the city council, the city shall publish and provide public notice of the city council meeting when the city council will consider the license applications. Notice shall be given not less than 14 days prior to the city council meeting. All written feedback shall be presented to the city council.
- (i) The public notice shall be published in a newspaper of general circulation and posted at City Hall. The notice shall be sent by mail or personal delivery to the owners and occupants of property within 300 feet of the proposed marihuana business site. The public notice must include at minimum the following:
 - (1) Proposed location of the marihuana business; and
 - (2) Name of the applicant(s) or organization; and
 - (3) Intended marihuana business use; and
 - (4) Information pertaining to methods of accepting public feedback; and
 - (5) Location, date, and time of the meeting in which city council will consider license approval.
- (j) All marihuana business licenses shall be effective for one year following its original issuance date. Annual renewal of the license shall follow the process as outlined within this article. The improvements made pursuant to site plan approval by the planning commission shall be commenced after license approval by the city council and be completed within one year after the license is approved by the city council. If an applicant submits a written request to the city manager, showing that its medical marihuana provisioning center facility

application or adult use retail facility application with the state remains pending and that the applicant has diligently pursued approval of the state license and all other required permits, approvals and licenses without delay or inaction on applicant's part, and good cause for the extension exists, the city will grant an extension of time of 180 days. If an applicant submits a written request for an additional extension to the city manager prior to the expiration of the 180 day extension of time showing that its medical marihuana provisioning center facility application or adult use retail facility application with the state remains pending and that the applicant has diligently pursued approval of the state license and all other required permits, approvals and licenses without delay or inaction on applicant's part, and good cause for the extension exists, the city will grant a final extension of time of 45 days to the applicant.

Sec. 30-807. License limit.

- (a) The city council finds and determines that it is in the public interest and serves a public purpose to limit the maximum number of licenses that the city may issue to five marihuana business locations, with the acceptable uses as follows:
 - (1) Adult use marihuana retail establishments;
 - (2) Medical marihuana provisioning center establishments;
- (b) The city council finds and determines that it is in the public interest and serves a public purpose to prohibit the following marihuana business uses from receiving a license from the city:
 - (1) Adult use and medical marihuana secured transporter establishments; and
 - (2) Designated consumption establishments; and
 - (3) Marihuana event organizer; and
 - (4) Temporary marihuana events; and
 - (5) Adult use and medical marihuana growing facility establishments; and
 - (6) Adult use and medical marihuana processing establishments, and
 - (7) Adult use and medical marihuana safety compliance facilities; and
 - (8) Adult use marihuana microbusiness establishments.
- (c) Should a license for a marihuana business become available due to expiration, revocation, or non-renewal, the license will be deemed void and of no further effect and the license limit set forth in Sec. 30-807(a) above will be reduced by the license expiration, revocation, or non-renewal. No replacement license will be issued unless city council determines to increase the authorized license limit by ordinance. **SECTION 3: Severability Clause**

Should any word, phrase, sentence, paragraph, or section of this Ordinance be held invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

SECTION 4: Penalty

All violations of this ordinance shall be municipal civil infractions and upon determination of responsibility therefore shall be punishable by a civil fine of not more than \$500, and/or such other sanctions and remedies as prescribed in Article IX of Chapter 82 of the Code of Ordinances.

SECTION 5: Effective Date

This Ordinance shall become effective 30 days following the date of adoption.

SECTION 6: Publication

The City Council directs the City Clerk to publish a summary of this ordinance in compliance with Public Act 182 of 1991, as amended, and Section 6.5 of the Berkley City Charter.

Introduced on the First Reading at the Special City Council Meeting on Monday, February 26, 2024.

Adopted on the Second Reading at the Regular City Council Meeting on Monday, March 4, 2024.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk



State of Michigan
 Michigan Gaming Control Board
 Millionaire Party Licensing
 3062 W. Grand Blvd, Suite L-700
 Detroit, MI 48202-6062
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
 (Required by MCL 432.103(k)(ii))

At a Regular meeting of the City of Berkley, Michigan
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Mayor Pro Tem Ross Gavin on March 4, 2024
DATE

at 7:00 pm a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from Berkley Bears Football Boosters of Berkley, Michigan,
NAME OF ORGANIZATION CITY

county of Oakland, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be
 considered for Approval.
APPROVAL/DISAPPROVAL

APPROVAL:	Yeas: _____	DISAPPROVAL:	Yeas: _____
	Nays: _____		Nays: _____
	Absent: _____		Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted
 by the City Council of the City of Berkley at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL
 meeting held on March 4, 2024.
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK
Victoria Mitchell
PRINTED NAME AND TITLE
3338 Coolidge Hwy, MI 48072
ADDRESS

Organization Information: 14511 Borgman, Oak Park 48237
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP
Lisa Collins, (248) 506-6588
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER



LOCAL CIVIC ORGANIZATION QUALIFICATION REQUIREMENTS

If the organization has never submitted qualifying information as a local civic organization, the following information shall be submitted in the name of the organization prior to being approved to conduct a bingo, raffle, or charity game. A previously qualified organization may be required to submit updated qualification information to assure its continued eligibility under the act.

1. A signed and dated copy of the organization's current bylaws or constitution, including membership criteria.
2. A complete copy of the organization's Articles of Incorporation that have been filed with the Corporations and Securities Bureau, if the organization is incorporated.
3. A copy of the letter from the IRS stating the organization is exempt from federal tax under IRS code 501(c) OR copies of one bank statement per year for the previous five years, excluding the current year.
4. A provision in the bylaws, constitution, or Articles of Incorporation that states should the organization dissolve, all assets, and real and personal property will revert to the benefit of the local government or another nonprofit organization.
5. A revenue and expense statement for the previous 12 month period to prove all assets are used for charitable purposes, i.e. 990's, treasurer's report, audit. Do not send check registers or cancelled checks. Explain the purpose of each expenditure made to an individual. Once the organization has conducted licensed gaming events, the Bureau may require the organization to provide additional proof that all assets are being used for charitable purposes.
6. A copy of a resolution passed by the local body of government stating the organization is a recognized nonprofit organization in the community (form attached).
7. A provision in the bylaws, constitution, or Articles of Incorporation indicating the organization will remain nonprofit forever.

Additional information may be requested after the initial documents submitted have been reviewed. If you have any questions or need further assistance, please call our office at (517) 335-5780.

Act 382 of the Public Acts of 1972, as amended, defines "A local civic organization in this state that is organized not for pecuniary profit; that is not affiliated with a state or national organization; that is recognized by resolution adopted by the local governmental subdivision in which the organization conducts its principal activities; whose constitution, charter, articles of incorporation, or bylaws contain a provision for the perpetuation of the organization as a nonprofit organization; whose entire assets are used for charitable purposes; and whose constitution, charter, articles of incorporation, or bylaws contain a provision that all assets, real property, and personal property must revert to the benefit of the local governmental subdivision that granted the resolution or another nonprofit organization on dissolution of the organization."

March 4, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the purchase of (1) 2024 Ford F150 Super Crew 4x4 Police Responder Pickup for \$49,273 for the Department of Public Safety from Lunghamer Ford, 1960 East Main Street, Owosso, MI 48867 from the Vehicles Account 101-345-985-000. This vehicle will replace an existing patrol vehicle that was totaled in a crash and be purchased via the 2024 Vehicle State of Michigan Contract No. 071B7700180 and Macomb County Contract No. 21-18 Bid.

Ayes:

Nays:

Motion:



City of Berkley
Department of Public Safety



INTEROFFICE CORRESPONDENCE

DATE: February 14, 2024
TO: Matthew Baumgarten, City Manager
FROM: Matt Koehn, Director of Public Safety *MJK*
SUBJECT: Request to Purchase 2024 Ford F150 Super Crew 4x4 Police Responder Pickup

The Department requests to purchase (1) 2024 Ford F150 Super Crew 4x4 Police Responder Pickup for \$49,273. This patrol vehicle will replace an existing marked police vehicle that was totaled in a crash.

The vehicle will be purchased from Lunghamer Ford in Owosso, MI through the State of Michigan (071B7700180) and Macomb County (#21-18) cooperative purchasing agreements. The Department has been purchasing vehicles from this dealership through this agreement for several years.

The purchase price of the vehicle includes a 36,000-mile or 36 month factory bumper to bumper warranty and a 100,000 mile or five-year powertrain warranty. The Ford F150 Super Crew 4x4 Police Responder Pickup has proven to be a safe and reliable vehicle that has become one of the standards for many police departments. The Department has decided to purchase the 2024 Ford F150 Super Crew 4x4 Police Responder Pickup due to the fact that the delivery time after ordering is much quicker than the Ford Police Interceptor Utility Vehicle and the purchase price is approximately \$1,000 less.

Because the replacement of this vehicle was unexpected, this purchase was not budgeted. However, insurance has reimbursed the City in the amount of \$41,664.66 for the vehicle that was totaled. The Department requests to purchase this vehicle utilizing funds in the "Vehicles" account #101-345-985-000.



November 28, 2023

Berkley Department of Public Safety
Attn: Sgt. Scott Smith
3338 Coolidge Highway
Berkley, MI 48072

Dear Sgt. Scott Smith:

Price on 2024 Vehicle State of Michigan Contract# 071B7700180 and Macomb County Contract# 21-18 Bid:

(1) 2024 Ford F150 Super Crew 4x4 Police Responder Pickup \$49,273.00 ea

Service Contract: 36,000 miles or 36 months factory bumper to bumper warranty and 100,000 miles or 60 months powertrain warranty.

Delivery date: Approximately 90-120 Days.

Order Cutoff Date: TBD.

Ford Motor Company does not guarantee delivery---Ford Motor Company will make reasonable efforts to schedule orders received prior to fleet order cut-off date.

Payment requirements: All departments to pay on delivery of vehicle. 10-day grace period will be given if previous arrangements have been made. An \$8.00 per day floor plan will be charged if payment is not at the dealership within 10 days of delivery of the vehicle (s).
If you have any questions please call me, 888-92-Fleet (888-923-5338).

Respectfully Submitted,

Bill Campbell

Bill Campbell
Government & Fleet Sales

2024 F-150 Police Responder Super Crew

Major Standard Equipment

MODEL/SERIES/AVAILABILITY

- Pursuit Rated Model
- 3.5L V6 EcoBoost® 4x4 145" WB

MECHANICAL

- Two-Speed Automatic Torque on Demand 4WD with Neutral Towing Capability (Includes 4A mode for Set and Forget)
- Alternator – 240 amp
- Axle, Front – Independent Front Suspension (IFS)
- Brakes – 4-Wheel Disc with ABS
- Class IV Trailer Hitch (incl. Smart Trailer Tow Connector, 4-pin/7-pin wiring, Class IV trailer hitch receiver)
- Electric Parking Brake
- Electronic Ten-Speed Automatic Transmission with Selectable Drive Modes: Normal/Tow-Haul/Snow-Wet/EcoSelect/Sport
- Engine Hour Meter
- Engine Idle-Hour Meter
- Fail-Safe Cooling
- Jack
- Electronic Parking Brake
- SelectShift® Automatic Transmission with Progressive Range Select
- Shock Absorbers, Gas – Heavy-Duty, Front
- Shock Absorbers, Gas – Heavy-Duty, Outboard Mounted, Rear
- Springs, Front – Coil
- Springs, Rear – Leaf, Two-Stage Variable Rate
- Upgraded Stabilizer Bar, Front
- Steering – Power, Rack-and-Pinion

EXTERIOR

- Badges – Tailgate
- Bumper and Fascia, Front – Black
- Bumper, Rear – Black
- Cargo Lamp – integrated with Center High-mounted Stop Lamp
- Daytime Running Lamps (DRL) (On/Off Cluster Controllable)
- Easy Fuel® Capless Fuel-Filler
- Exhaust – Single Rear
- F-150 Fender Badge
- Fuel Tank – Standard Range 26 Gallon
- Fully Boxed Steel Frame
- Grille – Black Two Bar Style with Black Nostrils and Black Surround
- Handles, Black – Door and Tailgate with Black Bezel
- Hooks – Pickup Box Tie-Down, four (4)
- Hooks – Front Tow 4x4, two (2)
- Mirrors, Sideview – Manual-folding, Power Glass with Black Skull Caps
- Power Tailgate Lock
- Spare Tire Carrier – Rear Under Frame
- Spare Tire/Wheel Lock
- Stone Cuffs, Front & Rear
- Tailgate – removable
- Tires – LT265/70R 18 BSW (A/T)
- Trailer Sway Control
- Trailer Towing – 4-pin/7-pin wiring, Class IV trailer hitch receiver
- Wheels – 18" Steel Wheel
- Wipers – Intermittent speed

INTERIOR/COMFORT

- 1st Row Power Windows
- 2nd Row Power Windows
- 4" Productivity Screen in Instrument Cluster
- 12" Center-stack Screen Touchscreen w/Audio Controls
- Air Conditioning Registers – Black Vanes with Chrome Knob
- Black Vinyl Floor Covering
- Cruise Control
- Center Console Mounting Plate
- Red/White Task Lighting in Overhead Console
- Fade-to-Off Interior Lighting
- Gauges and Meters – Fuel, Oil Pressure, Transmission Temperature and Engine Coolant Temperature Gauges; Speedometer, Odometer and Tachometer
- Grab Handles
- Horn – Dual-Note

- Illuminated Entry
- Manual Air Conditioning, Single Zone
- Outside Temperature Display
- Power Door Locks
- Powerpoint (2) 12V – Front
- Rear Driver-side/Passenger-side Solar Tint
- Rear-window with Fixed Glass and Solar Tint
- Rearview Mirror, Day/Night
- Scuff Plate, Driver and Front-Passenger Doors
- Seat, Front
- Seat, Rear – Vinyl, 60/40 flip-up split seat with elongated cushion
- Speedometer – Calibrated (includes digital readout)
- Steering Wheel, Black Urethane – Manual Tilt/Telescoping and Manual Locking
- Universal Top Tray – Center of 1/P for mounting aftermarket equipment
- Visor, Driver Side; Visor with Mirror, Passenger-Side

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control)™
- Airbags
- Autolock
- Door Lock Cylinders (Front Driver/Passenger door)
- Fixed LED Headlamps
- Illuminated Entry
- Rainlamp Wiper Activated Headlamps
- Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking
- Seat Belts, Active Restraint System (ARS). Three-point Manual Lap/Shoulder Belts with Height Adjusters, Pretensioners & Energy Mgmt Retractors on Outside Front Positions. Includes Autolock Features for Child Seats
- SOS Post-Crash Alert System™
- Simple Fleet Key – (Inner-milled, w/o microchip, easy to replace; 4-keys)
- Pre-Collision Assist with Automatic Emergency Braking (AEB) (Pedestrian Detection, Forward Collision Warning, Dynamic Brake Support) Note: Includes unique one-touch temporary disable switch for Law Enforcement use.
- Tire Pressure Monitoring System (TPMS) Note: F-150 Police Responder was designed and developed to meet the same federal fuel system crash standards as retail vehicles and other manufacturers' police vehicles. Ford Police Interceptors are the only vehicles on the market designed for the 75 mph rear-impact crash test.

DRIVER ASSIST TECHNOLOGY

- Autolamp – Auto On/Off Headlamps
- Rear View Camera with Dynamic Hitch Assist
- Reverse Sensing System
- Hill Start Assist
- SYNC® 4

FUNCTIONAL

- AM/FM Stereo – 6 speakers
- BLIS
- Dark Car
- Fleet Telematics Modem
- Rear power lug located underneath rear seat to accommodate Police upfitting; One (1) 80-amp battery ground circuit
- Police Engine Idle

FX4 OFF-ROAD PACKAGE

- 3.1 Electronic-locking rear-axle
- Hill Descent Control™
- Off-Road tuned front shock absorbers
- Skid plates: fuel tank, transfer case and front differential

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper POWERTRAIN CARE
- EXTENDED SERVICE PLAN
- 5-Year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Responder 150A Crew Cab 5.5 Ft. Box 145" WB

[x] Base Price WIP 4x4 (3.5L V6 EcoBoost™ engine 7000 GVWR 2030 PAYLOAD) 998/44G \$48,248.00

<u>Available Options</u>	<u>Option Code</u>	<u>Price</u>
[] Interior Upgrade Package	19A/47R	810.00
<ul style="list-style-type: none"> • Floor Console without Shifter (Maintains Column Shifter) • Color-Coordinated Carpet w/Carpeted Floor Mats • Cloth Seats – Police-Grade, Heavy-Duty Cloth – Front and Rear • Floor Liner – Tray Style 		
[] Power Passenger Seat 8-Way	61P	300.00
[] 18" Aluminum Wheels	64H	485.00
[] Trailer Brake Controller	67T	280.00
[] Badge Delete (Removes Rear Police Responder Badge)	41A	N/C
[] Black Platform Running Boards	18B	255.00
[X] Rear Window, Privacy Glass with Defroster	924	100.00
[] Power-Sliding Rear-Window (Includes Privacy Glass and Rear Defroster)	435/924	560.00
[X] Fog Lamps	595	145.00
[] Front / Rear Chrome Bumper with Fog Lamps	17C/595	325.00
[] Daytime Running Lights (Not Recommended for Police Use)	942	45.00
[] Engine Block Heater	41H	90.00
[] Mirrors Sideview Manual-folding, Power Glass with Heat, Turn Signal Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Side-mirror Spotlights and Black Skull Caps	54R/59S	585.00
<u>Not Available with Spot Light Options.</u>		
[] Trailer Tow Mirrors Sideview Manual-folding, Manual Telescoping Power Glass with Heat, Turn Signal Auto-Dimming Feature (Driver's Side), High-Intensity LED Security Approach Lamps, LED Side-mirror Spotlights and Black Skull Caps	54Y/59S/924	590.00
<u>Includes Rear Defroster with Privacy Glass (924)</u>		
<u>Not Available with Spot Light Options.</u>		
[] Rear-Door controls Inoperable (locks, handles and windows)	17R	180.00
Note: Can manually remove window or door disable plate with special tool		
Note: Locks/windows operable from driver's door switches		
[] Lock system; Single Key/All Vehicles Keyed Alike (Not Compatible with Police Interceptor Utility Keyed Alike)	62_	50.00
Keyed Alike 1284x= 62B Keyed Alike 1294x= 62C Keyed Alike 0135x= 62D		
Keyed Alike 1435x= 62E Keyed Alike 0576x= 62F Keyed Alike 0151x= 62G		
Keyed Alike 1111x= 62J		
[X] Remote Keyless Entry w/4 Key Fobs (Must order for Remote Entry)	67P	350.00
[] Remote Starter (Requires Remote Keyless Entry Option 67P)	SIG	575.00
[] Front License Plate Holder	153	N/C
[] Spray in Bedliner	ZBT	650.00
[] Bed Liner – Plastic, Drop-in	LUN	450.00
[] Rear Wheel Arch Liner	96L	180.00
[] Tonneau Pickup Box Cover – Soft Folding	LUN	790.00
[] Tonneau Pickup Box Cover – Hard Folding	LUN	1400.00
[] Tonneau Pickup Box Cover – Retractable	LUN	2400.00
[] Single LED Spot Lamps Unity	59E	405.00
[X] Single LED Spot Lamps Whelen	59F	430.00
[] Dual LED Spot Lamp Unity	59G	635.00
[] Dual LED Spot Lamp Whelen	59J	680.00
[] Heated Dual Power Glass Mirrors (Only Available w/Spot Light Option)	54R	405.00

Extended Warranty Option's (\$0.00 Deductible) 100,000 Mile Coverage

[] 5-Year Premium Care Warranty (500 Plus Components Coverage) 2950.00

Colors & Trim Availability:

<u>Exterior</u>		Interior (Black/Med. Earth Grey)(PB)
Agate Black	(UM)	[X]
Oxford White	(YZ)	[]
Vermillion Red	(E4)	[]
Carbonized Gray	(M7)	[]
Antimatter Blue	(HX)	[]
Iconic Silver	(JS)	[]
Atlas Blue	(B3)	[]

TOTAL \$49,273.00 ea

March 4, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the purchase and installation of a new Four Post Vehicle Lift from Equipment Distributors Inc. for the amount of \$17,781.91. Funds are allocated in the 2023-2024 Fiscal Budget under account number 101-443-982-000 Public Works Garage Equipment.

Ayes:

Nays:


Motion:



Transmittal Memo

To: Matthew Baumgarten, City Manager

Cc: Laurie Fielder, Finance Director
Victoria Mitchell, City Clerk

From: Shawn Young, DPW Director 

Date: February 22, 2024

Subject: Recommendation for Award – Four Post Vehicle Lift Purchase and Installation (Phase 1)

As part of the FY 2023-2024 budget process, \$45,000 in funds were allocated for the purchase of a new Four Post Vehicle Lift in. This lift would replace the recently removed inground lift that was original installed in 1953. Our staff has researched several different options for this and has decided that this was this best fit for our vehicle maintenance needs.

This item was publicly bid via the Bidnet/Mitn website and received a total of four responses. Two of the bids were for an alternate product that did not meet the specifications. From the two correct bids Equipment Distributors Inc. of Fairhaven, MI was ultimately chosen due to the references and proximity to our location. Total cost for purchase and installation of this item is \$17,787.91. Once have had a chance to evaluate our needs there may be an additional cost for add on alignment equipment.

The unit was programmed in the 2023-2024 Capital Equipment Replacement Plan. Funds are allocated in the 2023-2024 Fiscal Budget under account number 101-443-982-000 (Public Works Garage Equipment-\$45,000).

Feel free to contact our office with any questions or concerns.

Equipment Distributors

10099 Radiance Dr.
 Fair Haven, MI 48023
 586-566-8870
 586-566-1415 FAX

**EDI Estimate**

Date	Estimate #
12/18/2023	36122

WWW.EDI.BIZ

Name / Address	Ship To
City of Berkley 3238 Bacon St. Berkley, MI 48072 Shawn 248-546-2430	City of Berkley 3238 Bacon St. Berkley, MI 48072 Shawn 248-546-2430

P.O. No.	WORK ORDER #	TERMS	REP

Item	Description	Qty	Total
PAC-HDS-14LSXE	Auto Lift, Four Post, 14,000 Lb. Capacity, Alignment, Limo Extended (BendPak: Model HDS-14LSXE)	1	11,370.00T
PAC-RJ-7	Auto Lift Accessory, 7,000 lb. Capacity, Rolling Bridge Jack (Bendpak: model RJ-7)	2	3,949.91T
PAC-5174009	Airline Kit for HD-9/HD-14	1	108.00T
Fr	Shipping & Handling	1	0.00T

Subtotal**Sales Tax (0.00)****Total**

Equipment Distributors

10099 Radiance Dr.
 Fair Haven, MI 48023
 586-566-8870
 586-566-1415 FAX



EDI Estimate

Date Estimate #
 12/18/2023 36122

WWW.EDI.BIZ

Name / Address	Ship To
City of Berkley 3238 Bacon St. Berkley, MI 48072 Shawn 248-546-2430	City of Berkley 3238 Bacon St. Berkley, MI 48072 Shawn 248-546-2430

P.O. No.	WORK ORDER #	TERMS	REP

Item	Description	Qty	Total
Lift Installation	Above Ground Installation (Unless Otherwise stated Electrical, Air Hookups and Oil are Additional Charge. Excessive Shimming, Anchors and or grout required due to floor variance are also additional) We take every effort to minimize floor scuffs but due to the nature of the product and installation requirements we are not responsible for any floor damages. In the event that at the time of installation the cement is found to be unacceptable for a proper installation or an unknown in floor obstruction has been damaged it is agreed and understood to be the customers responsibility. Please Specify options and Provisions Required: Color _____ Power Required. _____ Position of Power unit _____ Extended Height Option _____ Floor Thickness _____ Floor edge and expansion cuts less than 8" _____ \$25 Fee per Epoxy Anchor Asymmetric _____ Symmetric _____ Versametric _____ Ceiling Clearance _____ Bay Length/Width _____ Customer Signature _____ X _____	1	1,500.00
Oil	Hydraulic Oil	1	60.00T
Job Material	Misc Job Material - Electrical	1	300.00T
Service Labor	Service Labor - Electrical	1	200.00
Job Material	Misc Job Material - Air	1	150.00T

Subtotal

Sales Tax (0.00)

Total

Equipment Distributors

10099 Radiance Dr.
Fair Haven, MI 48023
586-566-8870
586-566-1415 FAX



EDI Estimate

Date Estimate #
12/18/2023 36122

WWW.EDI.BIZ

Name / Address	Ship To
City of Berkley 3238 Bacon St. Berkley, MI 48072 Shawn 248-546-2430	City of Berkley 3238 Bacon St. Berkley, MI 48072 Shawn 248-546-2430

P.O. No.	WORK ORDER #	TERMS	REP
----------	--------------	-------	-----

Item	Description	Qty	Total
Service Labor	Service Labor - Air	1	150.00

Subtotal \$17,787.91

Sales Tax (0.00) \$0.00

Total \$17,787.91



CITY OF BERKLEY, MICHIGAN 4 POST VEHICLE LIFT REQUEST FOR PROPOSAL

The City is accepting bids for the purchase of a new 4 post Vehicle Lift from a qualified vendor. Official bids must be submitted electronically via BidNet/Michigan Inter-governmental Trade Network (MITN Purchasing Group). Hard copy bids will not be accepted by the City. To register, go to the BidNet website: www.bidnetdirect.com. Responses are due by January 31st, 2024.

Bid specifications may be downloaded from BidNet/MITN or the City's website at www.berkleymich.org.

No Bidder may withdraw a proposal between the date set for the opening thereof and forty-five (45) calendar days after the bid opening.

NOTE: The City of Berkley reserves the right to reject any and all proposals received as a result of this request for proposal. The City reserves the right to re-bid this service if deemed necessary. The right is further reserved to accept a bid higher than the low bid, when in the opinion of the City, the public interest will be better served.

The City of Berkley does not discriminate in its employment or any other programs or activities based on sex, race, color, age, height, weight, marital status, national origin, religion, arrest record, or disability.

Matthew Baumgarten
City Manager
Berkley, Michigan 48072



CITY OF BERKLEY, MICHIGAN 4 POST VEHICLE LIFT REQUEST FOR PROPOSAL

INTRODUCTION

The City is accepting bids for the purchase of a new 4 post Vehicle Lift from a qualified vendor. Sealed bids must be submitted electronically via BidNet/Michigan Inter-governmental Trade Network (MITN). Responses are due by January 31st, 2024. To register, go to the BidNet website: www.bidnetdirect.com.

Bid specifications may be downloaded from BidNet/MITN or the City's website at www.berkleymich.org.

Each Bidder is responsible for fully acquainting themselves with the RFP specifications. For transparency purposes, no oral interpretations will be given to any Bidder as to the meaning of the specification documents or any part thereof. Every request for such a consideration shall be made in writing. Based upon such inquiry, the City of Berkley may choose to issue an Addendum.

Failure or omission of any Bidder to examine any form, instrument, or other document, shall in no way relieve them from any obligation with respect to their bid or to the contract, or entitle them to additional compensation.

Questions regarding this bid should be directed to Shawn Young, Director of Public Works, at syoung@berkleymich.net. No phone call responses to questions will be provided.

SPECIFICATIONS

Proposals will be considered from all vendors offering products substantially meeting the minimum specifications below. The City is prepared to review the submitted documentation and make an award in the best interest of the City, considering all components (e.g. price, features, safety, warranty, service experience/location and delivery timeframe).

Bid specifications for Four Post Alignment Lift		
Compliance		
		Lift
yes <u>X</u>	no _____	Lift shall be a Benpak Model HDS-14LSXE or Equivalent
yes <u>X</u>	no _____	Lift shall be able to raise vehicles up to 14,000 pounds.
yes <u>X</u>	no _____	Lift shall be provided with 2 rolling bridge jacks
yes <u>X</u>	no _____	Lift shall provide support for an alignment feature add on.
yes <u>X</u>	no _____	Lift shall have a max lifting height 77.5" (Minimum)
yes <u>X</u>	no _____	Lift shall have 15 locking positions spaced every 4".
yes <u>X</u>	no _____	Lift shall have a 220 VAC, 60 Hz, single phase hydraulic lifting motor.
yes <u>X</u>	no _____	Bid shall include delivery, installation, and all necessary electrical, air, and hydraulic connections.

The vendor shall submit, with the bid documents, a detailed listing of the machine specifications that meet the minimum requirements above. Note the vendor has the ability to quote up to two (2) different models listed as Option #1 and Option #2 in the Basis of Award.

Vendor shall also submit an itemized listing of other available options with individual unit prices provided.

DEMO UNIT/TESTING

The City may request vendor(s) provide a loader that meets the minimum specifications for local testing and demonstration prior to award.

DELIVERY

The awarded vendor shall deliver the lift (FOB) to 3238 Bacon Avenue, Berkley, Michigan. Delivery hours are Monday through Friday from 8 AM to 3 PM. Any delivery, fuel or freight charges shall be included in the submitted bid price.

WARRANTY

A minimum 12 month, unlimited hours warranty shall be provided by the manufacturer. Warranty shall have no deductible and apply to parts, labor and transportation.

CONFORMITY TO SPECIFICATIONS

Proposals must be made in full conformity to all conditions as set forth in the specifications.

RIGHT TO ACCEPT, REJECT AND WAIVE DEFECTS

The City reserves the right to accept any proposal, to reject any and all proposals, and to waive any defect or irregularity in any proposal if it is deemed to be advantageous to the City to do so.

In particular, any alteration, erasure, or interlineation in the specifications which are made a part, specifically of the instructions or of the form of proposal, shall render the accompanying proposal irregular and subject to rejection by the City. In case any explanation, additions or alterations are to be offered, they shall be indicated on separate sheets attached to the proposal and referred to therein.

No bid proposal will be accepted by the City of Berkley, with any product substitutions, unless a full explanation of those substitutions have been submitted to the City of Berkley, for the City's review and approval.

LEGAL CONDITIONS

The Bidder agrees to abide by all Federal, State, County and Local laws and regulations.

PROPOSAL CONTENT REQUIREMENTS

The following information and forms must be contained in the RFP response:

1. The Authorized Representative (or the primary contact person) must be clearly identified for business purposes. The name, title, mailing address, phone number and email address for this individual must be provided.
2. Signature of the employee or agent authorized to bind the company contractually.
3. A list of at least three (3) references including the name, address and phone number of the primary contact person.
4. A completed Non-collusive Affidavit (attached).
5. A completed Hold Harmless and Indemnity Form (attached).
6. A final, unit price bid using the Basis of Award forms (attached). The City may choose to award portions of the submitted bid based on limitations such as budget.
7. Disclose all existing and potential conflicts of interest you may have with the City, its elected officials, employees or other representatives using the attached Conflict of Interest Form.

8. A certification that the Bidder is not an Iran linked business as defined in the Iran Economic Sanctions Act, 2012 PA 517.

EXTRAS

Except as otherwise herein provided, no charge for extra work or materials will be allowed unless the same has been ordered in writing by the City and the price stated in such order.

COMPLIANCE WITH REGULATIONS

The Bidder shall comply with the Regulations relative to non-discrimination in Federally-assisted programs of the Department of Transportation, Title 49, code of Federal Regulations, Part 21 as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.

NON-DISCRIMINATION

The Bidder shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Bidder shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the Bidder covers a program set forth in Appendix B of the Regulations.

SOLICITATIONS FOR SUBCONTRACTS, INCLUDING PROCUREMENTS OF MATERIALS AND EQUIPMENT

In all solicitations either by competitive bidding or negotiation made by the Bidder for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the Bidder of his or hers obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, or national origin.

INFORMATION AND REPORTS

The Bidder shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information and its facilities as may be determined by the City of Berkley to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a Bidder is in the exclusive possession of another who fails or refuses to furnish this information, the Bidder shall so certify to the State highway department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.

SANCTIONS FOR NON-COMPLIANCE

In the event of the Bidders non-compliance with the non-discrimination provisions of this contract, the City of Berkley shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. Withholding of payments under the contract until the Bidder complies, and/or
- b. Cancellation, termination or suspension of the contract, in whole or in part.



CITY OF BERKLEY, MICHIGAN VEHICLE LIFT BASIS OF AWARD

INCORPORATION OF PROVISIONS

The Bidder shall include the provisions outlined above in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The Bidder shall take such action with respect to any subcontract or procurement as the City of Berkley may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a Bidder becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Bidder may request the City of Berkley to enter into such litigation to protect the interests of the City, and, in addition, the Bidder may request the State highway department to enter into such litigation to protect the interests of the State and/or the United States to enter into such litigation to protect the interests of the United States.

CONTACT INFORMATION AND QUALIFICATIONS

Company Name: Equipment Distributors Inc.
Service Address: 10099 Radiance Dr.
City: Fair Haven State: MI Zip: 48023
Telephone Number: 586-566-8870 Fax Number: 586-566-7415
Representative's Name: Dave Hughes
Representative's Title: Vice President
Signature: [Handwritten Signature]
Email Address: dave@edi.biz

Type of Organization: Individual Partnership Corporation Other

Date Organization Established: 06-21-1986

Number of Years' Experience Selling and Servicing Make: 26

Current Full Time Employees: 29 Current Part Time Employees: 1

Briefly Describe your Customer Service Philosophy: _____

Understand the customers needs and work towards exceeding their expectations

Any Exceptions, Substitutions, Deviations, etc. from these Specifications must be stated below: _



**CITY OF BERKLEY, MICHIGAN
4 POST VEHICLE LIFT
BASIS OF AWARD
CITY OF BERKLEY, MICHIGAN
VEHICLE LIFT
BASIS OF AWARD**

OPTION #1 for One (1) New 4 Post alignment vehicle lift

Year: 2023 Make: Bendpak Model: HDS-14LSXE

Total Base Price: \$ 17,787.91 Detailed Specifications Attached: YES NO

OPTION #2 for One (1) New 4 Post alignment vehicle lift

Year: _____ Make: _____ Model: _____

Total Base Price: \$ _____ Detailed Specifications Attached: YES NO

Purchasing Program/Government Contract Name: _____

Contract Number: _____

Itemized Listing of Options with Unit Prices Has Also Been Attached: YES NO

Delivery Time Commitment After Written Authorization: _____

Name & Address of Local Authorized Service Facility: _____

Duration of Parts & Labor Warranty (Unlimited Hours): _____

R

Please provide current contact information for three (3) local references. Failure to provide qualified references may be grounds for disqualification of the bid.

NAME: Road Commission for Oakland County

ADDRESS: 2420 Pontiac Lake Road Waterford, MI 48328

TELEPHONE: _____

CONTACT PERSON: Matt Mountain

AWARD DATE: January 2009 to present

DESCRIPTION: Sales, Installation, Inspections & service of inground and above-ground lifts

NAME: Genesis Cadillac

ADDRESS: 19900E. 9 Mile Road St. Clair Shores MI 48080

TELEPHONE: _____

CONTACT PERSON: Rick Gagliano

AWARD DATE: January 2012 to current

DESCRIPTION: Sales, Installation, Inspections and Service of Inground & Above Lifts

NAME: City of Warren DPW

ADDRESS: 12801 Stephens Warren, MI 48089

TELEPHONE: _____

CONTACT PERSON: Russ Galomeau

AWARD DATE: January 2012 to current

DESCRIPTION: Sales, Installation, Inspections of Service of Mobile Columns & Above Lifts



CITY OF BERKLEY, MICHIGAN
4 POST VEHICLE LIFT
NONCOLLUSIVE AFFIDAVIT

THIS AFFIDAVIT SHALL BE SUBMITTED WITH AND MADE A PART OF EACH AND EVERY BID PROPOSAL TO THE CITY OF BERKLEY, MICHIGAN

State Of Michigan
County of Oakland

Dave Hughes, Being Duly Sworn

Deposes and says that:

- 1. The bid has been arrived at by the Vendor independently and has been submitted without collusion with, and without any agreement, understanding, or planned common course of action with any other Vendor of materials, supplies, equipment, or services described in the invitation to bid, designed to limit independent bidding or competition; and
2. The contents of the bid have not been communicated by the Vendor or its employees or agents to any person not an employee or agent of the Vendor or its surety on any bond furnished with the bid and will not be communicated to any such person prior to the official opening of the bid.
3. The undersigned is duly authorized to execute this affidavit on behalf of the Vendor.

Subscribed and sworn to before me this

19 day of December 2023
a notary public in and for said County.

[Handwritten signature of Dave Hughes]

Authorized Signature

DAVE HUGHES

Printed Name of Signatory

EQUIPMENT DISTRIBUTORS INC.

Company Name

10099 RADIANCE DR.

Address

FAIR HAVEN

MI

48023

City

State

Zip Code

586-566-8870

Area Code & Phone Number

[Handwritten signature of Ruthann L. Halladay]
Notary Public

My commission expires: August 15, 2023

Notary Public stamp for Ruthann L. Halladay, State of Michigan, County of Macomb, Commission Expires August 15, 2028, Acting in the County of St. Clair

City of Berkley employees cannot notarize this document.



**CITY OF BERKLEY, MICHIGAN
VEHICLE LIFT
CONFLICT OF INTEREST DISCLOSURE FORM**

Name: Dave Hughes	Title: Vice President
Company: Equipment Distributors Inc.	Address: 10099 Radiance Dr. Fair Haven MI 48023

Please describe any relationships, transactions, positions you hold (as owner, director or volunteer of a for profit or nonprofit organization) or other circumstances you believe could contribute to an actual or perceived conflict of interest between the City of Berkley and your personal interest. (Use additional paper if necessary.)

I have the following conflict of interest to report.

I have the following potential conflict of interest to report.

I have no circumstances that I believe could contribute to an actual or perceived conflict of interest.

Signature: _____

A handwritten signature in black ink, appearing to read "Dave Hughes", is written over a horizontal line.

Date: _____

12-19-2023



CITY OF BERKLEY, MICHIGAN VEHICLE LIFT HOLD HARMLESS AND INDEMNITY FORM

PURPOSE:

To the fullest extent permitted by law, the Vendor expressly agrees to indemnify and hold harmless the City of Berkley (City), Its elected and appointed officials, its employees and volunteers and others working on behalf of the City, from and against all loss, cost, expense, damage, liability or claims (whether groundless or not) arising out of bodily injury, sickness or disease (including death resulting at any time there from) which may be sustained or claimed by any person or persons.

This includes damage or destruction of any property (including loss of use) based on any act or omission (negligent or otherwise) of the Vendor or anyone acting on its behalf in connection with or incident to this agreement.

The Vendor shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder. In the event of any suit, action or proceeding, the Vendor shall pay:

- Any and all judgments which may be recovered.
- Any and all expenses, including, but not limited to, costs, attorneys' fees and settlement expenses which may be incurred.

The Vendor shall not be responsible to the City on indemnity for damages caused by or resulting from the City's sole negligence.

PLEASE PRINT:

COMPANY NAME: Equipment Distributors Inc.

AUTHORIZED REPRESENTATIVE: Dave Hughes

SIGNATURE: *[Handwritten Signature]*

ADDRESS: 10099 Radiance Dr. Fair Haven MI 48023

PHONE: 586-566-8870

WITNESS: *Ruthann L. Holladay*

DATE: 12-19-2023

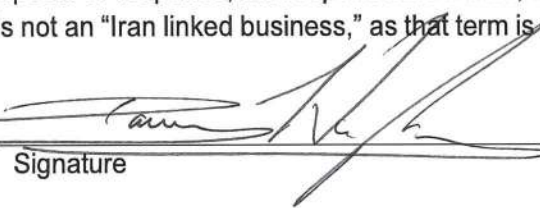
Ruthann L. Holladay
 NOTARY PUBLIC - STATE OF MICHIGAN
 County of Macomb
 My Commission Expires August 15, 2028
 Acting in the County of St. Clair



CITY OF BERKLEY, MICHIGAN 4 POST VEHICLE LIFT IRAN BUSINESS RELATIONSHIP AFFIDAVIT

All bids, proposals and/or qualification statements received in the State of Michigan must comply with the "Iran Economic Sanctions Act". The following certification is to be signed and submitted with the other required documents included in the request for proposal:

Pursuant to the Michigan Iran Economic Sanctions Act, 2012 P.A. 517, by submitting a bid, proposal or response, the respondent certifies, under civil penalty for false certification, that it is not an "Iran linked business," as that term is defined in the Act.

 _____ Signature	Vice President _____ Title
Equipment Distributors Inc. _____ Company	12-19-2023 _____ Date

HDS-14LSXE



Alignment Lifts

SKU# 5175172

14,000-lb. Capacity / Four-Post Alignment Lift / Extended / Includes Turnplates and Slip Plates

Questions? Contact BendPak's Sales Team
sales@bendpak.com | 1-800-253-2363
Monday - Friday, 7AM to 4:30PM PST

Extended-Length Alignment Lift with 14,000-lb. Lift Capacity

The HDS-14LSXE [alignment lift](#) is designed for extended-length vehicles, such as trucks and vans. The runways and overall length are extended by 30". With runways now 229" in length, some very long vehicles can fit easily on this alignment lift. If your service bay demands these vehicle types, an extended length alignment lift from BendPak is absolutely necessary to perform long wheelbase alignments.

Features

- 14,000 pound lifting capacity
- CE Approved and Certified. Meets or exceeds the standards prescribed by European Standard EN 1493
- Two runway lengths to choose
- Heavy-duty turn plates and integrated rear slip-plates
- Multi-position turn plate pockets
- Automatic leveling system
- Multiple auto-leveling locking positions
- Runways include rail-kit for optional accessories
- Electric / hydraulic power system
- Single hydraulic cylinder mounted underneath runway
- Fully enclosed lifting cables, safety locks, and sheaves
- Internal "Anti-Sway" slider blocks in each column
- Oversize sheaves and heavy-duty 1/2" aircraft cable
- Rugged 1-3/8" roller axles and oversize self-lubricating cable sheaves
- Multi-position safety locks in each column with push-button safety release
- Runways adjust for different tread widths and feature non-skid surface
- Optional 7,000-lb. capacity bridge jacks available

Note: An air supply (minimum 30 psi / 3 CFM) is required for the safety-lock mechanisms to disengage. It is solely the responsibility of the end-user to provide, install and maintain the air supply.

Not all BendPak lift models meet the standards as prescribed by ANSI/ALI ALCTV-2017 or ANSI/UL 201. Consult www.autolift.org for complete listings or contact BendPak via contact@bendpak.com.



Slip plates

Multi-caster slip plates in the back and turn plates in the front allow for extremely precise, free-floating alignment.

Deluxe Turnplates

Aluminum-alloy construction turn plates are easily positioned using BendPak's turn plate pockets. Larger and more robust than our previous slip-plate design, they're also lighter in construction and feature dual "popsicle gap stops" for your convenience. Angled steel lock pins conveniently hold the plate in place when you want to use your machine strictly as a maintenance or storage lift.

Dual-hub cable sheaves

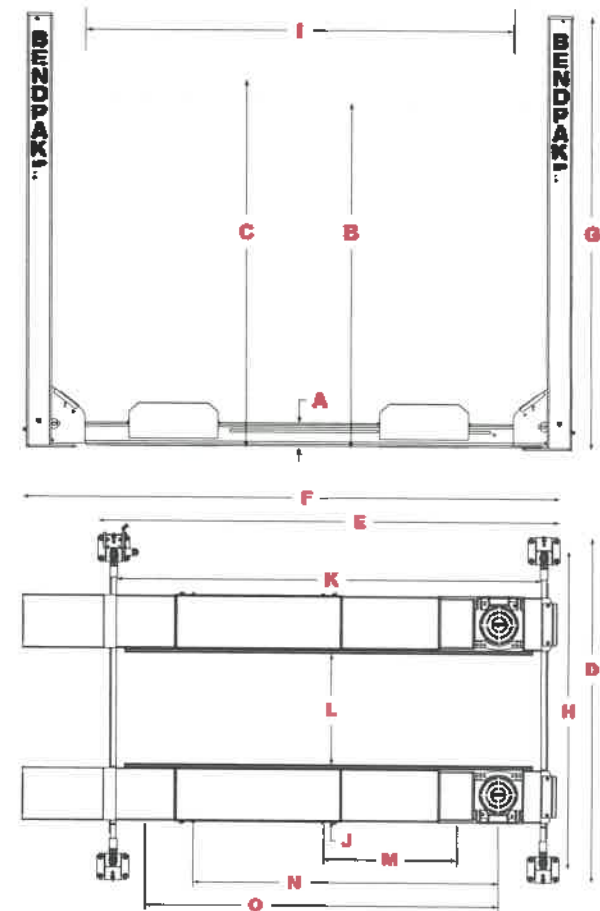
This BendPak alignment lift comes standard with robust 10.5" diameter cable sheaves within the runway and cross tubes and 2.25" diameter sheave axles that are equally durable. Both contribute to the longevity and low-maintenance cost of owning and operating your car lift.

Adjustable height locking positions

Get your alignment lift to just the right height. No need to reach or bend for the turn plates, as every few inches, each post column features a lock position for your convenience.

Specifications

Model	HDS-14LSX	HDS-14LSXE	HDS-18EA
Style	Alignment Lift	Alignment Lift / Extended	Alignment Lift
SKU#	5175171	5175172	5175969
Lifting Capacity	14,000 lbs. (6,350 kg)	14,000 lbs. (6,350 kg)	18,000 lbs. (8,165 kg)
A - Min. Runway Height	7-5/8" (192 mm)	7-5/8" (192 mm)	10.5" (267 mm)
B - Max. Rise	70" (1,778 mm)	70" (1,778 mm)	60" (1,524 mm)
C - Max. Lifting Height	77-5/8" (1,970 mm)	77-5/8" (1,970 mm)	70.5" (1,791 mm)
D - Overall Width	130" (3,301mm)	130" (3,301mm)	154" (3,912 mm)
E - Outside Length	213" (5,408 mm)	243" (6,170 mm)	257" (6,528 mm)
F - Overall Length	241" (6,131 mm)	271" (6,893 mm)	297" (7,544 mm)
G - Height of Columns	95" (2,413 mm)	93" (2,362 mm)	93" (2,362 mm)
H - Width Between Columns	120" (3,046 mm)	120" (3,046 mm)	134" (3,404 mm)
I - Drive-Thru Clearance	98-3/8" (2,499 mm)	98-3/8" (2,499 mm)	109" (2,769 mm)
J - Runway Width	20" (508 mm)	20" (508 mm)	22" (559 mm)
K - Length of Runways	199" (5,054 mm)	229" (5,816 mm)	249" (6,321 mm)
L - Width Between Runways	37.5" (952 mm) - 51" (1,295 mm)	37.5" (952 mm) - 51" (1,295 mm)	38" (965 mm) - 56" (1,422 mm)
M - Min. 4-Wheel Alignment	89" (2,261 mm)	89" (2,261 mm)	83" (2,108 mm)
N - Max. 4-Wheel Alignment	156" (3,962 mm)	156" (3,962 mm)	138" (3,505 mm)
O - Max. 2-Wheel Alignment	182" (4,623 mm)	212" (5,385 mm)	211" (5,359 mm)
Min. Wheelbase @ Capacity	140" (3,556 mm)	165" (4,191 mm)	185" (4,699 mm)
Min. Wheelbase @ 75%	120" (3,048 mm)	140" (3,556 mm)	160" (4,064 mm)
Min. Wheelbase @ 50%	100" (2,540 mm)	115" (2,921 mm)	135" (3,429 mm)
Min. Wheelbase @ 25%	80" (2,032 mm)	95" (2,413 mm)	110" (2,794 mm)
Locking Positions	13	13	9
Lock Spacing	every 4" (102 mm)	every 4" (102 mm)	every 4" (102 mm)
Lifting Time	60 seconds	60 seconds	60 seconds
Motor	220 VAC / 60 Hz. / 1 Ph	220 VAC / 60 Hz. / 1 Ph	220 VAC / 60 Hz. / 1 Ph



Note: An air supply (minimum 30 psi / 3 CFM) is required for the safety-lock mechanisms to disengage. It is solely the responsibility of the end-user to provide, install and maintain the air supply.

Not all BendPak lift models meet the standards as prescribed by ANSI/ALI ALCTV-2017 or ANSI/UL 201. Consult www.autolift.org for complete listings or contact BendPak via contact@bendpak.com.

March 4, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the agreement with the Michigan State Housing Development Authority (MSHDA) to provide federal funds under the Michigan Homeowner Assistance Fund (MIHAF) to help assist qualifying residents at no cost.

Ayes:

Nays:

Motion:

**Michigan Homeowner Assistance Fund
Michigan State Housing Development Authority
Provider Participation Agreement**

This Participation Agreement (Agreement) made this ____ day of _____, 20__ by and between the Michigan State Housing Development Authority (MSHDA) and City of Berkley (Provider), the undersigned, and hereby confirm their mutual agreement on the following principles relating to the Michigan Homeowner Assistance Fund (MIHAF).

RECITALS:

WHEREAS, MSHDA has created a federally funded program under its Michigan Homeowner Assistance Fund (MIHAF) Program; and

WHEREAS the MIHAF program was established to mitigate financial hardships associated with the coronavirus pandemic by providing funds to eligible entities, the Provider(s) as described herein, for the purpose of preventing homeowner mortgage delinquencies, defaults, foreclosures, loss of utilities or home energy services, and displacements of qualified homeowners (“Homeowners”) experiencing financial hardship after January 21, 2020, through qualified expenses related to mortgages and housing, for the benefit of those Homeowners; and

WHEREAS, Provider is mortgage-loan servicer, mortgage holder, County Treasurer, land contract vendor, condominium association, or provider of public utilities, to whom one or more debts are owed that are eligible as Qualified Expenses under the MIHAF; and

WHEREAS, if a mortgage-loan servicer or mortgage-holder, Provider is a State, Federal, or national bank regulated by the Federal Reserve, a national bank or federally chartered bank regulated by the Office of the Comptroller of the Currency (OCC), a state bank regulated by the Federal Deposit Insurance Corporation (FDIC), a state or federal chartered credit union regulated by the National Credit Union Administration (NCUA), a state-chartered bank, credit union, or mortgage servicing organization regulated by the Michigan Department of Insurance and Financial Services (DIFS), or a governmental agency, that own the mortgage servicing rights of mortgage loans and services certain mortgage loans for borrowers who may be eligible to participate in the MIHAF program; or

WHEREAS, if a County Treasurer, Provider is the office of the duly designated receipt of real-property taxes for a county of the State of Michigan, with statutory powers of collection and foreclosure pursuant to the General Property Tax Act, Act 206 of 189; or

WHEREAS, if land-contract vendor, Provider is the vendor of an enforceable land contract governing real property located within the State of Michigan, and possessing legitimate powers of forfeiture and/or foreclosure pursuant to Michigan law; or

WHEREAS, if the owner of a mobile-home community to which lot rents and/or lot fees are paid, or a lender for the purpose of making loans for the purchase by homeowners of owner-occupied mobile homes (or a servicer of such loans); or

WHEREAS, if a condominium association, Provider is a legally recognized entity with authority to administer a condominium project located within the State of Michigan, and possessing a power of foreclosure pursuant to the Michigan Condominium Act, Act 59 of 1978; or

WHEREAS, if a provider of public utilities, Provider is an entity that provides electric, gas, home energy, water, internet service, or related goods and services to one or more residential properties within the State of Michigan, possessing a power to discontinue such services in the event of non-payment by the affected residents; and

WHEREAS, the above-defined Provider is able to document their authority to conduct business within the State of Michigan; where Provider is a company, Provider is able to provide a certified copy of Articles of Incorporation/Organization and certificate of Good Standing from the State of Michigan, or comparable verification of legitimate organization, upon request by MSHDA; where Provider is a County Treasurer, Provider is able to provide confirmation of same on County letterhead; where Provider is a land-contract vendor, Provider is able to provide confirmation that Provider is the person or entity eligible to receive payment under the terms of the land contract. If Provider is a non-Michigan business entity, Provider must upon request provide a certified copy of Articles of Incorporation/Organization filed in the State of Michigan, together with a Certificate of Authority to transact business in Michigan; and

WHEREAS Provider desires to participate in the MIHAF Program; and

WHEREAS Provider understands that participation in the MIHAF Program is voluntary and is distinct from Provider's participation in any other local, state, or federal foreclosure prevention, eviction prevention, or utility-access preservation programs; and

WHEREAS Provider and MSHDA desire to enter into this Agreement to set forth certain premises and mutual covenants:

NOW, WHEREFORE, MSHDA and Provider agree as follows:

1. **Application Process.** Homeowners will access the MIHAF Program through an online MIHAF application, or through a secure phone link, using systems established or designated by MSHDA. Provider understands that it will not be involved in determining eligibility for MIHAF Program, and that MSHDA shall make eligibility determinations according to its sole interpretation of MIHAF program guidelines.
2. **Selection/Qualification of Borrowers.** MSHDA shall be responsible for the selection/qualification of Homeowners to receive MIHAF Program funding. Provider may refer potentially eligible borrowers to MSHDA, and Provider is encouraged but not required to market the MIHAF Program. MSHDA shall make marketing materials available to Provider including web graphics and brochures in pdf format. Providers may refer Homeowners to MIHAF's website at www.michigan.gov/mihaf or MIHAF customer service at 844-756-4423 to apply or for MIHAF Program information.
3. **Point of Contact.** MSHDA shall provide a list of key contacts to Provider. Provider agrees to provide a primary and secondary point of contact, and electronic funds transfer information to MSHDA to facilitate communication and transfer of program funds (**Exhibit A**)

and shall provide accessible contacts to MIHAF Program eligible Homeowners to address Provider's participation in the MIHAF Program and the administration of MIHAF payments as to Homeowner's accounts with Provider.

4. **ACH Payments.** Provider shall promptly provide ACH transmission information to MSHDA, as described in **Exhibit A**. Provider agrees that all MIHAF payments will be made via ACH.

5. **Information Sharing/Written Authorization.** MSHDA shall be responsible for procuring written authorization from each Homeowner to share information with Provider. A copy of the signed authorization will be provided to Provider through secured e-mail or web portal. Provider agrees to communicate information about the resolution of the assisted Homeowner's deficiency or default including suspension or termination of foreclosure or forfeiture proceedings, or other resolution options, to MSHDA. MSHDA and Provider agree to use a defined automated and secure process to submit borrowers to Provider for workout consideration.

6. **Transmission of Non-Public Personal Information.** All communication that includes a Homeowner's **Nonpublic Personal Information** (as defined below) between MSHDA and Provider shall be sent through encrypted e-mail, secure loan portal or other similar secure electronic delivery system. MSHDA and Provider agree that they will maintain or implement appropriate measures designed to (a) ensure the security and confidentiality of any Nonpublic Personal information it received from the other party, (b) protect against any anticipated threats or hazards to the security or integrity of such information, (c) protect against unauthorized access to or use of such information that could result in substantial harm or inconvenience to the subject of such information, (d) ensure the proper disposal of all Nonpublic Personal Information received from the other party upon the termination of the Agreement for any reason, unless the information is required to be retained for legal or regulatory record retention purposes, (e) treat the Nonpublic Personal Information with at least the same degree of care that it uses to protect its own confidential and proprietary information of a similar nature but with no less than a reasonable degree of care, and (f) implement or utilize appropriate technological safeguards that are at least in compliance with the Gramm-Leach Bliley Act and generally recognized industry standards.

"Nonpublic Personal Information" means any information received from or provided by the other party which pertains to or identifies an individual, such as name, postal address, e-mail or IP address, facsimile or phone number, mother's maiden name, social security or identification number, transactional, employment, financial data, medical or health records, personal, gender, political profile, account, and password information.

7. **Homeowner Assistance.** Once a Homeowner is accepted to the MIHAF Program, Provider shall not initiate foreclosure, forfeiture, nor collections, and if the Homeowner is already in the foreclosure, forfeiture, or collections process, shall not continue such process during the term of assistance. In the case of utility assistance, utility service shall be restored. Where a Homeowner's obligations to Provider exceed the maximum assistance that the MIHAF Program will pay on Homeowner's behalf, the MIHAF Program may still pay such benefits for the benefit of the Homeowner, but any agreement addressing the remaining deficiency will be strictly between Provider and Homeowner; neither MSHDA nor the MIHAF Program shall have any further

obligation as to such a deficiency, nor shall MSHDA participate in the resolution of, nor be a party to, any agreement resolving such a deficiency. Providers are encouraged but not required to consider mechanisms for addressing such a deficiency that will delay the risk of additional default, such as amortizing the deficiency into future payments due from Homeowner.

MSHDA and Provider agree that all MIHAF Program Homeowner assistance options will be conducted in accordance with the MIHAF program descriptions and requirements detailed in the respective program term sheet(s), which are attached as **Exhibit B** and incorporated herein. Although Homeowner may be eligible for more than one type of relief under the MIHAF Program, Homeowner may only receive such relief one time, and once per home address: there shall be no duplication of relief within the MIHAF program, or between the MIHAF program and any other federal assistance programs. Provider recognizes that the MIHAF program is a federal program administered by the U.S. Treasury, may be subject to program guideline changes issued after the date of this agreement, and agrees to abide by the terms of subsequent or superseding federal guidance.

Provider agrees the program guidelines may be amended by MSHDA from time to time. Provider has reviewed the program term sheet and agrees to comply with all Program guidelines as outlined by MSHDA. MSHDA will notify the primary contact provided by Provider of any program amendments and/or changes. Provider is responsible to obtain any required investor and mortgage insurer approval.

8. MIHAF Program Approval. Upon notification by MSHDA that a Homeowner has been conditionally approved for MIHAF, Provider agrees to promptly accept or deny each Homeowner's participation in the MIHAF Program. Provider agrees that denial shall be only for good cause such as pending litigation, potential fraud, bankruptcy restrictions, and foreclosure status or if denied by investor or mortgage insurer for good cause.

9. MIHAF Program. Provider agrees to provide timely communication of Homeowner's deficiency status to the MSHDA, including sufficient information to identify that the correct deficiency matched to the correct Homeowner, and the amount owed. Provider agrees to apply MIHAF funds towards principal, interest, taxes, and insurance (collectively PITI). MSHDA agrees Provider may apply such funds towards attorney's fees, late charges and NSF fees, property inspection fees, escrow shortage and/or delinquent property taxes, one year of standard homeowner's insurance if forced place insurance has been invoked, and other fees and expenses if they are deemed an advance on Program funds towards delinquent property taxes.

10. Timing. Provider acknowledges that it is responsible for timely application of MIHAF Program funds. Provider shall hold the Homeowner harmless if payments are not applied timely. Provider agrees that it will timely provide MSHDA with written reports documenting application of MIHAF Program funds or alternatively to provide MSHDA an exception report for any funds that could not be applied. All remaining delinquencies identified after MIHAF funding must be resolved between Homeowner and Provider. The period of performance for MIHAF Program awards begins on the date hereof and ends on September 30, 2026, unless otherwise extended by U.S. Treasury. Provider shall not be eligible to receive MIHAF Program funds after such period of performance ends.

11. Repayment of Funds. Where the Homeowner has an ongoing obligation to the Provider that will continue after application of program funds to the deficiency, such as with an ongoing mortgage loan, MSHDA agrees that Provider will not be required to repay amounts applied to a borrower's loan if that borrower is later determined to be ineligible. If the Provider is eligible to retain excess funds and overages, those may be retained by Provider and applied for the benefit of the Homeowner's ongoing obligation. Provider may be required by MSHDA to demonstrate how retained excess funds will be applied for the benefit of the homeowner, in such format as MSHDA shall require. If Provider is not eligible to retain and apply excess assistance due to the lack of an ongoing obligation or shall otherwise fail to apply Grant funds to the Homeowner's housing delinquencies, such unapplied funds are the property of MSHDA and shall be promptly returned to Grantor within thirty (30) days of determination of excess funding, but in any event shall not be paid directly to the Homeowner.

12. Homeowner Actions/Fraud. Provider agrees to promptly notify MSHDA in writing of any ongoing legal action against a Homeowner, including fraud-related activities.

13. Cessation of Mortgage Payments. MSHDA agrees it will promptly provide notice before it ceases payment of MIHAF Program funds to allow Provider time to evaluate the Homeowner for other loss mitigation options.

14. MIHAF Program Eligibility. Provider agrees that it is not authorized or empowered to determine and/or communicate to the Homeowner eligibility for MIHAF Program funds. MSHDA agrees that it is not authorized or empowered to determine and/or communicate to the Homeowner eligibility for foreclosure, forfeiture, or shut-off prevention programs of Provider. MSHDA retains sole authority for its MIHAF Program eligibility determination and communication to the Homeowner and Provider. Provider will communicate with Homeowner and MSHDA regarding modification and other Provider-driven approvals.

15. Provider Legal Compliance Obligations. Provider recognizes and accepts that the MIHAF Program is a federally funded grant program and acknowledges that failure to abide by MIHAF Program terms may result in recapture of grant funds or other sanctions.

Provider will comply with local, state, and federal laws pertaining to discrimination, including, but not limited to: the Fair Housing Act (42 U.S.C. 3601-19) and implementing regulations; Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d-2000d-4) and implementing regulations; Title VIII of the Civil Rights Act of 1968 (as amended by the Fair Housing Amendments Act of 1988) and implementing regulations; the Age Discrimination Act of 1975 (42 U.S.C. 6101-07) and implementing regulations; Title II of the Americans with Disabilities Act (42 U.S.C. 12101, et seq); the Elliott-Larsen Civil Rights Act; and the Michigan Persons With Disabilities Civil Rights Act.

16. Termination. Participation in the MIHAF Program is voluntary, and either Provider or Homeowner may terminate their respective participation agreement without cause, with 30 days written notice, unless or until MIHAF Program funds have been paid to Provider by MSHDA and accepted by Provider for the benefit of the Homeowner. Either party may terminate immediately upon material breach from the other party; in event of such termination, Provider shall accept and

apply payments as agreed on behalf of a Homeowner already approved prior to the immediate termination, or shall return applicable assistance funds to MSHDA, at Provider's discretion.

Accepted and agreed to by:

Provider: City of Berkley

By: _____

Print: Bridget Dean

Its: Mayor

Date: _____

Address: 3338 Coolidge Highway, Berkley, MI, 48072

Michigan State Housing Development Authority

By: _____

Its: _____

Date: _____

EXHIBIT A
Provider Contact and ACH Instructions

EXHIBIT B
MIHAF Program Term Sheet

**CITY OF BERKLEY
COUNTY OF OAKLAND, MICHIGAN**

**A RESOLUTION
AUTHORIZING THE ADOPTION OF THE
OAKLAND COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN**

WHEREAS, the mission of Oakland County and the participating jurisdiction of the City of Berkley include the charge to protect the health, safety, and the general welfare of the people of the County and municipalities; and

WHEREAS, Oakland County, Michigan, is subject to flooding, tornadoes, winter storms, and other natural, technological, and human-caused hazards; and

WHEREAS, pro-active mitigation of known hazards before and after a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS to remain eligible to receive mitigation monies, Oakland County prepared a Hazard Mitigation Plan (the "PLAN") for the County and all communities in the County; and

WHEREAS, Oakland County and the City of Berkley have participated in and completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of hazards, develops a mitigation strategy consistent with a set of uniform goals, and creates a plan for implementing, evaluating and revising this strategy;

NOW THEREFORE BE IT RESOLVED that the City of Berkley:

- 1.) Adopts in its entirety the Oakland County Multi-Jurisdictional Hazard Mitigation Plan (Plan), and specifically Volume II of the Plan as it pertains to this jurisdiction.
- 2.) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3.) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4.) Will continue its support of the Hazard Mitigation Steering Committee and continue to participate in the planning partnership as described by the Plan.
- 5.) Will help to promote and support the mitigation successes of all planning partners.

Introduced and Passed at a Regular City Council Meeting on Monday, March 4, 2024.

Bridget Dean, Mayor

Attest:

Victoria Mitchell,
City Clerk

A RESOLUTION
of the Fortieth Council of the City of Berkley, Michigan
To Adopt the Revised 2024 Community Development Fee Schedule

- WHEREAS,** the City of Berkley is committed to delivering services as efficiently as possible while being responsible with City resources; and
- WHEREAS,** the Berkley City Council has reviewed the current fee schedule; and
- WHEREAS,** it has been found that new costs in delivery of services and to continue with operations, the fee schedule must be revised to meet these needs; and
- WHEREAS,** the City of Berkley desires to accurately and correctly reflect the costs of various services in a fee schedule that reimburses the city for the time and expenses incurred by performing these services.

NOW, THEREFORE, THE CITY OF BERKLEY RESOLVES:

- SECTION 1:** That the attached Revised 2024 City of Berkley Community Development Fee Schedule is hereby adopted and effective March 5, 2024;
- SECTION 2:** That any resolution or parts thereof in conflict with the provisions of this resolution are hereby repealed to the extent of such conflict.

Introduced and Passed at a Regular City Council Meeting on Monday, March 4, 2024.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk



CITY OF BERKLEY COMMUNITY DEVELOPMENT

3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

MEMORANDUM

To: City Council

From: Kristen Kapelanski, Community Development Director

Subject: Proposed Updates – Community Development Fee Schedule

Date: February 12, 2024

Proposed are updates to the Community Development Department's adopted fee schedule. Updates include:

- Permit fees have been added for new (\$450) and renewal applications (\$200) for parklets. Council will recall an ordinance governing parklets was approved late last year and staff is working on implementation (processes, applications, etc.). As part of this implementation, the suggested fees have been included. This is based on the amount of review and inspection time required and a general analysis of similar permit fees in other regional communities.
 - A plan review fee has been added for porches and decks. In the previously updated fee schedule, the plan review that has been assessed as new porches and decks have been proposed has been greater than the share of the project than intended and than it takes to complete the review in several cases. We are proposing a flat plan review fee (\$100) based on anticipated staff time and project cost.
 - Fees have been added for snow removal (\$250) and grass cutting (\$250) performed by DPW if not performed by the property owner in a timely manner. Additional costs may be incurred for larger lot sizes or properties requiring additional work.
-

COMMUNITY DEVELOPMENT FEES

Construction Permits	
Registration	
Residential Builder	\$ 35.00
Residential Maintenance and Alteration	\$ 35.00

Building Permit Fee		
Based on Construction Value	\$ 1.00 - \$ 1,000.00	\$ 50.00
	Each Additional \$ 1,000.00	\$ 20.00
	First Inspection	\$ 50.00
	Each Additional Inspection	\$ 45.00
	Re-Inspection Fee	\$ 35.00
	Reinstatement	\$50.00

Cash Builders Bond	
\$ 1,000.00 - \$ 5,000.00	\$ 50.00
\$ 5,001.00 - \$ 10,000.00	\$ 75.00
\$ 10,001.00 - \$ 50,000.00	\$ 100.00
\$ 50,001.00 - \$ 100,000.00	\$ 500.00
\$ 100,001 - up	\$ 800.00

Concrete Certificates		
When no additional permit is obtained	Registration of Cement Contractor	\$ 35.00
	Sidewalk	\$ 65.00
	Sidewalk Bond	\$ 200.00
	Driveway Approach	\$ 65.00
	Pavement Break Permit (saw cut only)	\$ 40.00
	Refundable Bond (required)	\$ 1,500.00
	Curb Cut – per lineal foot	\$ 8.00
	First Inspection	\$ 50.00
	Each Additional Inspection	\$ 45.00
	Initial Concrete Certificate and Inspection Fee NOT TO EXCEED	\$ 200.00

Driveway Permit Certificate (new or replaced)/Service Walk	\$ 70.00
Fence Permit	\$ 60.00

Liability Insurance Requirements for all contractors	
One Person	\$ 100,000.00
Each Occurrence	\$ 300,000.00
Property damage, each occurrence	\$ 10,000.00

Swimming Pools	
Swimming Pool Contractor Registration	\$ 35.00
Above Ground Pool	\$ 30.00

	One Inspection	\$ 50.00
	Electrical Permit (<i>one inspection</i>)	\$ 45.00
	Bond	\$ 50.00
	Total	\$ 175.00

Inground Pool		\$ 40.00
	Two Inspections	\$ 95.00
	Electrical Permit (two inspections)	\$ 80.00
	Bond	\$ 50.00
	Total	\$ 265.00

Wrecking		
Registration of Wrecking Contractor		\$ 35.00
Accessory Structure		\$ 40.00
Single Family Detached Dwelling		\$ 100.00
Multiple Family and Non – Residential Construction		\$ 150.00
Concrete Cost Due to Sewer Retirement	Sidewalk	\$500.00 / \$2,500.00 / \$5,000.00
Concrete Cost Due to Sewer Retirement	Sidewalk	\$500.00
	Half Road	\$2,500
	Full Road	\$5,000

Cash Bond	
Cash Bond	\$ 1,000.00
Two Inspections Required	\$ 95.00

Shed	
Shed – 36 sq. ft. or larger	\$ 20.00
Two Inspections Required	\$ 95.00
Total Shed Permit	\$ 115.00

Housing Moving		
Housing Moving	Registration of House Moving Contractor	\$ 35.00
	House Moving Permit	\$ 200
	Inspection (<i>in city before moving</i>)	\$ 100
	Inspection (<i>out of city before moving</i>)	\$ 100
	Housing Moving Bond (<i>site to site</i>)	\$ 5,000
	House Finishing Bond	\$ 1,500.00

Plan Examination Fees		
Initial Plan Reviews		
Building Structures within value of:	\$ 0 - \$ 1,000.00	\$ 80.00
	\$ 1,001.00 - \$ 10,000.00	\$ 100.00
	\$ 10,001.00 - \$ 175,000.00	\$ 250.00
	\$ 175,001.00 and over	0.0015 x Construction Value + 20% for Third Party Reviews
Porch or Deck		\$100.00
Conceptual Review by Third Party Consultant		Consulting Cost + 20% (Minimum \$50)
Revised Plans		\$50.00

Fire Marshal Review Fees	
Plan Review Fee (per hour)	\$ 35.00
Fire Alarm Plan Review (<i>Sprinkler, including inspection</i>)	\$ 75.00
Fire Alarm Pan Review (<i>Alarm, including inspection</i>)	\$ 75.00
Hood Suppression System Plan Review (<i>all submission</i>)	\$ 75.00

Vacant Structures		
Single Family	Registration and inspection	\$ 200.00
Multiple Family (Biennial) – First Unit	Registration and inspection	\$ 200.00
	Each additional Multiple Family unit	\$ 30.00
Non-Residential Building (Biennial)	Registration and Inspection	\$ 200.00
Second Re-Inspection (billed only when required)		\$ 30.00

Electrical Permits		
Permits		
Registration	Electrical Contractor Registration	\$ 25.00
	Fire Alarm Contractors Registration	\$ 25.00
	Sign Specialty Contractors Registration	\$ 25.00
	Minimum Fee	\$ 45.00
	Re-Inspection Fee	\$ 30.00
Circuits – New or Extended	First Circuit	\$ 30.00
	Each Additional Circuit	\$ 12.00
Service	Temporary	\$ 50.00
	100 amp or less	\$ 45.00
	125 amp to 200 amp	\$ 45.00
	225 amp to 400 amp	\$ 50.00
	425 amp to 625 amp	\$ 100.00
	625 amp to 800 amp	\$ 110.00
	Over 800 amp	\$120
General Repairs		\$ 40.00
Fixtures	First 25 sockets	\$ 30.00
	Additional 25 sockets at the same address	\$ 15.00
Appliances (<i>Furnace, Dryer, Water Heater, Range, Attic Fan, Air Conditioner</i>)	First Appliance	\$ 30.00
	Additional unit at same address	\$ 15.00
Electrical Heat	First Room	\$30.00
	Additional Room	\$ 15.00
Outline Tubing	First 50 feet	\$ 25.00
	Additional Feet	\$ 10.00
	Bonding for Footing	\$ 40.00
Liability Insurance Requirements For all Contractors	One Person	\$ 100,000.00
	Each Occurrence	\$ 300,000.00
	Property damage, each occurrence	\$ 10,000.00
Motors, Welders, Heating, Power Units and Central Air	Power Plug Outlet	\$ 30.00
	¼ hp to 10 hp	\$ 35.00
	11 hp to 20 hp	\$ 40.00
	21 hp to 30 hp	\$ 40.00
	31 hp to 40 hp	\$ 45.00
	41 hp to 50 hp	\$ 50.00
	51 hp to 74 hp	\$ 55.00
	75 hp and up	\$ 60.00

Generators	New of Extended Circuit	\$ 55.00
	Generators (whole house)	\$ 80.00
Electric Car Charging Stations	First Station	\$ 65.00
	Each Additional	\$ 20.00
Solar Panels	Solar Panel	\$ 75.00
Wind Turbines	First Turbine	\$ 75.00
	Each Additional	\$ 15.00
Feeder Main, Buss Ducts, Floor Raceway	First 100 feet	\$ 30.00
	Additional 50 Feet	\$ 20.00
Public Safety Alarms	First alarm system panel	\$ 40.00
	Each additional panel	\$ 15.00
	Each horn, strobe, etc.	\$ 10.00
Special Inspections	Circus, carnival shows	\$ 250.00
	Temporary Light Display (per circuit)	\$ 55.00
	Motion Picture Apparatus	\$ 35.00
	Referral Inspection	\$ 80.00
Low Voltage	1-20 devices	\$45.00
	21-100 devices	\$75.00
	101-200 devices	\$105.00
	200+ devices	\$135.00

Heating Permits	
Registration	
Registration	\$ 15.00
Minimum Fee	\$ 45.00
Re-Inspection Fee	\$ 30.00

Furnace		
Oil or Gas Fired/ Air Handler	100,00 BTU and under	\$ 55.00
	Over 100,00 BTU	\$ 70.00
	Each additional unit at same address	\$ 50.00
	Rooftop unit (per unit) ** additional to BTU's	\$ 30.00

Other		
Other Permits	Chimney Liner	\$ 25.00
	Condensation Pumps	\$ 35.00
	Conversion of Furnace	\$ 30.00
	Damper	\$ 25.00
	Duct Work – alteration of existing system	\$ 35.00
	Duct Work – new construction	\$ 75.00
	Electronic Air Cleaner	\$ 30.00
	Exhaust Fans or Stove Hoods	\$ 35.00
	Fireplace	\$ 65.00
	Gas Dryer	\$ 20.00
	Gas Line	\$ 35.00
	Gas Range	\$ 20.00
	Gas Pressure Test	\$ 25.00
	Humidifier	\$ 20.00
	Hydronic Heat	\$ 40.00
	Incinerator	\$ 25.00
	Pool Heater	\$ 30.00
	Space Heating	\$ 25.00
	Thermal Expansion Tanks	\$ 20.00
	Welded Exhaust Vents (commercial)	\$ 50.00
Water Heater	\$ 40.00	
Energy Recovering Ventilator (ERV)	\$50.00	

Fire Suppression (per head)		\$ 30.00 + \$1.00 per head
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Heat Pumps	First One	\$ 60.00
	Each additional unit at same address	\$ 20.00

Hood Suppression (per unit)	First One	\$ 100.00
	Each additional unit at same address	\$ 20.00

Liability Insurance Requirements for all Contractors	One Person	\$ 1,000,000.00
	Each Occurrence	\$ 2,000,000.00
	Property damage, each occurrence	\$ 1,000,000.00

Special Inspections	
Referral Inspections	\$ 80.00
Plumbing Permits	
Registration	
Contractor	\$ 25.00
Minimum Fee	\$ 45.00
Re-Inspection	\$ 30.00

Permit Fees		
Permit Fees	Backflow Preventer	\$ 30.00
	Backwater Valve	\$ 25.00
	Bath Tub	\$ 15.00
	Catch Basin	\$ 50.00
	Crock to Iron	\$ 30.00
	Cross Connection Initial Inspection	\$ 35.00
	Cross Connection Re-Inspection	\$ 25.00
	Dishwasher Machine	\$ 15.00
	Distribution	\$ 60.00
	Domestic Laundry Machine	\$ 15.00
	Floor Drain	\$ 15.00
	Fountain (drinking)	\$ 15.00
	Garbage Disposal	\$ 15.00
	Grease Trap	\$ 30.00
	Hose Bibbs	\$ 15.00
	Ice Maker	\$ 20.00
	Indirect Waste Sink	\$ 15.00
	Humidifier	\$ 15.00
	Inside Drain	\$ 50.00
	Laundry Tray	\$ 15.00
	Lavatory	\$ 15.00
	Manhole	\$ 30.00
	Medical Gas (per outlet)	\$ 15.00
	Pump or Water Lift	\$ 25.00
	Shower Trap	\$ 15.00
	Sink (any description)	\$ 20.00
	Special Inspection (including FHA and VA)	\$ 70.00
	Sprinkler Systems for Lawns	\$ 60.00
	Stacks – new, alter, soil, etc.	\$ 20.00
	Sump or Interceptor	\$ 50.00
Surgical Cuspidor - each	\$ 25.00	

	Urinal	\$ 15.00
	Water Closet	\$ 15.00
	Water Heater	\$ 40.00
	Water Tank	\$25.00
	Water Treatment Device - each	\$ 20.00
	Storage Tanks	\$45.00

Liability Insurance Requirements for all Contractors	One Person	\$ 1,000,000.00
	Each Occurrence	\$ 2,000,000.00
	Property damage, each occurrence	\$ 1,000,000

Special Inspections

Referral Inspections	\$ 80.00
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Sewer and Storm Drain Permits

Registration

Excavation and Sewer Contractor	\$ 35.00
Minimum Fee	\$ 45.00

Permit Fees

Permit Fees	Lines not exceeding 4 inches in diameter	\$ 40.00
	Lines not exceeding 6 inches in diameter	\$ 40.00
	Lines not exceeding 8 inches in diameter	\$ 40.00
	Lines not exceeding 10 inches in diameter	\$ 40.00
	Lines not exceeding 12 inches in diameter	\$ 40.00
	Lines not exceeding 14 inches in diameter	\$ 45.00
	Lines not exceeding 16 inches in diameter	\$ 50.00
	Lines not exceeding 18 inches in diameter	\$ 55.00
	Lines not exceeding 20 inches in diameter	\$ 60.00
	Lines over 20 inches in diameter	\$ 65.00

Water/Sewer Excavating Bond (Private Property)	\$ 500.00
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Water Tap

Water Tap and Service to Valve (DPW Install – New Construction)	1 inch service	\$ 3,000.00
	1 ½ inch service	\$ 3,000.00
	2 inch service	\$ 3,000.00
	3 inch service	\$ 1,700.00
	4 inch service	\$ 1,900.00

Water Service

Private (Valve to Point in Use)	¾ inch service	\$ 30.00
	1 inch service	\$ 40.00
	1 ½ inch service	\$ 50.00
	2 inch service	\$ 60.00
	3 inch service	\$ 90.00

	4 inch service	\$ 100.00
Minimum Pavement Restoration Fee	Walk	\$500.00
	Half Road	\$2,500.00
	Full Road	\$5,000.00

Right-of-Way Excavating Bond (between property line and street)	\$ 5,000.00
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Liability Insurance Requirements for all Contractors	One Person	\$ 1,000,000.00
	Each Occurrence	\$ 2,000,000.00
	Property damage, each occurrence	\$ 1,000,000.00

Refrigeration Permits

Registration

Registration	\$ 15.00
Minimum Fee	\$ 45.00
Re-Inspection Fee	\$ 30.00

Permit Fees

Permit Fees	Under 5 tons	\$ 50.00
	Over 5 tons	\$ 70.00
	Over 1 hp but not more than 5 hp	\$ 50.00
	6 hp but not more than 50 hp	\$ 70.00
	51 hp and over	\$ 75.00
	Rooftop unit (per unit) **additional to tons or hp	\$ 30.00
	Refrigerator Line Pressure Test (Remote Condenser)	\$25.00

Mini-Split Units (in addition to condenser fees)	\$ 20.00 per head
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Liability Insurance Requirements for all Contractors	One Person	\$ 1,000,000.00
	Each Occurrence	\$ 2,000,000.00
	Property damage, each occurrence	\$ 1,000,000.00

Rental Structures	
Residential	
Single Family (Biennial)	\$ 180.00
Multiple Family – First Unit	\$ 180.00
Each Additional Multiple Family Unit	\$ 35.00
Second Re-Inspection (billed only when required)	\$ 30.00
Registration Fee (Biennial)	\$ 60.00
Late Fee	\$25.00 per month
NOT TO EXCEED	\$ 8,500.00

Commercial	
Commercial Building (Biennial)	\$ 180.00
Registration (Biennial)	\$ 60.00
Second Re-Inspection (billed only when required)	\$ 30.00
NOT TO EXCEED	\$ 8,260.00

Sign Permits: If sign is illuminated Electrical Permit required in addition	
Registration	
Sign Specialty Contractors	\$ 35.00

Sign		
Permanent	Permit	\$ 50.00
	Inspection	\$ 50.00
	Total Permit Fee	\$ 100.00
	Refundable Bond	\$ 50.00

Electrical for Illuminated Sign	
First Sign	\$ 50.00
Additional Sign or Connection (each)	\$ 40.00

Liability Insurance Requirements for all Contractors	One Person	\$ 1,000,000.00
	Each Occurrence	\$ 2,000,000.00
	Property damage, each occurrence	\$ 1,000,000.00

Miscellaneous Community Development Fees	
Application and two inspections fee (Chicken, O-02-17)	\$ 80.00

Site Plan Review			
Site Plan Review	Building Board of Appeals		\$ 300.00
	Multiple Family	Engineering Review (Full Site)*	\$ 1,500.00 + \$800 escrow
		Engineering Review (Partial Site)*	\$1,000 + \$800 escrow
		Planning Review*	\$600 + \$660 escrow
	Commercial	Engineering Review (Full Site)*	\$ 1,300.00 + \$800 escrow
		Engineering Review (Partial Site)*	\$800 + \$800 escrow
		Planning Review*	\$600 + \$1,100 escrow
	Nuisance Per Se Hearing		\$ 300.00
	Planned Unit Development (PUD) - Application		\$ 2,000.00
	Rezoning		\$ 750.00
	Site Plan Review (Administrative/Façade Change)		\$ 300.00
	Special Land Use		\$ 1,000.00
	Street/Alley Vacation		\$ 500.00
	Zoning Board of Appeals – Variance, Appeal, Interpretation Residential		\$ 400.00
	Zoning Board of Appeals – Variance, Appeal, Interpretation Commercial		\$ 600.00
	Mural		\$ 300.00
Extension of Site Plan Approval		\$ 200.00	
Special Board, Commission, Council Meeting		\$ 500.00	
Text Amendment to Ordinance		\$ 500.00	

Business License	
Registration (Owner Occupied)	\$ 60.00
Inspection (Owner Occupied)	\$ 180.00
Second Re-Inspection (billed only when required)	\$ 30.00

New Business in Berkley	\$ 200.00
Transfer	\$ 100.00
Bicycle Rack (purchase and installation)	\$ 300.00

Special Permits	
Seasonal Sales Permit	\$ 80.00
Promotional Events Permit	\$ 80.00
Outdoor Service Area (New)	\$370.00
Outdoor Service Area (Renewal)	\$140.00
Parklet Permit (New)	\$450.00
Parklet Permit (Renewal)	\$200.00

Miscellaneous Fees	
Combination/Split of Lots	\$ 300.00
Stop Work Posted	\$50.00
Snow and Ice Removal***	\$250.00
Property Cleanup – Grass, Debris and Weeds***	\$250.00

*Plan review fees must be paid before review can begin. Final review fees may be higher based on confirmation of the construction cost. Canceled plan reviews will not be refunded.

**Upon request, all cancelled permits with no inspections will be refunded at 50% of the permit costs with a minimum refund of \$25.00.

***Additional costs may be incurred based on the lot size and scope of work.

AN
ORDINANCE
of the City Council of the City of Berkley, Michigan to Amend Section 30-107,
Inspection of owner-occupied business properties of the City of Berkley Code of
Ordinances to update the policies and procedures for inspection of owner-occupied
business properties.

**THE CITY OF
BERKLEY ORDAINS:**

SECTION 1: Section 30-107 of Chapter 30 of the Berkley City Code is amended, as follows:

Sec. 30-107. – Inspection of owner-occupied business properties.

- a) The city shall inspect owner occupied businesses at two-year intervals. These inspections shall be for the purpose of determining whether the building complies with chapters 26, 50 and 138. The city may request permission to enter any premises regulated by this article at reasonable hours to undertake an inspection. Upon an emergency, the city may obtain a court order for the purpose of inspecting any premises regulated by this article. All inspections conducted pursuant to this section shall be conducted in such a manner as to secure compliance with this article.
- b) In addition to periodic inspections, the following may occur:
 - 1) A complaint basis such that a regulated premises shall be inspected within a reasonable time by the city manager or ~~his~~ their designee upon receipt of a complaint, verbal or written, by a citizen or tenant that the regulated premises may be in violation of this Code.
 - 2) An area basis, such that all regulated premises in a predetermined geographical area will be inspected simultaneously or within a short period of time.
 - 3) A recurrent violation basis, such that those premises which are found to have a high incidence of recurrent or uncorrected violations will be inspected more frequently. The owner or agent shall ensure that the premises regulated by this section are accessible for inspection during normal working hours of the city, except that an occupant of the premises may allow inspection at any time.
 - ~~4) If a building is found to have minimal violations, the city may elect to inspect and charge a fee at four year intervals.~~

SECTION 2: Severability Clause

Should any word, phrase, sentence, paragraph, or section of this Ordinance be held invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

SECTION 3: Penalty

All violations of this ordinance shall be municipal civil infractions and upon determination of responsibility therefore shall be punishable by a civil fine of not more than \$500, and/or such other sanctions and remedies as prescribed in Article IX of Chapter 82 of the Code of Ordinances.

Red, strikethrough text is proposed to be deleted: ~~example~~

Blue underlined text is proposed to be inserted: example

SECTION 4: Effective Date

This Ordinance shall become effective 30 days following the date of adoption.

SECTION 5: Publication

The City Council directs the City Clerk to publish a summary of this ordinance in compliance with Public Act 182 of 1991, as amended, and Section 6.5 of the Berkley City Charter.

Introduced on the First Reading at the Regular City Council Meeting on Monday, March 4, 2024.

Adopted on the Second Reading at the Regular City Council Meeting on _____ .

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk

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Blue underlined text is proposed to be inserted: example



CITY OF BERKLEY COMMUNITY DEVELOPMENT

3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

MEMORANDUM

To: City Council

From: Kristen Kapelanski, Community Development Director

Subject: Proposed Amendments for Rental Ordinance Update: First Reading

Date: February 27, 2024

Proposed are amendments to Section 30-107 of the City Code. This ordinance has been amended to remove the optional four-year inspection interval. This has created practical issues with implementation as there are some violations that cannot be easily categorized as major or minor, or several minor violations on one property leading to ambiguity in the application of the aforementioned optional inspection interval.

March 4, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorize the City Manager to sign the Application for Additional Service Credit Purchase for Laurie Fielder approving two years of additional service credit. This purchase is allowed by the City of Berkeley MERIT System of Human Resource Management Section 1001.08 and meets all of the requirements of the MERS Plan Document which would allow for this service credit purchase.

Ayes:

Nays:

Motion:

March 4, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorize the City Manager to sign the Application for Additional Service Credit Purchase for Shawn Young approving five months of additional service credit. This purchase is allowed by the City of Berkeley MERIT System of Human Resource Management Section 1001.08 and meets all of the requirements of the MERS Plan Document which would allow for this service credit purchase.

Ayes:

Nays:

Motion: