

**CITY OF BERKLEY PUBLIC NOTICE
REGULAR CITY COUNCIL MEETING
Monday, June 3, 2024
7:00 P.M. – City Hall
248-658-3300**

**CALL 40th COUNCIL TO ORDER
APPROVAL OF AGENDA
MAYOR-LED MOMENT OF REFLECTION
PLEDGE OF ALLEGIANCE
PUBLIC COMMENT
ORDER OF BUSINESS**

Consent Agenda

1. **APPROVAL OF THE MINUTES:** Matter of [approving the minutes](#) of the 40th Regular City Council meeting on Monday, May 20, 2024 and the City Council work session on Monday, May 20, 2024.
2. **MOTION NO. M-51-24:** Matter of [approving the purchase](#) of three 2025 Ford Police Interceptor Utility AWD marked police vehicles for \$147,705 (\$49,235 each) for the Department of Public Safety from Lunghamer Ford, 1960 East Main Street, Owosso, MI 48867 from the Vehicles Account 101-345-985-000.
3. **MOTION NO. M-52-24:** Matter of [authorizing the Mayor and City Manager](#) to enter into an Intergovernmental Agreement for Lockup Services between the City of Berkley and the City of Lathrup Village. The City of Berkley will provide Lockup Services for the City of Lathrup Village for \$100 per prisoner. This Intergovernmental Agreement shall be for a term of three years, beginning on the first day of July 2024 and ending on the 30th day of June 2027.
4. **MOTION NO. M-53-24:** Matter of [authorizing the City Manager](#) to enter into an Ambulance Service Agreement between the City of Berkley and Universal Ambulance Service. In consideration of the services to be performed by Universal Ambulance Service under this Agreement, the City shall pay Universal Ambulance Service for the term of this Agreement the sum of one dollar (\$1) annually. This Agreement shall be effective for a term commencing 7 a.m. July 1, 2024 for a three-year term ending 6:59 a.m. on June 30, 2027.
5. **MOTION NO. M-54-24:** Matter of [authorizing the Mayor](#) to enter into an Agreement with the Oakland County Tactical Consortium (OAK-TAC). This agreement will allow the Berkley Department of Public Safety to remain a member of OAK-TAC, which will further the Department's efforts to prepare for emergencies.
6. **RESOLUTION NO. R-18-24:** Matter of [considering a resolution](#) designating Deputy City Manager for Public Service Shawn Young as the Act 51 Street Administrator for the City of Berkley.
7. **PROCLAMATION NO. P-12-24:** Matter of [proclaiming June 19, 2024](#) to be Juneteenth Celebration Day.
8. **PROCLAMATION NO. P-13-24:** Matter of [recognizing Doug Provost](#) for his 50 years of service as an umpire and supporter of the Berkley Dad's Club.

Regular Agenda

1. **RECOGNITIONS/PRESENTATIONS:** Matter of receiving any recognitions or presentations from the Consent Agenda.
2. **RESOLUTION NO. R-19-24:** Matter of [considering a resolution](#) in support of establishing an early voting precinct for the City of Berkley, Michigan beginning with the election scheduled for Tuesday, August 6, 2024.
3. **ORDINANCE NO. O-06-24:** Matter of [considering the First Reading](#) of an ordinance of the Council of the City of Berkley, Michigan amending Chapter 46 Elections, Article II Precincts, Section 46-16 through Section 46-23 of the Berkley City Code.
4. **MOTION NO. M-55-24:** Matter of [accepting the quarter ended](#) March 31, 2023 budget to actual report.
5. **DISCUSSION:** Matter of discussing, with possible action, the short-term future of a millage proposal.

6. **CLOSED SESSION:** Matter of considering convening in closed session at the conclusion of the regular meeting to consider material exempt from discussion or disclosure by state or federal statute in accordance with the Open Meetings Act, MCL 15.268(h).

COMMUNICATIONS

ADJOURN

Note: The City of Berkley will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Victoria Mitchell, ADA Contact, Berkley City Hall, 3338 Coolidge Highway, Berkley, MI 48072 (1-248-658-3310).

Note: Official minutes of City Council Meetings and supporting documents for Council packets are available for public review in the City Clerk's Office during normal working hours. Anyone wishing to submit correspondence for the meeting may send an email to clerk@berkleymich.net or call 248-658-3310 by 5 p.m. on the day of the meeting.

THE REGULAR MEETING OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 7:04 PM ON MONDAY, MAY 20, 2024 IN COUNCIL CHAMBERS BY MAYOR DEAN

PRESENT: Councilmember Steve Baker
Mayor Pro Tem Ross Gavin
Councilmember Gregory Patterson
Mayor Bridget Dean
Councilmember Clarence Black
Councilmember Dennis Hennen
Councilmember Jessica Vilani

OTHER STAFF PRESENT:

Interim City Manager Nate Geinzer
City Attorney Ann Christ
City Clerk Victoria Mitchell
Community Development Director Kristen Kapelanski
Library Director Matt Church
Building Official Emily Loomis
Communications Director Caitlin Flora
Finance Director Carl Johnson
Downtown Development Authority Director Mike McGuinness
Emergency Management Director Jack Blanchard

APPROVAL OF AGENDA

Mayor Pro Tem Gavin moved to approve the Agenda
Seconded by Councilmember Vilani
Ayes: Black, Gavin, Hennen, Patterson, Vilani, Baker, and Dean
Nays: None
Motion Approved.

MAYOR-LED MOMENT OF REFLECTION

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

None

Consent Agenda

Councilmember Vilani moved to approve the following Consent Agenda, seconded by Councilmember Baker:

APPROVAL OF THE MINUTES: Matter of approving the minutes of the 40th Regular City Council meeting on Monday, May 6, 2024 and the City Council work session on Monday, May 6, 2024.

WARRANT: Matter of approving Warrant No.1398.

MOTION NO. M-46-24: Matter of appointing Public Works Director Shawn Young as the City of Berkley's representative and Assistant Director of Public Works Adam Wozniak as the alternate representative to

the Southeastern Oakland County Resource Recovery Authority (SOCRRA) Board of Trustees for the fiscal year ending on June 30, 2025; and instruct the City Clerk to send a copy of this motion to the SOCRRA Board.

MOTION NO. M-47-24: Matter of appointing Public Works Director Shawn Young as the City of Berkley's representative and Assistant Director of Public Works Adam Wozniak as the alternate representative to the Southeastern Oakland County Water Authority (SOCWA) Board of Trustees for the fiscal year ending on June 30, 2025; and instruct the City Clerk to send a copy of this motion to the SOCWA Board.

MOTION NO. M-48-24: Matter of considering an update to the Community Development fee schedule.

RESOLUTION NO. R-12-24: Matter of approving a resolution in support of House Bill 5696.

PROCLAMATION NO. P-07-24: Matter of proclaiming the first Friday in June to be National Gun Violence Awareness Day.

PROCLAMATION NO. P-08-24: Matter of proclaiming May 12-18 as National Police Week.

PROCLAMATION NO. P-09-24: Matter of proclaiming June 2024 as LGBTQIA+ Pride Month.

PROCLAMATION NO. P-10-24: Matter of proclaiming June 2024 as Pet Preparedness Month.

PROCLAMATION NO. P-11-24: Matter of proclaiming June 2024 as Summer Safety Month.

Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Black and Dean

Nays: None

Motion Approved.

Regular Agenda

RECOGNITIONS/PRESENTATIONS: Matter of any recognitions or presentations from the Consent Agenda.

Mayor Pro Tem Gavin read P-07-24 in its entirety.

Councilmember Black read P-08-24 in its entirety.

Councilmember Patterson read P-09-24 in its entirety.

PRESENTATION: Matter of receiving a presentation of the Community Development Department's new Homeowner's Guide to Permits.

Building Official Emily Loomis presented the Community Development Department's new Homeowner's Guide to Permits.

- The guide aims to demystify home construction projects for homeowners, not serve as an instruction book.
- Construction projects often face unexpected challenges, and the guide helps homeowners ask the right questions. The guide outlines steps and provides resources for understanding permits and inspections. The building department offers printed copies of the guide and it will be available online.
- Permits are necessary for many projects; homeowners should confirm with the department if unsure. For specific project guidance, the department can help homeowners understand their contractors' steps and manage expectations.
- Homeowners should ask questions to avoid costly mistakes and ensure proper project execution.
- Permit details:
 - Permits typically expire in six months but can be extended.

- Specific inspections are required at different stages (e.g., rough inspections for open walls, insulation, final inspections). Contact the building department for inspection scheduling and requirements.
- Each home project is unique; even similar projects can differ in execution.
- Contractors should handle permits; homeowners should be cautious if asked to pull permits themselves. The department can guide homeowners on the legal and insurance implications of pulling permits.
- Contact the Building Official at 248-658-3326 or 248-466-1350.

PRESENTATION: Matter of receiving a presentation regarding the 2024-25 FY City of Berkley budget.

Finance Director Carl Johnson and Interim City Manager Nate Geinzer presented regarding the proposed budget.

General Overview:

- Mr. Geinzer acknowledged the presentation was similar to usual budget kick-off processes despite limited prep time.
- Reviewed a 10-year trend in Taxable Value and State Equalized Value.
- Compared the 2023/24 budget vs. projections, noting it was close to target.

Budget Review Highlights:

- Mr. Johnson discussed actual figures for 6/30/23, original and amended budgets for 6/30/24.
- Mr. Geinzer noted the January amendment was incomplete.
- Mr. Johnson mentioned routine adjustments.

2023-24 Capital Project Accomplishments:

- Pension and OPEB Commitments reviewed.
- Discussions on the 2023 Millage proposal and its impact on non-essential services.
- Overview of the 2024-2025 Budget with a new approach by the new finance director.

Key Budget Changes:

- Revenue and expenditure levels changed, focusing on department heads' reviews.
- Councilmember Baker requested correction of a negative number on a slide.

Tax Dollar Distribution:

- Mr. Geinzer explained only 43 cents of each tax dollar stays with the city.

Budget Content - Revenues:

- Property tax increase capped by Headlee, state revenue sharing increase, marijuana revenue sharing, and other sources outlined.
- Councilmember Baker inquired about marijuana revenue; Nate clarified it's not a sustainable long-term solution.
- Mr. Geinzer illustrated the impact of Headlee reductions over 10 years.

Expenditures Overview:

- Salary increases, healthcare costs, and operating costs discussed.
- Creation of a new Facilities Department in the General Fund.
- General Fund revenue balancing and investment in street operations and repaving highlighted.

Capital Projects and Investments:

- Increase in construction costs since COVID and competition for resources noted.
- Various funding sources for capital expenditures explained.

Utilities Fund:

- Plans for lead service line replacements and water main replacements outlined.
- Impact of unfunded mandates for lead water service replacements discussed.

Residential Water and Sewer Rate Changes:

- No change in fixed rates, variable rates increased resulting in an overall 2.75 percent increase.

Solid Waste Fund:

- Context and funding details for solid waste collection and services.
- Internal service costs and administrative allocations explained.
- Councilmember Hennen and Mr. Johnson discussed the impact of budget adjustments and reallocation of costs.

Internal Services Summary:

- Various funds' administrative cost allocations reviewed.

Discussion Points:

- Mr. Geinzer emphasized the need for Council directives to avoid unnecessary deep dives.
- Councilmember Black mentioned zero-based budgeting; Mr. Geinzer advised against it but suggested aligning budgets with priorities.
- Mr. Johnson mentioned the benefits of starting budget preparations early.

Next Steps:

- Mr. Geinzer to provide a link to Brighton's last year audit using ClearGov for better transparency and tracking.
- Councilmember Hennen highlighted the importance of snapshots and budget workshops in the decision-making process.

PUBLIC HEARING: Matter of holding a public hearing regarding the proposed operating budget for the fiscal year 2024/25 and supporting tax rates for the City of Berkley, Michigan.

The Public Hearing opened at 8:46 pm

Bruce Pohl, Berkley, asked questions regarding solid waste expenditures.

Joshua Hunter, Berkley, asked questions regarding the proposed budget.

Greg DuRoss, Berkley, spoke regarding the proposed budget.

The Public Hearing closed at 8:54 pm.

RESOLUTION NO. R-13-24: Matter of approving a resolution of the Council of the City of Berkley, Michigan adopting the annual budget for the 2024/25 fiscal year and acknowledgment of the 2025/26 budget projections.

Mayor Pro Tem Gavin moved to approve Resolution No. R-13-24.

Seconded by Councilmember Baker

Ayes: Hennen, Vilani, Baker, Gavin and Dean

Nays: Patterson and Black

Resolution No. R-13-24 Approved.

RESOLUTION NO. R-14-24: Matter of approving a resolution of the Council of the City of Berkley, Michigan approving the 2024/25 through 2029/2030 Capital Improvements Plan of the City of Berkley, Michigan.

Councilmember Hennen moved to approve Resolution No. R-14-24.

Seconded by Councilmember Baker

Ayes: Patterson, Vilani, Baker, Black, Gavin, Hennen and Dean
Nays: None
Resolution No. R-14-24 Approved.

RESOLUTION NO. R-15-24: Matter of approving a resolution of the Council of the City of Berkley, Michigan setting the residential and commercial service fee for the collection and disposal of solid waste, effective July 1, 2024.

Mayor Pro Tem Gavin moved to approve Resolution No. R-15-24.

Seconded by Councilmember Baker

Ayes: Vilani, Baker, Black, Gavin, Hennen, Patterson and Dean

Nays: None

Resolution No. R-15-24 Approved.

RESOLUTION NO. R-16-24: Matter of approving a resolution of the Council of the City of Berkley, Michigan setting the various rates for water and sewer services, effective July 1, 2024.

Councilmember Hennen moved to approve Resolution No. R-16-24.

Seconded by Councilmember Baker

Ayes: Baker, Black, Gavin, Hennen, Patterson, Vilani and Dean

Nays: None

Resolution No. R-16-24 Approved.

MOTION NO. M-49-24: Matter of awarding a five-year (three-year contract with two one-year City renewal options) professional services contract for annual audit services to Andrews Hooper Pavlik beginning for the fiscal year ending June 30, 2024 through June 30, 2029. The total contract over the five years totals \$225,000 charged to the various funds and departments budgeted in account 807-000.

Councilmember Black moved to approve Motion No. M-49-24.

Seconded by Councilmember Hennen

Ayes: Black, Gavin, Hennen, Patterson, Vilani, Baker and Dean

Nays: None

Motion No. M-49-24 Approved.

RESOLUTION NO. R-17-24: Matter of considering a resolution in support of and funding commitment of the application for the SEMCOG Planning Assistance Program.

Mayor Pro Tem Gavin moved to approve Resolution No. R-17-24.

Seconded by Councilmember Vilani

Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Black and Dean

Nays: None

Resolution No. R-17-24 Approved.

COMMUNICATIONS

COUNCILMEMBER HENNEN

MOTION NO. M-50-24: Matter of seeking a one-page summary of 2024-25 internal service allocations to various funds in the budget.

Councilmember Patterson moved to approve Motion No. M-50-24.

Seconded by Councilmember Hennen

Ayes: Hennen, Patterson, Vilani, Baker, Black, Gavin and Dean

Nays: None

Motion No. M-50-24 Approved.

- The Tree Board will next meet on Tuesday, June 28th.
- The Zoning Board will meet Monday, June 10th; they have two cases: a postponed generator and a dimensional variance.

- On Thursday, he attended the Great Lakes Leadership Academy Local Government Leadership Intensive Program held in Lansing. The training helped participants work on leadership and improve their skills. He said he found it very valuable and has literature for anyone interested in attending.

COUNCILMEMBER BLACK

- Said he is looking forward to being a part of the Committee on Technology Engagement and is looking forward to bringing in their new members in July. Thanked Director Flora for her outstanding work getting them there.
- Said that what happened at Berkley Days was unfortunate and what was also unfortunate was some of the postings on social media. So much so that he has taken a social media break, and encouraged others to do so as well.
- D-Day is known as the greatest military operation of all time but many would be surprised to know that it was not particularly well planned, but they kept it simple. Good things happen when you keep things simple.

COUNCILMEMBER PATTERSON

- The next Planning Commission meeting will be on May 28th; there is still time to review the zoning draft rewrite.
- The Beautification Advisory Committee will meet on May 22nd at 6:30 pm.
- He said that while attending the Taste of Berkley they were able to sing 'Happy Birthday' to Betty Smith, the grandma of Berkley, who still serves on Berkley Parks and Rec Advisory Board. Live your life like Betty Smith.
- For those who have served and paid the ultimate price, Memorial Day is special to all of us.

COUNCILMEMBER VILANI

- For the Berkley Area Chamber of Commerce, looking for volunteers for Art Bash which is coming up on June 8th. If you are interested in lending a hand or some muscle, please reach out and we will get you to them.
- Environmental Advisory Committee meets this Thursday at 6:30 pm on the second floor of the Public Safety building. Thanked everyone who came out for the Native Plant Sale they recently held.

MAYOR PRO TEM GAVIN

- The next Library Board meeting will be on June 26th at 7 pm in the Library.
- Thanked Director Church and the Friends of the Library for hosting their annual book sale over the weekend; it was an incredible success and lots of hard work went into it.
- Parks & Recreation Advisory Board's next meeting will be on June 13th at 7 pm in the Community Center.

COUNCILMEMBER BAKER

- Downtown Development Authority met last Wednesday; several mural applications are in process. Congratulated all who participated and helped support the 'May the Fourth Be With You' event. Kudos to the businesses who handed out Pez dispensers, that was really fun.
- Tied to the June 8th Art Bash is the Berkley Outdoor Social Scene (BOSS), essentially it's a part of our downtown that if you purchase a beverage from a participating businesses you can carry it around in the defined perimeter. For more information, visit Downtownberkley.com.
- Historical Committee meets tomorrow at 7 pm; they would like to thank Cana Lutheran for all the donations, the Committee is currently in the process of scanning and archiving those items. For those of you who find that kind of thing interesting, the Committee has no cap on members; see the city website for the application and how to volunteer for that fantastic group. More information is available at Berkleyhistory.com.
- Mary Landrieu once said, "A budget should reflect the values and priorities of our nation and its people." What we've heard tonight is how we exemplify that here in our community. Directors and their colleagues put in tremendous work based on the needs of the community.

He said he loves the idea of keeping it simple. Start at the simple and then dig deep where you need to. Having an effective narrative is hard to do; that's commendable.

- Please hug someone you love as they need it more than you think they do.

INTERIM CITY MANAGER NATE GEINZER

- No updates

CITY ATTORNEY ANN CHRIST

- No updates.

MAYOR DEAN

- Many, many hours went into planning this year's Berkley Days event. The Berkley Days Committee spent countless hours attending conferences all over the state on safety. They spent time talking to other municipalities about their carnivals and what worked and didn't work. They compiled that information and created the best plan they could for this year. In spite of that, things didn't go as we would have liked them to. Asked everyone to give the Committee and Public Safety patience and time to compile their reports. Information takes time to verify and compile; the after-action report will be forthcoming. The worst thing you can do is feed speculation, we want accuracy.
- Said she was part of a tour hosted by Congresswoman Stevens at the Waterworks Park in Detroit; Directors Young and Flora attended. She had never toured a water treatment facility; she said the place was amazing. The tour covered each portion of Waterworks Park and why certain chemicals are added to the water. She has a new appreciation for everything that goes into it. Lead service lines was quite the topic of conversation; she said she is hopeful grant money will come through.
- Highlighted the 'Berkley has Heart' initiative, hosted by the Chamber of Commerce. It is meant to bring events and new community photography together. She read from the card, "Why Berkley has heart: while 12 Mile and Coolidge are the main arteries running through Berkley, Berkley has heart because of the people. The people are the oxygen that sustains the city pumping their energy through its circulatory system. Just as a heart cannot function without oxygen, a city cannot function without people." Our motto is, "We Care," but she would go further to say that Berkley does have heart. She said that even though we don't always agree, she is encouraged by the emerging and continuing respect we have for one another in our various viewpoints.

ADJOURNMENT:

Councilmember Patterson moved to adjourn the Regular Meeting at 9:47 p.m.

Seconded by Councilmember Vilani

Ayes: Patterson, Vilani, Baker, Black, Gavin, Hennen and Dean

Nays: None.

Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk

**THE SPECIAL WORK SESSION OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN
WAS CALLED TO ORDER AT 6:00 PM ON MONDAY, MAY 20, 2024 IN THE SECOND FLOOR
CONFERENCE ROOM OF THE PUBLIC SAFETY DEPARTMENT BY MAYOR DEAN**

PRESENT: Councilmember Steve Baker
Councilmember Clarence Black
Mayor Pro Tem Ross Gavin
Councilmember Dennis Hennen
Councilmember Gregory Patterson
Councilmember Jessica Vilani
Mayor Bridget Dean

OTHER STAFF PRESENT:

Interim City Manager Nate Geinzer
City Clerk Victoria Mitchell
Finance Director Carl Johnson
Library Director Matt Church

APPROVAL OF AGENDA

Councilmember Patterson moved to approve the Agenda
Seconded by Councilmember Baker
Ayes: Black, Gavin, Hennen, Patterson, Vilani, Baker, and Dean
Nays: None
Motion Approved.

PUBLIC COMMENT

None

Regular Agenda

DISCUSSION: Matter of discussing Operational Vulnerabilities and Enhancement Efforts and City Manager Search Timeline Strong Start Scenarios.

Interim City Manager Nate Geinzer introduced the item.

Mr. Geinzer stated this item is about what he mentioned during the May 6, 2024 work session regarding pausing the city manager search. He discussed the following:

Why a Pause Pt. 1

- Hiring a City Manager is the most important thing the Council will do
 - Hire the person who checks all boxes or
 - Hire for fit – with additional training
- If Statement
 - If you have confidence in him then take advantage of that and be strategic with decision making
- Don't rush it, be strategic, and take advantage
- Strong Start
 - How can we position the new Berkley city manager, city council, and city staff to strengthen their new relationship?

Why a Pause Pt. 2

- 2023 Millage and questions around budget and services
- Relationships & team building has lacked a little bit and we can always do better
- Processes and Procedures – sky isn't falling, but definite areas of improvement

Mr. Geinzer stated to get all of these things done, we need trust.

2023 Millage, Budget, and Changes in Service

- How
 1. Multi-year forecast
 2. Tee up new budget internally and externally
 3. Evaluate community survey options/strategies – customized survey, not a throwaway.
Ex. National Citizen Survey
 4. Facilities needs assessment (identified priority)
 5. CIP review and recommendations
 6. Build an outline of Berkley's "Shared" narrative
- These build upon one another ultimately building a shared narrative. Not about a millage. Build a narrative of where we are at now, and what are the key issues.

Relationships & Team Building

- How
 - Council Hours
 - Strategic alignment
 - Council and staff collaboration/interaction
 - Work sessions
 - Appreciation opportunities

Strategic Alignment Roadmap

June:

- Kickoff
- Untangling
- Team building
- Prioritization survey

July:

- Shared prioritization
- CM posting 7/8
- Staff draft 15-month plan

August and September:

- Draft plan review
- Draft plan adoption
- CM Search interview, follow up, and select 9/30
- Maybe more training

October:

- Transition and team building/5 Behaviors of a Cohesive Team? (wish list)
- Strategic alignment
- Shared expectations
- CM starts about Oct. 30
- Implementation

Mr. Geinzer said the above steps would require buy-in from the new city manager.

Mr. Geinzer reviewed a cyclical flow chart of a strategic plan, eventually bringing a strategic plan and annual city budget cycle in sync.

It was clarified the City is looking at two prongs – the city manager search and planning and beginning some of the suggested projects.

It was also clarified the timeline proposed this evening aligns with the firm conducting the city manager search and fits into the optimal times to be searching as suggested by GovHR USA.

Processes and Procedures

Mr. Geinzer said this won't all happen in six months, but he would like to get started.

- What?
 - Human Resources – not optimal. Concerning no central point of HR. Mr. Geinzer said it won't work to put human resources on the incoming city manager. Mr. Geinzer said he wouldn't be able to scratch the surface of this topic. He said he thinks getting an assessment and consultation would be beneficial. He said this area would be an additional cost.
 - Needs assessment and recommendations (not a compliance audit)
 - It was questioned whether or not Mr. Geinzer could tell if the staff is capable as there is no evaluation process currently in place. Mr. Geinzer said evaluations are a double-edged sword in public service. He said they would be looking at an evaluation system, training, disciplinary tool, etc. Mr. Geinzer discussed online tools and collaborative opportunities. A discussion continued regarding the competence of staff, documenting the confidence, and assurance we have qualified staff, and the cultural issues and workplace trauma all of the changes could produce. Mr. Geinzer said changes must be phased in and it comes down to creating a culture of accountability. It was asked if the City already experiences a morale issue and turnover. It was stated most communities have an HR department. Mr. Geinzer said the City could get a jump start by holding people accountable and implementing disciplinary actions if needed.
 - Implementation (low-hanging fruit) HR Department in a box
 - Update forms
 - Update procedures
 - Director training
 - Further implementation (at the direction of the new city manager)
 - HR Department
 - Additional training
 - Open enrollment
 - Civic events
 - Accounts payable
 - Boards and Commissions
 - Council Rules and Procedures
 - Others - Procurement
 - Mr. Geinzer said more or less documenting while we go and triaging. He said in other cities they have a procurement point person. That may be a recommendation he leaves behind. Finance Director Carl Johnson said the City has standards set by GFO and our auditors review and inspect.

Reality and Expectations

Mr. Geinzer said he would check in as we go along.

What would a strong start take? Mr. Geinzer said what we need from City Council is:

- Discipline
- Focus
- Consistency
- Time management

Mr. Geinzer said the more we create the discipline now, it will be a huge favor to the new city manager.

Mr. Geinzer reviewed a sample timeline he created that incorporates all discussed that evening.

Mr. Geinzer asked council members to reflect on what resonates with them. He asked if they were interested in adding on the HR component and what they thought of the other items discussed. He stated April Lynch, one of the top human resource people in the state, is available to come on as an HR consultant through his firm.

It was mentioned that the former city manager was working on an HR assessment and a suggestion was made that Mr. Geinzer look into what was accomplished with that initiative.

Mayor Dean said she is comfortable with April Lynch. She said Nate has implemented a structure and processes and people are thriving and she wants to see that continue. She knows that the HR piece has been lacking for a while.

It was asked that Mr. Geinzer touch base with Gallagher, the City's current benefits/HR coordinator. Mr. Geinzer said the cost for Ms. Lynch would be less than \$10k. He said he would peel the layers back and see what's there.

Mr. Geinzer said he would get an outline out for the next couple of weeks.

ADJOURNMENT:

Councilmember Baker moved to adjourn the Special Work Session at 6:52 p.m.

Seconded by Councilmember Hennen

Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Black, and Dean

Nays: None

Motion Approved.

Bridget Dean, Mayor

ATTEST:

Victoria Mitchell, City Clerk

June 3, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to approve the purchase of three 2025 Ford Police Interceptor Utility AWD marked police vehicles for \$147,705 (\$49,235 each) for the Department of Public Safety from Lunghamer Ford, 1960 East Main Street, Owosso, MI 48867 from the Vehicles Account 101-345-985-000.

Ayes:

Nays:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Matt Koehn, Director of Public Safety *vk*
Date: June 3, 2024
Subject: Department of Public Safety 2024-2025 Vehicle Fleet Purchase

Madam Mayor and Members of City Council,

Background

- Department of Public Safety's FY 2024-2025 budget includes funds to purchase three marked police vehicles
- The Department requests to purchase three 2025 Ford Police Interceptor Utility AWD marked police vehicles for \$147,705 (\$49,235 each)
- These vehicles will replace three existing marked police vehicles that have high mileage, high engine hours, and are due for changeover, which will be offered to other city departments/removed from the fleet and auctioned
- The purchase price of the vehicles includes a 36,000-mile or 36 month factory bumper to bumper warranty and a 100,000 mile or five-year powertrain warranty
- The Ford Police Interceptor Utility has proven to be a safe and reliable vehicle that has become the standard for many police departments
- The 2025 Ford Police Interceptor Utility AWD is \$800 less than the 2024 Ford Police Interceptor Utility AWD

Summary

- The vehicles will be purchased from Lunghamer Ford in Owosso, MI through the State of Michigan (071B7700180) cooperative purchasing agreement
- The Department has been purchasing vehicles from this dealership through this agreement for several years
- The Department will purchase the vehicles utilizing budgeted funds in the "Vehicles" account #101-345-985-000

Recommendation

The Department of Public Safety recommends the approval of City Council to purchase of three 2025 Ford Police Interceptor Utility AWD marked police vehicles for \$147,705 (\$49,235 each) for the Department of Public Safety from Lunghamer Ford, 1960 East Main Street, Owosso, MI 48867 from the Vehicles Account #101-345-985-000.

State of Michigan

2025 Utility Police Interceptor

Major Standard Equipment

MECHANICAL

- Axle Ratio – 3.73 (AWD)
- Brakes – 4-Wheel Heavy-Duty Disc w/H.D. Front and Rear Calipers
- Class III Trailer Hitch Receiver with 5,000 lbs. towing capacity and (2) recovery hooks Note: Includes Class III Trailer Tow Lighting Package
- Column Shifter
- DC/DC converter – 220-Amp (in lieu of alternator)
- Drivetrain – All-Wheel-Drive
- Electric Power-Assist Steering (EPAS) – Heavy-Duty
- Engine – 3.3L V6 Direct-Injection FFV
- Engine Hour Idle Meter
- Engine Hour Meter
- Engine Oil Cooler
- Fuel Tank – 19-gallons
- H8 AGM Battery (850CCA/92-amp)
- Lithium-Ion Battery Pack
- Manual Police Pursuit Mode (Steering Wheel Switch Execution)
- Suspension – independent front & rear
- Transmission – 10-speed automatic
- Transmission Oil Cooler

EXTERIOR

- Antenna, Roof-mounted
- Cladding – Lower bodyside cladding (MIC)
- Door Handles – Black (MIC)
- Exhaust, True Dual (down-turned)
- Daytime Running Lamps – Configurable ON/OFF through instrument cluster Note: Select option (942) if desire is to have Daytime Running Lamps permanently on (cannot be turned off or reprogrammed)
- Door-Lock Cylinders (Front Driver / Passenger / Liftgate)
- Glass – 2 nd Row, Rear Quarter and Liftgate Privacy Glass
- Grille – Black (MIC)
- Headlamps – Automatic, LED Low-and-High-Beam
- Note: Includes Front Headlamp / Police Interceptor Housing (with LED wig-wag feature)
- Pre-drilled hole for side marker police use, does not include LED strobe, but includes LED wig-wag functionality (eliminates need to drill housing assemblies and provides LED wig-wag feature)
- Pre-molded side warning LED holes with standard sealed capability (does not include LED installed lights)
- Wig-wag default is traditional ping-pong pattern; can be programmed to triple-burst pattern or ping-pong / triple-burst Note: Must be wired to vehicle's light controller to enable wig-wag functionality; recommend Ready for the Road Package (67H) or Ultimate Wiring Package (67U)
- Liftgate – Manual 1-Piece – Fixed Glass w/Door-Lock Cylinder
- Mirrors – Black Caps (MIC), Dual Pwr/Heated/Manual Fold Back Mirror
- Spare – Full size 18" Tire w/TPMS
- Spoiler – Painted Black
- Liftgate Handle – (MIC)
- Tail lamps – LED
- Tail Lamp Prep Kit
- Tires – 255/60R18 A/S BSW
- Wheel-Lip Molding – Black (MIC)
- Wheels – 18" x 8.0 painted black steel with polished stainless steel hub cover
- Windshield – Acoustic Laminated

INTERIOR/COMFORT

- Cargo Hooks in cargo area
- Climate Control – Dual-Zone Electronic Automatic Temperature Control (DEATC)
- Climate Control – Rear Aux A/C System
- **Dark Car**
- Door-Locks
- Power
- Rear-Door Handles and Locks Operable
- Fixed Pedals (Driver Dead Pedal)
- Floor – Flooring – Heavy-Duty Thermoplastic Elastomer
- Glove Box – Locking/non-illuminated
- Grab Handles – (1 – Front-passenger side, 2-Rear)
- Heated Sanitization Solution
- Liftgate Release Switch located in overhead console (45 second timeout feature)
- Lighting
- Overhead Console
- Red/White Task Lighting in Overhead Console
- Mirror – Day/night Rear View
- Particulate Air Filter
- Powerpoints – (2) USB A+C Type Ports
- Rear-door closeout panels
- Rear-window Defrost
- Scuff Plates – Front & Rear
- Seats
- 1 st Row Police Grade Cloth Trim, Dual Front Buckets with reduced bolsters

- 1 st Row – Driver 6-way Power track (fore/aft. Up/down, tilt with manual recline, 2-way power lumbar)
- 1 st Row – Passenger 4-way Power track with 2-way power recline and 2-way power lumbar
- Built-in steel intrusion plates in both driver/passenger seatbacks
- 2 nd Row Vinyl, 35/30/35 Split Bench Seat (manual fold-flat, no tumble) – fixed seat track
- Red and White Dome Lamp in Cargo Area
- Speed (Cruise) Control
- Speedometer – New 12.3» Display Calibrated (includes digital readout)
- Steering Wheel – Manual / Tilt / Telescoping, Urethane wheel finish w/Silver Painted Bezels with Speed Controls and 4 user – configurable latching switches
- Sun visors, color-keyed, non-illuminated
- Universal Top Tray – Center of I/P for mounting aftermarket equipment
- Windows, Power, 1-touch Up/Down Front Driver/Passenger-Side with disable feature

SAFETY/SECURITY

- AdvanceTrac® w/RSC® (Roll Stability Control®)
- Airbags, dual-stage driver & front-passenger, side seat, passenger-side knee, Roll Curtain Airbags and Safety Canopy®
- Anti-Lock Brakes (ABS) with Traction Control
- BLIS® – Blind Spot Monitoring with Cross-traffic Alert
- Brakes – Police calibrated high-performance regenerative braking system
- Belt-Minder® (Front Driver / Passenger)
- Cross Traffic Brake Assist (HNYAC)
- Child-Safety Locks (capped; set to "on")
- Individual Tire Pressure Monitoring System (TPMS)
- LATCH (Lower Anchors and Tethers for Children) system on rear outboard seat locations
- **Police Perimeter Alert detects motion in an approximately 270-degree radius on sides and back of vehicle; if movement is determined to be a threat, chime will sound at level I. Doors will lock and windows will automatically go up at level II. Includes visual display in instrument cluster with tracking.**
- Pre-Collision Mitigation system Note: Includes unique one-touch temporary disable switch for Law Enforcement use
- Rearview Camera viewable on 8" Center Stack Screen
- 1/4 Scale Rear Camera Display (Available)
- Reverse Sensing System
- Seat Belts, Pretensioner/Energy-Management System w/adjustable height in 1st Row
- SOS Post-Crash Alert System™

FUNCTIONAL

- **100 Watt Siren/Speaker Prep Kit**
- Speed Control
- Audio
- AM/FM / MP3 Capable / Clock / 4-speakers
- SYNC® Phoenix
- Includes hands-free voice command support (compatible with most Bluetooth connected mobile devices)
- USB Port — (1)
- 8" Color LCD Screen Center-Stack "Smart Display"
- Supports Android Auto and Apple CarPlay
- UIS (Upfitter Interface System) Located behind 2nd row passenger seat floorboard
- Easy Fuel® Capless Fuel-Filler
- Fleet Telematics Modem
- Allows data to be provided to support Ford Pro™ Telematics and Data Services via optional subscription, including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables optional telematics services through Ford or authorized providers via paid subscription. Subscribe at <https://fordpro.com/en-us/telematics/> or call 1-833-811-FORD (3673)
- Front door tether straps (driver/passenger)
- PAITRO output tied to liftgate release switch (Police Accessory Independent Timed-Release Output)
- Police Engine Idle
- **Power pigtail harness**
- Simple Fleet Key (w/o microchip, easy to replace; 4-keys)
- Keyless Entry – Key FOB Only (Less PATS) – Includes 4 fobs
- **Two-way radio pre-wire**
- **Two (2) 50 – amp battery power circuits – power distribution junction block (behind 2nd row passenger seat floorboard)**
- Wipers – Front Speed-Sensitive Intermittent; Rear Dual Speed Wiper

WARRANTY

- 3 Year / 36,000 Miles Bumper / Bumper
- 8 Year / 100,000 Miles Hybrid Unique Components
- **POWERTRAIN CARE EXTENDED SERVICE PLAN**
- 5-year/100,000-mile Powertrain CARE Extended Service Plan (zero deductible) – Standard

Police Interceptor Utility Base Prices

<input type="checkbox"/> Utility All Wheel Drive (3.3L V6 Direct-Injection FFV, 136 MPH, 99B/44U) K8A/500A	\$44,591.00
<input checked="" type="checkbox"/> Utility All Wheel Drive (3.0L V6 EcoBoost, 148 MPH, 99C/44U) K8A/500A	\$47,965.00

VEHICLE COLOR: Order Code	Interior Trim Color Charcoal Black (9W)	
Dark Blue	[LK]	[]
Royal Blue	[LM]	[]
Vermillion Red	[E4]	[]
Silver Grey Metallic	[TN]	[]
Iconic Silver Metallic	[JS]	[]
Agate Black	[UM]	[]
Oxford White	[YZ]	[]
Sterling Grey Metallic	[UJ]	[]
Carbonized Grey	[M7]	[]

INTERCEPTOR OPTIONAL FEATURES:

<u>Flooring/Seats</u>	Code	\$Cost
<input type="checkbox"/> 1st and 2nd row carpet floor covering	16C	150.00
<input type="checkbox"/> 2nd Row Cloth Seats	F6/ 88F	70.00
<input checked="" type="checkbox"/> Rear Console Plate (Not available with Interior Upgrade Pkg – 65U)	85R	60.00
<input type="checkbox"/> Interior Upgrade Package	65U	390.00
<ul style="list-style-type: none"> • 1st and 2nd Row Carpet Floor Covering • Cloth Seats – Rear • Center Floor Console less shifter w/unique Police console finish plate • Includes Console and Top Plate with 2 cup holders • Floor Mats, front and rear (carpeted) • 18" Aluminum Wheel • Selectable Sport Mode • High Series Headlamp with LED Corner Warning Lights • Includes SYNC® Phoenix 		
Note: Note: Not available with EcoBoost Powertrain (99C/44U).		
<u>Lamps/Lighting</u>		
<input type="checkbox"/> Side Marker LED – Sideview Mirrors (Red / Blue)	63B	340.00
<input type="checkbox"/> Rear Quarter Glass Side Marker Lights	63L	580.00
<input checked="" type="checkbox"/> Front Warning Auxiliary Light (Driver side – Red / Passenger side – Blue)	21L	580.00
<input type="checkbox"/> Rear Auxiliary Liftgate Lights (Red/Blue LED Lights; located beneath liftgate glass in applique panel)	43A	400.00
<input type="checkbox"/> Rear Spoiler Traffic Warning Light	96T	1500.00
<input checked="" type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Unity)	51R	400.00
<input type="checkbox"/> Spot Lamp – Driver Only (LED Bulbs) (Whelen)	51T	420.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Unity)	51S	620.00
<input type="checkbox"/> Spot Lamp – Dual (driver and passenger) (LED Bulbs) (Whelen)	51V	670.00
<u>Body</u>		
<input type="checkbox"/> Glass – Solar Tint 2nd and 3rd Row (Deletes Privacy Glass)	92G	120.00
<input type="checkbox"/> Glass – Solar Tint 2nd Row (Privacy Glass on Rear Quarter and Liftgate Window)	92R	90.00
<input type="checkbox"/> Deflector Plate	76D	340.00
<u>Wheels</u>		
<input type="checkbox"/> Wheel Covers (18" Full Face Wheel Cover)	65L	60.00
<u>Misc</u>		
<input type="checkbox"/> Engine Block Heater	41H	190.00
<input type="checkbox"/> License Plate Bracket – Front	153	N/C
<input type="checkbox"/> Badge Delete (Police Interceptor Badge Only)	16D	N/C
<input type="checkbox"/> 100 Watt Siren/Speaker (includes bracket and pigtail)	18X	350.00
<input checked="" type="checkbox"/> Noise Suppression Bonds (Ground Straps)	60R	100.00
<input type="checkbox"/> Rear Bumper Step Pad	16P	100.00

Audio/Video

- | | | |
|--|------------|----------------|
| [] 12.1" Integrated Computer Screen | 47E | 3700.00 |
| <ul style="list-style-type: none"> Includes 12.1" touchscreen display in center stack and allows for operation of laptop in remote location to free up cabin space in front passenger area Includes Audio Video Extender (AVX) box, (2) AVX cables, (2) USB cables and (1) HDMI cable Includes SYNC Phoenix ® | | |
| [] ¼ Size Picture in Picture (8" Rear Camera Image in upper lefthand quadrant of display). Not available with Integrated Computer Screen (47E) | 87M | N/C |

Doors/Windows

- | | | |
|---|-------------------------------|-------------------------------|
| [] Global Lock / Unlock feature (Door-panel switches will lock/unlock all doors and rear liftgate. Eliminates the overhead console liftgate unlock switch) ***** OLD STYLE REAR HATCH LOCK / UNLOCK ***** | 18D | N/C |
| [] Hidden Door Lock Plunger, Rear Door Handle and Rear Windows Inoperable | 52P | 160.00 |
| [x] Rear Door Handles Inoperable/Locks Inoperable and Rear Windows Inop. | 68G | 80.00 |
| [x] Lock system; Single Key/All Vehicles Keyed Alike | 59E | 50.00 |
| Keyed Alike 1284x= 59B | Keyed Alike 1294x= 59C | Keyed Alike 0135x= 59D |
| Keyed Alike 1435x= 59E | Keyed Alike 0576x= 59F | Keyed Alike 0151x= 59G |
| Keyed Alike 1111x= 59J | | |

Safety & Security

- | | | |
|--|------------|---------------|
| [] Ballistic Door Panels – Driver Front Door Only (Level 3+) | 90D | 1590.00 |
| [] Ballistic Door Panels – Driver & Pass Front Doors (Level 3+) | 90E | 3170.00 |
| [] Ballistic Door Panels – Driver Front Door Only (Level 4+) | 90F | 2420.00 |
| [] Ballistic Door Panels – Driver & Pass Front Doors (Level 4+) | 90G | 4830.00 |
| [] Extra Key \$10.00x____= | Parts | 10.00 ea |
| [] Remote Starter | Parts | 550.00 |
| [] Gun Vault (Not Available with (17A) Aux Air Conditioning) | 63V | 270.00 |
| [] Front Headlamp Lighting Solution | 66A | 900.00 |
| <ul style="list-style-type: none"> Includes LED Low beam/High beam headlamp, Wig-wag function and (2) Red/Blue/White LED side warning lights in each headlamp (factory configured: driver's side White/Red / passenger side White/Blue) Includes pre-wire for grille LED lights, siren and speaker (60A) Wiring, LED lights included (in headlamps only; grille lights not included). Controller "not" included | | |
| Note: Included with Ready for the Road (67H) | | |
| Note: Recommend using Ultimate Wiring Package (67U) | | |
| Note: Included with Police Upgrade Package (65U) | | |
| [] Tail Lamp Lighting Solution | 66B | 430.00 |
| <ul style="list-style-type: none"> Includes LED Tail Lamp Wig-Wag Module LED lights only. Wiring, controller "not" included | | |
| Note: Included with Ready for the Road (67H) | | |
| Note: Recommend using Ultimate Wiring Package (67U) | | |
| [] Rear Lighting Solution | 66C | 460.00 |
| <ul style="list-style-type: none"> Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / passenger side blue) mounted to inside liftgate glass Includes two (2) backlit flashing linear high-intensity LED lights (driver's side red / Passenger side blue) installed on inside lip of liftgate (lights activate when liftgate is open) LED lights only. Wiring, controller "not" included | | |
| Note: Included with Ready for the Road (67H) | | |
| Note: LED lights only – does "not" include wiring or controller | | |
| [] Police Wire Harness Connector Kit – Front/Rear | 67V | 200.00 |
| For connectivity to Ford PI Package solutions includes: | | |
| <ul style="list-style-type: none"> Front <ul style="list-style-type: none"> (2) Male 4-pin connectors for siren (5) Female 4-pin connectors for lighting/siren/speaker (1) 4-pin IP connector for speakers (1) 4-pin IP connector for siren controller connectivity (1) 8-pin sealed connector (1) 14-pin IP connector Rear <ul style="list-style-type: none"> (2) Male 4-pin connectors for siren (5) Female 4-pin connectors for lighting/siren/speaker (1) 4-pin IP connector for speakers (1) 4-pin IP connector for siren controller connectivity (1) 8-pin sealed connector | | |

<p>[] Ultimate Wiring Package</p> <ul style="list-style-type: none"> • Rear console mounting plate (85R) – contours through 2nd row; channel for wiring • Pre-wiring for grille LED lights, siren and speaker (60A) • Wiring harness I/P to rear cargo area (overlay) – Two (2) light cables – supports up to six (6) LED lights (engine compartment/grille) – One (1) 10-amp siren/speaker circuit engine compartment • Rear hatch/cargo area wiring – supports up to six (6) rear LED lights • Does "not" include LED lights, side connectors or controller <p>Note: Recommend Police Wire Harness Connector Kit 67V Note: Not available with options: 65U, 67H</p>	67U	640.00
<p>[] Ready for the Road Package All-in Complete Package</p> <p>All-in Complete Package – Includes Police Interceptor Packages: 66A, 66B, 66C, plus</p> <ul style="list-style-type: none"> • Whelen Cencom Light Controller Head with dimmable backlight • Whelen Cencom Relay Center / Siren / Amp w/Traffic Advisor control (mounted behind 2nd row seat) • Light Controller / Relay Cencom Wiring (wiring harness) w/additional input/output pigtails • High current pigtail • Whelen Specific WECAN Cable (console to cargo area) connects Cencom to Control Head • Pre-wiring for grille LED lights, siren and speaker (60A) • Rear console plate (85R) – contours through 2nd row; channel for wiring • Grille linear LED Lights (Red / Blue) and harness • 100-Watt Siren / Speaker • Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) (52P) <p>Note: Not available with options: 66A, 66B, 66C, 67U and 65U</p>	67H	3800.00
<p><u>Extended Warranty Option's (\$0.00 Deductible) 100,000 Mile Coverage</u></p>		
<p>[] 5-Year Premium Care Warranty (500 Plus Components Coverage)</p>		2950.00

Total Price \$49,235.00 ea

June 3, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorize the Mayor and City Manager to enter into an Intergovernmental Agreement for Lockup Services between the City of Berkley and the City of Lathrup Village. The City of Berkley will provide Lockup Services for the City of Lathrup Village for \$100 per prisoner. This Intergovernmental Agreement shall be for a term of three years, beginning on the first day of July 2024 and ending on the 30th day of June 2027.

Ayes:

Nays:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Matt Koehn, Director of Public Safety *mk*
Date: June 3, 2024
Subject: Renewal of Interlocal Agreement for Lockup Services between the City of Berkley and the City of Lathrup Village

Madam Mayor and Members of City Council,

Background

- The Berkley Department of Public Safety has been providing lockup services for the Lathrup Village Police Department (LVPD) since 2018
- The current intergovernmental agreement is expired
- This agreement continues to be mutually beneficial and both departments wish to continue this arrangement

Summary

- Other than the dates of the agreement, there are no other changes
- The Lathrup Village Police Department will continue to pay \$100 for each prisoner lodged in the BDPS jail and will not be charged for prisoner who are processed and not lodged (in cases of court ordered fingerprints)
- This \$100 per-prisoner fee covers the cost of BDPS for the lodging
- BDPS lodges approximately 47 LVPD prisoners a year resulting in \$4,700 a year in revenue and \$27,900 since the inception of the original agreement
- The agreement is for three (3) years beginning July 1, 2024 through June 30, 2027
- City Attorney Dan Christ has reviewed this agreement
- The City of Lathrup Village will approve the agreement at a future City Council Meeting

Recommendation

The Department of Public Safety recommends the Mayor and City Manager enter into an Intergovernmental Agreement for Lockup Services between the City of Berkley and the City of Lathrup Village. The City of Berkley will provide Lockup Services for the City of Lathrup Village for \$100 per prisoner. This Intergovernmental Agreement shall be for a term of three (3) years, beginning on the 1st day of July, 2024 and ending on the 30th day of June, 2027.

**INTERGOVERNMENTAL AGREEMENT FOR LOCKUP SERVICES
BETWEEN
CITY OF BERKLEY
AND
CITY OF LATHRUP VILLAGE**

This Agreement ("Agreement") is entered into as of the date of the last signature below and is between the City of Berkley ("Berkley"), whose address is 3338 Coolidge Highway, Berkley, Michigan, 48072, and the City of Lathrup Village ("Lathrup Village"), whose address is 27400 Southfield Road, Lathrup Village, Michigan, 48076, for the purpose of having Berkley provide Lockup Services to Lathrup Village.

RECITALS:

- A. Berkley and Lathrup Village have each separately provided Lockup Services for the detainees of their respective police departments.
- B. Lathrup Village has concluded that it would be more cost effective to contract for Lockup Services with Berkley than to continue to separately provide Lockup Services for the detainees of its police departments.
- C. Berkley agrees to provide such Lockup Services under the terms and conditions of this Agreement.
- D. This Agreement is consistent with the charters of Berkley and Lathrup Village, and is authorized under the Urban Cooperation Act of 1967, MCL 124.501 *et seq.*, and MCL 124.531 *et seq.*

IT IS THEREFORE AGREED:

- 1. Definitions. For the purposes of this Agreement, the terms listed below shall be defined as follows:
 - a. "Berkley," "Berkley City Council," and "Berkley City Manager" shall mean the City of Berkley, its City Council, and its City Manager, respectively.
 - b. "Lockup Services" shall mean the detention of persons awaiting processing, booking, court appearances, or transportation to a jail, for a period not to exceed seventy-two (72) hours in accordance with MCL 791.262(1)(e) and such other services as described in subparagraph 3.a.
 - c. "Municipality" shall mean either the City of Berkley or the City of Lathrup Village, and when plural it shall mean both Berkley and Lathrup Village.
 - d. "Lathrup Village," "Lathrup Village City Council," and "Lathrup Village City Administrator" shall mean Lathrup Village, its Council, and its City Administrator, respectively.

2. Provision of Services. Berkley hereby agrees to provide the Lockup Services for Lathrup Village under the terms and conditions of this Agreement.
3. Level of Services. The Municipalities agree that the Lockup Services shall be provided to Lathrup Village as follows:
 - a. Lockup Services. Lockup Services shall include, but not be limited to:
 - i. Detention of persons awaiting processing, booking, court appearances, or transportation to a jail, for a period not to exceed seventy-two (72) hours;
 - ii. Providing meals to detainees in the lockup in accordance with Berkley Department of Public Safety Rules and Regulations;
 - iii. Providing conditions of detention in accordance with Berkley Department of Public Safety Rules and Regulations;
 - iv. Testifying in Court, at depositions, or any required administrative hearing;
 - v. Upon request, the provision of equipment and personnel necessary for video arraignment;
 - vi. Taking and processing bonds from detained persons; and
 - vii. Providing other Lockup Services as agreed to by the Municipalities.
 - b. Acceptance and Searches of Detainees. In order for a subject arrested by Lathrup Village to be admitted to Berkley lockup, he or she first must be accepted by Berkley. When Lathrup Village desires to have a subject detained at Berkley's lockup, Lathrup Village officer(s) shall turn over to Berkley officer-in-charge (or his/her designee) all booking intake forms and other information as requested by Berkley officer-in-charge (or his/her designee). Berkley officer-in-charge (or his/her designee) shall base his/her decision to accept or reject the subject on the same criteria as any other Berkley arrest and in accordance with Berkley Department of Public Safety Rules and Regulations. Lathrup Village police officer(s) transporting the subject shall conduct a thorough search of the subject in accordance with Berkley Department of Public Safety Rules and Regulations prior to turning the subject over to Berkley. Berkley may conduct its own search of the subject prior to accepting the subject for lockup. If not refused, the subject is accepted. No personal property of the subject, except clothing the subject is wearing and his/her prescription medication(s), if any, shall be left in the custody of Berkley for any reason.
 - c. Processing of Detainees. Lathrup Village officer(s) transporting a subject to Berkley for lockup shall process the subject consistent with Berkley Department of Public Safety Rules and Regulations. When available, Berkley personnel may provide assistance with prisoner processing.

- i. When a Lathrup Village prisoner is to be released (i.e. turned over to another agency, transported to county jail, or taken to another facility, etc.), a Lathrup Village officer shall respond and take responsibility for all prisoner property not transferred with the prisoner.
 - ii. Berkley agrees that should an emergency arise in Lathrup Village during prisoner processing, Berkley will take reasonable steps to provide personnel to assist Lathrup Village officer(s) with the processing of its detainee(s) so that Lathrup Village officer(s) may respond to Lathrup Village emergency.
- d. Refusal of Subjects. Berkley reserves the right to refuse admittance to its lockup of any prisoner who is deemed unacceptable for housing in Berkley lockup for any reason in the opinion of Berkley officer-in-charge (or his/her designee), including but not limited to refusal of admittance to any subject suffering from mental illness or from a medical condition that threatens the security or the efficient operation of Berkley's lockup.
- e. Medical Services. Lathrup Village agrees to pay for all costs and fees associated with the provision of medical care, transportation and treatment by Berkley emergency services personnel, any ambulance service, or any medical personnel or entity, to any detainee accepted by Berkley for Lockup Services under this Agreement for the full duration of detention. If, after acceptance of a subject for lockup in Berkley, the detainee requires medical care and/or treatment, Lathrup Village shall provide officers to guard the prisoner during the course of the detainee's medical care. To the fullest extent permitted by law, and to the extent of the cost of medical care provided to a detainee, Lathrup Village hereby agrees to indemnify and hold harmless Berkley for any and all claims, demands, lawsuits, or causes of action brought by any person, corporation, or government unit against Berkley, its agents, elected or appointed officials, and employees arising from or in connection with the medical care and treatment of detainees housed in Berkley's lockup pursuant to this Agreement.
- f. Transportation. Lathrup Village shall be responsible for transporting its detainees from Berkley's lockup to court, county jail, or other agencies or facilities as required.
- g. Blood Draws for OWI Arrests. Lathrup Village prisoners arrested for OWI or similar charges, and requiring a blood draw, shall be subject to Berkley Department of Public Safety Rules and Regulations for this process. Lathrup Village agrees to pay for all services related to blood draws for detainees housed in Berkley lockup under this Agreement.
- h. Bond. Lathrup Village agrees to process bond for all Lathrup Village detainees housed in Berkley lockup under this Agreement. Persons wishing to post bond for Lathrup Village prisoners shall be directed to contact Lathrup Village and make arrangements for Lathrup Village officers to process the bond. Proof of bond shall be presented prior to the release of a Lathrup Village prisoner.

- i. Use of Technology. When practical, and so as not to interfere with the security or the efficient operation of Berkley's lockup, Lathrup Village shall be allowed to utilize available technology located at Berkley lockup for video arraignments or other court appearances of its detainees under this Agreement.
4. Administrative and Financial Responsibility. Berkley's provision of Lockup Services to Lathrup Village shall be administered by Berkley as follows:

- a. Control of Lockup Services. The Lockup Services performed by Berkley shall be under the exclusive jurisdiction and control of Berkley's Director of Public Safety. All Lathrup Village personnel transporting subjects for lockup in Berkley shall adhere to Berkley's Department of Public Safety Rules and Regulations concerning lockup.
- b. Lathrup Village Input. If Lathrup Village Police Chief objects to a Rule or Regulation utilized in the provision of Lockup Services to Berkley, the Lathrup Village Police Chief or his designee shall submit Lathrup Village's objection in writing to the Berkley Director of Public Safety. The Berkley Director of Public Safety or his designee shall respond to same in writing within 72 hours, providing such facts and opinions which support his determination of the issue. In the event that the matter is not resolved to Lathrup Village's satisfaction, the Berkley City Manager and the Lathrup Village City Administrator shall meet to review the matter.

Lathrup Village is not responsible for the customs, policies, or practices of Berkley as related to the operation of the jail facility or the provision of Lockup Services. Lathrup Village is not responsible for the hiring, supervision, or training of jail personnel. Lathrup Village is not responsible for the jail building, its operation, or its design.

- c. Fee for Services. In consideration for Berkley's provision of Lockup Services as described herein, Lathrup Village shall pay Berkley in accordance with the following:
 - i. Operations. In consideration of the Lockup Services provided by Berkley, Lathrup Village agrees to pay to Berkley a fee of One Hundred Dollars (\$100) for each occasion a prisoner is processed and lodged, or lodged for appearance in court. A fee will not be charged for Lathrup Village prisoners who are processed in the Berkley lockup without being lodged.
 - ii. Improvements to Lathrup Village Equipment. Lathrup Village shall be responsible for additional equipment needed for its officers, vehicles, and police station for the efficient provision of the Lockup Services pursuant to this Agreement.
 - iii. Payment Terms. The fees owed under this Agreement shall be payable in quarterly installments, made on or before the first day of the quarter.

Interest at the rate of 1% per month shall be paid by Lathrup Village to Berkley for any amounts not received by Berkley by the payment due date. Berkley shall submit quarterly invoices to Lathrup Village in accordance with Berkley policy.

- d. Personnel. The Municipalities agree that no personnel are required to be transferred from Lathrup Village to Berkley to provide the Lockup Services called for in this Agreement.
- e. Lockup Documents. The Municipalities shall exchange copies of all reports, correspondences, and other documents which each community produces regarding the lockup facility as requested. The recipient of these documents shall treat them in the same manner the provider treats them. Documents which are confidential shall be marked as such and shall be treated in accordance with the provider's instructions.
5. Equity and Assets. All equity in assets and equipment of Berkley's lockup facility shall remain the property of Berkley. Payment for services provided pursuant to this Agreement shall not entitle Lathrup Village to any interest of any kind in such assets or equipment; provided, however, that any assets or equipment purchased by Lathrup Village shall be returned to Lathrup Village in the event of termination of this Agreement.
6. Term of Agreement. This Agreement shall be for a term of three (3) years, beginning on the 1st day of July, 2024 and ending on the 30th day of June, 2027.
7. Insurance Coverage. Lathrup Village shall obtain and maintain in force during the term of this Agreement insurance coverage for general liability, motor vehicle liability, and worker's compensation in amounts it determines to be appropriate, with Berkley being named as an additional insured on all liability policies and entitled to copies of Certificates of Insurance confirming the required insurance during the entire term of this Agreement. Lathrup Village shall add Berkley as an additional insured for these liabilities. Berkley shall add Lathrup Village as an additional insured under its policy for the services provided under this Agreement.
8. Liability and Indemnification. To the fullest extent permitted by law, Lathrup Village agrees to hold Berkley harmless from any and all claims, suits, demands, judgments, or causes of action made against Berkley, its elected or appointed officials, employees, agents, or volunteers for the actions of Lathrup Village's elected or appointed officials, employees, agents, or volunteers arising from or in connection with the performance of this Agreement. To the fullest extent permitted by law, Berkley agrees to hold Lathrup Village harmless from any and all claims, suits, demands, judgments, or causes of action made against Berkley, its elected or appointed officials, employees, agents, or volunteers, for the actions of Berkley's elected or appointed officials, employees, agents, or volunteers arising from or in connection with performance of this Agreement. Except as provided herein, neither Municipality shall have any right under any legal principle to be indemnified by the other Municipality or any of its employees or agents in connection with any claim.

9. Governmental Immunity and Authority Unaffected. Nothing in this Agreement is intended, nor shall it operate, to diminish, delegate, divest, impair, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, capacity, immunity or character of office including, but not limited to, governmental immunity on behalf of either Municipality or any of its agents.
10. Termination.
- a. This Agreement may be terminated at any time for any reason, and with or without cause, by the written agreement of Berkley and Lathrup Village, approved by the concurrent resolutions of Berkley City Council and Lathrup Village City Council. Said agreement shall provide a period of at least 90 days before the termination becomes effective and Lockup Services are discontinued.
 - b. This Agreement may be terminated by Berkley if Lathrup Village fails to pay an amount owing under this Agreement, including applicable late charges and interest, within 60 days of when the payment was due. Such termination by Berkley shall be by written notice to Lathrup Village that contains a clearly stated effective date of the termination that is at least 30 days after the date of the notice. If all amounts owing, including past due installments, late charges, interest, and any new installments coming due during that time are not paid, the termination shall be effective, relieving Berkley from any obligation to provide any further Lockup Services. Before Berkley gives notice of termination under this provision, it shall first notify Lathrup Village of its failure to timely pay the amount owed and allow a reasonable opportunity for Lathrup Village to pay such amount.
 - c. In addition to a termination under subsections (a) and (b), either Municipality may terminate this Agreement for any reason, and with or without cause, by written notice to the other Municipality. During the Initial Term, one (1) year written notice shall be required before termination. During any Renewal Term, six (6) months' written notice shall be required before termination.
11. No Third Party Beneficiaries. The sole and exclusive purpose of this Agreement is to provide Lockup Services for Lathrup Village. This Agreement is not intended to, and does not, create any special or other duty, obligation, promise, benefit or right to services not herein described in favor of or for the benefit of any person, entity, or organization that is not a party to this Agreement.
12. Independent Contractor. Berkley shall provide the Lockup Services to Lathrup Village as an independent contractor, with Berkley being responsible for all workers' compensation and other insurance, income tax, social security, and other withholding, and all other compensation or benefits for Berkley employees involved in providing the Lockup Services. At no time shall any Berkley employee involved in providing services be considered or claimed to be an employee or agent of Lathrup Village, and Lathrup Village

shall not be deemed or allowed to control, supervise, or direct Berkley employees involved in providing Lockup Services.

13. Assignments. Berkley's obligations under this Agreement may not be assigned except with the approval of Lathrup Village.
14. Notices. Notices shall be to Berkley City Manager and Lathrup Village City Administrator of the respective Municipalities at the addresses on Page 1.
15. Amendments. Amendments of this Agreement shall be in writing, approved by concurrent resolutions of Berkley City Council and Lathrup Village City Council, and be signed by authorized representatives of the Municipalities.
16. Severability. If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force and effect.
17. Applicable Law. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. The language of all parts of this Agreement is intended to and, in all cases, shall be construed as a whole, according to its fair meaning, and not construed strictly for or against any Municipality. As used in this Agreement, the singular or plural number, possessive or non-possessive, shall be deemed to include the other whenever the context so suggests or requires.
18. No Waiver. Absent an express written waiver, the failure of a Municipality to pursue any right granted under this Agreement shall not be deemed a waiver of that right regarding any existing or subsequent breach or default under this Agreement. No failure or delay on the part of a Municipality in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.
19. Compliance with Laws. Each Municipality shall comply with all federal, state, and local statutes, ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.
20. Entire Agreement. This Agreement contains the entire Agreement of the Municipalities with respect to the subject matter of this Agreement, and supersedes all prior negotiations, agreements and understandings with respect thereto.
21. Filing. As provided in MCL 124.510, this Agreement and any amendments of it shall be filed with the Oakland County Clerk and Michigan Secretary of State before taking effect.

IN WITNESS WHEREOF, and pursuant to the concurrent resolutions adopted by City of Berkley City Council and City of Lathrup Village City Council, approving and authorizing the signing of this Agreement, the undersigned officials have signed this Agreement on the dates indicated next to their signatures.

CITY OF BERKLEY

By: _____
Name: Bridget Dean
Title: Mayor
Date: _____

By: _____
Name: Nate Geinzer
Title: Interim City Manager
Date: _____

CITY OF LATHRUP VILLAGE

By: _____
Name: Kelly Garrett
Title: Mayor
Date: _____

By: _____
Name: Michael Greene
Title: City Administrator
Date: _____

June 3, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorize the City Manager to enter into an Ambulance Service Agreement between the City of Berkley and Universal Ambulance Service. In consideration of the services to be performed by Universal Ambulance Service under this Agreement, the City shall pay Universal Ambulance Service for the term of this Agreement the sum of one dollar (\$1) annually. This Agreement shall be effective for a term commencing 7 a.m. July 1, 2024 for a three-year term ending 6:59 a.m. on June 30, 2027.

Ayes:

Nays:

Motion:



CITY OF BERKLEY
OFFICE OF THE CITY CLERK
3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

MEMORANDUM

To: Mayor Dean and City Council
From: Matt Koehn, Director of Public Safety *mk*
Date: June 3, 2024
Subject: Renewal of Ambulance Service Agreement between City of Berkley and Universal Ambulance Service (formally Alliance Mobile Health)

Madam Mayor and Members of City Council,

Background

- Universal Ambulance Service recently purchased Alliance Mobile Health, who has been providing ambulance service for the City of Berkley, as well as a number of other local communities for many years
 - The transition from Alliance Mobile Health to Universal Ambulance Service has been seamless
- The current agreement with Universal Ambulance Service has expired

Summary

- This is the same contract that recently expired and has not been modified since at least 2012
- The Department of Public Safety is satisfied with the current agreement and Universal Ambulance Service is a great first responder partner
- The agreement has been reviewed by City Attorney Dan Christ

Recommendation

The Department of Public Safety recommends approval for the City Manager to enter into an Ambulance Service Agreement between City of Berkley and Universal Ambulance Service. In consideration of the services to be performed by Universal Ambulance Service under this Agreement, the City shall pay Universal Ambulance Service for the term of this Agreement the sum of one dollar (\$1.00) annually. This Agreement shall be effective for a term commencing 7:00 AM July 1, 2024 for a three-year term ending 6:59 AM June 30, 2027.

CITY OF BERKLEY

AMBULANCE SERVICE AGREEMENT

This **Ambulance Service Agreement** is made on June 3, 2024, between the **City of Berkley**, a Michigan Municipal Corporation, with offices at 3338 Coolidge Highway, Berkley, Michigan 48072 which will hereafter be referred to as the “**City**”, and **Universal Ambulance Service**, a Michigan Corporation, with offices located at 37583 Mound Rd., Sterling Heights, MI 48310, which will hereafter be referred to as the “**Ambulance Service**”.

RECITALS

- Ambulance Service is a licensed ambulance company in the business of providing advanced life support and ambulance transport services to individuals and municipalities.
- The city desires to have Ambulance Service provide emergency medical, advanced life support, and transport services from locations within the City of Berkley.
- Ambulance Service is willing to perform such services for the City in accordance with the terms set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual covenants and agreements contained in this Ambulance Service Agreement, the Ambulance Service and the City agree as follows:

I. Scope of Services

- A. The Berkley Department of Public Safety, a fully consolidated department providing Police, Fire, Non-Transporting EMS and 911 PSAP service, will contact or transfer EMS calls for service to the Ambulance Service when its services are required. The Ambulance Service shall respond to emergency runs, with a transporting ambulance, within six (6) minutes of the time the Department of Public Safety dispatches the ambulance service ninety percent (90%) of the time. For non-emergency runs, the Ambulance Service shall respond without the use of red lights and sirens within fifteen (15) minutes of the time that the City Dispatcher dispatches the ambulance service ninety percent (90%) of the time.
- B. Patient Care – Patient care decisions shall be made by the licensed emergency medical services personnel with the most advanced level of certification or licensure under the Emergency Medical Services Act who is available at the scene. In order to obtain the highest patient care possible, the Ambulance Service and its employees, as well as the City and its employees, shall cooperate with respect providing patient care.

- C. Transferring of Patients – The Ambulance Service shall be responsible for the loading of all patients into the ambulance. Where necessary, City personnel shall assist. Once a patient is placed into the ambulance, the Ambulance Service is responsible for patient care.
- D. Patients in Custody – When a patient is considered in custody the patient shall be supervised by the public safety officer assigned to that detail. The Ambulance Service will not interfere with police or crime scene operations.
- E. In Custody Blood Draws – The Ambulance Service shall execute court ordered or voluntary blood draws for person's accused of operating a motor vehicle under the influence or alcohol or drugs at the Berkley Department of Public Safety utilizing in service road crews. If there is any charge for this service, this will be billed to the city under the Cost Recovery program for Court ordered blood draws and to the prisoner for voluntary blood draws.
- F. Transporting of Department Personnel – The Ambulance Service shall provide transportation to Public Safety Personnel from the hospital to the Berkley Department of Public Safety or the original response scene when the Public Safety Officers are required to accompany a patient or prisoner to the hospital.
- G. Training – The Ambulance Service will collaborate with the department for combined training that will benefit both the Ambulance Service employees and members of the Berkley Department of Public Safety.
- H. Additional Resources & Special Events – The Ambulance Service, in cooperation and partnership with the Department of Public Safety will provide additional resources to the City of Berkley for City sponsored special events at no cost to the City. The Ambulance Service shall reserve the right to invoices patient's for care administered under this section as it would under Section IV, sub-section A. In cases where third party events are held within the geographic area of the City of Berkley, the Ambulance service shall reserve the right to negotiate a separate agreement with the third party. Any services provided to this third party shall not affect any service expectations of this agreement for the City of Berkley.

II. Ambulances

- A. The Ambulance Service shall be required to maintain at least three (3) ambulances which are not more than five (5) years old to provide service to persons needing such care.
 - i. One (1) of these three (3) ambulances shall be designated for service to the geographical area of City of Berkley;
 - ii. Two (2) additional ambulances shall be available 24 hours a day, seven days a week.

- B. Each ambulance must be capable of carrying:
 - i. Four (4) patients in a sitting position and/or one (1) stretcher patient
 - ii. Meet all applicable laws, rules and regulations relating to their operation.
 - iii. Be in good working condition so as to be able to provide safe and comfortable transportation for each patient in a climate-controlled patient compartment.
- C. The ambulances used within the City of Berkley shall be subject to periodic inspection by the City.

III. Ambulance Service Personnel

- A. Each ambulance shall be staffed by two (2) persons (Attendants), who shall meet the following criteria:
 - i. Each Attendant shall comply with all laws, rules, regulations, protocols, standards, guidelines, operational procedures, and licensing requirements, as such may be amended from time to time, of any unit of government, including federal, state, county or municipal governments or governing bodies or any branch thereof, pertaining to the subject matter of this Agreement, and shall at all times maintain an effective Michigan chauffeur's or operator's license;
 - ii. Each Attendant staffing an ambulance providing services pursuant to this Agreement shall be certified, authorized and licensed by the State of Michigan to provide emergency medical services as a paramedic and/or EMT;
 - iii. No Attendant shall operate any vehicle or perform any services to be rendered pursuant to this Agreement while under the influence of or visibly impaired due to the consumption of intoxicating liquor or a controlled substance, or a combination of intoxicating liquor or controlled substance as such terms are defined under the Motor Vehicle Code of the State of Michigan;
 - iv. Each Attendant shall be fit to operate an ambulance, including any requirements, standards or guidelines established by any laws, regulations, standards, or protocols regulating the provision of such services;
 - v. Each Attendant shall be able to speak, read, write and understand English. In addition, each Attendant must present a professional, well-groomed appearance wearing company-identifiable, approved uniform; and

- B. The City has the right to unilaterally require the reassignment by the Ambulance Service of any Ambulance Service personnel if the subject employee fails to perform his/her duties in accordance with this Agreement or fails to cooperate with City personnel with respect to providing patient care if it's deemed in the best interest of patient care that such employee be reassigned. The City shall advise the Ambulance Service of dissatisfaction with the employee's performance prior to requesting such action. Any such action shall not violate Paragraph 13, Fair Employment Practices. The Ambulance Service shall indemnify and hold the City harmless against any claims made by any person arising from the exercise of the City's rights under this Section. The purpose of this Section is to maximize harmonious field operations between the Ambulance Service and the City in order to deliver the highest level of patient care.

IV. Compensation and Fees

- A. Fee Schedule – In consideration of the services to be performed by the Ambulance Service under this Agreement, the City shall pay the Ambulance Service for the term of this Agreement the sum of one dollar (\$1.00) annually in consideration for the Ambulance Service Contract. The Ambulance Service shall be paid for the services provided by the patients, their insurance companies and health care plans. The collection of such fees shall be the responsibility of the Ambulance Service and not the City. The Ambulance Service shall submit as part of its proposal a suggested User Fee Schedule for review by the City. The Ambulance Service may modify the fee schedule during the term of the Agreement to guarantee optimal service provided it gives the City thirty (30) days advanced written notice of any such modification. No discriminatory fees shall be charged. The fees charged in the City of Berkley shall be no more than those charged elsewhere for comparable services. The Ambulance Service shall accept assignment and in cases of indigent patients, the Ambulance Service shall to the best of its ability set up payment schedules or write off unpaid balances if necessary.
- B. Replenishment of Medical Supplies Used – In compliance with the Safe Harbor for ambulance restocking programs allowed for in the Stark Law, the Ambulance Service agrees to replenish for the City on a monthly basis all disposable medical supplies utilized by the City during patient care. The City EMS Coordinator will provide the Ambulance Service, on a monthly basis, an itemized list of the medical supplies utilized for which Ambulance Service shall be responsible for replenishment. The Ambulance Service shall replenish the supplies within ten (10) days after receipt of the list with the supplies specified. The Ambulance Service and City EMS Coordinator will also maintain a rotation for Type D Oxygen Bottles provided by the Ambulance Service for patient care.

- C. To the best knowledge of the city and the Ambulance Service, the fees required to be paid by the Ambulance Service to the City under this Agreement comply with applicable laws in effect as of the date of this Agreement. If the fees for services rendered that are required to be reimbursed under this Agreement are determined to exceed the maximum fees permitted by law (the "maximum fee"), then the amount in excess of the maximum fee shall be considered a partial pre-payment of fees due the City for subsequent months when this Agreement is in effect, and the fees for services for subsequent months shall be based on the maximum fee permitted by law. Notwithstanding the preceding sentence, however, if the fees to be paid are adjusted to comply with the maximum fee permitted by law, and such reimbursement rate is not acceptable to the City for the balance of the term of this Agreement, then the City may, at its option, terminate this Agreement upon thirty (30) days written notice to the Ambulance Service. The City and the Ambulance Service agree to do a final reconciliation of reimbursement due within sixty (60) days of the date of termination if the reimbursement schedule is found to exceed the amount permitted by law.

V. Control by the City

- A. The parties acknowledge that all patient care decisions made on the scene or during transportation to any medical facility, while accompanied by City personnel, shall be made by the highest qualified provider of emergency medical services in accordance with the Emergency Medical Services Act. In the instances of Crime Scene operations and Fire operations the city's Public Safety Officer's shall be in charge, unless directed otherwise by a physician providing medical direction to the City personnel.

VI. Indemnification

- A. The Ambulance Service expressly agrees to indemnify and hold the City of Berkley, its employees, appointed and elected officials, and volunteers and other individuals working on behalf of the City of Berkley, harmless against any losses, costs, expenses, damage, liabilities, or claims whether groundless or not, arising out of bodily injury, sickness or disease, including death resulting at any time there from, which may be sustained or claimed by any person or persons, or destruction of any property, (including the loss of use thereof) based on any act or omission, negligent or otherwise, of the Ambulance Service or anyone else acting on its behalf, relating to this Agreement, except that the Ambulance Service shall not be responsible for indemnification to the City for damages or injuries caused by or resulting from the City's sole negligence; and the Ambulance Service shall at its own cost and expense, defend any such claim and any suit, action or proceeding which may be commenced there under and the Ambulance Service shall pay any and all judgments which may be recovered in any suit, action or proceeding and any and all expenses, including but not limited to costs, attorney fees and settlement expenses as they relate in any way to this contract for demolition.

VII. Insurance

A. The Ambulance Service shall be required to maintain the following insurance during the term of this contract:

- i. General Liability Insurance – The Ambulance Service shall procure and maintain during the life of this Agreement General Liability Insurance with limits of liability not less than:
 1. One Million dollars (\$1,000,000.00) each occurrence
 2. One Million dollars (\$1,000,000.00) personnel injury
 3. Five Million dollars (\$5,000,000.00) general aggregate
- ii. Motor Vehicle Liability – The Ambulance Service shall procure and maintain during the life of this Agreement Motor Vehicle Liability Insurance, including Michigan No-Fault Coverage, for all owned vehicles, all non-owned vehicles and all hired vehicles with limits of liability of not less than:
 1. One Million dollars (\$1,000,000.00) each occurrence
 2. One Million dollars (\$1,000,000.00) uninsured motorist
- iii. Workers' Compensation Insurance – The Ambulance Service shall procure and maintain during the life of this Agreement Workers' Compensation Insurance, in accordance with all applicable statutes of the State of Michigan including Employers Liability Coverage with a minimum limit of:
 1. One Million dollars (\$1,000,000.00) each occurrence
 2. Five Million dollars (\$5,000,000.00) shared aggregate
- iv. Professional Liability – The Ambulance Service shall procure and maintain during the life of this Agreement Professional Liability Insurance, with limits of not less than:
 1. One Million dollars (\$1,000,000.00) each occurrence
 2. Five Million dollars (\$5,000,000.00) aggregate
- v. Additional Insured – The General Liability and Motor Vehicle Liability Insurance, as described above, shall include an endorsement stating the following shall be "Additional Insured": City of Berkley, including all elected and appointed officials, and all employees or others working on behalf of the City. This coverage shall be primary to the Additional Insured and not contributing with any other insurance or similar protection available to the additional insured parties, whether said other available coverage be primary, contributing or excess.

B. The Ambulance Service shall not commence work under the proposed Agreement until it has obtained the insurance required by this Section.

VIII. Proof of Insurance Coverage

A. The Ambulance Service shall provide the City at the time the Agreements have been executed by the City, certificates and policies on the standard City form as listed below:

- i. Two (2) copies of Certificate of Insurance for General Liability Insurance;
- ii. Two (2) copies of Certificate of Insurance for Motor Vehicle Liability Insurance;
- iii. Two (2) copies of Certificate of Insurance for Workers' Compensation Liability Insurance;
- iv. Two (2) copies of Certificate of Insurance for Professional Liability Insurance.

B. If any of the above coverage expires during the term of this Agreement, or is required to be modified as a result of changed insurance requirements, the Ambulance Service shall deliver renewal certificates and/or revised policies (as the case may be) to the City at least ten (10) days prior to the expiration date (in the case of a renewal) or within thirty (30) days of the date of notification of the change. Copies of the insurance shall be provided to:

Carl Johnson
Director of Finance
City of Berkley
3338 Coolidge Highway
Berkley, MI 48072

IX. Contract

A. The City intends to use the Ambulance Service for all ordinary calls for ambulance transportation which are received by the City, except in unusual circumstances, where it is in the best interest of the patient to have those services provided by the City or another qualified provider.

X. Additional Ambulances on Multiple Casualty or Major Emergencies

A. In the case where a multiple casualty or life-threatening disaster or major emergency, the Ambulance Service may be required to provide an additional two (2) ambulances which shall arrive on the scene within fifteen (15) minutes after requested.

XI. Mutual Aid

A. In the case where a multiple casualty or life threatening disaster or major emergency occurs and where the Ambulance Service resources are unable to transport all victims in a timely fashion, the Ambulance Service must execute a mutual aid request with another ambulance company in accordance with Oakland County Medical Control Authority protocols. In order for the service during these circumstances to be as flawless as possible:

- i. The Ambulance Service will be responsible for contacting the secondary provider.
- ii. The Ambulance Service will contact the Berkley Department of Public Safety with the location the secondary provider is responding from and an Estimated Time of Arrival.

XII. Fire Standby

A. When notified by the City of a fire to which the City's Public Safety Department has responded, Ambulance Service shall arrive, for standby purposes, within (8) minutes, at the scene of the fire with one (1) ambulance in addition to meeting the requirements of Section II.

XIII. Loans of Spare Medical Parts and Equipment

A. Each party to this Agreement shall loan to the other party, upon request, spare medical parts or equipment on an emergency need basis at no cost provided that the borrowing party shall be required to promptly return the same. This provision may be waived if the loaning of such parts or equipment would leave the party making the loan with insufficient equipment or parts to be able to perform services as required by this Agreement or by another agreement to which the loaning party is a party.

XIV. Fair Employment Practices

A. The Ambulance Service agrees as a condition of this contract that it will not discriminate against any person, employer or applicant for employment with respect to his hire, tenure, terms, conditions, or privileges of employment because of his or her religion, race, color, national origin, age, sex, height, weight, sexual orientation, marital status or handicapped which is unrelated to his ability to perform the duties of the job or position.

XV. Assignment

A. There shall be no assignment of this Agreement or any interest in it without the prior written approval of the City. The Ambulance Service agrees that it will not subcontract any of its services without the prior written consent of the City. If control of the entity providing the service changes during the term of the contract, the City may at its option declare a breach of this Agreement unless the City has previously approved the new controlling party.

XVI. Independent Contractor Relationship

- A. The relation between the Ambulance Service and the City shall be that of an independent contractor.

XVII. Performance Evaluations

- A. The Ambulance Service will provide performance reports as may be required by the City at the discretion and request of the City.

XVIII. Non-Waiver of Breach

- A. No failure by the City to insist upon the strict performance of any covenant, term or condition of this Agreement or to exercise any right, term, or remedy consequent upon a breach thereof, shall constitute a waiver of any such Agreement, but each and every covenant, term and condition of this Agreement shall continue in full force and effect with respect to any other then existing or subsequent breach thereof.

XIX. Continuation of Service During Dispute

- A. In the interest of providing continuance of service to its patients, the Ambulance Service agrees to continue providing service under this Agreement during the time of any dispute unless enjoined by a court of competent jurisdiction or ordered by the Michigan Department of Public Health.

XX. Governing Law; Compliance with Laws, Protocols, Rule and Regulations

- A. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan, applicable Oakland County medical protocols and other applicable laws, rules and regulations, as amended from time to time. In the event of a conflict between any of the above, the provision upholding the highest level of patient care shall control.

XXI. Effect of Invalidity

- A. If any provision of this Agreement, or the application thereof to any person or circumstance, shall, to any extent, be judicially determined to be invalid or unenforceable, the remainder of this Agreement, or the application of such provision to any person or circumstance other than those as to which it is invalid or unenforceable, shall not be affected thereby, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

XXII. Term

- A. The term of this Agreement shall be Three (3) years. Notwithstanding the preceding sentence, this Agreement may be terminated at any time upon the mutual written agreement of both parties, or may be terminated by the City pursuant to Section XXIII. Notwithstanding the date of execution, this Agreement shall be effective as of 7:00 AM July 1, 2024, 2024 for a three year term ending 6:59 AM June 30, 2027.

XXIII. Termination by the City

- A. The City may terminate this Agreement in the event that Ambulance Service, or any agent or employee of Ambulance Service, violates or fails to comply or maintain compliance with any term of this Agreement, or any applicable law, rule, regulation, protocol, standard, guideline, operational procedure or licensing requirement, as such may be amended from time to time, of any unit of government, including federal, state, county, or municipal governments or governing bodies, or any branch thereof, allowance of any required insurance to lapse, initiates or has initiated against it any proceeding in bankruptcy or an assignment for the benefit of creditors, maintains or circulates or provides false information of any kind, or fails to comply with careful dispatch directions. Such termination under this Section shall be effective upon receipt by Ambulance Service of written notice by the City of a statement of the City's intention to affect such termination and the reason or reasons therefore.

XXIV Title VI Compliance

- A. **Compliance with Regulations:** The contractor shall comply with the Regulations relative to non-discrimination in Federally assisted programs of the Department of Transportation, title 49, code of Federal Regulations, Part 21 as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
- B. **Non-discrimination:** The contractor, with regard to be performed by it during the contract, shall not discriminate on the grounds of race, color, or national origin in the selection and retention of subcontractors, including the procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulation, including employment practices when the contractor covers a program set forth in Appendix B of the Regulations.
- C. **Solicitations for Subcontracts, Including Procurements of Materials and Equipment:** In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color or national origin.

- D. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations, or directives issued pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City of Berkley to be pertinent to ascertain compliance with such Regulations or directives. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the State highway department, or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
- E. **Sanctions for Non-compliance:** In the event of the contractor's non-compliance with the non-discrimination provisions of this contract, the City of Berkley shall impose such contract sanctions as it or the Federal Highway Administration may determine to be appropriate, including, but not limited to:
- (a) Withholding of payments to the contractor under the contract until the contractor complies, and/or
 - (b) Cancellation, termination or suspension of the contract, in whole or in part.
- F. **Incorporation of Provisions:** The contractor shall include the provisions of paragraphs (A) through (F) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the city of Berkley may direct as a means of enforcing such provisions including sanctions for non-compliance; Provided, however, that, in the event a contractor becomes involved in, or is threatened with litigation with a subcontractor or supplier as a result of such direction, the contractor may request the City of Berkley to enter into such litigation to protect the interests of the City, and in addition, the contractor may request the State highway department to enter into such litigation to protect the interests of the State and/or the United states to enter into such litigation to protect the interests of the United States.

The City and Ambulance Service have executed this Agreement on June 3, 2024.

City of Berkley

By: _____
Nate Geinzer, Interim City Manager

By: _____
Victoria Mitchell, City Clerk

Universal Ambulance Service

By: _____
Duncan Walker, President

June 3, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorize the Mayor to enter into an Agreement with the Oakland County Tactical Consortium (OAK-TAC). This agreement will allow the Berkley Department of Public Safety to remain a member of OAK-TAC, which will further the Department's efforts to prepare for emergencies.

Ayes:

Nays:

Motion:



CITY OF BERKLEY
OFFICE OF THE CITY CLERK
3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

MEMORANDUM

To: Mayor Dean and City Council
From: Matt Koehn, Director of Public Safety *MK*
Date: June 3, 2024
Subject: Renewal of Oakland County Tactical Consortium (OAK-TAC) Agreement

Madam Mayor and Members of City Council,

Background

- The City of Berkley has been a member of the Oakland County Tactical Consortium (OAK-TAC) since 2015
- The Oakland County Tactical Consortium (OAK-TAC) is a consortium of all 40 law enforcement agencies and numerous other fire department, EMS, hospitals systems, non-profits, schools, and other organization in Oakland County
- Since its inception in 2009, OAK-TAC has obtained grants for equipment and training in the amount of well over \$1.5 million. This training and equipment are available to all member departments for a nominal yearly fee (currently \$500)
- OAK-TAC has trained well over 3,000 Oakland County law enforcement officers, firefighters, emergency medical personnel, and other stakeholders in active assailant response, and other emergency responses
- OAK-TAC is the only organization in the country that has taken on the mission of county-wide standardization and unified response
- OAK-TAC founded, and continues to organize the North American Active Assailant Conference, which is the largest in the United States
- Director Matt Koehn has been involved in OAK-TAC since 2008, before its inception and has served as Treasurer, Vice President, and is currently the President (and has been since 2018)

Summary

- This agreement is essentially the same as the agreement with a few modifications:
 - The addition of additional board members
 - The ability of the board of directors to appoint a "fiduciary member" to allow OAK-TAC to be tax exempt
- City Attorney Dan Christ has reviewed this agreement

Recommendation

The Department of Public Safety recommends the Mayor enter into an Agreement with the Oakland County Tactical Consortium (OAK-TAC). This agreement will allow the Berkley Department of Public Safety to remain a member of OAK-TAC, which will further the Departments efforts to prepare for emergencies.

OAKLAND COUNTY TACTICAL CONSORTIUM AGREEMENT

This Agreement is made and entered into by and among the undersigned entities, which are collectively referred to in this Agreement as the “Members” or individually as a “Member”.

In 2012, certain Members entered into an Interlocal Agreement Formally Establishing the Oakland County Tactical Training Consortium (OAK-TAC), and they now wish to amend and replace the existing agreement by executing this Agreement.

Members may include law enforcement agencies, other governmental entities, and non-governmental entities who share a common interest in the goals of OAK-TAC.

The purpose of this Agreement is to establish and document an organizational framework of collaboration and cooperation for OAK-TAC and its Members, who have a common interest in coordinating and standardizing training, communication, policies, and tactical response and recovery techniques.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Members agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows:
 - a. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, exhibit and attachment.
 - b. **Board** means OAK-TAC’s Board of Directors.
 - c. **Claims** mean any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against a Member, or for which a Member may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
 - d. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
 - e. **Fiduciary Member** means a Non-Voting or Voting Member appointed by the Board.
 - f. **Non-Voting Member** means an OAK-TAC Member that signs this Agreement and is not a law enforcement agency in Oakland County.
 - g. **Voting Member** means an OAK-TAC Member that signs this Agreement and is a law enforcement agency in Oakland County.
2. **AGREEMENT EXHIBITS.** The attached Exhibit A, Oakland County Tactical Consortium Bylaws (“Bylaws”), and any amendments thereto, are incorporated into and part of this Agreement.

3. **PURPOSE & OBJECTIVES OF OAK-TAC.** The purpose and objectives of OAK-TAC are as follows:
 - a. to provide professional training and leadership to law enforcement personnel;
 - b. to establish and implement cooperative programs and activities for training and response in small squad tactics and use of weapons, such as, but not limited to, hostage situations, events requiring use of special weapons and tactics ("SWAT"), Mobile Field Force, active assailant and terrorist situations, and Homeland Security Defense;
 - c. to promote education and safety in the use of special tactics;
 - d. to establish a forum for the free exchange of ideas regarding training by various law enforcement personnel; and
 - e. to establish coordinated response and recovery protocols, policy recommendations, and training for significant events requiring a multi-agency law enforcement response, as permitted in the Mutual Aid Agreement implemented by the Oakland County Chiefs of Police organization.
4. **POWERS OF THE BOARD.** The Board of Directors shall have the power and duty to establish policies and procedures for meetings; to determine topics of training; to implement training programs; to select training instructors and personnel; to provide for equipment, protective gear and venues for training; to schedule dates and times for training; to establish criteria for those eligible for specific trainings; to establish communication protocol between multiple agencies; to resolve disputes between or among Members; and to call for investigations of incidents involving the Members. The Board shall also have any other power or duty that has not been delegated to the Members in this Agreement and in the Bylaws.
5. **NON-EXCLUSIVE TRAINING.** No Member is obligated by this Agreement to use OAK-TAC exclusively for training and is expressly allowed to train internally or participate in other training programs.
6. **FUNDING.** OAK-TAC and its Board of Directors are not legal entities, so the Board shall appoint a Fiduciary Member, according to the process herein. The Fiduciary Member shall receive any income generated by OAK-TAC through its Members' dues and training events. The Fiduciary Member shall not decide the allocation of funds. The allocation of OAK-TAC funds shall be decided by the Board.
7. **NEW MEMBERSHIP.** An entity that wishes to become a Member of OAK-TAC must make its request to the Board Secretary. Membership shall be approved upon a two-thirds (2/3) vote of the Voting Members. If approved, that entity must become a signatory and execute this Agreement within 6 months of approval by the Board to become a Member of OAK-TAC.
8. **DUES.** All Members shall be responsible for annual dues. Different rates will be set for Non-Voting and Voting Members. The rates shall be set and approved upon a two-thirds (2/3) vote of the Voting Members.
9. **COMPENSATION.** No Members, including Board Members, shall receive any compensation from OAK-TAC for the performance of their duties. However, a Member may be reimbursed for costs that Member incurred as a result of business meetings or other expenses directly related to OAK-TAC activities, if such costs are approved by the Board.
10. **MEMBER INSURANCE REQUIREMENTS.** Each Member shall have adequate insurance or self-insurance coverage to protect it from any Claims arising under or related to this Agreement and its participation in OAK-TAC.

11. **REMOVAL OF MEMBERS.** A Member may be removed upon a two-thirds (2/3) vote of the Voting-Members. The removed Member shall not receive any refund or compensation from OAK-TAC.
12. **DURATION OF AGREEMENT.**
 - a. This Agreement and any amendments hereto shall be effective when executed by the Members. Voting and Non-Voting Members that are governmental entities must also have resolutions passed by their governing bodies, and this Agreement and any amendment must be filed in accordance with MCL 124.510. The approval and terms of this Agreement and any amendments hereto shall be entered into the official minutes of each governmental entities' governing bodies.
 - b. This Agreement shall remain in effect for so long as two or more Voting Members remain and the Agreement is not terminated in accordance with Section 13.b.
13. **TERMINATION OR CANCELLATION OF AGREEMENT.**
 - a. Any Member may terminate their participation in OAK-TAC and withdraw from OAK-TAC for any reason upon a minimum of 30 Days' written notice before the effective date of termination or cancellation. The written notice must be sent to all of the Board Members, and the effective date for termination or cancellation shall be clearly stated in the notice. The terminating Member shall not receive any refund or compensation from OAK-TAC.
 - b. This Agreement shall be terminated upon a unanimous vote of all Voting Members.
14. **ASSETS UPON TERMINATION.** Upon termination of this Agreement, any expenses or outstanding liabilities shall be paid with OAK-TAC's funds. Any remaining funds shall be distributed to the existing Members on an equitable basis, as determined by the Board.
15. **AGREEMENT MODIFICATION OR AMENDMENT.** Any modifications, amendments, restatements of this Agreement, rescissions, waivers, or releases to this Agreement must be in writing and agreed to by all Members. Unless otherwise agreed, the modification, amendment, reinstatement, rescission, waiver, or release shall be signed by the same persons who signed the Agreement or other persons authorized by law. Notwithstanding the language herein, an amendment to add an additional member pursuant to Section 7 shall only require the additional member to become a signatory to this Agreement and they must forward their signature page to the Board.
16. **NO EMPLOYER-EMPLOYEE RELATIONSHIP.** This Agreement does not establish an employer-employee relationship between the Members (including the Board). No liability, right, or benefit associated with any employer-employee relationship shall be implied by the terms of this Agreement or the services or training performed pursuant to this Agreement.
17. **LIABILITY FOR MEMBER EMPLOYEES.** Each Member shall be responsible and liable for any disability and workers' compensation benefits, including derivative benefits, dependent benefits or other benefits related to disability and workers' compensation benefits, for its own employees.
18. **COMPLIANCE WITH LAWS.** Each Member shall comply with all federal, state, and local statutes, ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.
19. **PERMITS AND LICENSES.** Each Member shall be responsible for obtaining and maintaining, throughout the term of this Agreement, all licenses, permits, certificates, and governmental authorizations for its employees and/or agents necessary to perform all of its obligations under this

Agreement. Upon request by the Board, a Member shall furnish copies of any permit, license, certificate, or governmental authorization to the Board.

20. **ASSURANCES.**

- a. **Responsibility for Claims.** Each Member shall be responsible for any Claims made against that Member by a third party, and for its own acts and the acts of its employees, agents, and subcontractors arising under or related to this Agreement.
- b. **Responsibility for Attorney Fees and Costs.** In any Claim that may arise from the performance of this Agreement, each Member shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- c. **No Indemnification.** No Member shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by any other Member or any of its agents in connection with any Claim.
- d. **Authorization and Completion of Agreement.** The Members have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Member have legal authority to sign this Agreement and bind the Members to the terms and conditions contained herein.

21. **DISCRIMINATION.** Members shall not discriminate against an employee or an applicant for employment in hiring, any terms and conditions of employment or matters related to employment regardless of race, color, religion, sex, sexual orientation, gender identity or expression, national origin, age, genetic information, height, weight, disability, veteran status, familial status, marital status or any other reason, that is unrelated to the person's ability to perform the duties of a particular job or position, in accordance with applicable federal and state laws.

22. **DELEGATION OR ASSIGNMENT.** No Member shall delegate or assign any obligations or rights under this Agreement without the prior written consent of the other Members.

23. **RESERVATION OF RIGHTS.** This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Members. Nothing in this Agreement shall be construed as a waiver of governmental immunity for any Member.

24. **NO THIRD-PARTY BENEFICIARIES.** Except as provided for the benefit of the Members, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.

25. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Member to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by any Member shall subsequently affect its right to require strict performance of this Agreement.

26. **SEVERABILITY.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

27. **CAPTIONS.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural, any reference to gender, and any use of the nominative, objective or possessive case in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
28. **NOTICE.** Any written notice required or permitted under this Agreement shall be considered delivered to a Member as of the date that such notice is deposited, with sufficient postage, with the U.S. Postal Service, or the next business day with a written response or receipt of confirmation, if sent by e-mail. Each Member is responsible for ensuring the Board has its updated physical and e-mail addresses for notice under this Agreement. The Board will maintain this list and provide it to a Member upon request.
29. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
30. **SURVIVAL OF TERMS.** The Members understand and agree that all terms and conditions of this Agreement that require continued performance, compliance, or effect beyond the termination date of the Agreement shall survive such termination date and shall be enforceable in the event of a failure to perform or comply.
31. **COUNTERPARTS & ELECTRONIC SIGNATURE.** This Agreement, including any amendments, may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document. In making proof of this Agreement, and any amendments, it shall not be necessary to produce or account for more than one such counterpart executed by the Member against whom enforcement of this Agreement is sought. Signature to this Agreement transmitted by facsimile transmission, by electronic mail in portable format (".pdf") form, or by any other electronic means intended to preserve the original graphic and pictorial appearance of a document, will have the same force and effect as physical execution and delivery of the paper document bearing the original signature.
32. **ENTIRE AGREEMENT.** This Agreement represents the entire agreement and understanding between the Members, and supersedes all other prior oral or written understandings, communications, agreements, or contracts between the Members. The language of this Agreement shall be construed as a whole according to its fair meaning and not construed strictly for or against any Member.

IN WITNESS WHEREOF, David Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

EXECUTED: _____

David Woodward, Chairperson
Oakland County Board of Commissioners

DATE: _____

WITNESSED: _____

Oakland County Board of Commissioners
County of Oakland

DATE: _____

OAKLAND COUNTY SHERIFF'S OFFICE

By: _____

Print Name: Michael J. Bouchard

Title: Sheriff

Date: _____

IN WITNESS WHEREOF, Mayor Bridget Dean hereby acknowledges that he/she has been authorized by a resolution of the City of Berkley, a certified copy of which is attached, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

EXECUTED: _____

Mayor Bridget Dean, City of Berkley

DATE: _____

WITNESSED: _____

Victoria Mitchell, City Clerk

DATE: _____

(INSERT ENTITY'S NAME)

By: _____

Print Name: Bridget Dean

Title: Mayor, City of Berkley

Date: _____

EXHIBIT A

BYLAWS OF OAKLAND COUNTY TACTICAL CONSORTIUM

ARTICLE I

Name, Purpose, and Definitions

- 1.1. Name. The name of this Consortium shall be the "Oakland County Tactical Consortium", also referred to as "OAK-TAC".
- 1.2. Purpose and Objectives. The purpose and objectives of OAK-TAC are as follows:
 - a. to provide professional training and leadership to law enforcement personnel;
 - b. to establish and implement cooperative programs and activities for training and response in small squad tactics and use of weapons, such as, but not limited to, hostage situations, events requiring use of special weapons and tactics ("SWAT"), Mobile Field Force, active assailant and terrorist situations, and Homeland Security Defense;
 - c. to promote education and safety in the use of special tactics;
 - d. to establish a forum for the free exchange of ideas regarding training by various law enforcement personnel; and
 - e. to establish coordinated response and recovery protocols, policy recommendations, and training for significant events requiring a multi-agency law enforcement response, as permitted in the Mutual Aid Agreement implemented by the Oakland County Chiefs of Police organizations.
- 1.3. Definitions. Any words or expressions defined in the Oakland County Tactical Consortium Agreement shall have the same meaning in these Bylaws.

ARTICLE II

Membership

- 2.1. Request for Membership. Any political subdivision in Oakland County that has law enforcement personnel and provides law enforcement services may be eligible to become a Voting Member of OAK-TAC. This includes colleges and universities in Oakland County that provide public safety coverage through the use of sworn police personnel. Any other legal entity whose membership would benefit OAK-TAC through training, partnerships, or other supporting functions, may be eligible to become a Non-Voting Member of OAK-TAC.

All requests for membership shall be made in writing to the Secretary of OAK-TAC stating the prospective member's ability to meet all of the requirements set forth in the Agreement. The request must be made by an authorized signor from the prospective member.

- 2.2. Receipt of Membership Request. The Secretary shall send a copy of the request for membership to each Voting Member. The request shall appear on the agenda for discussion at the first regular or special meeting held after receipt of the request.
- 2.3. Approval. Approval of membership shall be granted upon a two-thirds (2/3) vote of the Voting Members. Upon approval, the prospective member can execute the Agreement in accordance with the terms therein to become a Member.
- 2.4. Removal. A Member may be removed upon a two-thirds (2/3) vote of the Voting-Members. The removed Member shall not receive any refund or compensation from OAK-TAC.
- 2.5. Withdrawal. Any Member may terminate their participation in OAK-TAC and withdraw from OAK-TAC for any reason upon a minimum of 30 Days' written notice before the effective date of termination or cancellation. The written notice must be sent to all of the Board Members, and the effective date for termination or cancellation shall be clearly stated in the notice. The terminating Member shall not receive any refund or compensation from OAK-TAC.
- 2.6. Representation. Each Voting Member shall be represented by its Sheriff, Chief of Police, Director of Public Safety, Chief Executive Officer, or a designee of the Sheriff, Chief of Police, Director of Public Safety, or Chief Executive Officer.
- 2.7. Voting. Each Voting Member, or designated representative, present at a meeting, shall have one (1) vote on all items brought before the Board for Voting Members, and must be present in person at the meeting to cast their vote.
- 2.8. No Compensation. No Members, including Board Members, shall receive any compensation from OAK-TAC for the performance of their duties. However, a Member may be reimbursed for costs that Member incurred as a result of business meetings or other expenses directly related to OAK-TAC activities, if such costs are approved by the Board.

ARTICLE III

The Board, the Officers, and the Fiduciary Member

- 3.1. Officers. The Board shall consist of the following Officers: President, Vice President, Secretary, Treasurer, and three Trustees.
- 3.2. Term of Office. Each Officer's term of office shall be from January 1st to December 31st of each year, until such successor is duly elected.
- 3.3. Election of Officers. The election of Officers shall be conducted at the first regularly scheduled meeting where a quorum is present after September 30th of each year. Officers elected before January 1st shall take office on January 1st. If there is not a quorum at a regularly scheduled meeting between September 30th and December 31st of any year, the Officers of OAK-TAC shall be elected at the first regularly scheduled meeting when a quorum is present after January 1st, and the Officers shall commence their terms immediately. Officers shall be elected by a majority vote of the Voting Members present and voting at a duly constituted meeting.

- 3.4. Vacancies. If an Officer vacates their position mid-term for any reason, nominations shall be made and voted on at the next regularly scheduled meeting or at a special meeting called by the President, or, in the President's absence, the Vice President of OAK-TAC.
- 3.5. Removal. An Officer may be removed from the Board with or without cause upon a two-thirds (2/3) vote of the Voting Members.
- 3.6. Duties of Officers. The President shall be the chief Officer of OAK-TAC. The President shall preside over all meetings of OAK-TAC and set the meeting agenda. The President shall call meetings as necessary, as requested by a majority of the Voting Members, or on an emergency basis. The President shall also have the power to appoint an at-large member or members to assist the Board with special projects or assignments during their term in office.

The Vice President shall assume the duties of the President if the President is absent or unavailable for any reason.

The Secretary shall assume the duties of the President if the President and the Vice President are absent or unavailable. The Secretary shall keep the records and minutes of OAK-TAC and shall provide each Member of OAK-TAC with a copy of the meeting minutes from the last meeting in advance of the next regularly scheduled meeting. The Secretary shall also maintain a roster of Members (with their physical and e-mail addresses), the Agreement, these Bylaws, and all other OAK-TAC documentation. It shall be the Secretary's duty to receive and acknowledge all communications of OAK-TAC, and perform such duties as assigned by the President.

The Treasurer shall be responsible for the management and oversight of the financial affairs, including facilitating the adoption of an annual budget, completing invoices, as well as reviewing and approving the payment of expenses by the Fiduciary Member.

The Trustees shall only have the power to vote.

- 3.7. Powers of the Board. The Board of Directors shall have the power and duty to establish policies and procedures for meetings; to determine topics of training; to implement training programs; to select training instructors and personnel; to provide for equipment, protective gear and venues for training; to schedule dates and times for training; to establish criteria for those eligible for specific trainings; to establish communication protocol between multiple agencies; to resolve disputes between or among Members; to call for investigations of incidents involving the Members. and to perform any other function stated in the Agreement and these Bylaws. The Board shall also have any other power or duty that has not been delegated to the Members in the Agreement and in these Bylaws.
- 3.8. The Fiduciary Member. The Fiduciary Member of OAK-TAC shall be appointed upon a two-thirds (2/3) vote of the Board. The Fiduciary Member shall be the custodian and sole depositor of OAK-TAC's funds and shall disburse such funds as herein authorized or upon approval of the Board. The Fiduciary Member shall render a complete summary of any income, disbursements, and balances, whenever requested by the Board, and to the Members at each regularly scheduled meeting. A written copy of the same shall be made available to any Member upon request.

ARTICLE IV

Meetings

- 4.1. Regular Meetings. Regular meetings of OAK-TAC shall be held on dates approved by the Board that shall allow the majority of Voting Members to attend.
- 4.2. Special Meetings. Special meetings of OAK-TAC may be called by the President, or by a majority vote of the Voting Members. The place and time shall be determined by the President. Members must receive at least five (5) days' notice with the place and time of the special meeting stated in the notice.
- 4.3. Rules of Order. The most recently published version of Robert's Rules of Order shall be the parliamentary authority of the Board and shall govern proceedings of the Board and its Committees. Bylaws adopted by the Board that conflict with Robert's Rules of Order shall supersede any conflicting rules.
- 4.4. Motions requiring special procedures. All proposed motions for termination of OAK-TAC or decisions regarding assessments and/or dues to each Member must be announced at a meeting at least one month prior to the meeting where a vote on such a motion is scheduled.
- 4.5. Quorum. Unless otherwise stated herein, a quorum shall be required for the conduct of any business at regular or special meetings. A quorum for an action of the Voting Members shall be the minimum number of Voting Members required to pass that item. A quorum for an action of the Board shall be five (5) Officers; however, unless otherwise stated herein, approval of any item before the Board shall only require a majority vote of the Board.
- 4.6. Attendance. Any Voting Member whose designated representative fails to attend three (3) consecutive meetings of OAK-TAC within one calendar year should be notified of such absences by the Secretary.
- 4.7. Fiduciary Duties. Members are under a fiduciary duty to conduct the activities and affairs of OAK-TAC in the best interests of OAK-TAC. The Members shall discharge this duty in good faith. In the event that any Members of OAK-TAC, including the Board, are faced with a conflict of interest between their fiduciary duty to OAK-TAC and the duty owed to their organization, those Members should refrain from voting on the issue that presents a conflict of interest.

ARTICLE V

Dues, Fees, and Other Charges

- 5.1. Dues. All Members will be responsible for annual dues. Different rates will be set for Non-Voting and Voting Members. The rates and due dates shall be set and approved upon a two-thirds (2/3) vote of the Voting Members.

- 5.2. Fees and Other Charges. Fees or other charges assessed by OAK-TAC, including any conditions of payment (i.e., due dates), shall be set and approved upon a two-thirds (2/3) vote of the Voting Members.
- 5.3. Failure to Pay. The failure of any Member to pay dues, fees, or other charges within ninety (90) days of the due date may result in that Member's forfeiture from OAK-TAC without a vote. Reinstatement shall be granted upon a two-thirds (2/3) vote of the Voting Members and payment of all arrears.
- 5.4. Annual Dues will not be Prorated. If new prospective members are accepted for Membership after the annual dues have been assessed for that year, they will not be responsible for the annual dues that year. The new Members will be responsible for annual dues starting the following year.

ARTICLE VI

Committees

Special Committees and Sub-Committees. The Board may establish such committees and sub-committees as necessary to conduct the OAK-TAC's business. Ad hoc committees may be established by a majority vote of the Board for short-term purposes; however, any committee whose active work continues for greater than one (1) year shall be considered a standing committee, except by majority vote of the Board. Standing committees may be established by a majority vote of the Board.

ARTICLE VII

Amendments

- 7.1. Requirements. These Bylaws may be amended at any regular or special meetings of the Board by a two-third (2/3) vote of the Voting Members and in the following manner:
- a. Any Voting Member in good standing at a regular meeting may propose an amendment, alteration, revision, or addition to these Bylaws.
 - b. A written copy of the proposed amendment, alteration, revision, or addition shall be filed with the Secretary.
 - c. The Secretary shall include the proposed amendment, alteration, revision, or addition in the minutes, and read the proposal at two successive meeting, and it shall be voted upon at the second successive meeting.
- 7.2. Effective Date. Amendments to these Bylaws shall be effective thirty (30) days after they are approved; unless a longer period of time is designated by a majority vote of the Board.

**RESOLUTION FOR DESIGNATION
OF STREET ADMINISTRATOR***This information is required by Act 51, P.A. 1951 as amended. Failure
to supply this information will result in funds being withheld.***MAIL TO:** Michigan Department of Transportation, Bureau of Finance
and Administration, P.O. Box 30050, **Lansing, MI 48909.**
or Fax to: 517-241-2589**NOTE:** Indicate, if possible, where Street Administrator can usually be reached during normal
working hours, if different than City or Village Office. List any other office held by the Administrator.Councilperson or Commissioner _____
offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this ^{act}."

Therefore, be it resolved, that this Honorable Body designate _____

_____ as the single Street Administrator for the City or Village of

_____ in all transactions with the State Transportation Department
as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting
of the governing body of this municipality on the _____ day of

CITY OR VILLAGE CLERK (SIGNATURE)	EMAIL ADDRESS	DATE
STREET ADMINISTRATOR (SIGNATURE)	EMAIL ADDRESS	DATE
ADDRESS OF CITY OR VILLAGE OFFICE		P.O.BOX
CITY OR VILLAGE	ZIP CODE	PHONE NUMBER

MEMORANDUM

To: Mayor Dean and City Council
From: Shawn Young, Deputy City Manager of Public Services
Date: June 3rd, 2024
Subject: MDOT Act 51 Street Administrator Designation

Madam Mayor and Members of City Council,

Background

As part of our yearly certification to receive Act 51 road funding from the State of Michigan we are required to designate a Street Administrator. The former City Manager, Matt Baumgarten was previously designated as the Street Administrator for the City of Berkley.

Summary

- A Street Administrator must be designated by the council for us to receive Act 51 road funding.
- We currently do not have a Designated Street Administrator.
- The Department of Public Works has a considerable amount of experience with Act 51 requirements.

Recommendation

It is my recommendation that City Council resolves that the Designated Street Administrator for the City of Berkley is Shawn Young.

A PROCLAMATION
of the Council of the City of Berkley, Michigan
Declaring June 19, 2024, to be Juneteenth Celebration Day

P-12-24

- WHEREAS,** Juneteenth is a holiday marking the end of slavery in the United States; and
- WHEREAS,** The State of Michigan began recognizing Juneteenth as an official state holiday in June 2005 with the passage of PA 48 of 2005; and
- WHEREAS,** Millions of African-Americans were captured and brought to this country as slaves in the inhumane conditions of slave ships that sailed across the Atlantic Ocean; and
- WHEREAS,** While approximately 11.5 million African-Americans survived the inhumane conditions, it is acknowledged that many millions of African-Americans did not survive the passage; and
- WHEREAS,** It is recognized that slavery then existed in this country for more than 200 years until the United States Congress passed the Thirteenth Amendment of the Constitution, abolishing slavery throughout the country, on January 31, 1865; and
- WHEREAS,** Union Army General Gordon Granger arrived in Galveston, Texas several months after the passage of the amendment, and one of his first actions was to read General Order #3, which stated that all slaves are free and that former masters and slaves have absolute equality of personal and property rights; and
- WHEREAS,** Following General Granger's reading of General Order #3 celebrations erupted as slaves learned of their freedom, and subsequently, June 19th (Juneteenth) became the emancipation date for those long-suffering for freedom; and
- WHEREAS,** Since then, Juneteenth has been known as the oldest celebration commemorating the end of slavery in the United States; and
- WHEREAS,** This tradition of celebration has remained strong in recognizing the great triumph against the cruelty of slavery, and honoring and respecting the strength, endurance, and immense resilience of all African-American ancestors who endured the shackles of slavery and those who persevered to see its end; and
- WHEREAS,** citizens must join together to acknowledge the history of slavery and the oppression which followed its ending, and to further carry forward the ideals of equality and democracy for all regardless of a person's racial identity.

NOW, THEREFORE, THE COUNCIL OF THE CITY OF BERKLEY HEREBY PROCLAIMS

- SECTION 1:** That June 19, 2024, is hereby declared as *Juneteenth Celebration Day* in the City of Berkley.
- SECTION 2:** The City of Berkley calls upon the community to pause and reflect on this nation's history of slavery and oppression, to celebrate the progress made thus far in ending slavery and the equal rights milestones that have followed, and to acknowledge that more progress must be made to ensure those Americans of African descent are truly free and equal as we move toward a brighter future.

Proclaimed this 3rd day of June 2024 at a Regular Meeting of the Berkley City Council.

Bridget Dean, Mayor

Attest: _____
Victoria Mitchell, City Clerk

A PROCLAMATION
of the Council of the City of Berkley, Michigan Recognizing
Doug Provost for his 50 years of service to Berkley Dad's Club as an umpire

WHEREAS, Doug Provost grew up in Madison Heights, Michigan where he developed his passion for baseball and honed his skills as a ballplayer while participating in the city's youth program; and

WHEREAS, Doug went on to play as an outfielder on the varsity team at St. Benedict's Catholic High School, which ultimately afforded him the opportunity to play in a Parochial League championship game at Tiger Stadium, and

WHEREAS, Following his military service he resumed working at the Detroit-Windsor Tunnel and in 1972 he and his wife Glenna purchased a home in Berkley, where they would raise their three children; Dana, Dina and Douglas Jr., and

WHEREAS, In 1974, Doug began umpiring baseball games for the Berkley Dad's Club organization and has worked games at every age level within that program ever since. Over the years, Doug has had many special on the field experiences, and one of his most memorable occurred when he was assigned to a crew that worked a Berkley High School varsity baseball game at Comerica Park in Detroit, and

WHEREAS, The 2024 season will be the 50th year that Doug has umpired youth baseball in the City of Berkley

NOW, THEREFORE, THE CITY OF BERKLEY RESOLVES:

SECTION 1: It is the intent of the City Council of the City of Berkley to recognized Doug Provost for his 50 years of outstanding and dedicated umpiring service to the youth of the community and the membership of the Berkley Dad's Club baseball organization, and

SECTION 2: The City Council invites all residents to join them in congratulation Mr. Provost on this incredible and impressive milestone achievement.

Introduced and passed at a Regular City Council Meeting on Monday, June 3, 2024.

Bridget Dean
Mayor

Attest:

Victoria Mitchell
City Clerk

**A RESOLUTION OF THE CITY OF BERKLEY ESTABLISHING AN EARLY VOTING PRECINCT FOR
THE CITY OF BERKLEY, MICHIGAN BEGINNING WITH THE ELECTION SCHEDULED FOR
TUESDAY, AUGUST 6, 2024**

WHEREAS, In November 2022, the voters approved Proposal 22-02 which made several significant changes to election law. One of these changes is to require a minimum of nine consecutive days of early voting before every state and federal election; and

WHEREAS, Under MCL 168.720(e)(2), the City may designate an Early Voting Precinct to be used by each elector registered in the municipality; and

WHEREAS, Municipalities are allowed to partner with another community or the county to conduct early voting or opt to conduct early voting independently; and

WHEREAS, The City of Berkley entered into an agreement with Oakland County on September 18, 2023, and now seeks to operate an independent early voting polling location consequently removing itself from its current Agreement for Election Services between Oakland County and City of Berkley and City of Huntington Woods and City of Oak Park and City of Pleasant Ridge; and

WHEREAS, MCL 168.720(e) requires that the clerk of a municipality who does not enter into an agreement with another municipality or county for conducting early voting is responsible for administering early voting in their municipality; and

WHEREAS, MCL 168.662(1) and MCL 168.720e(2) require the legislative body to designate the early voting site and prescribe that the location be a publicly owned or controlled building and the Election Commission met on June 3, 2024, and recommended if approved by Council, an early voting site be located inside Council Chambers of Berkley City Hall, 3338 Coolidge Highway, Berkley, Michigan; and

WHEREAS, MCL 168.720b requires early voting be provided for a minimum of 9 consecutive days beginning on the second Saturday before the election and ending on the Sunday before the election. It also requires that early voting be provided for at least eight hours each day. In 2026, election law will allow for early voting to be held on the Monday before the election. The additional Monday will be added to the City's early voting days. The hours will be 8 am - 4 pm; and

WHEREAS, Early voting is not required for non-statewide and non-federal elections, however, MCL 168.720e(6) states that the legislative body may adopt a resolution to conduct early voting in an election held that is not a statewide or federal election. The City will provide 6 days of Early Voting for non-statewide elections; and in 2026, election law will allow for early voting to be held on the Monday before the election. The additional Monday will be added to the City's early voting days bringing the total to 7 days; and;

WHEREAS, MCL 168.720i states an early voting site is subject to the same requirements as a polling place however is not subject to the limit on the number of electors assigned to a precinct as provided in Sec. 661. The location of each early voting site must be finalized no later than 60 days before election day; and

WHEREAS, Each municipality that is conducting early voting as a single municipality under section 720e must file an early voting plan for the municipalities participating in the municipal agreement with the county clerk of the county in which the municipalities are located; and

WHEREAS, The greater good of establishing, running, and maintaining an Early Voting Precinct for residents to expand voter accessibility and opportunity outweighs the cost of running an Early Voting Precinct. Each elector registered in the City of Berkley may engage in early voting by marking their ballots and placing them directly into the tabulator before Election Day.

NOW THEREFORE BE IT RESOLVED, The City of Berkley hereby authorizes an early voting precinct is established in the City of Berkley, Michigan to be known as Early Voting Precinct 1; and

BE IT FURTHER RESOLVED, The Early Voting Precinct will be located at City Hall, 3338 Coolidge Hwy. Berkley, Michigan, which is centrally located and accessible to all voters. In even years, the early voting period will commence 9 days prior to Election Day, from the second Saturday before the election to the Monday prior to Election Day, during the following hours:

Monday: 8:30 am to 4:30 pm
Tuesday: 8:30 am to 4:30 pm
Wednesday: 8:30 am to 4:30 pm
Thursday: Noon to 8 pm
Friday: 8:30 am to 4:30 pm
Saturday: 8:30 am to 4:30 pm
Sunday: 8:30 am to 4:30 pm
Monday: 8 am-4 pm

BE IT FURTHER RESOLVED, In odd years, the early voting period will commence 6 days prior to Election Day, from the second Monday prior to election day to the Saturday before Election Day, during the following hours:

Monday: 8:30 am to 4:30 pm
Tuesday: 8:30 am to 4:30 pm
Wednesday: 8:30 am to 4:30 pm
Thursday: Noon to 8 pm
Friday: 8:30 am to 4:30 pm
Saturday: 8:30 am to 4:30 pm
Monday: 8 am to 4 pm

BE IT FURTHER RESOLVED, The Early Voting Precinct shall be staffed by qualified election inspectors as per Michigan Election Law requirements. The precinct shall be equipped with the necessary voting machines, ballots, and other election materials to ensure a smooth and efficient voting process.

BE IT FURTHER RESOLVED, The City of Berkley Clerk's Office shall undertake a comprehensive public information campaign to inform voters about the availability and location of the Early Voting Precinct. This campaign will include, but not be limited to:

- Notifications through local media outlets, including newspapers, radio, and television.
- Announcements on the City of Berkley's official website and social media platforms.
- Distribution of informational flyers at City Hall, Library, and Community Center.
- Direct mail notifications to all registered voters in the City of Berkley.

Introduced and Passed at a Regular City Council Meeting on Monday, June 3, 2024.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk



MEMORANDUM

To: Mayor Dean and City Council
From: Victoria Mitchell, City Clerk
Date: June 3, 2024
Subject: Establishing an Early Voting Precinct

Madam Mayor and Members of City Council,

Background

- In November 2022, the voters approved Proposal 22-02 which made several significant changes to election law. One of these changes is to require a minimum of nine consecutive days of early voting prior to every state and federal election.
- On September 18, 2023, City Council unanimously supported a motion approving a joint [Agreement](#) for Election Services between Oakland County, City of Berkley, City of Huntington Woods, City of Oak Park, and City of Pleasant Ridge for Early Voting Services as described [here](#).
- The City participated in two elections under the joint Agreement yielding 11 voters (November 2023) and 44 voters (February 2024) from the City of Berkley.
- Under the County's well-run EV Site, the Clerk's Office staff has learned the best practices for managing an early voting precinct.
- City Hall was recently [renovated](#) for the inclusion of an Elections Center to provide more room and better serve our residents.
- On January 8, 2024, The City of Berkley approved a [resolution](#) reducing its number of precincts, in part, to accommodate the creation of an Elections Center and to take into consideration myriad ways to vote including via an absentee ballot as requested by an absentee ballot application or joining the permanent absentee ballot list.
- Although it was forecasted that costs saved by reducing the number of precincts in the City would be closer to the amount needed to run an Early Voting Center, rising costs in labor due to the demands of the precinct worker role and increased costs of equipment and supplies have fallen short of that gap.
- The Clerk's Office is committed to expanding voter accessibility and opportunity.

Summary

- June 7, 2024, is the deadline to submit a Resolution approved by City Council to create an Independent Early Voting Center for and managed by the City of Berkley located inside Council Chambers at City Hall, 3338 Coolidge Highway.
- The Creation of a City of Berkley Early Voting Center would require leaving the Agreement for Election Services between Oakland County and City of Berkley and City of Huntington Woods and City of Oak Park and City of Pleasant Ridge and assuming all work and responsibilities.

- Creating an Early Voting Center would allow our voters the convenience of staying in Berkley to vote as opposed to having to drive to a location outside of the City. Our experienced election inspectors would run the Early Voting site each day. The City Clerk's Office staff will be available each day that early voting will be held. It is important to note that, as an independent community, only Berkley voters will be allowed to vote at our early voting site and our voters will not be allowed to vote at early voting sites in other communities including the Oakland County Central site.
- MCL 168.662(1) and MCL 168.720e(2) require the legislative body to designate the early voting site and require that the location be a publicly owned or controlled building.
- The Clerk's Office would be required to provide notice to each registered elector, no later than 45 days before an election, specifying the location of the early voting site and hours of operation for each day of early voting. A postcard will be sent to all voters notifying them of the required information. The estimated cost of mailing is \$2,500.
- Approval of creating an Early Voting Center would require a FY 2024-25 budget amendment of about \$40,000 from the General Fund to account number 101-215-817-000. The estimated cost to run an Early Voting Center is \$52,500.
- If a decision is made to postpone, The City would be eligible to leave the agreement again in 2026.

Recommendation

Provide consideration and staff direction on a resolution authorizing the creation of a City of Berkley Early Voting Center and dissolution of the Agreement for Election Services Between Oakland County and City of Berkley and City of Huntington Woods and City of Oak Park and City of Pleasant Ridge. In addition, authorize a budget amendment of \$40,000 to fund the Center.

AN ORDINANCE
of the Council of the City of Berkley, Michigan
amending Chapter 46 Elections, Article II Precincts,
Section 46-16 through Section 46-23
of the Berkley City Code

THE CITY OF BERKLEY ORDAINS:

SECTION 1: That Chapter 46 Elections, Article II Precincts, Sections 46-16 through Section 46-23 of the Berkley City Code be and hereby is amended as follows:

ARTICLE II. PRECINCTS

Sec. 46-16. Established.

The city is hereby divided into election precincts, the respective boundaries of which shall be as established by resolution of the election commission in accordance with the Michigan Election Law, as amended. The City shall also maintain an early voting precinct subsequent to Council approval.

Sec. 46-17. All precincts.

All precincts in the City of Berkley will be established in accordance with the State of Michigan Election law, as amended, and may be changed by resolution of the election commission.

Sec. 46-18. Early Voting

Early voting shall be available to voters, subsequent to Council approval, in accordance with the Michigan Election Law, as amended.

SECTION 2: That the City Council directs the City Clerk to publish a summary of this ordinance in compliance with Public Act 182 of 1991 and Section 6.5 of the Berkley City Charter.

Introduced on the First Reading at the Regular City Council Meeting on Monday, June 3, 2024 and approved on the Second Reading at the Regular City Council Meeting on _____.

Bridget Dean, Mayor

Attest:

Victoria Mitchell, City Clerk



MEMORANDUM

To: Mayor Dean and City Council
From: Victoria Mitchell, City Clerk
Date: June 3, 2024
Subject: Precinct Boundary Ordinance Amendment

Madam Mayor and Members of City Council,

Background

- O-01-24, which amended Chapter 46 Elections, Article II Precincts, Section 46-16 through 46-23 of the Berkley City Code, and previous iterations establishing voting precincts in the City of Berkley, state the number of precincts in the City and the specific street names defining each precinct boundary.
- Act No. 88 (HB 4702) of Public Acts of 2023, which amended state election law (MCL 168.661), increased the number of registered voters residing in a single precinct to 4,999. Previously, the limit was set at 2,999.
- A federal three-judge panel considering *Agee v. Benson* ruled at the end of 2023 that 13 legislative districts intersecting the City of Detroit violated the U.S. Constitution's Equal Protection Clause. The federal panel deemed the districts unconstitutional and ordered them redrawn. The Michigan Independent Citizens Redistricting Commission drew a new map changing the City of Berkley's State Rep. Districts. The City of Berkley is now in one district: 6.
- The Michigan Independent Citizens Redistricting Commission presented 12 iterations of a newly drafted State Senate map on May 29, 2024, in two town hall meetings. A newly adopted Senate District map will be adopted soon. Many of the iterations of the new district map change the City of Berkley's Senate district number.
- Since the passage of Proposal 22-02, voting habits continue to evolve and the function of election day precincts expand to include providing nine days of early voting.
- Per discussion with the city attorney, the detailed description of precinct boundaries in O-01-24 is not a common practice among municipalities, and Michigan Election law, as amended, states that the Election Commission is the appropriate body to determine and rule upon precinct boundary changes.

Summary

- Adopted and pending litigation, changes in voter habits and best practices in precinct organization continually impact the City's polling location boundaries creating a need for change.

- Michigan Election law, as amended, states the Election Commission is the governing body for redrawing precinct boundaries. Furthermore, it is best practice in municipal code to state the governing body and avoid going into specific precinct numbers and boundaries.
- Establishing a City of Berkley Early Voting Center is an option if approved by the appropriate governing body and including this in the ordinance allows for that opportunity.

Recommendation

Approval of the first reading of an ordinance of the Council of the City of Berkley, Michigan amending Chapter 46 Elections, Article II Precincts, Section 46-16 through Section 46-23 of the Berkley City Code.

June 3, 2024 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember
_____ to accept the quarter ended March 31, 2023 budget to actual report.

Ayes:

Nays:

Motion:



MEMORANDUM

To: Mayor Dean and City Council
From: Carl Johnson, Finance Director

Date: *June 3, 2024*
Subject: Revenue and Expenditure Report for the Nine Months ended March 31, 2024

Madam Mayor and Members of City Council,

Background

The City's charter requires that a report be prepared each quarter showing the relationship between the estimated and actual income and expenses to date.

Summary

The attached report for all funds of the City reflects the amended budget and actual expenditures through March 31, 2024. The last amendment to the budget was for the quarter ended December 31, 2023 and a final amendment will be presented at the June 17, 2024 council meeting to ensure the City stays compliant with the State Budget Act. Moving forward, finance will propose amendments prior to the quarterly reports being sent to council to ensure that all line items are under budget (the current report has several line items that are over budget due to no third quarter amendment). Through March 31, 2024 the departments should be at approximately 75% of the amended budget with the following items of note:

General Fund

Revenue

- Overall revenues are at 82% primarily due to the timing of property tax collections (100% due by February 29, 2024).
- Federal grant revenue at 38% due to only \$350,000 of the \$1,750,000 HVAC grant received to date (reimbursement based and project will not begin until fourth quarter 2024).
- State revenue is at 53% due to the timing of state revenue sharing distributions. The City receives six payments annually and only three have been received to date with additional distributions to be received in April, June and August 2024 related to fiscal year 2024.
- Investment income is at 100% of budget due to the higher than anticipated interest rates during the year.
- License and permits are at 82% due to building permits revenue greater than anticipated but offset some by less than anticipated marijuana license revenue.
- Miscellaneous revenue is at 85% due to greater than anticipated insurance reimbursements for workers compensation paid by the City.

Expenditures

- City council department is at 93% due to unbudgeted consulting expenditures and the timing of conferences and workshops
- Finance department is at 56% due to cost savings from the elimination of contract finance director services and the hiring of a new finance director
- Active and retiree fringe benefit departments are under budget (61% and 53%) due to self-insurance costs running less than expected for the first nine months of the year
- Citywide projects department is at 13% due to the \$1.75 million HVAC project not starting until the fourth quarter of the fiscal year
- City attorney department is at 40% due to billings have only been received through February and costs are running less than anticipated.
- Public safety administration is at 80% due to the hiring of the part-time FOIA clerk to full-time during the year
- Public safety retiree benefits department is at 93% due to 100% of the property taxes collected for the Act 345 pension have been paid to the pension system for the City's required annual contribution.
- Planning department is at 84% due to a project which began in fiscal 2023 was not completed by year-end and the balance of the contract did not get rolled over to fiscal 2024 (will be part of final budget amendment).
- Building department is at 82% due to higher than anticipated use on contract inspectors during staff vacancies.

Major and Local Street Funds

Overall the revenues are on track at approximately 60% due to the two-month lag in receiving Act 51 payments as only seven months of revenue are recorded (January 2024 collections are received in March 2024). Expenditures are on track to date.

Solid Waste and Infrastructure Funds

Overall the revenues are on track at greater than 75% due to 100% of property taxes are collected by February 29, 2024. Expenditures are on track to date.

Recreation Revolving, Senior Activities CDBG, 11 Mile Road Bonds, Court Building, Sidewalks and DDA Funds

Overall the revenues and expenditures are on track to date.

Water and Sewer Fund

Overall the revenues are better than expected at 80% with actual customer billings greater than budget and sale of fixed assets running less than budget. Expenditures are at 60% with the following items of note:

- Vehicles are over budget due to the vector budgeted in 2023 was not received and the \$557,000 budget was not rolled to fiscal 2024
- Sewer lining is not going to take place before year-end so the improvements – sewer line item will remain at 19% and not be rolled over
- Depreciation is a non-cash item and should not be budgeted and debt service principal payments should be – both will be corrected in the final budget amendment of the year
- Contractual and engineering line items are \$1.251 million under budget s no construction will take place prior to year-end and these balances will not be rolled over to eliminate the overall cash shortfall in the fund.

Recommendation

Accept the quarter ended March 31, 2024 budget to actual report.

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	% BDGT USED
		06/30/2023	ORIGINAL	2023-24	03/31/2024	
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 001 - REVENUES						
PROPERTY TAXES						
101-001-402-000	PROPERTY TAXES	3,709,723.61	3,919,198.00	3,921,941.00	3,937,816.53	100.40
101-001-402-010	PROPERTY TAXES OPER VOTED	1,765,178.95	1,863,237.00	1,864,571.00	1,870,247.83	100.30
101-001-402-020	PROPERTY TAXES POLICE/FIRE	1,113,586.58	1,175,461.00	1,176,291.00	1,179,871.92	100.30
101-001-402-100	PROPERTY TAXES COMMUNITY PROMOTION	48,736.92	51,436.00	51,436.00	47,689.98	92.72
101-001-402-732	PROP TAXES PUBLIC SAFETY PA 345	1,867,414.40	1,969,807.00	1,972,461.00	1,978,458.96	100.30
101-001-402-990	PROPERTY TAXES - CHARGEBACKS	(2,537.76)	2,000.00	2,000.00	938.59	46.93
101-001-425-000	PRE DENIAL DISTRIBUTIONS	1,714.17	1,700.00	1,700.00	627.51	36.91
101-001-445-000	INTEREST AND PENALTIES ON TAXES	70,390.86	75,000.00	75,000.00	32,477.73	43.30
101-001-447-000	TAX ADMINISTRATION FEE	293,920.92	280,000.00	297,277.00	308,714.47	103.85
PROPERTY TAXES		8,868,128.65	9,337,839.00	9,362,677.00	9,356,843.52	99.94
LICENSES AND PERMITS						
101-001-439-000	MARIJUANA LICENSES	0.00	200,000.00	200,000.00	118,172.70	59.09
101-001-476-000	VACANT PROPERTY INSPECTIONS	3,000.00	3,800.00	2,000.00	1,200.00	60.00
101-001-477-000	LANDLORD LICENSES	138,665.00	115,000.00	100,000.00	77,690.00	77.69
101-001-478-000	BUILDING PERMITS	382,404.75	300,000.00	324,800.00	305,232.50	93.98
101-001-479-000	ELECTRICAL PERMITS	53,401.00	70,000.00	50,000.00	40,757.50	81.52
101-001-480-000	HEATING PERMITS	38,018.25	35,000.00	38,000.00	32,981.00	86.79
101-001-481-000	PLUMBING PERMITS	110,216.75	85,000.00	119,115.00	104,304.50	87.57
101-001-482-000	BUSINESS LICENSE INSPECTION	33,220.00	35,000.00	15,000.00	11,575.00	77.17
101-001-485-000	MARIHUANA APPLICATION LICENSE	12,500.00	0.00	17,500.00	17,500.00	100.00
101-001-490-000	ANIMAL LICENSES	6,509.00	7,500.00	7,500.00	5,996.00	79.95
101-001-499-000	SUNDRY LICENSES	14,997.00	16,000.00	12,000.00	9,345.00	77.88
LICENSES AND PERMITS		792,931.75	867,300.00	885,915.00	724,754.20	81.81
FEDERAL GRANTS						
101-001-501-050	FEDERAL SOURCES/GRANTS	0.00	1,749,000.00	1,749,000.00	350,000.00	20.01
101-001-528-000	OTHER FEDERAL GRANTS	614,793.25	500,000.00	500,000.00	500,000.00	100.00
101-001-539-003	FEDERAL GRANT - VESTS	2,735.00	1,500.00	1,500.00	0.00	0.00
FEDERAL GRANTS		617,528.25	2,250,500.00	2,250,500.00	850,000.00	37.77
STATE GRANTS						
101-001-539-010	STATE GRANTS	10,000.00	70,000.00	70,000.00	0.00	0.00
101-001-539-738	STATE LIBRARY AID AND GRANTS	15,168.53	12,000.00	15,450.00	7,757.96	50.21
101-001-543-000	STATE LIQUOR LICENSES	13,378.75	12,500.00	19,520.00	12,919.50	66.19
101-001-549-000	STATE REIMBURSEMENTS	58,050.00	24,000.00	24,000.00	48,000.00	200.00
101-001-573-000	LOCAL COMMUNITY STABILIZATION SHARE-PPT	43,602.23	40,000.00	46,835.00	34,749.25	74.20
101-001-574-000	STATE CONSTITUTIONAL SALES TAX	1,636,037.00	1,663,999.00	1,670,848.00	874,771.00	52.35
101-001-574-001	STATE STATUTORY SALES TAX	207,449.00	226,041.00	215,767.00	106,854.00	49.52
101-001-574-345	STATE SHARED REVENUE - PS	0.00	0.00	4,110.00	2,055.00	50.00
STATE GRANTS		1,983,685.51	2,048,540.00	2,066,530.00	1,087,106.71	52.61
CHARGES FOR SERVICES						
101-001-616-000	SITE PLAN REVIEW FEE REVENUE	1,500.00	0.00	1,800.00	1,800.00	100.00
101-001-617-000	PLANNING/ENG REVIEWS	8,856.63	5,000.00	8,000.00	7,588.57	94.86
101-001-620-000	STUDENT RESOURCE OFFICER BSD	0.00	50,000.00	50,000.00	0.00	0.00
101-001-627-000	OFFENDER REGISTRATION FEE	150.00	100.00	250.00	250.00	100.00
101-001-628-000	ACCIDENT REPORT FEE	4,413.50	3,000.00	3,000.00	3,503.45	116.78
101-001-628-001	PRELIMINARY BREATH TEST FEE	10.00	0.00	0.00	0.00	0.00
101-001-628-002	AUDIO OR VIDEO DUPLICATION FEES	7,021.00	5,000.00	5,000.00	3,919.00	78.38
101-001-628-003	OWI 2ND/3RD ARREST	0.00	200.00	694.00	652.19	93.98

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24	2023-24	YTD BALANCE	% BDGT
		06/30/2023	ORIGINAL		03/31/2024	
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Revenues						
101-001-630-000	LIBRARY SERVICES	6,221.46	8,500.00	6,500.00	5,060.84	77.86
101-001-633-000	ACCESS OAKLAND	1,403.79	1,700.00	1,700.00	541.92	31.88
101-001-637-100	INTERNAL SERVICES - LABOR & ADMIN	640,000.00	650,000.00	811,000.00	541,500.00	66.77
101-001-640-000	DISPATCH SERVICES	144,875.00	149,500.00	149,500.00	112,125.00	75.00
101-001-641-000	ANIMAL CONTROL	56,069.48	53,000.00	53,430.00	40,071.87	75.00
101-001-644-000	CODE ENFORCEMENT-GRASS/CLEANUP	(230.40)	1,500.00	4,893.00	4,842.44	98.97
101-001-646-001	BERKLEY SCHOOL DISTRICT GAS SALES	497.63	475.00	495.00	0.00	0.00
101-001-651-000	CABLE FRANCHISE FEES	243,759.45	270,000.00	178,900.00	112,903.94	63.11
CHARGES FOR SERVICES		1,114,547.54	1,197,975.00	1,275,162.00	834,759.22	65.46
MISCELLANEOUS						
101-001-630-002	EV REVENUES-LIBRARY	0.00	0.00	3,692.00	2,520.23	68.26
101-001-667-100	ANTENNA CO-LOCATION RECEIPTS	0.00	0.00	200.00	0.00	0.00
101-001-670-030	RETIREE HEALTH CARE REIMBURSEMENT	26,328.20	22,500.00	26,200.00	21,907.10	83.61
101-001-670-040	ELECTION REIMBURSEMENT	23,963.92	23,963.00	27,105.00	27,105.29	100.00
101-001-670-060	INSURANCE REIMBURSEMENTS	87,788.71	65,000.00	145,882.00	196,673.41	134.82
101-001-670-080	INSURANCE DIVIDEND	27,923.04	29,000.00	25,000.00	24,050.12	96.20
101-001-670-738	REIMBURSEMENT FOR LOST/DAMAGED BOOKS	983.37	700.00	1,400.00	1,059.92	75.71
101-001-672-001	SUNDRY REVENUE	323,747.71	9,000.00	9,000.00	(17,778.11)	(197.53)
101-001-672-345	PUBLIC SAFETY SUNDRY REVENUE	13,126.78	9,000.00	9,000.00	5,449.33	60.55
101-001-673-000	SALE OF FIXED ASSETS	53,398.42	60,000.00	58,000.00	0.00	0.00
101-001-673-310	PRISONER BOARD REIMB. FROM OTHER CITIES	4,900.00	3,000.00	4,300.00	3,400.00	79.07
101-001-675-107	PUBLIC SAFETY TRAINING-PA 302	6,148.10	3,400.00	12,626.00	7,807.33	61.84
101-001-675-108	DISPATCH TRAINING	9,715.00	6,000.00	6,000.00	5,696.00	94.93
MISCELLANEOUS		578,023.25	231,563.00	328,405.00	277,890.62	84.62
FINES AND FORFEITS						
101-001-656-003	TRAFFIC FINES	140,979.05	125,000.00	124,000.00	94,884.56	76.52
101-001-657-000	LIBRARY FINES AND FEES	3,329.73	2,000.00	3,000.00	1,985.21	66.17
101-001-659-003	RESTITUTION	270.04	0.00	0.00	0.00	0.00
101-001-663-001	BUILDING BOND FORFEITS	2,205.60	0.00	0.00	(74.97)	100.00
101-001-688-000	LIBRARY PENAL FINES - COUNTY	22,703.89	25,000.00	25,000.00	20,380.71	81.52
FINES AND FORFEITS		169,488.31	152,000.00	152,000.00	117,175.51	77.09
INVESTMENT EARNINGS						
101-001-665-000	INVESTMENT EARNINGS (LOSSES)	212,462.71	210,000.00	210,000.00	210,702.19	100.33
INVESTMENT EARNINGS		212,462.71	210,000.00	210,000.00	210,702.19	100.33
PROPERTY/EQUIPMENT RENTAL						
101-001-667-000	CELL TOWER	27,088.49	25,000.00	25,000.00	20,837.30	83.35
101-001-667-003	ADVERTISING	2,350.00	1,500.00	1,500.00	950.00	63.33
101-001-669-000	EQUIPMENT RENTAL	184,898.07	205,000.00	205,000.00	201,927.66	98.50
PROPERTY/EQUIPMENT RENTAL		214,336.56	231,500.00	231,500.00	223,714.96	96.64
CONTRIBUTION/DONATIONS						
101-001-675-102	K9 PROGRAM DONATIONS	0.00	0.00	75.00	75.00	100.00
101-001-675-103	PUBLIC SAFETY DONATIONS	350.00	0.00	0.00	0.00	0.00
101-001-675-104	GOLF OUTING DONATIONS	13,846.75	0.00	0.00	0.00	0.00
101-001-675-738	LIBRARY CONTRIBUTIONS	15,315.83	7,000.00	7,000.00	5,108.25	72.98
101-001-675-739	LIBRARY BOOK CONTRIBUTIONS	5,672.79	3,000.00	2,600.00	1,511.07	58.12
101-001-675-740	LIBRARY CAPITAL CONTRIBUTIONS	6,204.00	5,600.00	6,000.00	3,123.50	52.06
101-001-675-741	LIBRARY DONATIONS-BENCH/PLAQUE	450.00	0.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24	YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Revenues							
CONTRIBUTION/DONATIONS		41,839.37		15,600.00	15,675.00	9,817.82	62.63
OTHER FINANCING SOURCES							
101-001-699-469 TRANSFER IN FROM COURT FUND		85,000.00		100,000.00	100,000.00	100,000.00	100.00
OTHER FINANCING SOURCES		85,000.00		100,000.00	100,000.00	100,000.00	100.00
Total Dept 001 - REVENUES		14,677,971.90		16,642,817.00	16,878,364.00	13,792,764.75	81.72
TOTAL REVENUES		14,677,971.90		16,642,817.00	16,878,364.00	13,792,764.75	81.72
Expenditures							
Dept 101 - CITY COUNCIL							
SALARIES AND FRINGE BENEFITS							
101-101-703-001 MAYOR		360.00		750.00	0.00	0.00	0.00
101-101-703-002 MAYOR & CITY COUNCIL		5,280.00		3,900.00	4,650.00	3,880.00	83.44
101-101-715-000 FICA		431.50		356.00	356.00	296.83	83.38
101-101-725-000 WORKERS COMPENSATION		17.69		19.00	21.00	21.63	103.00
SALARIES AND FRINGE BENEFITS		6,089.19		5,025.00	5,027.00	4,198.46	83.52
MATERIALS AND SUPPLIES							
101-101-758-000 PROGRAM SUPPLIES		116.00		500.00	498.00	562.83	113.02
MATERIALS AND SUPPLIES		116.00		500.00	498.00	562.83	113.02
CONTRACTUAL SERVICES							
101-101-817-000 CONSULTANT		18,000.00		0.00	0.00	2,000.00	100.00
101-101-864-000 MEETINGS & CONFERENCES		11,023.32		13,400.00	13,400.00	10,855.13	81.01
CONTRACTUAL SERVICES		29,023.32		13,400.00	13,400.00	12,855.13	95.93
Total Dept 101 - CITY COUNCIL		35,228.51		18,925.00	18,925.00	17,616.42	93.09
Dept 172 - CITY MANAGER							
SALARIES AND FRINGE BENEFITS							
101-172-704-000 FULL TIME EMPLOYEES		249,239.46		247,200.00	246,400.00	187,777.18	76.21
101-172-709-000 OVERTIME		843.29		0.00	0.00	0.00	0.00
101-172-715-000 FICA		18,949.98		18,911.00	18,933.00	14,222.74	75.12
101-172-718-172 ICMA		10,856.64		11,070.00	9,625.00	8,747.07	90.88
101-172-725-000 WORKERS COMPENSATION		603.94		622.00	704.00	703.42	99.92
SALARIES AND FRINGE BENEFITS		280,493.31		277,803.00	275,662.00	211,450.41	76.71
MATERIALS AND SUPPLIES							
101-172-728-000 OFFICE SUPPLIES		0.00		0.00	250.00	127.83	51.13
101-172-758-000 PROGRAM SUPPLIES		384.27		650.00	400.00	72.20	18.05
MATERIALS AND SUPPLIES		384.27		650.00	650.00	200.03	30.77
CONTRACTUAL SERVICES							
101-172-803-000 MEMBERSHIPS AND DUES		2,384.85		1,850.00	2,300.00	2,324.25	101.05
101-172-817-000 CONSULTANT		29,237.89		20,000.00	22,400.00	6,267.01	27.98

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24	YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-172-835-000	MEDICAL EXPENSES	100.00		0.00	214.00	214.00	100.00
101-172-864-000	MEETINGS & CONFERENCES	0.00		0.00	315.00	314.60	99.87
CONTRACTUAL SERVICES		31,722.74		21,850.00	25,229.00	9,119.86	36.15
UTILITIES							
101-172-853-000	TELEPHONE	1,442.15		1,650.00	1,640.00	1,241.85	75.72
UTILITIES		1,442.15		1,650.00	1,640.00	1,241.85	75.72
OTHER CHARGES							
101-172-960-000	PROFESSIONAL DEVELOPMENT	6,951.17		4,600.00	3,372.00	2,620.54	77.71
OTHER CHARGES		6,951.17		4,600.00	3,372.00	2,620.54	77.71
Total Dept 172 - CITY MANAGER		320,993.64		306,553.00	306,553.00	224,632.69	73.28
Dept 191 - FINANCE							
SALARIES AND FRINGE BENEFITS							
101-191-703-000	BOARD OF REVIEW	1,410.00		0.00	0.00	0.00	0.00
101-191-704-000	FULL TIME EMPLOYEES	232,597.24		180,000.00	115,000.00	79,831.66	69.42
101-191-707-000	PART TIME EMPLOYEES	7,291.86		26,780.00	61,780.00	32,777.58	53.06
101-191-709-000	OVERTIME	0.00		0.00	1,000.00	490.38	49.04
101-191-715-000	FICA	18,228.67		15,819.00	13,722.00	8,591.03	62.61
101-191-725-000	WORKERS COMPENSATION	974.44		993.00	1,125.00	1,124.57	99.96
SALARIES AND FRINGE BENEFITS		260,502.21		223,592.00	192,627.00	122,815.22	63.76
MATERIALS AND SUPPLIES							
101-191-729-000	STATIONARY	499.10		2,100.00	5,000.00	4,872.56	97.45
MATERIALS AND SUPPLIES		499.10		2,100.00	5,000.00	4,872.56	97.45
CONTRACTUAL SERVICES							
101-191-801-000	BANK CHARGES	4,637.73		5,000.00	5,000.00	3,377.51	67.55
101-191-803-000	MEMBERSHIPS AND DUES	410.00		410.00	100.00	100.00	100.00
101-191-807-000	AUDIT SERVICES	15,660.00		16,000.00	16,000.00	920.00	5.75
101-191-817-000	CONSULTANT	43,914.10		45,000.00	45,000.00	38,538.95	85.64
101-191-818-000	CONTRACTUAL SERVICES	121,222.27		118,000.00	115,000.00	205.00	0.18
101-191-818-050	CONTRACTUAL SERVICES - FD	112,163.50		0.00	85,000.00	84,953.50	99.95
101-191-824-000	LEGAL SERVICES	58.00		0.00	0.00	4,379.00	100.00
101-191-835-000	MEDICAL EXPENSES	0.00		0.00	339.00	339.00	100.00
101-191-901-000	ADVERTISING	0.00		350.00	0.00	0.00	0.00
CONTRACTUAL SERVICES		298,065.60		184,760.00	266,439.00	132,812.96	49.85
UTILITIES							
101-191-853-000	TELEPHONE	499.07		575.00	550.00	408.83	74.33
UTILITIES		499.07		575.00	550.00	408.83	74.33
OTHER CHARGES							
101-191-802-000	MISC INTEREST/TAX/FEES	1,994.46		0.00	1,000.00	465.55	46.56
101-191-934-000	OFFICE EQUIPMENT MAINTENANCE	0.00		500.00	500.00	0.00	0.00
101-191-960-000	PROFESSIONAL DEVELOPMENT	135.00		2,000.00	2,000.00	100.00	5.00

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		END BALANCE	2023-24	YTD BALANCE		% BDGT
		06/30/2023	ORIGINAL	2023-24	03/31/2024	
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
OTHER CHARGES		2,129.46	2,500.00	3,500.00	565.55	16.16
CAPITAL OUTLAY						
101-191-986-000	COMPUTER SOFTWARE	11,687.00	7,676.00	7,587.00	7,263.00	95.73
CAPITAL OUTLAY		11,687.00	7,676.00	7,587.00	7,263.00	95.73
Total Dept 191 - FINANCE						
		573,382.44	421,203.00	475,703.00	268,738.12	56.49
Dept 215 - CITY CLERK						
SALARIES AND FRINGE BENEFITS						
101-215-704-000	FULL TIME EMPLOYEES	122,887.56	133,500.00	134,000.00	103,186.91	77.01
101-215-707-000	PART TIME EMPLOYEES	1,353.00	18,720.00	30,210.00	23,748.50	78.61
101-215-709-000	OVERTIME	8,937.15	9,392.00	7,800.00	7,702.92	98.76
101-215-715-000	FICA	9,984.53	12,675.00	12,756.00	9,786.83	76.72
101-215-725-000	WORKERS COMPENSATION	603.94	622.00	703.00	702.42	99.92
SALARIES AND FRINGE BENEFITS		143,766.18	174,909.00	185,469.00	145,127.58	78.25
MATERIALS AND SUPPLIES						
101-215-729-000	STATIONARY	10,815.08	9,500.00	9,600.00	9,136.19	95.17
101-215-730-000	POSTAGE-PRINTING-MAILING	12,954.91	12,000.00	12,500.00	12,416.94	99.34
101-215-758-000	PROGRAM SUPPLIES	505.45	1,000.00	500.00	0.00	0.00
MATERIALS AND SUPPLIES		24,275.44	22,500.00	22,600.00	21,553.13	95.37
CONTRACTUAL SERVICES						
101-215-803-000	MEMBERSHIPS AND DUES	445.00	755.00	515.00	515.00	100.00
101-215-817-000	CONSULTANT	7,111.28	21,650.00	21,650.00	2,392.53	11.05
101-215-818-000	CONTRACTUAL SERVICES	46,100.43	48,785.00	44,785.00	30,988.43	69.19
101-215-835-000	MEDICAL EXPENSES	329.00	0.00	0.00	0.00	0.00
101-215-901-000	ADVERTISING	3,516.20	4,000.00	3,500.00	2,768.50	79.10
CONTRACTUAL SERVICES		57,501.91	75,190.00	70,450.00	36,664.46	52.04
UTILITIES						
101-215-853-000	TELEPHONE	827.48	945.00	975.00	727.80	74.65
UTILITIES		827.48	945.00	975.00	727.80	74.65
OTHER CHARGES						
101-215-934-000	OFFICE EQUIPMENT MAINTENANCE	6,131.33	7,286.64	7,286.64	6,113.88	83.91
101-215-960-000	PROFESSIONAL DEVELOPMENT	6,953.68	12,445.00	6,645.00	2,145.47	32.29
OTHER CHARGES		13,085.01	19,731.64	13,931.64	8,259.35	59.28
CAPITAL OUTLAY						
101-215-982-000	EQUIPMENT	943.77	15,768.00	15,768.00	317.80	2.02
101-215-986-000	COMPUTER SOFTWARE	695.00	750.00	750.00	0.00	0.00
CAPITAL OUTLAY		1,638.77	16,518.00	16,518.00	317.80	1.92
Total Dept 215 - CITY CLERK						
		241,094.79	309,793.64	309,943.64	212,650.12	68.61

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	06/30/2023 (ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
Dept 228 - INFORMATION TECHNOLOGY								
SALARIES AND FRINGE BENEFITS								
101-228-704-000	FULL TIME EMPLOYEES		72,708.28	120,322.00	122,322.00	91,158.10		74.52
101-228-706-000	INFO TECH COORDINATOR		21,858.21	0.00	0.00	0.00		0.00
101-228-709-000	OVERTIME		120.00	0.00	0.00	0.00		0.00
101-228-715-000	FICA		7,187.61	9,205.00	9,297.00	6,903.88		74.26
101-228-725-000	WORKERS COMPENSATION		225.48	232.00	263.00	263.00		100.00
SALARIES AND FRINGE BENEFITS			102,099.58	129,759.00	131,882.00	98,324.98		74.56
MATERIALS AND SUPPLIES								
101-228-728-000	OFFICE SUPPLIES		0.00	0.00	219.00	218.75		99.89
101-228-760-000	SOFTWARE MAINT AND SUBSCRIPTIONS		65,454.10	75,350.00	74,850.00	51,813.94		69.22
101-228-761-000	HARDWARE SUBSCRIPTIONS		2,134.52	2,000.00	2,000.00	0.00		0.00
101-228-778-000	EQUIPMENT SUPPLIES		6,921.20	6,000.00	6,000.00	4,136.43		68.94
MATERIALS AND SUPPLIES			74,509.82	83,350.00	83,069.00	56,169.12		67.62
CONTRACTUAL SERVICES								
101-228-803-000	MEMBERSHIPS		1,025.00	200.00	200.00	0.00		0.00
101-228-818-000	CONTRACTUAL SERVICES		59,634.20	62,700.00	60,307.00	39,019.96		64.70
CONTRACTUAL SERVICES			60,659.20	62,900.00	60,507.00	39,019.96		64.49
UTILITIES								
101-228-853-000	TELEPHONE		1,994.10	1,800.00	2,570.00	1,882.51		73.25
UTILITIES			1,994.10	1,800.00	2,570.00	1,882.51		73.25
OTHER CHARGES								
101-228-933-000	EQUIPMENT MAINTENANCE		0.00	0.00	200.00	193.05		96.53
101-228-960-000	PROFESSIONAL DEVELOPMENT		5,138.59	8,000.00	5,000.00	3,230.83		64.62
OTHER CHARGES			5,138.59	8,000.00	5,200.00	3,423.88		65.84
CAPITAL OUTLAY								
101-228-983-000	OFFICE EQUIPMENT		16,420.36	10,000.00	13,000.00	12,217.16		93.98
CAPITAL OUTLAY			16,420.36	10,000.00	13,000.00	12,217.16		93.98
Total Dept 228 - INFORMATION TECHNOLOGY			260,821.65	295,809.00	296,228.00	211,037.61		71.24
Dept 250 - COMMUNICATIONS								
SALARIES AND FRINGE BENEFITS								
101-250-704-000	FULL TIME EMPLOYEES		55,924.90	62,000.00	50,100.00	34,781.29		69.42
101-250-709-000	OVERTIME		361.03	0.00	0.00	0.00		0.00
101-250-715-000	FICA		4,262.81	4,749.00	3,989.00	2,756.50		69.10
101-250-721-000	ANNUAL LEAVE		0.00	0.00	0.00	807.69		100.00
101-250-722-000	SICK LEAVE		0.00	0.00	542.00	807.69		149.02
101-250-725-000	WORKERS COMPENSATION		225.48	232.00	263.00	263.00		100.00
SALARIES AND FRINGE BENEFITS			60,774.22	66,981.00	54,894.00	39,416.17		71.80
MATERIALS AND SUPPLIES								
101-250-758-000	PROGRAM SUPPLIES		5,112.19	4,300.00	4,300.00	525.51		12.22
101-250-761-000	HARDWARE SUBSCRIPTIONS		4,320.00	19,900.00	19,900.00	0.00		0.00

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
MATERIALS AND SUPPLIES		9,432.19		24,200.00	24,200.00	525.51		2.17
CONTRACTUAL SERVICES								
101-250-803-000	MEMBERSHIPS	1,056.00		2,835.00	2,815.00	2,050.00		72.82
101-250-814-000	WEBSITE MAINTENANCE	16,006.77		5,000.00	6,100.00	6,041.45		99.04
101-250-815-000	CABLE PRODUCTION	15,602.83		12,000.00	12,000.00	10,405.00		86.71
101-250-818-000	CONTRACTUAL SERVICES	59,895.15		39,420.00	100,800.00	91,888.84		91.16
CONTRACTUAL SERVICES		92,560.75		59,255.00	121,715.00	110,385.29		90.69
UTILITIES								
101-250-853-000	TELEPHONE	950.18		1,260.00	980.00	727.66		74.25
UTILITIES		950.18		1,260.00	980.00	727.66		74.25
OTHER CHARGES								
101-250-923-000	CABLE FRANCHISE ADMIN FEE	24,762.68		20,000.00	19,000.00	9,278.97		48.84
101-250-933-000	EQUIPMENT MAINTENANCE	157.49		500.00	157.00	0.00		0.00
101-250-960-000	PROFESSIONAL DEVELOPMENT	521.02		1,210.00	310.00	239.88		77.38
OTHER CHARGES		25,441.19		21,710.00	19,467.00	9,518.85		48.90
CAPITAL OUTLAY								
101-250-984-002	TELECOMMUNICATIONS EQUIPMENT	7,852.50		20,000.00	17,000.00	0.00		0.00
CAPITAL OUTLAY		7,852.50		20,000.00	17,000.00	0.00		0.00
Total Dept 250 - COMMUNICATIONS		197,011.03		193,406.00	238,256.00	160,573.48		67.40
Dept 252 - ACTIVE EMPLOYEE BENEFITS								
SALARIES AND FRINGE BENEFITS								
101-252-712-000	IN LIEU	70,553.23		81,000.00	81,000.00	77,237.54		95.35
101-252-715-000	FICA	1,470.35		5,892.00	5,892.00	4,642.03		78.79
101-252-716-000	DENTAL/VISION/LIFE-LTD/RHCS	293,038.43		304,653.00	304,653.00	216,471.00		71.05
101-252-716-500	HEALTH CARE COSTS - BC/BS	672,215.53		911,627.00	911,627.00	503,743.96		55.26
101-252-718-000	RETIREMENT-DB MERS	128,406.48		125,000.00	123,000.00	62,046.17		50.44
101-252-718-010	MERS DC RETIREMENT	24,678.65		17,974.00	32,000.00	31,161.69		97.38
SALARIES AND FRINGE BENEFITS		1,190,362.67		1,446,146.00	1,458,172.00	895,302.39		61.40
Total Dept 252 - ACTIVE EMPLOYEE BENEFITS		1,190,362.67		1,446,146.00	1,458,172.00	895,302.39		61.40
Dept 253 - TREASURY								
SALARIES AND FRINGE BENEFITS								
101-253-703-000	BOARD OF CANVASSERS	0.00		1,600.00	1,500.00	1,020.00		68.00
101-253-704-000	FULL TIME EMPLOYEES	96,112.04		127,276.00	127,278.00	97,654.43		76.73
101-253-707-000	PART TIME EMPLOYEES	15,852.45		19,261.00	18,911.00	13,287.21		70.26
101-253-709-000	OVERTIME	439.23		100.00	186.00	150.80		81.08
101-253-715-000	FICA	8,525.05		11,210.00	11,340.00	8,423.86		74.28
101-253-725-000	WORKERS COMPENSATION	378.46		389.00	441.00	440.43		99.87
SALARIES AND FRINGE BENEFITS		121,307.23		159,836.00	159,656.00	120,976.73		75.77

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PERIOD ENDING 03/31/2024

		END BALANCE	2023-24	YTD BALANCE		
		06/30/2023	ORIGINAL	2023-24	03/31/2024	% BDDT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
MATERIALS AND SUPPLIES						
101-253-729-000	STATIONARY	129.79	500.00	330.00	0.00	0.00
101-253-730-000	POSTAGE-PRINTING-MAILING	6,510.28	6,500.00	6,100.00	4,768.53	78.17
101-253-758-000	PROGRAM SUPPLIES	0.00	0.00	200.00	183.63	91.82
MATERIALS AND SUPPLIES		6,640.07	7,000.00	6,630.00	4,952.16	74.69
CONTRACTUAL SERVICES						
101-253-803-000	MEMBERSHIPS	736.00	1,000.00	736.00	537.00	72.96
101-253-818-000	CONTRACTUAL SERVICES	1,410.04	0.00	1,411.00	1,410.18	99.94
101-253-901-000	ADVERTISING	646.04	0.00	300.00	258.95	86.32
CONTRACTUAL SERVICES		2,792.08	1,000.00	2,447.00	2,206.13	90.16
OTHER CHARGES						
101-253-934-000	OFFICE EQUIPMENT MAINTENANCE	804.33	0.00	0.00	0.00	0.00
101-253-960-000	PROFESSIONAL DEVELOPMENT	1,427.36	2,200.00	1,500.00	1,103.00	73.53
OTHER CHARGES		2,231.69	2,200.00	1,500.00	1,103.00	73.53
CAPITAL OUTLAY						
101-253-986-000	COMPUTER SOFTWARE	1,078.00	1,163.00	1,166.00	1,163.00	99.74
CAPITAL OUTLAY		1,078.00	1,163.00	1,166.00	1,163.00	99.74
Total Dept 253 - TREASURY		134,049.07	171,199.00	171,399.00	130,401.02	76.08
Dept 254 - RETIREE BENEFITS						
SALARIES AND FRINGE BENEFITS						
101-254-712-000	IN LIEU	6,307.20	6,500.00	6,500.00	5,443.20	83.74
101-254-715-000	FICA	0.00	0.00	400.00	0.00	0.00
101-254-716-000	DENTAL/VISION/LIFE-LTD/RHCS	46,691.73	45,916.00	45,916.00	40,329.29	87.83
101-254-716-500	HEALTH CARE COSTS - BC/BS	218,051.51	253,933.00	253,933.00	163,403.15	64.35
101-254-716-600	HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE	177,673.48	179,000.00	179,000.00	111,116.20	62.08
101-254-718-001	PENSION EXPENSE - GENERAL GOVERNMENT	613,497.72	595,000.00	595,000.00	293,712.48	49.36
101-254-718-003	PENSION EXPENSE - MERS RETIREMENT-DPW	83,702.04	82,000.00	82,000.00	40,502.52	49.39
101-254-718-100	MERS-SERVICE CREDIT PURCHASE	22,044.00	131,363.00	131,363.00	28,276.00	21.53
SALARIES AND FRINGE BENEFITS		1,167,967.68	1,293,712.00	1,294,112.00	682,782.84	52.76
Total Dept 254 - RETIREE BENEFITS		1,167,967.68	1,293,712.00	1,294,112.00	682,782.84	52.76
Dept 265 - CITYWIDE PROJECTS						
MATERIALS AND SUPPLIES						
101-265-728-000	OFFICE SUPPLIES	17,126.37	10,000.00	10,000.00	5,365.69	53.66
101-265-730-000	POSTAGE-PRINTING-MAILING	15,211.38	11,000.00	11,000.00	10,517.09	95.61
101-265-751-000	FUEL & OIL	0.00	0.00	400.00	399.54	99.89
101-265-758-000	PROGRAM SUPPLIES	0.00	0.00	100.00	92.52	92.52
101-265-776-000	MAINTENANCE SUPPLIES	4,860.00	5,000.00	5,100.00	5,082.36	99.65
MATERIALS AND SUPPLIES		37,197.75	26,000.00	26,600.00	21,457.20	80.67
CONTRACTUAL SERVICES						

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023		2023-24		YTD BALANCE 03/31/2024		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-265-803-000	MEMBERSHIPS		789.00	810.00	810.00	559.00		69.01
101-265-811-000	CUSTODIAL SERVICES		19,997.40	20,000.00	20,000.00	8,346.51		41.73
101-265-817-000	CONSULTANT		16,000.00	0.00	1,000.00	870.00		87.00
101-265-818-000	CONTRACTUAL SERVICES		2,000.00	0.00	2,700.00	2,669.75		98.88
101-265-901-000	ADVERTISING		198.84	200.00	200.00	0.00		0.00
CONTRACTUAL SERVICES			38,985.24	21,010.00	24,710.00	12,445.26		50.37
UTILITIES								
101-265-853-000	TELEPHONE		7,253.00	8,300.00	8,400.00	8,375.84		99.71
101-265-920-000	UTILITIES		34,989.38	40,500.00	40,500.00	28,435.09		70.21
UTILITIES			42,242.38	48,800.00	48,900.00	36,810.93		75.28
OTHER CHARGES								
101-265-921-000	PROPERTY TAXES		4,096.89	0.00	0.00	0.00		0.00
101-265-931-000	BUILDING MAINTENANCE		17,854.71	16,550.00	90,000.00	81,917.39		91.02
101-265-931-500	BUILDING DEMOLITION		16,074.90	0.00	0.00	0.00		0.00
101-265-934-000	OFFICE EQUIPMENT MAINTENANCE		11.82	0.00	0.00	0.00		0.00
101-265-946-000	OFFICE EQUIPMENT RENTAL		9,250.56	10,400.00	10,400.00	8,034.88		77.26
101-265-960-000	PROFESSIONAL DEVELOPMENT		373.10	13,000.00	9,700.00	60.36		0.62
OTHER CHARGES			47,661.98	39,950.00	110,100.00	90,012.63		81.76
CAPITAL OUTLAY								
101-265-971-150	LAND IMPROVEMENTS		69,004.76	50,000.00	45,000.00	56,944.66		126.54
101-265-976-000	BUILDING IMPROVEMENTS		172,531.46	1,800,000.00	0.00	2,134.15		100.00
101-265-976-002	HEAT/COOLING		5,395.86	0.00	1,800,000.00	14,548.84		0.81
101-265-981-000	FURNITURE		3,469.99	2,000.00	2,000.00	0.00		0.00
CAPITAL OUTLAY			250,402.07	1,852,000.00	1,847,000.00	73,627.65		3.99
INSURANCE								
101-265-914-000	LIABILITY INSURANCE		40,170.00	41,375.00	41,375.00	41,375.00		100.00
101-265-915-000	LIABILITY INSURANCE CLAIMS/NET LOSS		0.00	10,000.00	10,000.00	544.50		5.45
INSURANCE			40,170.00	51,375.00	51,375.00	41,919.50		81.60
Total Dept 265 - CITYWIDE PROJECTS			456,659.42	2,039,135.00	2,108,685.00	276,273.17		13.10
Dept 266 - CITY ATTORNEY								
CONTRACTUAL SERVICES								
101-266-824-000	LEGAL SERVICES - LABOR		8,615.50	8,000.00	8,000.00	4,364.50		54.56
101-266-825-000	CITY ATTORNEY		98,455.52	130,000.00	130,000.00	52,150.30		40.12
101-266-826-000	LEGAL SERVICES - GENERAL LIABILITY		8,148.00	3,000.00	3,000.00	175.00		5.83
CONTRACTUAL SERVICES			115,219.02	141,000.00	141,000.00	56,689.80		40.21
Total Dept 266 - CITY ATTORNEY			115,219.02	141,000.00	141,000.00	56,689.80		40.21
Dept 305 - PUBLIC SAFETY ADMINISTRATION								
SALARIES AND FRINGE BENEFITS								
101-305-704-000	FULL TIME EMPLOYEES		154,906.29	164,762.00	164,762.00	126,393.25		76.71

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Expenditures								
101-305-707-000	PART TIME EMPLOYEES	8,141.32		20,000.00	20,000.00	27,532.69		137.66
101-305-707-001	PART TIME-CODE ENFORCEMENT(FIRE)	279.07		0.00	0.00	0.00		0.00
101-305-709-000	OVERTIME	0.00		200.00	200.00	172.17		86.09
101-305-715-000	FICA	5,721.45		6,904.00	7,882.00	6,182.55		78.44
101-305-725-000	WORKERS COMPENSATION	3,751.87		3,865.00	4,367.00	4,367.09		100.00
SALARIES AND FRINGE BENEFITS		172,800.00		195,731.00	197,211.00	164,647.75		83.49
MATERIALS AND SUPPLIES								
101-305-744-000	UNIFORMS	967.26		1,000.00	1,000.00	662.80		66.28
101-305-755-000	EMERGENCY MANAGEMENTS EXPENSES	274.50		2,500.00	1,220.00	0.00		0.00
MATERIALS AND SUPPLIES		1,241.76		3,500.00	2,220.00	662.80		29.86
CONTRACTUAL SERVICES								
101-305-803-000	MEMBERSHIPS	470.00		750.00	750.00	604.00		80.53
101-305-901-000	ADVERTISING	0.00		1,000.00	1,000.00	0.00		0.00
CONTRACTUAL SERVICES		470.00		1,750.00	1,750.00	604.00		34.51
OTHER CHARGES								
101-305-934-000	OFFICE EQUIPMENT MAINTENANCE	1,675.19		1,000.00	1,400.00	1,317.09		94.08
101-305-960-000	PROFESSIONAL DEVELOPMENT	3,325.34		6,000.00	5,400.00	1,573.50		29.14
OTHER CHARGES		5,000.53		7,000.00	6,800.00	2,890.59		42.51
CAPITAL OUTLAY								
101-305-981-000	FURNITURE	3,800.00		2,000.00	2,000.00	0.00		0.00
CAPITAL OUTLAY		3,800.00		2,000.00	2,000.00	0.00		0.00
Total Dept 305 - PUBLIC SAFETY ADMINISTRATION		183,312.29		209,981.00	209,981.00	168,805.14		80.39
Dept 325 - DISPATCH								
SALARIES AND FRINGE BENEFITS								
101-325-704-000	FULL TIME EMPLOYEES	372,680.67		391,647.00	398,647.00	316,144.33		79.30
101-325-707-000	PART TIME EMPLOYEES	13,921.10		20,000.00	13,000.00	5,645.89		43.43
101-325-709-000	OVERTIME	6,562.42		10,000.00	10,000.00	8,564.36		85.64
101-325-715-000	FICA	31,203.85		35,812.00	35,438.00	25,475.17		71.89
101-325-722-000	SICK LEAVE	2,622.30		2,294.00	2,624.00	2,622.30		99.94
101-325-723-000	HOLIDAY / PERSONAL DAYS	15,669.90		12,096.00	12,096.00	0.00		0.00
101-325-725-000	WORKERS COMPENSATION	10,525.23		10,841.00	12,249.00	12,248.37		99.99
SALARIES AND FRINGE BENEFITS		453,185.47		482,690.00	484,054.00	370,700.42		76.58
MATERIALS AND SUPPLIES								
101-325-744-000	UNIFORMS-CLEANING AND PURCHASES	6,471.11		6,000.00	6,000.00	3,885.95		64.77
101-325-758-000	PROGRAM SUPPLIES	589.24		1,000.00	700.00	507.12		72.45
MATERIALS AND SUPPLIES		7,060.35		7,000.00	6,700.00	4,393.07		65.57
CONTRACTUAL SERVICES								
101-325-818-000	CONTRACTUAL SERVICES	92.00		100.00	100.00	0.00		0.00
101-325-835-000	DISPATCH MEDICAL EXPENSES	750.00		1,000.00	1,300.00	1,291.00		99.31
101-325-855-000	E-911 EQUIPMENT MAINTENANCE	593.26		0.00	594.00	593.26		99.88

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
CONTRACTUAL SERVICES		1,435.26		1,100.00	1,994.00	1,884.26		94.50
UTILITIES								
101-325-853-000	TELEPHONE	0.00		0.00	1,750.00	1,749.39		99.97
UTILITIES		0.00		0.00	1,750.00	1,749.39		99.97
OTHER CHARGES								
101-325-934-000	OFFICE EQUIPMENT MAINTENANCE	10,119.00		6,000.00	6,000.00	5,408.33		90.14
101-325-960-000	PROFESSIONAL DEVELOPMENT	2,148.00		6,000.00	2,250.00	450.00		20.00
OTHER CHARGES		12,267.00		12,000.00	8,250.00	5,858.33		71.01
CAPITAL OUTLAY								
101-325-976-306	BUILDING IMPROVEMENTS-DISPATCH	6,035.97		11,000.00	11,000.00	1,687.62		15.34
101-325-982-000	EQUIPMENT	46,703.46		65,000.00	65,000.00	10,828.49		16.66
CAPITAL OUTLAY		52,739.43		76,000.00	76,000.00	12,516.11		16.47
Total Dept 325 - DISPATCH		526,687.51		578,790.00	578,748.00	397,101.58		68.61
Dept 345 - PUBLIC SAFETY OPERATIONS								
SALARIES AND FRINGE BENEFITS								
101-345-704-000	FULL TIME EMPLOYEES	2,204,418.07		2,200,680.00	2,207,433.00	1,761,455.82		79.80
101-345-706-000	PUBLIC SAFETY OFFICERS	0.40		0.00	0.00	0.00		0.00
101-345-707-000	CROSSING GUARDS	92,610.00		62,573.00	62,573.00	66,435.00		106.17
101-345-709-000	OVERTIME	376,678.56		235,000.00	235,000.00	201,543.04		85.76
101-345-715-000	FICA	46,177.71		42,597.00	42,597.00	34,125.56		80.11
101-345-722-000	SICK LEAVE	27,881.89		40,233.00	28,000.00	27,202.12		97.15
101-345-723-000	HOLIDAY / PERSONAL DAYS	87,772.62		96,074.00	96,074.00	0.00		0.00
101-345-725-000	WORKERS COMPENSATION	59,572.81		61,360.00	67,212.00	68,989.30		102.64
SALARIES AND FRINGE BENEFITS		2,895,112.06		2,738,517.00	2,738,889.00	2,159,750.84		78.85
MATERIALS AND SUPPLIES								
101-345-728-000	SUPPLIES	20,435.72		20,000.00	20,000.00	6,758.73		33.79
101-345-730-000	POSTAGE-PRINTING-MAILING	0.00		0.00	100.00	157.94		157.94
101-345-731-000	BOOKS / PERIODICALS	100.00		250.00	250.00	100.00		40.00
101-345-741-000	AMMUNITION	2,175.60		2,200.00	2,200.00	1,161.00		52.77
101-345-741-001	AMMUNITION - TRAINING	6,970.00		7,500.00	7,500.00	7,329.98		97.73
101-345-741-002	RANGE/TRAINING SUPPLIES	9,507.47		17,500.00	17,500.00	8,669.18		49.54
101-345-742-000	BIKE PATROL EXPENSE	50.00		1,000.00	1,000.00	0.00		0.00
101-345-744-000	UNIFORMS-CLEANING & PURCHASES	53,337.53		50,800.00	50,800.00	47,588.56		93.68
101-345-744-001	HONOR GUARD EXPENDITURES	0.00		1,000.00	1,000.00	0.00		0.00
101-345-744-002	FIRE GEAR	19,185.11		15,700.00	15,700.00	6,315.90		40.23
101-345-751-000	FUEL & OIL	64,688.98		65,000.00	65,000.00	51,660.53		79.48
101-345-753-000	PRISONER BOARD	3,248.51		3,000.00	3,000.00	2,417.96		80.60
101-345-754-000	FIRE PLAN REVIEW	0.00		3,000.00	3,000.00	2,936.27		97.88
101-345-758-000	PROGRAM SUPPLIES	549.06		0.00	0.00	0.00		0.00
101-345-758-003	LIDS FOR KIDS	372.00		0.00	0.00	0.00		0.00
101-345-758-006	FIRE OPEN HOUSE	2,975.75		0.00	0.00	0.00		0.00
101-345-758-008	ANNUAL PUBLIC SAFETY GOLF OUTING	14,945.88		0.00	0.00	0.00		0.00
101-345-758-009	SUPPLIES - OWI 2ND/3RD FORFEITURE	4,504.55		5,000.00	5,000.00	0.00		0.00
101-345-758-011	MEDICAL SUPPLIES	3,111.37		3,000.00	3,000.00	1,044.23		34.81
101-345-758-202	K9 PROGRAM EXPENSES	1,609.46		5,000.00	5,000.00	584.32		11.69

PERIOD ENDING 03/31/2024

		END BALANCE		2023-24		YTD BALANCE		
		06/30/2023		ORIGINAL		03/31/2024		%
GL NUMBER	DESCRIPTION	NORMAL	(ABNORMAL)	BUDGET		AMENDED BUDGET	NORMAL (ABNORMAL)	BDGT USED
Fund 101 - GENERAL FUND								
Expenditures								
101-345-776-000	MAINTENANCE SUPPLIES		128.32	1,500.00		1,500.00	0.00	0.00
101-345-779-000	MEDICAL EQUIPMENT		2,990.44	5,000.00		5,000.00	1,118.00	22.36
101-345-780-000	VEHICLE EQUIPMENT		777.18	1,000.00		1,000.00	133.79	13.38
101-345-781-000	VEHICLE SUPPLIES		0.00	250.00		250.00	182.87	73.15
MATERIALS AND SUPPLIES			211,662.93	207,700.00		207,800.00	138,159.26	66.49
CONTRACTUAL SERVICES								
101-345-803-000	MEMBERSHIPS		6,109.32	12,775.00		12,775.00	6,657.20	52.11
101-345-811-000	CUSTODIAL		20,438.28	20,500.00		20,500.00	12,390.73	60.44
101-345-814-000	DATA PROCESSING		68,481.28	76,200.00		76,200.00	42,084.73	55.23
101-345-818-000	CONTRACTUAL SERVICES		3,880.00	600.00		600.00	180.00	30.00
101-345-818-012	BLOOD DRAWS		12,728.00	8,000.00		8,000.00	3,120.00	39.00
101-345-825-000	CASCADE SYSTEM MAINTENANCE		994.42	1,000.00		1,000.00	0.00	0.00
101-345-835-000	PUBLIC SAFETY MEDICAL EXPENSES		16,318.41	14,500.00		14,500.00	2,320.00	16.00
101-345-851-000	RADIO MAINTENANCE		0.00	1,000.00		1,000.00	0.00	0.00
CONTRACTUAL SERVICES			128,949.71	134,575.00		134,575.00	66,752.66	49.60
UTILITIES								
101-345-853-000	TELEPHONE		8,872.91	10,500.00		10,500.00	4,494.47	42.80
101-345-920-000	UTILITIES		47,554.07	40,000.00		40,000.00	33,776.98	84.44
UTILITIES			56,426.98	50,500.00		50,500.00	38,271.45	75.79
OTHER CHARGES								
101-345-758-012	BERKLEY CRUISEFEST EXPENSES		983.53	2,500.00		2,600.00	2,565.59	98.68
101-345-931-000	BUILDING MAINTENANCE	100,082.42		65,000.00		65,000.00	29,661.65	45.63
101-345-933-000	EQUIPMENT MAINTENANCE	0.00		9,300.00		9,300.00	0.00	0.00
101-345-939-000	VEHICLE MAINTENANCE	11,417.87		20,000.00		20,000.00	6,874.80	34.37
101-345-939-001	FIRE TRUCK MAINTENANCE	37,088.55		30,000.00		30,000.00	11,895.48	39.65
101-345-939-002	VEHICLE MAINTENANCE - DPW	17,938.13		25,000.00		25,000.00	21,674.13	86.70
101-345-960-000	PROFESSIONAL DEVELOPMENT	30,624.35		50,000.00		50,000.00	16,002.19	32.00
101-345-960-001	REIMBURSABLE PROF DEVELOPMENT	1,006.05		20,000.00		20,000.00	584.00	2.92
101-345-961-000	PUBLIC SAFETY 302 TRAINING FUNDS	6,148.10		3,600.00		6,000.00	5,128.92	85.48
101-345-962-000	PUBLIC SAFETY FIRE/MEDICAL TRAINING	14,891.68		18,000.00		18,000.00	6,059.92	33.67
101-345-963-000	HONOR GUARD TRAINING	0.00		1,000.00		1,000.00	0.00	0.00
OTHER CHARGES			220,180.68	244,400.00		246,900.00	100,446.68	40.68
CAPITAL OUTLAY								
101-345-976-000	BUILDING IMPROVEMENTS	0.00		100,000.00		100,000.00	0.00	0.00
101-345-979-000	FIRE EQUIPMENT	11,686.63		12,000.00		12,000.00	9,363.60	78.03
101-345-981-000	FURNITURE	4,886.48		7,500.00		7,500.00	919.97	12.27
101-345-982-000	EQUIPMENT	29,911.72		122,000.00		122,000.00	113,967.37	93.42
101-345-984-000	RADIO EQUIPMENT	13,189.24		10,000.00		20,000.00	19,245.83	96.23
101-345-985-000	VEHICLES	48,671.12		140,000.00		140,000.00	50,715.00	36.23
101-345-985-001	CAR COMPUTERS	23,894.87		20,000.00		20,000.00	418.29	2.09
101-345-991-005	SCBA EQUIPMENT	2,881.91		3,000.00		3,000.00	36.98	1.23
CAPITAL OUTLAY			135,121.97	414,500.00		424,500.00	194,667.04	45.86
INSURANCE								
101-345-913-000	VEHICLE INSURANCE	17,192.00		17,708.00		17,708.00	17,708.00	100.00
101-345-914-000	LIABILITY INSURANCE	108,130.00		111,374.00		111,374.00	111,374.00	100.00
INSURANCE			125,322.00	129,082.00		129,082.00	129,082.00	100.00

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PERIOD ENDING 03/31/2024

		END BALANCE		2023-24		YTD BALANCE				
		06/30/2023		ORIGINAL		2023-24		03/31/2024		% BDGT
GL NUMBER	DESCRIPTION	NORMAL	(ABNORMAL)	BUDGET		AMENDED BUDGET	NORMAL	(ABNORMAL)	USED	
Fund 101 - GENERAL FUND										
Expenditures										
FRINGE BENEFITS										
101-345-725-100	WORKERS COMP-AUDIT ADDITIONAL EXP		5,345.00	0.00		0.00		0.00	0.00	
FRINGE BENEFITS			5,345.00	0.00		0.00		0.00	0.00	
DEBT SERVICE										
101-345-992-000	INTEREST EXPENSE		32,918.00	0.00		0.00		0.00	0.00	
101-345-993-000	PRINCIPAL		67,520.00	0.00		0.00		0.00	0.00	
DEBT SERVICE			100,438.00	0.00		0.00		0.00	0.00	
Total Dept 345 - PUBLIC SAFETY OPERATIONS			3,878,559.33	3,919,274.00		3,932,246.00		2,827,129.93	71.90	
Dept 355 - PUBLIC SAFETY RETIREE BENEFITS										
SALARIES AND FRINGE BENEFITS										
101-355-712-000	IN LIEU		2,522.88	3,200.00		3,200.00		2,737.28	85.54	
101-355-716-000	DENTAL/VISION/LIFE-LTD/RHCS		40,698.78	30,754.00		30,754.00		28,909.06	94.00	
101-355-716-500	HEALTH CARE COSTS - BC/BS		163,254.54	187,724.00		187,724.00		122,339.47	65.17	
101-355-716-600	HEALTH CARE-BC/BS RETIREE-MED ADVANTAGE		144,923.44	145,000.00		145,000.00		96,802.18	66.76	
101-355-718-000	RETIREMENT-DB PSO PENSION		1,315,000.00	1,325,000.00		1,325,000.00		1,325,000.00	100.00	
SALARIES AND FRINGE BENEFITS			1,666,399.64	1,691,678.00		1,691,678.00		1,575,787.99	93.15	
Total Dept 355 - PUBLIC SAFETY RETIREE BENEFITS			1,666,399.64	1,691,678.00		1,691,678.00		1,575,787.99	93.15	
Dept 430 - ANIMAL CONTROL										
SALARIES AND FRINGE BENEFITS										
101-430-704-000	FULL TIME EMPLOYEES		53,142.86	54,631.00		54,631.00		41,962.81	76.81	
101-430-707-000	PART TIME EMPLOYEES		0.00	5,000.00		5,000.00		0.00	0.00	
101-430-709-000	OVERTIME		1,644.76	3,000.00		3,000.00		1,831.99	61.07	
101-430-715-000	FICA		4,311.12	5,585.00		5,525.00		3,339.94	60.45	
101-430-723-000	HOLIDAY / PERSONAL DAYS		1,836.00	1,377.00		1,377.00		0.00	0.00	
101-430-725-000	WORKERS COMPENSATION		603.94	622.00		682.00		703.42	103.14	
SALARIES AND FRINGE BENEFITS			61,538.68	70,215.00		70,215.00		47,838.16	68.13	
MATERIALS AND SUPPLIES										
101-430-744-000	UNIFORMS-CLEANING & PURCHASES		527.50	2,000.00		2,000.00		603.80	30.19	
101-430-751-000	FUEL & OIL		2,748.68	3,000.00		3,000.00		1,616.87	53.90	
101-430-758-000	PROGRAM SUPPLIES		3,414.49	3,500.00		3,500.00		307.17	8.78	
MATERIALS AND SUPPLIES			6,690.67	8,500.00		8,500.00		2,527.84	29.74	
CONTRACTUAL SERVICES										
101-430-818-000	CONTRACTUAL SERVICES		426.00	1,500.00		1,500.00		0.00	0.00	
101-430-835-000	ANIMAL CONTROL MEDICAL EXPENSES		0.00	1,000.00		1,000.00		0.00	0.00	
CONTRACTUAL SERVICES			426.00	2,500.00		2,500.00		0.00	0.00	
UTILITIES										
101-430-853-000	TELEPHONE		444.05	560.00		560.00		364.64	65.11	
UTILITIES			444.05	560.00		560.00		364.64	65.11	

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Expenditures								
OTHER CHARGES								
101-430-931-000	BUILDING MAINTENACE-ANIMAL CONTROL	3,048.52		500.00	500.00	0.00		0.00
101-430-939-000	VEHICLE MAINTENANCE	406.68		750.00	750.00	0.00		0.00
101-430-960-000	PROFESSIONAL DEVELOPMENT	0.00		1,000.00	1,000.00	0.00		0.00
OTHER CHARGES		3,455.20		2,250.00	2,250.00	0.00		0.00
Total Dept 430 - ANIMAL CONTROL		72,554.60		84,025.00	84,025.00	50,730.64		60.38
Dept 441 - PUBLIC WORKS								
SALARIES AND FRINGE BENEFITS								
101-441-704-000	FULL TIME EMPLOYEES	167,695.43		179,137.00	125,156.00	151,187.26		120.80
101-441-706-000	LABORERS	247.56		0.00	9,200.00	13,527.99		147.04
101-441-707-000	PART TIME EMPLOYEES	10,177.50		12,800.00	12,800.00	3,511.50		27.43
101-441-709-000	OVERTIME	11,057.57		25,000.00	25,000.00	3,238.80		12.96
101-441-709-003	DREAM CRUISE	22,263.26		0.00	27,322.00	27,321.37		100.00
101-441-715-000	FICA	14,679.19		17,149.00	17,149.00	17,977.07		104.83
101-441-722-000	SICK LEAVE	8,843.65		7,234.00	8,734.00	36,520.92		418.15
101-441-725-000	WORKERS COMPENSATION	12,023.15		12,383.00	13,564.00	13,990.51		103.14
SALARIES AND FRINGE BENEFITS		246,987.31		253,703.00	238,925.00	267,275.42		111.87
MATERIALS AND SUPPLIES								
101-441-728-000	OFFICE SUPPLIES	706.30		1,250.00	1,250.00	209.19		16.74
101-441-744-000	UNIFORMS	1,298.60		4,000.00	2,800.00	690.96		24.68
101-441-751-000	FUEL & OIL	58,552.58		42,919.00	42,919.00	45,473.85		105.95
101-441-758-000	PROGRAM SUPPLIES	2,004.30		3,000.00	3,000.00	967.84		32.26
101-441-776-000	MAINTENANCE SUPPLIES	1,202.31		1,500.00	1,500.00	1,054.68		70.31
101-441-787-000	TOOLS	74.47		1,100.00	1,100.00	678.93		61.72
MATERIALS AND SUPPLIES		63,838.56		53,769.00	52,569.00	49,075.45		93.35
CONTRACTUAL SERVICES								
101-441-803-000	MEMBERSHIPS	2,020.00		3,000.00	3,000.00	989.00		32.97
101-441-811-000	CUSTODIAL SERVICES	4,669.34		5,300.00	5,300.00	2,475.52		46.71
101-441-818-000	CONTRACTUAL SERVICES	4,852.56		16,200.00	16,200.00	1,080.00		6.67
101-441-835-000	MEDICAL EXPENSES	1,777.37		1,000.00	1,000.00	1,378.85		137.89
CONTRACTUAL SERVICES		13,319.27		25,500.00	25,500.00	5,923.37		23.23
UTILITIES								
101-441-853-000	TELEPHONE	2,732.71		3,150.00	3,150.00	2,219.85		70.47
101-441-920-000	UTILITIES	12,501.78		10,150.00	10,150.00	9,508.11		93.68
UTILITIES		15,234.49		13,300.00	13,300.00	11,727.96		88.18
OTHER CHARGES								
101-441-931-000	BUILDING MAINTENANCE	13,911.46		27,700.00	27,700.00	5,226.75		18.87
101-441-931-500	BUILDING DEMOLITION	13,460.00		0.00	0.00	0.00		0.00
101-441-940-000	EQUIPMENT RENTAL	0.00		500.00	500.00	0.00		0.00
101-441-946-000	OFFICE EQUIPMENT RENTAL	734.08		480.00	480.00	240.43		50.09
101-441-960-000	PROFESSIONAL DEVELOPMENT	5,165.70		6,300.00	6,300.00	3,183.24		50.53
OTHER CHARGES		33,271.24		34,980.00	34,980.00	8,650.42		24.73

PERIOD ENDING 03/31/2024

		END BALANCE	2023-24	YTD BALANCE		
		06/30/2023	ORIGINAL	2023-24	03/31/2024	% BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
CAPITAL OUTLAY						
101-441-976-000	BUILDING IMPROVEMENTS	36,149.04	5,000.00	5,000.00	0.00	0.00
101-441-981-000	FURNITURE	0.00	1,500.00	1,500.00	0.00	0.00
101-441-982-000	EQUIPMENT	7,209.11	10,000.00	10,000.00	0.00	0.00
101-441-983-000	OFFICE EQUIPMENT	0.00	500.00	500.00	0.00	0.00
101-441-984-000	RADIO EQUIPMENT	0.00	1,500.00	1,500.00	0.00	0.00
101-441-985-000	VEHICLES	332,130.00	175,000.00	175,000.00	64,928.00	37.10
CAPITAL OUTLAY		375,488.15	193,500.00	193,500.00	64,928.00	33.55
INSURANCE						
101-441-913-000	VEHICLE INSURANCE	13,921.00	14,339.00	14,339.00	14,339.00	100.00
101-441-914-000	LIABILITY INSURANCE	5,710.00	5,881.00	5,881.00	5,881.00	100.00
101-441-914-001	LIABILITY INSURANCE-STORAGE TANK	5,666.20	0.00	0.00	2,608.95	100.00
INSURANCE		25,297.20	20,220.00	20,220.00	22,828.95	112.90
Total Dept 441 - PUBLIC WORKS		773,436.22	594,972.00	578,994.00	430,409.57	74.34
Dept 443 - PUBLIC WORKS GARAGE						
SALARIES AND FRINGE BENEFITS						
101-443-704-000	FULL TIME EMPLOYEES	98,720.81	111,254.00	60,669.00	1,691.52	2.79
101-443-706-000	MECHANIC	0.00	0.00	50,585.00	75,223.64	148.71
101-443-709-000	OVERTIME	8,788.84	20,000.00	20,000.00	15,305.64	76.53
101-443-715-000	FICA	8,652.82	10,362.00	10,140.00	6,996.17	69.00
101-443-722-000	SICK LEAVE	20.88	0.00	0.00	0.00	0.00
101-443-725-000	WORKERS COMPENSATION	2,254.84	2,323.00	2,545.00	2,624.99	103.14
SALARIES AND FRINGE BENEFITS		118,438.19	143,939.00	143,939.00	101,841.96	70.75
MATERIALS AND SUPPLIES						
101-443-744-000	UNIFORMS	2,864.52	4,000.00	4,000.00	953.18	23.83
101-443-781-000	VEHICLE SUPPLIES	82,745.74	85,000.00	110,000.00	119,919.49	109.02
101-443-787-000	TOOLS	4,951.74	15,000.00	15,000.00	8,950.63	59.67
MATERIALS AND SUPPLIES		90,562.00	104,000.00	129,000.00	129,823.30	100.64
OTHER CHARGES						
101-443-939-000	VEHICLE MAINTENANCE	33,062.19	35,000.00	35,000.00	41,795.61	119.42
101-443-939-002	VEHICLE MAINTENANCE - PSO	78.60	0.00	0.00	0.00	0.00
101-443-960-000	PROFESSIONAL DEVELOPMENT	662.22	4,000.00	4,000.00	4,658.13	116.45
OTHER CHARGES		33,803.01	39,000.00	39,000.00	46,453.74	119.11
CAPITAL OUTLAY						
101-443-982-000	EQUIPMENT	0.00	45,000.00	45,000.00	0.00	0.00
CAPITAL OUTLAY		0.00	45,000.00	45,000.00	0.00	0.00
Total Dept 443 - PUBLIC WORKS GARAGE		242,803.20	331,939.00	356,939.00	278,119.00	77.92
Dept 448 - PUBLIC WORKS STREET PROGRAMS						
OTHER CHARGES						

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PERIOD ENDING 03/31/2024

		END BALANCE	2023-24	YTD BALANCE	
		06/30/2023	ORIGINAL	03/31/2024	% BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	2023-24 AMENDED BUDGET	NORMAL (ABNORMAL) USED
Fund 101 - GENERAL FUND					
Expenditures					
101-448-922-000	STREET LIGHTING	208,791.43	214,609.00	214,609.00	140,315.21 65.38
OTHER CHARGES		208,791.43	214,609.00	214,609.00	140,315.21 65.38
Total Dept 448 - PUBLIC WORKS STREET PROGRAMS		208,791.43	214,609.00	214,609.00	140,315.21 65.38
Dept 622 - CORONAVIRUS EXPENSE TRACKING					
MATERIALS AND SUPPLIES					
101-622-785-000	CORONAVIRUS EXPENSES	11,084.08	0.00	0.00	0.00 0.00
MATERIALS AND SUPPLIES		11,084.08	0.00	0.00	0.00 0.00
Total Dept 622 - CORONAVIRUS EXPENSE TRACKING		11,084.08	0.00	0.00	0.00 0.00
Dept 701 - PLANNING					
SALARIES AND FRINGE BENEFITS					
101-701-704-000	FULL TIME EMPLOYEES	95,926.44	157,074.00	157,880.00	120,005.88 76.01
101-701-715-000	FICA	7,264.98	12,016.00	12,078.00	9,090.69 75.27
101-701-725-000	WORKERS COMPENSATION	297.99	307.00	348.00	347.57 99.88
SALARIES AND FRINGE BENEFITS		103,489.41	169,397.00	170,306.00	129,444.14 76.01
MATERIALS AND SUPPLIES					
101-701-758-000	PROGRAM SUPPLIES	1,550.43	650.00	650.00	171.30 26.35
MATERIALS AND SUPPLIES		1,550.43	650.00	650.00	171.30 26.35
CONTRACTUAL SERVICES					
101-701-803-000	MEMBERSHIPS	675.00	1,460.00	1,160.00	674.00 58.10
101-701-817-000	CONSULTANT	19,198.91	24,000.00	20,000.00	5,983.91 29.92
101-701-818-000	CONTRACTUAL SERVICES	26,330.00	24,000.00	36,000.00	55,982.51 155.51
101-701-901-000	ADVERTISING	2,078.49	6,000.00	5,120.00	3,225.77 63.00
CONTRACTUAL SERVICES		48,282.40	55,460.00	62,280.00	65,866.19 105.76
UTILITIES					
101-701-853-000	TELEPHONE	499.05	630.00	601.00	451.12 75.06
UTILITIES		499.05	630.00	601.00	451.12 75.06
OTHER CHARGES					
101-701-960-000	PROFESSIONAL DEVELOPMENT	3,147.50	4,000.00	4,300.00	3,990.00 92.79
OTHER CHARGES		3,147.50	4,000.00	4,300.00	3,990.00 92.79
Total Dept 701 - PLANNING		156,968.79	230,137.00	238,137.00	199,922.75 83.95
Dept 741 - COMMUNITY PROMOTION					
MATERIALS AND SUPPLIES					
101-741-728-000	OFFICE SUPPLIES	0.00	0.00	700.00	1,220.96 174.42
101-741-729-000	STATIONARY	0.00	0.00	2,600.00	5,007.99 192.62
101-741-730-000	POSTAGE-PRINTING-MAILING	0.00	0.00	1,700.00	4,423.07 260.18

		END BALANCE	2023-24	YTD BALANCE		
		06/30/2023	ORIGINAL	2023-24	03/31/2024	% BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND						
Expenditures						
101-741-758-000	PROGRAM SUPPLIES	0.00	0.00	200.00	135.25	67.63
MATERIALS AND SUPPLIES		0.00	0.00	5,200.00	10,787.27	207.45
CONTRACTUAL SERVICES						
101-741-803-000	MEMBERSHIPS	12,449.25	16,940.00	16,940.00	3,053.00	18.02
101-741-818-000	CONTRACTUAL SERVICES	15,500.00	1,000.00	1,000.00	0.00	0.00
101-741-901-000	ADVERTISING	199.00	6,000.00	6,000.00	260.00	4.33
101-741-998-000	BERKLEY BUZZ	36,425.00	29,700.00	29,700.00	16,985.00	57.19
CONTRACTUAL SERVICES		64,573.25	53,640.00	53,640.00	20,298.00	37.84
OTHER CHARGES						
101-741-931-000	BUILDING MAINTENACE	0.00	0.00	300.00	203.33	67.78
101-741-932-100	COMMUNITY EVENTS	1,454.75	1,620.00	1,620.00	1,390.22	85.82
OTHER CHARGES		1,454.75	1,620.00	1,920.00	1,593.55	83.00
CAPITAL OUTLAY						
101-741-983-000	OFFICE EQUIPMENT	0.00	0.00	0.00	49.59	100.00
CAPITAL OUTLAY		0.00	0.00	0.00	49.59	100.00
Total Dept 741 - COMMUNITY PROMOTION		66,028.00	55,260.00	60,760.00	32,728.41	53.87
Dept 745 - BUILDING DEPARTMENT						
SALARIES AND FRINGE BENEFITS						
101-745-704-000	FULL TIME EMPLOYEES	123,311.88	165,948.00	127,798.00	90,175.90	70.56
101-745-709-000	OVERTIME	6,048.82	0.00	1,000.00	838.91	83.89
101-745-715-000	FICA	9,797.11	13,338.00	9,887.00	6,893.01	69.72
101-745-725-000	WORKERS COMPENSATION	369.62	381.00	432.00	431.11	99.79
SALARIES AND FRINGE BENEFITS		139,527.43	179,667.00	139,117.00	98,338.93	70.69
MATERIALS AND SUPPLIES						
101-745-728-000	OFFICE SUPPLIES	0.00	0.00	200.00	92.05	46.03
101-745-729-000	STATIONARY	0.00	0.00	100.00	78.26	78.26
101-745-731-000	BOOKS / PERIODICALS	0.00	250.00	750.00	303.48	40.46
101-745-758-000	PROGRAM SUPPLIES	119.96	1,500.00	2,000.00	1,536.98	76.85
MATERIALS AND SUPPLIES		119.96	1,750.00	3,050.00	2,010.77	65.93
CONTRACTUAL SERVICES						
101-745-818-000	CONTRACTUAL SERVICES	0.00	15,000.00	14,000.00	148.12	1.06
101-745-822-001	INSPECTIONS - BUILDING	279,891.37	0.00	163,000.00	169,214.25	103.81
101-745-822-002	HOUSE INSPECTIONS-RENTALS	74,692.50	0.00	30,000.00	33,036.00	110.12
101-745-822-003	CONTRACTUAL INSPECTIONS	103,058.08	100,000.00	100,000.00	67,559.50	67.56
101-745-822-004	NUISANCE CUTS	0.00	1,000.00	1,000.00	0.00	0.00
101-745-822-006	BUSINESS LICENSE INSPECTION-ALL	19,987.50	0.00	7,200.00	6,375.00	88.54
101-745-822-008	VACANT HOUSING INSPECTION	150.00	0.00	1,000.00	900.00	90.00
101-745-835-000	MEDICAL EXPENSES	0.00	0.00	400.00	339.00	84.75
101-745-901-000	ADVERTISING	0.00	0.00	200.00	178.05	89.03
CONTRACTUAL SERVICES		477,779.45	116,000.00	316,800.00	277,749.92	87.67
OTHER CHARGES						

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		END BALANCE		2023-24		YTD BALANCE		
		06/30/2023		ORIGINAL		03/31/2024		% BDGT
GL NUMBER	DESCRIPTION	NORMAL	(ABNORMAL)	BUDGET		2023-24 AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 101 - GENERAL FUND								
Expenditures								
101-745-960-000	PROFESSIONAL DEVELOPMENT		535.00	1,000.00	1,000.00	1,000.00	100.00	
OTHER CHARGES			535.00	1,000.00	1,000.00	1,000.00		100.00
CAPITAL OUTLAY								
101-745-981-000	FURNITURE		0.00	2,500.00	2,500.00	0.00	0.00	
101-745-982-000	EQUIPMENT		0.00	500.00	500.00	0.00	0.00	
101-745-986-000	COMPUTER SOFTWARE		1,469.00	8,585.00	8,585.00	5,830.00	67.91	
CAPITAL OUTLAY			1,469.00	11,585.00	11,585.00	5,830.00	50.32	
Total Dept 745 - BUILDING DEPARTMENT			619,430.84	310,002.00	471,552.00	384,929.62	81.63	
Dept 790 - LIBRARY								
SALARIES AND FRINGE BENEFITS								
101-790-704-000	FULL TIME EMPLOYEES		203,164.55	144,850.00	144,850.00	111,260.22	76.81	
101-790-705-000	PART-TIME LIBRARIANS		0.00	0.00	100.00	43.28	43.28	
101-790-707-000	PART TIME EMPLOYEES		245,794.88	252,208.00	252,208.00	196,153.10	77.77	
101-790-715-000	FICA		34,510.47	34,643.00	34,640.00	23,435.31	67.65	
101-790-720-000	LONGEVITY		3,744.85	2,374.00	2,374.00	0.00	0.00	
101-790-722-000	SICK LEAVE		0.00	1,918.00	1,918.00	0.00	0.00	
101-790-725-000	WORKERS COMPENSATION		1,046.07	1,077.00	1,180.00	1,217.11	103.14	
SALARIES AND FRINGE BENEFITS			488,260.82	437,070.00	437,270.00	332,109.02	75.95	
MATERIALS AND SUPPLIES								
101-790-728-000	OFFICE SUPPLIES		4,936.71	5,500.00	5,500.00	2,795.49	50.83	
101-790-731-000	BOOKS / PERIODICALS		9,659.50	9,000.00	9,000.00	6,098.45	67.76	
101-790-731-001	DOWNLOADABLE CONTENT		21,674.36	26,000.00	26,000.00	13,316.12	51.22	
101-790-758-000	PROGRAM SUPPLIES		2,584.58	2,500.00	2,500.00	840.49	33.62	
101-790-758-005	PROGRAM SUPPLIES-CONTRIBUTIONS - LIBRARY		9,786.55	7,000.00	7,000.00	3,692.81	52.75	
101-790-776-000	MAINTENANCE SUPPLIES		2,938.89	2,500.00	2,500.00	1,864.50	74.58	
MATERIALS AND SUPPLIES			51,580.59	52,500.00	52,500.00	28,607.86	54.49	
CONTRACTUAL SERVICES								
101-790-803-000	MEMBERSHIPS		974.72	980.00	980.00	856.00	87.35	
101-790-811-000	CUSTODIAL SERVICES		23,761.04	24,000.00	24,000.00	13,822.68	57.59	
101-790-818-000	CONTRACTUAL SERVICES		599.35	600.00	600.00	579.97	96.66	
101-790-828-000	LIBRARY COOP		49,722.28	54,800.00	54,800.00	38,371.65	70.02	
101-790-904-000	PRINTING		200.00	200.00	200.00	127.30	63.65	
CONTRACTUAL SERVICES			75,257.39	80,580.00	80,580.00	53,757.60	66.71	
UTILITIES								
101-790-853-000	TELEPHONE		1,726.01	1,900.00	1,800.00	1,377.15	76.51	
101-790-920-000	UTILITIES		21,314.62	25,000.00	25,000.00	16,529.98	66.12	
UTILITIES			23,040.63	26,900.00	26,800.00	17,907.13	66.82	
OTHER CHARGES								
101-790-931-000	BUILDING MAINTENANCE		17,587.45	14,000.00	14,000.00	6,899.99	49.29	
101-790-934-000	OFFICE EQUIPMENT MAINTENANCE		3,108.59	3,000.00	3,000.00	1,342.54	44.75	
101-790-960-000	PROFESSIONAL DEVELOPMENT		568.28	1,500.00	1,500.00	1,015.78	67.72	
OTHER CHARGES			21,264.32	18,500.00	18,500.00	9,258.31	50.04	

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		END BALANCE		2023-24		YTD BALANCE			
		06/30/2023		ORIGINAL		2023-24		03/31/2024	
GL NUMBER	DESCRIPTION	NORMAL	(ABNORMAL)	BUDGET		AMENDED BUDGET	NORMAL	(ABNORMAL)	% BDGT USED
Fund 101 - GENERAL FUND									
Expenditures									
CAPITAL OUTLAY									
101-790-976-000	BUILDING IMPROVEMENTS	22,000.00		0.00		0.00		0.00	0.00
101-790-978-000	BOOKS	36,506.95		36,000.00		36,000.00	25,796.77		71.66
101-790-978-001	RENTED MATERIALS	17,488.93		19,500.00		19,500.00	6,279.65		32.20
101-790-978-002	BOOKS FROM DONATIONS	2,087.75		3,000.00		3,000.00	1,400.00		46.67
CAPITAL OUTLAY		78,083.63		58,500.00		58,500.00	33,476.42		57.22
INSURANCE									
101-790-914-000	LIABILITY INSURANCE	10,307.00		10,616.00		10,616.00	10,616.00		100.00
INSURANCE		10,307.00		10,616.00		10,616.00	10,616.00		100.00
Total Dept 790 - LIBRARY		747,794.38		684,666.00		684,766.00	485,732.34		70.93
Dept 966 - OTHER FINANCING USES-TRASFRS OUT									
Unclassified									
101-966-995-208	TRANSFERS OUT TO REC REVOLVING	1,370,000.00		900,000.00		900,000.00	620,000.00		68.89
101-966-995-809	TRANSFERS OUT TO SIDEWALKS	100,000.00		150,000.00		150,000.00	150,000.00		100.00
Unclassified		1,470,000.00		1,050,000.00		1,050,000.00	770,000.00		73.33
Total Dept 966 - OTHER FINANCING USES-TRASFRS OUT		1,470,000.00		1,050,000.00		1,050,000.00	770,000.00		73.33
TOTAL EXPENDITURES		15,316,640.23		16,592,214.64		16,971,411.64	10,878,409.84		64.10
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		14,677,971.90		16,642,817.00		16,878,364.00	13,792,764.75		81.72
TOTAL EXPENDITURES		15,316,640.23		16,592,214.64		16,971,411.64	10,878,409.84		64.10
NET OF REVENUES & EXPENDITURES		(638,668.33)		50,602.36		(93,047.64)	2,914,354.91		3,132.11

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24	YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET							
Revenues							
Dept 001 - REVENUES							
STATE GRANTS							
202-001-546-000	ACT 51 STATE REVENUE	1,277,148.51		1,225,910.00	1,225,910.00	774,854.13	63.21
202-001-548-000	METRO ACT	58,823.08		43,000.00	43,000.00	0.00	0.00
202-001-549-000	STATE REIMBURSEMENTS	19,771.05		0.00	0.00	0.00	0.00
202-001-556-000	OTHER STATE GRANTS	(875.50)		108,000.00	108,000.00	19,763.50	18.30
STATE GRANTS		1,354,867.14		1,376,910.00	1,376,910.00	794,617.63	57.71
CHARGES FOR SERVICES							
202-001-640-000	SUMMER MAINTENANCE	0.00		1,680.00	1,680.00	0.00	0.00
202-001-641-000	WINTER MAINTENANCE	13,415.26		13,415.00	13,415.00	12,087.31	90.10
202-001-642-000	SALT	25,185.24		17,115.00	17,115.00	19,394.88	113.32
CHARGES FOR SERVICES		38,600.50		32,210.00	32,210.00	31,482.19	97.74
MISCELLANEOUS							
202-001-672-001	SUNDRY REVENUE	0.00		0.00	9,100.00	9,055.35	99.51
MISCELLANEOUS		0.00		0.00	9,100.00	9,055.35	99.51
INVESTMENT EARNINGS							
202-001-665-000	INVESTMENT EARNINGS (LOSSES)	76,088.64		70,000.00	70,000.00	57,732.30	82.47
INVESTMENT EARNINGS		76,088.64		70,000.00	70,000.00	57,732.30	82.47
Total Dept 001 - REVENUES		1,469,556.28		1,479,120.00	1,488,220.00	892,887.47	60.00
TOTAL REVENUES		1,469,556.28		1,479,120.00	1,488,220.00	892,887.47	60.00
Expenditures							
Dept 252 - ACTIVE EMPLOYEE BENEFITS							
SALARIES AND FRINGE BENEFITS							
202-252-716-000	DENTAL/VISION/LIFE-LTD/RHCS	8,094.58		8,190.00	8,190.00	5,213.59	63.66
202-252-716-500	HEALTH CARE COSTS - BC/BS	38,092.51		52,086.00	52,086.00	28,545.71	54.80
202-252-718-000	RETIREMENT-DB MERS	15,218.52		15,000.00	15,000.00	7,424.52	49.50
202-252-718-010	MERS DC RETIREMENT	3,897.82		0.00	3,000.00	1,357.50	45.25
SALARIES AND FRINGE BENEFITS		65,303.43		75,276.00	78,276.00	42,541.32	54.35
Total Dept 252 - ACTIVE EMPLOYEE BENEFITS		65,303.43		75,276.00	78,276.00	42,541.32	54.35
Dept 464 - STREET MAINT OPERATIONS							
SALARIES AND FRINGE BENEFITS							
202-464-706-000	LABORERS	124,648.05		106,841.00	34,841.00	11,186.16	32.11
202-464-707-000	PART TIME EMPLOYEES	0.00		3,200.00	3,200.00	64.00	2.00
202-464-709-000	OVERTIME	17,608.02		30,000.00	30,000.00	(960.70)	(3.20)
202-464-715-000	FICA	12,758.40		10,737.00	10,720.00	784.06	7.31
202-464-722-000	SICK LEAVE	2,332.94		321.00	321.00	(449.46)	(140.02)
202-464-725-000	WORKERS COMPENSATION	5,258.64		5,417.00	5,934.00	6,119.55	103.13
SALARIES AND FRINGE BENEFITS		162,606.05		156,516.00	85,016.00	16,743.61	19.69

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24	YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET							
Expenditures							
MATERIALS AND SUPPLIES							
202-464-744-000	UNIFORMS	2,568.41		4,000.00	3,500.00	1,432.73	40.94
202-464-758-000	PROGRAM SUPPLIES	4,224.40		8,000.00	8,000.00	68.31	0.85
202-464-782-000	ROAD SUPPLIES	5,216.08		15,000.00	15,000.00	5,295.18	35.30
MATERIALS AND SUPPLIES		12,008.89		27,000.00	26,500.00	6,796.22	25.65
CONTRACTUAL SERVICES							
202-464-818-000	CONTRACTUAL SERVICES	81,571.50		140,000.00	140,000.00	117,592.00	83.99
202-464-821-010	ENGINEERING	19,378.97		166,000.00	166,000.00	199,669.69	120.28
CONTRACTUAL SERVICES		100,950.47		306,000.00	306,000.00	317,261.69	103.68
OTHER CHARGES							
202-464-940-000	EQUIPMENT RENTAL	9,930.47		7,700.00	7,700.00	12,057.27	156.59
202-464-940-001	EQUIPMENT RENTAL - VENDOR	11,188.00		0.00	0.00	0.00	0.00
OTHER CHARGES		21,118.47		7,700.00	7,700.00	12,057.27	156.59
CAPITAL OUTLAY							
202-464-975-100	CONSTRUCTION - MAJOR STREETS	0.00		1,800,000.00	1,800,000.00	1,430,535.00	79.47
CAPITAL OUTLAY		0.00		1,800,000.00	1,800,000.00	1,430,535.00	79.47
Total Dept 464 - STREET MAINT OPERATIONS		296,683.88		2,297,216.00	2,225,216.00	1,783,393.79	80.14
Dept 468 - STREET TREES							
SALARIES AND FRINGE BENEFITS							
202-468-706-000	LABORERS	0.00		0.00	500.00	270.19	54.04
202-468-709-000	OVERTIME	238.50		0.00	1,000.00	828.08	82.81
202-468-715-000	FICA	18.06		0.00	150.00	83.27	55.51
SALARIES AND FRINGE BENEFITS		256.56		0.00	1,650.00	1,181.54	71.61
MATERIALS AND SUPPLIES							
202-468-758-000	PROGRAM SUPPLIES	21,438.18		31,000.00	31,000.00	27,268.96	87.96
MATERIALS AND SUPPLIES		21,438.18		31,000.00	31,000.00	27,268.96	87.96
CONTRACTUAL SERVICES							
202-468-818-000	CONTRACTUAL SERVICES	141,817.90		89,187.00	142,000.00	150,611.19	106.06
CONTRACTUAL SERVICES		141,817.90		89,187.00	142,000.00	150,611.19	106.06
OTHER CHARGES							
202-468-940-000	EQUIPMENT RENTAL	2,313.55		1,030.00	4,030.00	4,883.72	121.18
OTHER CHARGES		2,313.55		1,030.00	4,030.00	4,883.72	121.18
Total Dept 468 - STREET TREES		165,826.19		121,217.00	178,680.00	183,945.41	102.95
Dept 469 - CATCH BASINS							
SALARIES AND FRINGE BENEFITS							
202-469-706-000	LABORERS	1,230.17		0.00	8,000.00	4,602.48	57.53

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		06/30/2023		ORIGINAL	2023-24	03/31/2024		
		NORMAL	(ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 202 - MAJOR STREET								
Expenditures								
202-469-709-000	OVERTIME		77.38	0.00	500.00	287.03		57.41
202-469-715-000	FICA		99.76	0.00	651.00	372.49		57.22
SALARIES AND FRINGE BENEFITS			1,407.31	0.00	9,151.00	5,262.00		57.50
MATERIALS AND SUPPLIES								
202-469-758-000	PROGRAM SUPPLIES		240.00	5,000.00	5,000.00	1,970.04		39.40
MATERIALS AND SUPPLIES			240.00	5,000.00	5,000.00	1,970.04		39.40
CONTRACTUAL SERVICES								
202-469-818-000	CONTRACTUAL SERVICES		0.00	1,500.00	1,500.00	298.50		19.90
CONTRACTUAL SERVICES			0.00	1,500.00	1,500.00	298.50		19.90
OTHER CHARGES								
202-469-940-000	EQUIPMENT RENTAL		2,160.24	1,905.00	3,605.00	6,208.95		172.23
OTHER CHARGES			2,160.24	1,905.00	3,605.00	6,208.95		172.23
Total Dept 469 - CATCH BASINS			3,807.55	8,405.00	19,256.00	13,739.49		71.35
Dept 471 - GRASS AND WEEDS								
SALARIES AND FRINGE BENEFITS								
202-471-706-000	LABORERS		638.61	0.00	3,200.00	1,621.43		50.67
202-471-709-000	OVERTIME		82.79	0.00	120.00	61.89		51.58
202-471-715-000	FICA		54.80	0.00	254.00	127.50		50.20
SALARIES AND FRINGE BENEFITS			776.20	0.00	3,574.00	1,810.82		50.67
MATERIALS AND SUPPLIES								
202-471-758-000	PROGRAM SUPPLIES		1,609.96	1,000.00	1,000.00	261.76		26.18
MATERIALS AND SUPPLIES			1,609.96	1,000.00	1,000.00	261.76		26.18
CONTRACTUAL SERVICES								
202-471-818-000	CONTRACTUAL SERVICES		1,500.00	3,200.00	3,200.00	265.00		8.28
CONTRACTUAL SERVICES			1,500.00	3,200.00	3,200.00	265.00		8.28
OTHER CHARGES								
202-471-940-000	EQUIPMENT RENTAL		1,065.85	1,235.00	1,489.00	2,423.98		162.79
OTHER CHARGES			1,065.85	1,235.00	1,489.00	2,423.98		162.79
Total Dept 471 - GRASS AND WEEDS			4,952.01	5,435.00	9,263.00	4,761.56		51.40
Dept 475 - STREET SIGNS								
SALARIES AND FRINGE BENEFITS								
202-475-706-000	LABORERS		0.00	0.00	500.00	222.30		44.46
202-475-709-000	OVERTIME		114.33	0.00	260.00	133.38		51.30
202-475-715-000	FICA		8.75	0.00	59.00	27.05		45.85
SALARIES AND FRINGE BENEFITS			123.08	0.00	819.00	382.73		46.73

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24	YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	03/31/2024	
Fund 202 - MAJOR STREET							
Expenditures							
MATERIALS AND SUPPLIES							
202-475-758-000	PROGRAM SUPPLIES	5,483.19		8,000.00	8,000.00	1,485.20	18.57
MATERIALS AND SUPPLIES		5,483.19		8,000.00	8,000.00	1,485.20	18.57
CONTRACTUAL SERVICES							
202-475-803-000	MEMBERSHIPS	3,019.00		3,200.00	3,200.00	3,019.00	94.34
202-475-818-000	CONTRACTUAL SERVICES	12,109.74		89,000.00	89,000.00	52,472.39	58.96
CONTRACTUAL SERVICES		15,128.74		92,200.00	92,200.00	55,491.39	60.19
OTHER CHARGES							
202-475-922-000	STREET LIGHTING	0.00		160,000.00	160,000.00	0.00	0.00
202-475-933-000	EQUIPMENT MAINTENANCE	24,747.52		32,400.00	32,400.00	6,804.65	21.00
202-475-940-000	EQUIPMENT RENTAL	1,592.47		1,960.00	1,960.00	660.49	33.70
OTHER CHARGES		26,339.99		194,360.00	194,360.00	7,465.14	3.84
Total Dept 475 - STREET SIGNS		47,075.00		294,560.00	295,379.00	64,824.46	21.95
Dept 478 - WINTER MAINTENANCE							
SALARIES AND FRINGE BENEFITS							
202-478-706-000	LABORERS	0.00		0.00	4,486.00	9,273.47	206.72
202-478-707-000	PART TIME EMPLOYEES	0.00		0.00	0.00	330.08	100.00
202-478-709-000	OVERTIME	0.00		0.00	1,360.00	4,486.42	329.88
202-478-715-000	FICA	0.00		0.00	448.00	1,072.77	239.46
SALARIES AND FRINGE BENEFITS		0.00		0.00	6,294.00	15,162.74	240.91
MATERIALS AND SUPPLIES							
202-478-758-000	PROGRAM SUPPLIES	36,150.65		52,080.00	52,080.00	38,450.31	73.83
MATERIALS AND SUPPLIES		36,150.65		52,080.00	52,080.00	38,450.31	73.83
OTHER CHARGES							
202-478-940-000	EQUIPMENT RENTAL	14,433.05		22,660.00	22,660.00	9,275.30	40.93
OTHER CHARGES		14,433.05		22,660.00	22,660.00	9,275.30	40.93
Total Dept 478 - WINTER MAINTENANCE		50,583.70		74,740.00	81,034.00	62,888.35	77.61
Dept 483 - STREET ADMINISTRATION							
SALARIES AND FRINGE BENEFITS							
202-483-726-200	INTERNAL SRVC - LABOR & ADMIN	50,000.00		50,000.00	122,000.00	37,500.00	30.74
SALARIES AND FRINGE BENEFITS		50,000.00		50,000.00	122,000.00	37,500.00	30.74
CONTRACTUAL SERVICES							
202-483-807-000	AUDIT SERVICES	3,000.00		3,000.00	3,000.00	0.00	0.00
CONTRACTUAL SERVICES		3,000.00		3,000.00	3,000.00	0.00	0.00

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PERIOD ENDING 03/31/2024

		END BALANCE	2023-24	YTD BALANCE	
		06/30/2023	ORIGINAL	03/31/2024	% BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	2023-24 AMENDED BUDGET	NORMAL (ABNORMAL) USED
Fund 202 - MAJOR STREET					
Expenditures					
Total Dept 483 - STREET ADMINISTRATION		53,000.00	53,000.00	125,000.00	37,500.00 30.00
Dept 522 - STREET SWEEPING					
SALARIES AND FRINGE BENEFITS					
202-522-706-000	LABORERS	0.00	0.00	330.00	1,278.75 387.50
202-522-709-000	OVERTIME	0.00	0.00	1,000.00	664.33 66.43
202-522-715-000	FICA	0.00	0.00	102.00	224.04 219.65
SALARIES AND FRINGE BENEFITS		0.00	0.00	1,432.00	2,167.12 151.34
CONTRACTUAL SERVICES					
202-522-818-000	CONTRACTUAL SERVICES	25.94	2,000.00	2,000.00	5.29 0.26
CONTRACTUAL SERVICES		25.94	2,000.00	2,000.00	5.29 0.26
OTHER CHARGES					
202-522-940-000	EQUIPMENT RENTAL	18,925.48	15,075.00	15,075.00	12,775.71 84.75
OTHER CHARGES		18,925.48	15,075.00	15,075.00	12,775.71 84.75
CAPITAL OUTLAY					
202-522-985-000	VEHICLES	0.00	0.00	264,830.00	264,830.00 100.00
CAPITAL OUTLAY		0.00	0.00	264,830.00	264,830.00 100.00
Total Dept 522 - STREET SWEEPING		18,951.42	17,075.00	283,337.00	279,778.12 98.74
Dept 966 - OTHER FINANCING USES-TRASFRS OUT					
Unclassified					
202-966-995-203	TRANSFERS OUT TO LOCAL STREET	200,000.00	200,000.00	200,000.00	130,000.00 65.00
Unclassified		200,000.00	200,000.00	200,000.00	130,000.00 65.00
Total Dept 966 - OTHER FINANCING USES-TRASFRS OUT		200,000.00	200,000.00	200,000.00	130,000.00 65.00
TOTAL EXPENDITURES		906,183.18	3,146,924.00	3,495,441.00	2,603,372.50 74.48
Fund 202 - MAJOR STREET:					
TOTAL REVENUES		1,469,556.28	1,479,120.00	1,488,220.00	892,887.47 60.00
TOTAL EXPENDITURES		906,183.18	3,146,924.00	3,495,441.00	2,603,372.50 74.48
NET OF REVENUES & EXPENDITURES		563,373.10	(1,667,804.00)	(2,007,221.00)	(1,710,485.03) 85.22

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PERIOD ENDING 03/31/2024

		END BALANCE	2023-24	YTD BALANCE		%
		06/30/2023	ORIGINAL	2023-24	03/31/2024	BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL STREETS						
Revenues						
Dept 001 - REVENUES						
LICENSES AND PERMITS						
203-001-497-000	RIGHT OF WAY-RECON PERMIT FEE	0.00	0.00	38,452.00	68,451.94	178.02
LICENSES AND PERMITS		0.00	0.00	38,452.00	68,451.94	178.02
STATE GRANTS						
203-001-546-000	ACT 51 STATE REVENUE	482,628.31	525,390.00	525,390.00	293,178.24	55.80
203-001-556-000	OTHER STATE GRANTS	(875.50)	0.00	19,764.00	19,763.50	100.00
STATE GRANTS		481,752.81	525,390.00	545,154.00	312,941.74	57.40
CHARGES FOR SERVICES						
203-001-645-000	TREE PROGRAM SALES	8,550.02	0.00	1,200.00	1,200.00	100.00
CHARGES FOR SERVICES		8,550.02	0.00	1,200.00	1,200.00	100.00
MISCELLANEOUS						
203-001-672-001	SUNDRY REVENUE	22,767.06	35,000.00	25,000.00	1,105.69	4.42
MISCELLANEOUS		22,767.06	35,000.00	25,000.00	1,105.69	4.42
FINES AND FORFEITS						
203-001-663-001	BOND FORFEITS	4,904.30	0.00	0.00	0.00	0.00
FINES AND FORFEITS		4,904.30	0.00	0.00	0.00	0.00
INVESTMENT EARNINGS						
203-001-665-000	INVESTMENT EARNINGS (LOSSES)	21,438.44	20,000.00	20,000.00	19,984.08	99.92
INVESTMENT EARNINGS		21,438.44	20,000.00	20,000.00	19,984.08	99.92
OTHER FINANCING SOURCES						
203-001-699-202	TRANSFERS IN FROM MAJOR STREETS	200,000.00	200,000.00	200,000.00	130,000.00	65.00
OTHER FINANCING SOURCES		200,000.00	200,000.00	200,000.00	130,000.00	65.00
Total Dept 001 - REVENUES		739,412.63	780,390.00	829,806.00	533,683.45	64.31
TOTAL REVENUES		739,412.63	780,390.00	829,806.00	533,683.45	64.31
Expenditures						
Dept 252 - ACTIVE EMPLOYEE BENEFITS						
SALARIES AND FRINGE BENEFITS						
203-252-716-000	DENTAL/VISION/LIFE-LTD/RHCS	5,593.28	5,400.00	5,400.00	3,719.86	68.89
203-252-716-500	HEALTH CARE COSTS - BC/BS	32,650.73	44,645.00	44,645.00	24,467.76	54.81
203-252-718-000	RETIREMENT-DB MERS	17,120.88	17,000.00	17,000.00	8,366.46	49.21
SALARIES AND FRINGE BENEFITS		55,364.89	67,045.00	67,045.00	36,554.08	54.52
Total Dept 252 - ACTIVE EMPLOYEE BENEFITS		55,364.89	67,045.00	67,045.00	36,554.08	54.52
Dept 464 - STREET MAINT OPERATIONS						

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		END BALANCE	2023-24	YTD BALANCE		
		06/30/2023	ORIGINAL	2023-24	03/31/2024	% BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 203 - LOCAL STREETS						
Expenditures						
SALARIES AND FRINGE BENEFITS						
203-464-706-000	LABORERS	60,665.47	50,046.00	50,046.00	23,766.66	47.49
203-464-707-000	PART TIME EMPLOYEES	0.00	1,600.00	1,600.00	2,706.05	169.13
203-464-709-000	OVERTIME	14,968.19	7,000.00	7,000.00	2,624.28	37.49
203-464-715-000	FICA	5,203.67	4,479.00	4,562.00	2,208.29	48.41
203-464-725-000	WORKERS COMPENSATION	5,258.64	5,417.00	5,934.00	6,119.55	103.13
SALARIES AND FRINGE BENEFITS		86,095.97	68,542.00	69,142.00	37,424.83	54.13
MATERIALS AND SUPPLIES						
203-464-744-000	UNIFORMS	2,491.45	2,000.00	2,000.00	544.13	27.21
203-464-758-000	PROGRAM SUPPLIES	3,685.88	3,000.00	3,000.00	18.77	0.63
203-464-782-000	ROAD SUPPLIES	2,235.48	10,000.00	9,400.00	2,258.68	24.03
MATERIALS AND SUPPLIES		8,412.81	15,000.00	14,400.00	2,821.58	19.59
CONTRACTUAL SERVICES						
203-464-818-000	CONTRACTUAL SERVICES	22,480.00	150,000.00	200,000.00	171,399.00	85.70
203-464-821-010	ENGINEERING	9,680.68	16,000.00	16,000.00	3,262.77	20.39
CONTRACTUAL SERVICES		32,160.68	166,000.00	216,000.00	174,661.77	80.86
OTHER CHARGES						
203-464-940-000	EQUIPMENT RENTAL	18,979.27	12,240.00	12,240.00	23,443.58	191.53
203-464-940-001	EQUIPMENT RENTAL - VENDOR	9,462.00	0.00	0.00	0.00	0.00
OTHER CHARGES		28,441.27	12,240.00	12,240.00	23,443.58	191.53
Total Dept 464 - STREET MAINT OPERATIONS		155,110.73	261,782.00	311,782.00	238,351.76	76.45
Dept 468 - STREET TREES						
SALARIES AND FRINGE BENEFITS						
203-468-706-000	LABORERS	940.22	0.00	18,000.00	9,668.53	53.71
203-468-707-000	PART TIME EMPLOYEES	0.00	0.00	0.00	384.00	100.00
203-468-709-000	OVERTIME	264.50	0.00	715.00	1,530.32	214.03
203-468-715-000	FICA	91.24	0.00	1,432.00	877.94	61.31
SALARIES AND FRINGE BENEFITS		1,295.96	0.00	20,147.00	12,460.79	61.85
MATERIALS AND SUPPLIES						
203-468-758-000	PROGRAM SUPPLIES	50,393.08	68,000.00	68,000.00	63,620.99	93.56
MATERIALS AND SUPPLIES		50,393.08	68,000.00	68,000.00	63,620.99	93.56
CONTRACTUAL SERVICES						
203-468-818-000	CONTRACTUAL SERVICES	286,887.12	208,103.00	208,103.00	148,386.51	71.30
CONTRACTUAL SERVICES		286,887.12	208,103.00	208,103.00	148,386.51	71.30
OTHER CHARGES						
203-468-940-000	EQUIPMENT RENTAL	4,451.34	2,060.00	7,138.00	9,629.70	134.91
OTHER CHARGES		4,451.34	2,060.00	7,138.00	9,629.70	134.91

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREETS								
Expenditures								
Total Dept 468 - STREET TREES		343,027.50		278,163.00	303,388.00	234,097.99		77.16
Dept 469 - CATCH BASINS								
MATERIALS AND SUPPLIES								
203-469-758-000	PROGRAM SUPPLIES	560.00		10,000.00	10,000.00	2,748.82		27.49
MATERIALS AND SUPPLIES		560.00		10,000.00	10,000.00	2,748.82		27.49
CONTRACTUAL SERVICES								
203-469-818-000	CONTRACTUAL SERVICES	0.00		3,000.00	3,000.00	696.50		23.22
CONTRACTUAL SERVICES		0.00		3,000.00	3,000.00	696.50		23.22
OTHER CHARGES								
203-469-940-000	EQUIPMENT RENTAL	4,167.14		3,605.00	6,935.00	10,222.39		147.40
OTHER CHARGES		4,167.14		3,605.00	6,935.00	10,222.39		147.40
Total Dept 469 - CATCH BASINS		4,727.14		16,605.00	19,935.00	13,667.71		68.56
Dept 471 - GRASS AND WEEDS								
SALARIES AND FRINGE BENEFITS								
203-471-706-000	LABORERS	149.45		0.00	12,000.00	6,303.15		52.53
203-471-707-000	PART TIME EMPLOYEES	0.00		0.00	300.00	123.78		41.26
203-471-709-000	OVERTIME	82.79		0.00	400.00	221.80		55.45
203-471-715-000	FICA	17.58		0.00	972.00	503.61		51.81
SALARIES AND FRINGE BENEFITS		249.82		0.00	13,672.00	7,152.34		52.31
MATERIALS AND SUPPLIES								
203-471-758-000	PROGRAM SUPPLIES	896.43		1,100.00	1,100.00	112.14		10.19
MATERIALS AND SUPPLIES		896.43		1,100.00	1,100.00	112.14		10.19
CONTRACTUAL SERVICES								
203-471-818-000	CONTRACTUAL SERVICES	0.00		1,000.00	1,000.00	0.00		0.00
CONTRACTUAL SERVICES		0.00		1,000.00	1,000.00	0.00		0.00
OTHER CHARGES								
203-471-940-000	EQUIPMENT RENTAL	2,085.44		2,060.00	3,060.00	4,711.91		153.98
OTHER CHARGES		2,085.44		2,060.00	3,060.00	4,711.91		153.98
Total Dept 471 - GRASS AND WEEDS		3,231.69		4,160.00	18,832.00	11,976.39		63.60
Dept 475 - STREET SIGNS								
SALARIES AND FRINGE BENEFITS								
203-475-706-000	LABORERS	0.00		0.00	6,000.00	3,619.84		60.33
203-475-707-000	PART TIME EMPLOYEES	0.00		0.00	0.00	768.00		100.00
203-475-709-000	OVERTIME	266.76		0.00	1,200.00	749.44		62.45
203-475-715-000	FICA	20.40		0.00	551.00	390.64		70.90
SALARIES AND FRINGE BENEFITS		287.16		0.00	7,751.00	5,527.92		71.32

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL STREETS								
Expenditures								
MATERIALS AND SUPPLIES								
203-475-758-000	PROGRAM SUPPLIES	9,401.83		12,000.00	12,000.00	2,501.59		20.85
MATERIALS AND SUPPLIES		9,401.83		12,000.00	12,000.00	2,501.59		20.85
CONTRACTUAL SERVICES								
203-475-803-000	MEMBERSHIPS	3,019.00		3,250.00	3,250.00	3,019.00		92.89
203-475-818-000	CONTRACTUAL SERVICES	15,043.13		42,000.00	42,000.00	0.00		0.00
CONTRACTUAL SERVICES		18,062.13		45,250.00	45,250.00	3,019.00		6.67
OTHER CHARGES								
203-475-933-000	EQUIPMENT MAINTENANCE	4,405.90		4,200.00	4,200.00	6,391.49		152.18
203-475-940-000	EQUIPMENT RENTAL	3,083.11		4,120.00	4,120.00	1,314.02		31.89
OTHER CHARGES		7,489.01		8,320.00	8,320.00	7,705.51		92.61
Total Dept 475 - STREET SIGNS		35,240.13		65,570.00	73,321.00	18,754.02		25.58
Dept 478 - WINTER MAINTENANCE								
SALARIES AND FRINGE BENEFITS								
203-478-706-000	LABORERS	0.00		0.00	800.00	7,957.42		994.68
203-478-707-000	PART TIME EMPLOYEES	0.00		0.00	0.00	330.08		100.00
203-478-709-000	OVERTIME	0.00		0.00	100.00	3,741.36		3,741.36
203-478-715-000	FICA	0.00		0.00	70.00	914.23		1,306.04
SALARIES AND FRINGE BENEFITS		0.00		0.00	970.00	12,943.09		1,334.34
MATERIALS AND SUPPLIES								
203-478-758-000	PROGRAM SUPPLIES	15,532.55		22,320.00	22,320.00	16,478.77		73.83
MATERIALS AND SUPPLIES		15,532.55		22,320.00	22,320.00	16,478.77		73.83
OTHER CHARGES								
203-478-940-000	EQUIPMENT RENTAL	27,683.44		44,290.00	27,290.00	17,971.08		65.85
OTHER CHARGES		27,683.44		44,290.00	27,290.00	17,971.08		65.85
Total Dept 478 - WINTER MAINTENANCE		43,215.99		66,610.00	50,580.00	47,392.94		93.70
Dept 483 - STREET ADMINISTRATION								
SALARIES AND FRINGE BENEFITS								
203-483-726-200	INTERNAL SRVC - LABOR & ADMIN	35,000.00		35,000.00	52,000.00	26,250.00		50.48
SALARIES AND FRINGE BENEFITS		35,000.00		35,000.00	52,000.00	26,250.00		50.48
CONTRACTUAL SERVICES								
203-483-807-000	AUDIT SERVICES	3,000.00		3,000.00	3,000.00	0.00		0.00
CONTRACTUAL SERVICES		3,000.00		3,000.00	3,000.00	0.00		0.00
Total Dept 483 - STREET ADMINISTRATION		38,000.00		38,000.00	55,000.00	26,250.00		47.73

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	06/30/2023 (ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	
Fund 203 - LOCAL STREETS								
Expenditures								
Dept 522 - STREET SWEEPING								
SALARIES AND FRINGE BENEFITS								
203-522-706-000	LABORERS		82.52	0.00	7,230.00		7,041.72	97.40
203-522-709-000	OVERTIME		96.81	0.00	6,900.00		3,943.93	57.16
203-522-715-000	FICA		478.24	0.00	1,081.00		950.26	87.91
203-522-716-000	DENTAL/VISION/LIFE-LTD/RHCS		341.90	0.00	0.00		0.00	0.00
SALARIES AND FRINGE BENEFITS			999.47	0.00	15,211.00		11,935.91	78.47
CONTRACTUAL SERVICES								
203-522-818-000	CONTRACTUAL SERVICES		25.93	4,000.00	4,000.00		5.29	0.13
CONTRACTUAL SERVICES			25.93	4,000.00	4,000.00		5.29	0.13
OTHER CHARGES								
203-522-940-000	EQUIPMENT RENTAL		36,828.76	30,900.00	30,900.00		24,813.02	80.30
OTHER CHARGES			36,828.76	30,900.00	30,900.00		24,813.02	80.30
Total Dept 522 - STREET SWEEPING			37,854.16	34,900.00	50,111.00		36,754.22	73.35
TOTAL EXPENDITURES			715,772.23	832,835.00	949,994.00		663,799.11	69.87
Fund 203 - LOCAL STREETS:								
TOTAL REVENUES			739,412.63	780,390.00	829,806.00		533,683.45	64.31
TOTAL EXPENDITURES			715,772.23	832,835.00	949,994.00		663,799.11	69.87
NET OF REVENUES & EXPENDITURES			23,640.40	(52,445.00)	(120,188.00)		(130,115.66)	108.26

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		END BALANCE	2023-24	YTD BALANCE		
		06/30/2023	ORIGINAL	2023-24	03/31/2024	% BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 208 - RECREATION REVOLVING FUND						
Revenues						
Dept 001 - REVENUES						
STATE GRANTS						
208-001-539-010	STATE GRANTS	0.00	300,000.00	300,000.00	0.00	0.00
STATE GRANTS		0.00	300,000.00	300,000.00	0.00	0.00
CHARGES FOR SERVICES						
208-001-626-112	YOUTH CAMP	317,129.00	300,000.00	300,000.00	223,487.64	74.50
208-001-626-316	YOUTH DANCE	0.00	1,500.00	1,500.00	0.00	0.00
208-001-626-318	PILLO POLLO	2,545.00	3,000.00	3,000.00	0.00	0.00
208-001-626-411	GIRLS B-BALL CLINIC	2,700.00	3,000.00	3,000.00	966.33	32.21
208-001-626-412	GIRL'S VOLLEYBALL CAMP	3,876.00	4,000.00	4,000.00	4,497.00	112.43
208-001-626-416	BOYS B-BALL CLINIC	5,845.00	10,000.00	10,000.00	2,005.20	20.05
208-001-626-502	WOMENS SOFTBALL	5,700.00	7,000.00	7,000.00	4,094.00	58.49
208-001-626-803	TENNIS CONTRACT	13,664.50	15,500.00	15,500.00	3,159.50	20.38
208-001-626-901	COMMUNITY CENTER USE	12,412.00	20,500.00	20,500.00	9,735.00	47.49
208-001-626-902	ATHLETIC FACILITIES USAGE FEE	0.00	7,515.00	7,515.00	0.00	0.00
208-001-626-915	DREAM CRUISE/CRUISEFEST	82,777.31	72,000.00	72,000.00	62,870.03	87.32
208-001-626-925	SUMMER/WINTERFEST FEES	5,700.00	7,500.00	7,500.00	3,890.00	51.87
208-001-626-950	RECREATION CLASSES	76,122.52	72,000.00	72,000.00	51,224.00	71.14
CHARGES FOR SERVICES		528,471.33	523,515.00	523,515.00	365,928.70	69.90
MISCELLANEOUS						
208-001-670-002	REIMBURSEMENTS - BERKLEY SCHOOLS	20,303.00	0.00	0.00	0.00	0.00
208-001-672-001	SUNDRY REVENUE	370.00	0.00	0.00	0.00	0.00
208-001-672-002	EV REVENUE-OXFORD PARK	0.00	0.00	100.00	398.78	398.78
MISCELLANEOUS		20,673.00	0.00	100.00	398.78	398.78
INVESTMENT EARNINGS						
208-001-665-000	INVESTMENT EARNINGS (LOSSES)	179.21	300.00	2,200.00	1,106.58	50.30
INVESTMENT EARNINGS		179.21	300.00	2,200.00	1,106.58	50.30
CONTRIBUTION/DONATIONS						
208-001-675-002	MARQUEE	250.00	300.00	300.00	225.00	75.00
208-001-675-003	PARK RENTALS	7,050.00	7,000.00	7,000.00	1,645.00	23.50
208-001-675-005	CORPORATE DONATIONS	0.00	5,000.00	5,000.00	0.00	0.00
CONTRIBUTION/DONATIONS		7,300.00	12,300.00	12,300.00	1,870.00	15.20
OTHER FINANCING SOURCES						
208-001-699-101	TRANSFER IN FROM GENERAL FUND	1,370,000.00	900,000.00	900,000.00	620,000.00	68.89
OTHER FINANCING SOURCES		1,370,000.00	900,000.00	900,000.00	620,000.00	68.89
Total Dept 001 - REVENUES		1,926,623.54	1,736,115.00	1,738,115.00	989,304.06	56.92
TOTAL REVENUES		1,926,623.54	1,736,115.00	1,738,115.00	989,304.06	56.92
Expenditures						
Dept 252 - ACTIVE EMPLOYEE BENEFITS						
SALARIES AND FRINGE BENEFITS						
208-252-716-000	DENTAL/VISION/LIFE-LTD/RHCS	14,954.49	16,443.00	16,443.00	11,713.14	71.23

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)		
Fund 208 - RECREATION REVOLVING FUND								
Expenditures								
208-252-716-500	HEALTH CARE COSTS - BC/BS	87,068.65		119,052.00	119,052.00	65,247.39		54.81
208-252-718-000	RETIREMENT-DB MERS	18,500.04		18,500.00	18,500.00	9,142.14		49.42
208-252-718-010	MERS DC RETIREMENT	3,461.52		3,100.00	3,100.00	2,530.74		81.64
SALARIES AND FRINGE BENEFITS		123,984.70		157,095.00	157,095.00	88,633.41		56.42
Total Dept 252 - ACTIVE EMPLOYEE BENEFITS		123,984.70		157,095.00	157,095.00	88,633.41		56.42
Dept 751 - PARKS AND REC ADMINISTRATION								
SALARIES AND FRINGE BENEFITS								
208-751-704-000	FULL TIME EMPLOYEES	324,703.11		332,176.00	332,198.00	275,301.30		82.87
208-751-707-000	PART TIME EMPLOYEES	27,151.38		26,900.00	26,900.00	15,086.15		56.08
208-751-709-000	OVERTIME	291.47		1,000.00	1,000.00	945.45		94.55
208-751-715-000	FICA	27,675.11		27,938.00	27,938.00	22,346.53		79.99
208-751-722-000	SICK LEAVE	2,934.88		0.00	3,000.00	2,934.88		97.83
208-751-725-000	WORKERS COMPENSATION	4,858.95		5,005.00	5,483.00	5,653.37		103.11
SALARIES AND FRINGE BENEFITS		387,614.90		393,019.00	396,519.00	322,267.68		81.27
MATERIALS AND SUPPLIES								
208-751-728-000	OFFICE SUPPLIES	859.51		1,000.00	1,000.00	466.07		46.61
208-751-729-000	STATIONARY	0.00		0.00	100.00	78.26		78.26
208-751-744-000	UNIFORMS	1,361.43		2,500.00	2,000.00	381.90		19.10
208-751-750-000	PLAYGROUND/ATHLETIC	4,151.46		3,700.00	3,700.00	1,711.09		46.25
208-751-751-000	FUEL & OIL	5,154.91		5,000.00	5,000.00	3,344.94		66.90
208-751-758-000	PROGRAM SUPPLIES	4,012.02		4,500.00	4,500.00	1,227.68		27.28
208-751-776-000	MAINTENANCE SUPPLIES	1,707.02		3,000.00	3,000.00	1,849.73		61.66
208-751-778-000	EQUIPMENT SUPPLIES	5,823.22		6,500.00	6,500.00	4,924.23		75.76
208-751-783-000	SEED PLANT	0.00		500.00	500.00	0.00		0.00
208-751-787-000	TOOLS	0.00		400.00	400.00	0.00		0.00
MATERIALS AND SUPPLIES		23,069.57		27,100.00	26,700.00	13,983.90		52.37
CONTRACTUAL SERVICES								
208-751-803-000	MEMBERSHIPS AND DUES	891.61		1,675.00	1,675.00	1,220.00		72.84
208-751-811-000	CUSTODIAL SERVICES	13,725.72		15,000.00	15,000.00	9,999.19		66.66
208-751-818-000	CONTRACTUAL SERVICES	26,607.57		19,600.00	19,600.00	11,216.78		57.23
208-751-901-000	ADVERTISING	1,303.00		1,000.00	1,000.00	73.95		7.40
CONTRACTUAL SERVICES		42,527.90		37,275.00	37,275.00	22,509.92		60.39
UTILITIES								
208-751-853-000	TELEPHONE	4,835.27		4,800.00	4,800.00	5,802.02		120.88
208-751-920-000	UTILITIES	30,046.21		32,000.00	32,000.00	23,397.47		73.12
208-751-920-001	PARK CONCESSION WATER	9.28		0.00	200.00	246.30		123.15
UTILITIES		34,890.76		36,800.00	37,000.00	29,445.79		79.58
OTHER CHARGES								
208-751-931-000	BUILDING MAINTENANCE	3,174.62		6,000.00	6,000.00	0.00		0.00
208-751-933-000	EQUIPMENT MAINTENANCE	25,186.46		14,000.00	14,000.00	5,075.22		36.25
208-751-939-000	VEHICLE MAINTENANCE	775.78		3,200.00	3,200.00	1,429.21		44.66
208-751-946-000	OFFICE EQUIPMENT RENTAL	1,881.74		3,000.00	3,000.00	1,727.63		57.59
208-751-960-000	PROFESSIONAL DEVELOPMENT	3,484.62		6,000.00	6,000.00	2,309.08		38.48
OTHER CHARGES		34,503.22		32,200.00	32,200.00	10,541.14		32.74

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GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023		2023-24	2023-24	YTD BALANCE 03/31/2024		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 208 - RECREATION REVOLVING FUND								
Expenditures								
CAPITAL OUTLAY								
208-751-976-000	BUILDING IMPROVEMENTS	0.00		12,000.00	12,000.00	0.00		0.00
208-751-981-000	FURNITURE	6,147.56		0.00	1,000.00	1,000.00		100.00
208-751-982-000	EQUIPMENT	0.00		18,000.00	18,000.00	0.00		0.00
208-751-986-000	COMPUTER SOFTWARE	7,000.00		10,000.00	10,000.00	7,000.00		70.00
CAPITAL OUTLAY		13,147.56		40,000.00	41,000.00	8,000.00		19.51
INSURANCE								
208-751-913-000	VEHICLE INSURANCE	2,617.00		2,696.00	2,696.00	2,696.00		100.00
208-751-914-000	LIABILITY INSURANCE	4,101.00		4,224.00	4,224.00	4,224.00		100.00
INSURANCE		6,718.00		6,920.00	6,920.00	6,920.00		100.00
Total Dept 751 - PARKS AND REC ADMINISTRATION		542,471.91		573,314.00	577,614.00	413,668.43		71.62
Dept 754 - YOUTH CAMP								
SALARIES AND FRINGE BENEFITS								
208-754-707-000	PART TIME EMPLOYEES	132,379.12		151,488.00	151,488.00	95,340.91		62.94
208-754-709-000	OVERTIME	1,069.46		2,000.00	2,000.00	(336.45)		(16.82)
208-754-715-000	FICA	10,208.73		11,665.00	11,742.00	7,267.84		61.90
SALARIES AND FRINGE BENEFITS		143,657.31		165,153.00	165,230.00	102,272.30		61.90
MATERIALS AND SUPPLIES								
208-754-758-000	PROGRAM SUPPLIES	5,028.67		7,500.00	7,500.00	1,280.25		17.07
MATERIALS AND SUPPLIES		5,028.67		7,500.00	7,500.00	1,280.25		17.07
CONTRACTUAL SERVICES								
208-754-818-000	CONTRACTUAL SERVICES	74,672.19		65,000.00	65,000.00	39,626.14		60.96
CONTRACTUAL SERVICES		74,672.19		65,000.00	65,000.00	39,626.14		60.96
Total Dept 754 - YOUTH CAMP		223,358.17		237,653.00	237,730.00	143,178.69		60.23
Dept 803 - TENNIS CONTRACT								
CONTRACTUAL SERVICES								
208-803-818-000	CONTRACTUAL SERVICES	2,205.35		12,000.00	12,000.00	7,327.60		61.06
CONTRACTUAL SERVICES		2,205.35		12,000.00	12,000.00	7,327.60		61.06
Total Dept 803 - TENNIS CONTRACT		2,205.35		12,000.00	12,000.00	7,327.60		61.06
Dept 810 - YOUTH DANCE								
CONTRACTUAL SERVICES								
208-810-818-000	CONTRACTUAL SERVICES	0.00		1,050.00	1,050.00	0.00		0.00
CONTRACTUAL SERVICES		0.00		1,050.00	1,050.00	0.00		0.00

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24	YTD BALANCE		% BDGT USED
		06/30/2023		ORIGINAL	2023-24	03/31/2024	
		NORMAL	(ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)
Fund 208 - RECREATION REVOLVING FUND							
Expenditures							
Total Dept 810 - YOUTH DANCE		0.00		1,050.00	1,050.00	0.00	0.00
Dept 812 - PILLO POLLO							
SALARIES AND FRINGE BENEFITS							
208-812-707-000	PART TIME EMPLOYEES	762.00		1,100.00	1,100.00	0.00	0.00
208-812-715-000	FICA	58.30		84.00	84.00	0.00	0.00
SALARIES AND FRINGE BENEFITS		820.30		1,184.00	1,184.00	0.00	0.00
MATERIALS AND SUPPLIES							
208-812-758-000	PROGRAM SUPPLIES	357.38		600.00	600.00	0.00	0.00
MATERIALS AND SUPPLIES		357.38		600.00	600.00	0.00	0.00
Total Dept 812 - PILLO POLLO		1,177.68		1,784.00	1,784.00	0.00	0.00
Dept 815 - GRADE SCHOOL CHEERLEADING							
SALARIES AND FRINGE BENEFITS							
208-815-707-000	PART TIME EMPLOYEES	982.29		0.00	0.00	0.00	0.00
SALARIES AND FRINGE BENEFITS		982.29		0.00	0.00	0.00	0.00
Total Dept 815 - GRADE SCHOOL CHEERLEADING		982.29		0.00	0.00	0.00	0.00
Dept 816 - GIRL'S TEEN B BALL CLINIC							
MATERIALS AND SUPPLIES							
208-816-758-000	PROGRAM SUPPLIES	312.00		600.00	600.00	0.00	0.00
MATERIALS AND SUPPLIES		312.00		600.00	600.00	0.00	0.00
CONTRACTUAL SERVICES							
208-816-818-000	CONTRACTUAL SERVICES	2,040.51		2,000.00	2,000.00	1,704.28	85.21
CONTRACTUAL SERVICES		2,040.51		2,000.00	2,000.00	1,704.28	85.21
Total Dept 816 - GIRL'S TEEN B BALL CLINIC		2,352.51		2,600.00	2,600.00	1,704.28	65.55
Dept 817 - GIRL'S VOLLEYBALL CAMP							
MATERIALS AND SUPPLIES							
208-817-758-000	PROGRAM SUPPLIES	961.00		900.00	900.00	125.39	13.93
MATERIALS AND SUPPLIES		961.00		900.00	900.00	125.39	13.93
CONTRACTUAL SERVICES							
208-817-818-000	CONTRACTUAL SERVICES	3,623.80		2,500.00	2,500.00	2,436.80	97.47
CONTRACTUAL SERVICES		3,623.80		2,500.00	2,500.00	2,436.80	97.47
Total Dept 817 - GIRL'S VOLLEYBALL CAMP		4,584.80		3,400.00	3,400.00	2,562.19	75.36

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	06/30/2023 (ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	
Fund 208 - RECREATION REVOLVING FUND								
Expenditures								
Dept 818 - BOYS TEEN B BALL CLINIC								
MATERIALS AND SUPPLIES								
208-818-758-000	PROGRAM SUPPLIES		160.00	1,000.00	1,000.00	571.50		57.15
MATERIALS AND SUPPLIES			160.00	1,000.00	1,000.00	571.50		57.15
CONTRACTUAL SERVICES								
208-818-818-000	CONTRACTUAL SERVICES		2,565.50	6,000.00	6,000.00	4,112.67		68.54
CONTRACTUAL SERVICES			2,565.50	6,000.00	6,000.00	4,112.67		68.54
Total Dept 818 - BOYS TEEN B BALL CLINIC			2,725.50	7,000.00	7,000.00	4,684.17		66.92
Dept 819 - WOMEN'S SOFTBALL								
MATERIALS AND SUPPLIES								
208-819-758-000	PROGRAM SUPPLIES		648.00	700.00	700.00	0.00		0.00
MATERIALS AND SUPPLIES			648.00	700.00	700.00	0.00		0.00
CONTRACTUAL SERVICES								
208-819-818-000	CONTRACTUAL SERVICES		1,818.00	2,528.00	2,528.00	1,450.00		57.36
CONTRACTUAL SERVICES			1,818.00	2,528.00	2,528.00	1,450.00		57.36
Total Dept 819 - WOMEN'S SOFTBALL			2,466.00	3,228.00	3,228.00	1,450.00		44.92
Dept 840 - COMMUNITY CENTER USE								
SALARIES AND FRINGE BENEFITS								
208-840-707-000	PART TIME EMPLOYEES		18,544.70	24,000.00	24,000.00	11,267.95		46.95
208-840-709-000	OVERTIME		84.00	0.00	0.00	0.00		0.00
208-840-715-000	FICA		1,425.08	1,836.00	1,836.00	862.06		46.95
SALARIES AND FRINGE BENEFITS			20,053.78	25,836.00	25,836.00	12,130.01		46.95
Total Dept 840 - COMMUNITY CENTER USE			20,053.78	25,836.00	25,836.00	12,130.01		46.95
Dept 843 - DREAM CRUISE/CRUISEFEST								
MATERIALS AND SUPPLIES								
208-843-758-000	PROGRAM SUPPLIES		9,141.55	8,000.00	8,000.00	2,676.29		33.45
MATERIALS AND SUPPLIES			9,141.55	8,000.00	8,000.00	2,676.29		33.45
CONTRACTUAL SERVICES								
208-843-818-000	CONTRACTUAL SERVICES		51,193.83	52,000.00	52,000.00	48,833.35		93.91
CONTRACTUAL SERVICES			51,193.83	52,000.00	52,000.00	48,833.35		93.91
OTHER CHARGES								
208-843-940-000	EQUIPMENT RENTAL		3,964.22	4,000.00	4,000.00	0.00		0.00
OTHER CHARGES			3,964.22	4,000.00	4,000.00	0.00		0.00

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023		2023-24 ORIGINAL	2023-24	YTD BALANCE 03/31/2024		% BDGT USED
		NORMAL	(ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 208 - RECREATION REVOLVING FUND								
Expenditures								
Total Dept 843 - DREAM CRUISE/CRUISEFEST		64,299.60		64,000.00	64,000.00	51,509.64		80.48
Dept 844 - SUMMERFEST/WINTERFEST								
MATERIALS AND SUPPLIES								
208-844-758-000	PROGRAM SUPPLIES	3,597.05		3,500.00	3,500.00	1,572.64		44.93
MATERIALS AND SUPPLIES		3,597.05		3,500.00	3,500.00	1,572.64		44.93
CONTRACTUAL SERVICES								
208-844-818-000	CONTRACTUAL SERVICES	11,919.13		13,000.00	13,000.00	10,012.73		77.02
CONTRACTUAL SERVICES		11,919.13		13,000.00	13,000.00	10,012.73		77.02
Total Dept 844 - SUMMERFEST/WINTERFEST		15,516.18		16,500.00	16,500.00	11,585.37		70.21
Dept 845 - RECREATION CLASSES								
SALARIES AND FRINGE BENEFITS								
208-845-707-000	PART TIME EMPLOYEES	4,322.10		9,900.00	9,900.00	8,766.00		88.55
208-845-715-000	FICA	405.79		641.00	757.00	670.58		88.58
SALARIES AND FRINGE BENEFITS		4,727.89		10,541.00	10,657.00	9,436.58		88.55
MATERIALS AND SUPPLIES								
208-845-750-000	PLAYGROUND SUPPLY	5,550.00		6,500.00	6,500.00	0.00		0.00
208-845-758-000	PROGRAM SUPPLIES	1,498.08		1,700.00	1,700.00	609.03		35.83
MATERIALS AND SUPPLIES		7,048.08		8,200.00	8,200.00	609.03		7.43
CONTRACTUAL SERVICES								
208-845-801-000	BANK CHARGES	10,694.62		8,000.00	8,000.00	7,039.61		88.00
208-845-818-000	CONTRACTUAL SERVICES	53,963.79		55,000.00	55,000.00	32,973.25		59.95
208-845-821-000	ENGINEERING	56,413.48		20,000.00	20,000.00	2,142.71		10.71
CONTRACTUAL SERVICES		121,071.89		83,000.00	83,000.00	42,155.57		50.79
UTILITIES								
208-845-920-000	UTILITIES	31,035.72		33,000.00	33,000.00	20,091.07		60.88
UTILITIES		31,035.72		33,000.00	33,000.00	20,091.07		60.88
CAPITAL OUTLAY								
208-845-971-150	LAND IMPROVEMENTS	577,428.68		350,000.00	350,000.00	177,317.88		50.66
208-845-981-500	PARK BENCHES	5,345.28		0.00	0.00	0.00		0.00
208-845-982-000	EQUIPMENT	1,975.00		0.00	0.00	0.00		0.00
CAPITAL OUTLAY		584,748.96		350,000.00	350,000.00	177,317.88		50.66
INSURANCE								
208-845-914-000	LIABILITY INSURANCE	630.00		649.00	649.00	649.00		100.00
INSURANCE		630.00		649.00	649.00	649.00		100.00
Total Dept 845 - RECREATION CLASSES		749,262.54		485,390.00	485,506.00	250,259.13		51.55

REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	% BDGT USED
		06/30/2023	ORIGINAL	2023-24	03/31/2024	
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 208 - RECREATION REVOLVING FUND Expenditures						
TOTAL EXPENDITURES		1,755,441.01	1,590,850.00	1,595,343.00	988,692.92	61.97
Fund 208 - RECREATION REVOLVING FUND:						
TOTAL REVENUES		1,926,623.54	1,736,115.00	1,738,115.00	989,304.06	56.92
TOTAL EXPENDITURES		1,755,441.01	1,590,850.00	1,595,343.00	988,692.92	61.97
NET OF REVENUES & EXPENDITURES		171,182.53	145,265.00	142,772.00	611.14	0.43

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		END BALANCE 06/30/2023		2023-24 ORIGINAL BUDGET		2023-24 AMENDED BUDGET		YTD BALANCE 03/31/2024		% BDGT USED
GL NUMBER	DESCRIPTION	NORMAL	(ABNORMAL)					NORMAL	(ABNORMAL)	
Fund 211 - SENIOR ACTIVITIES										
Revenues										
Dept 001 - REVENUES										
FEDERAL GRANTS										
211-001-540-000	SMART GRANT	18,735.86		22,880.00		22,880.00		13,691.48		59.84
FEDERAL GRANTS		18,735.86		22,880.00		22,880.00		13,691.48		59.84
CHARGES FOR SERVICES										
211-001-651-000	SENIOR PROGRAMS	19,934.00		22,000.00		22,000.00		22,594.00		102.70
CHARGES FOR SERVICES		19,934.00		22,000.00		22,000.00		22,594.00		102.70
MISCELLANEOUS										
211-001-672-001	SUNDRY REVENUE	319.00		0.00		0.00		0.00		0.00
MISCELLANEOUS		319.00		0.00		0.00		0.00		0.00
INVESTMENT EARNINGS										
211-001-665-000	INVESTMENT EARNINGS (LOSSES)	759.78		700.00		1,000.00		1,042.33		104.23
INVESTMENT EARNINGS		759.78		700.00		1,000.00		1,042.33		104.23
CONTRIBUTION/DONATIONS										
211-001-675-001	SENIOR BUS - MUNICIPAL CREDITS	14,387.25		14,706.00		14,706.00		3,555.25		24.18
211-001-675-002	INDEPENDENCE FOR LIFE	32,753.25		30,000.00		30,000.00		11,078.50		36.93
211-001-675-003	RED HAT SOCIETY	0.00		0.00		53.00		53.00		100.00
CONTRIBUTION/DONATIONS		47,140.50		44,706.00		44,759.00		14,686.75		32.81
Total Dept 001 - REVENUES		86,889.14		90,286.00		90,639.00		52,014.56		57.39
TOTAL REVENUES		86,889.14		90,286.00		90,639.00		52,014.56		57.39
Expenditures										
Dept 752 - PARKS AND REC ADMIN										
SALARIES AND FRINGE BENEFITS										
211-752-706-000	SENIOR COORDINATOR	9,876.80		10,371.00		10,371.00		0.00		0.00
211-752-707-000	PART-TIME EMPLOYEES	1,199.00		4,500.00		4,500.00		891.04		19.80
211-752-715-000	FICA	91.71		1,138.00		1,138.00		68.14		5.99
SALARIES AND FRINGE BENEFITS		11,167.51		16,009.00		16,009.00		959.18		5.99
MATERIALS AND SUPPLIES										
211-752-758-000	PROGRAM SUPPLIES	1,496.35		2,000.00		2,000.00		1,160.36		58.02
211-752-781-000	VEHICLE SUPPLIES	312.62		1,000.00		1,000.00		800.68		80.07
MATERIALS AND SUPPLIES		1,808.97		3,000.00		3,000.00		1,961.04		65.37
CONTRACTUAL SERVICES										
211-752-818-000	CONTRACTUAL SERVICES	18,982.23		19,000.00		19,000.00		12,635.95		66.51
CONTRACTUAL SERVICES		18,982.23		19,000.00		19,000.00		12,635.95		66.51
OTHER CHARGES										
211-752-939-000	VEHICLE MAINTENANCE	3,171.28		5,000.00		5,000.00		1,036.20		20.72
OTHER CHARGES		3,171.28		5,000.00		5,000.00		1,036.20		20.72

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	06/30/2023 (ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	
Fund 211 - SENIOR ACTIVITIES								
Expenditures								
INSURANCE								
211-752-913-000	VEH EQ INSURANCE		655.00	675.00	675.00	675.00	100.00	
211-752-914-000	LIABILITY INSURANCE		680.00	700.00	700.00	700.00	100.00	
INSURANCE			1,335.00	1,375.00	1,375.00	1,375.00	100.00	
Total Dept 752 - PARKS AND REC ADMIN			36,464.99	44,384.00	44,384.00	17,967.37	40.48	
Dept 755 - VAN TRANSPORTATION PROGRAM								
SALARIES AND FRINGE BENEFITS								
211-755-707-000	PART-TIME EMPLOYEES		24,522.49	31,500.00	31,500.00	16,791.32	53.31	
211-755-715-000	FICA		1,875.12	2,410.00	2,410.00	1,284.54	53.30	
SALARIES AND FRINGE BENEFITS			26,397.61	33,910.00	33,910.00	18,075.86	53.31	
MATERIALS AND SUPPLIES								
211-755-751-000	FUEL&LUBE		4,645.01	3,700.00	3,700.00	3,596.65	97.21	
MATERIALS AND SUPPLIES			4,645.01	3,700.00	3,700.00	3,596.65	97.21	
CONTRACTUAL SERVICES								
211-755-818-000	CONTRACTUAL SERVICES		0.00	0.00	500.00	270.00	54.00	
211-755-835-000	MEDICAL EXPENSES		216.00	0.00	0.00	0.00	0.00	
CONTRACTUAL SERVICES			216.00	0.00	500.00	270.00	54.00	
UTILITIES								
211-755-853-000	TELEPHONE		450.76	510.00	510.00	369.32	72.42	
UTILITIES			450.76	510.00	510.00	369.32	72.42	
OTHER CHARGES								
211-755-939-000	VEHICLE MAINTENANCE		0.00	2,000.00	2,000.00	0.00	0.00	
OTHER CHARGES			0.00	2,000.00	2,000.00	0.00	0.00	
INSURANCE								
211-755-913-000	VEH EQ INSURANCE		3,075.00	3,167.00	3,167.00	3,167.00	100.00	
INSURANCE			3,075.00	3,167.00	3,167.00	3,167.00	100.00	
Total Dept 755 - VAN TRANSPORTATION PROGRAM			34,784.38	43,287.00	43,787.00	25,478.83	58.19	
TOTAL EXPENDITURES			71,249.37	87,671.00	88,171.00	43,446.20	49.27	
Fund 211 - SENIOR ACTIVITIES:								
TOTAL REVENUES			86,889.14	90,286.00	90,639.00	52,014.56	57.39	
TOTAL EXPENDITURES			71,249.37	87,671.00	88,171.00	43,446.20	49.27	
NET OF REVENUES & EXPENDITURES			15,639.77	2,615.00	2,468.00	8,568.36	347.18	

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 226 - SOLID WASTE								
Revenues								
Dept 001 - REVENUES								
PROPERTY TAXES								
226-001-402-000	PROPERTY TAXES	1,113,586.58		1,175,461.00	1,176,291.00	1,179,871.92		100.30
PROPERTY TAXES		1,113,586.58		1,175,461.00	1,176,291.00	1,179,871.92		100.30
STATE GRANTS								
226-001-573-000	LOCAL COMMUNITY STABILIZATION SHARE-PPT	0.00		0.00	0.00	5,568.60		100.00
STATE GRANTS		0.00		0.00	0.00	5,568.60		100.00
CHARGES FOR SERVICES								
226-001-629-001	RESIDENTIAL TRASH	388,449.48		447,644.00	447,644.00	403,601.01		90.16
226-001-629-002	COMMERCIAL TRASH	29,139.31		187,029.00	187,029.00	106,037.91		56.70
226-001-629-003	SPECIAL TRASH	4,089.10		38,500.00	111,551.00	121,180.50		108.63
CHARGES FOR SERVICES		421,677.89		673,173.00	746,224.00	630,819.42		84.53
MISCELLANEOUS								
226-001-672-001	SUNDRY REVENUE	6,167.48		11,000.00	11,000.00	14,188.04		128.98
MISCELLANEOUS		6,167.48		11,000.00	11,000.00	14,188.04		128.98
INVESTMENT EARNINGS								
226-001-665-000	INVESTMENT EARNINGS (LOSSES)	13,550.59		15,000.00	15,000.00	18,259.98		121.73
INVESTMENT EARNINGS		13,550.59		15,000.00	15,000.00	18,259.98		121.73
Total Dept 001 - REVENUES		1,554,982.54		1,874,634.00	1,948,515.00	1,848,707.96		94.88
TOTAL REVENUES		1,554,982.54		1,874,634.00	1,948,515.00	1,848,707.96		94.88
Expenditures								
Dept 252 - ACTIVE EMPLOYEE BENEFITS								
SALARIES AND FRINGE BENEFITS								
226-252-716-000	DENTAL/VISION/LIFE-LTD/RHCS	1,326.73		1,250.00	1,250.00	1,455.01		116.40
226-252-716-500	HEALTH CARE COSTS - BC/BS	10,883.58		14,881.00	14,881.00	8,155.92		54.81
226-252-718-000	RETIREMENT-DB MERS	8,798.28		9,000.00	9,000.00	4,432.56		49.25
SALARIES AND FRINGE BENEFITS		21,008.59		25,131.00	25,131.00	14,043.49		55.88
Total Dept 252 - ACTIVE EMPLOYEE BENEFITS		21,008.59		25,131.00	25,131.00	14,043.49		55.88
Dept 528 - SOLID WASTE SERVICES								
SALARIES AND FRINGE BENEFITS								
226-528-706-000	LABORERS	61,011.27		60,137.00	60,137.00	39,925.50		66.39
226-528-707-000	PART TIME EMPLOYEES	0.00		3,200.00	3,200.00	2,882.40		90.08
226-528-709-000	OVERTIME	12,351.24		10,000.00	11,000.00	10,905.42		99.14
226-528-715-000	FICA	5,656.81		5,595.00	5,687.00	3,811.22		67.02
226-528-722-000	SICK LEAVE	1,459.64		1,600.00	1,500.00	(1,431.04)		(95.40)
226-528-725-000	WORKERS COMPENSATION	2,254.84		2,323.00	2,545.00	2,623.99		103.10
226-528-726-200	INTERNAL SRVC - LABOR & ADMIN	120,000.00		120,000.00	192,000.00	144,000.00		75.00
SALARIES AND FRINGE BENEFITS		202,733.80		202,855.00	276,069.00	202,717.49		73.43

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 226 - SOLID WASTE								
Expenditures								
MATERIALS AND SUPPLIES								
226-528-744-000	UNIFORMS		1,272.94	2,000.00	2,000.00	1,994.88		99.74
226-528-758-000	PROGRAM SUPPLIES		3,366.27	500.00	6,815.00	14,292.77		209.73
MATERIALS AND SUPPLIES			4,639.21	2,500.00	8,815.00	16,287.65		184.77
CONTRACTUAL SERVICES								
226-528-807-000	AUDIT SERVICES		1,500.00	1,500.00	1,500.00	0.00		0.00
226-528-818-000	CONTRACTUAL SERVICES		428.50	380.00	380.00	329.25		86.64
226-528-818-001	RUBBISH COLLECTION		764,180.53	801,158.00	801,158.00	567,491.96		70.83
226-528-818-003	TRASH DISPOSAL		443,648.96	468,265.00	468,265.00	323,208.56		69.02
CONTRACTUAL SERVICES			1,209,757.99	1,271,303.00	1,271,303.00	891,029.77		70.09
OTHER CHARGES								
226-528-940-000	EQUIPMENT RENTAL		50,712.73	61,800.00	61,800.00	65,241.77		105.57
OTHER CHARGES			50,712.73	61,800.00	61,800.00	65,241.77		105.57
Total Dept 528 - SOLID WASTE SERVICES			1,467,843.73	1,538,458.00	1,617,987.00	1,175,276.68		72.64
TOTAL EXPENDITURES			1,488,852.32	1,563,589.00	1,643,118.00	1,189,320.17		72.38
Fund 226 - SOLID WASTE:								
TOTAL REVENUES			1,554,982.54	1,874,634.00	1,948,515.00	1,848,707.96		94.88
TOTAL EXPENDITURES			1,488,852.32	1,563,589.00	1,643,118.00	1,189,320.17		72.38
NET OF REVENUES & EXPENDITURES			66,130.22	311,045.00	305,397.00	659,387.79		215.91

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		END BALANCE	2023-24	YTD BALANCE	
		06/30/2023	ORIGINAL	03/31/2024	% BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	2023-24 AMENDED BUDGET	NORMAL (ABNORMAL) USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY					
Revenues					
Dept 001 - REVENUES					
PROPERTY TAXES					
248-001-402-000	PROPERTY TAXES	37,591.34	37,000.00	37,000.00	33,300.17 90.00
248-001-402-001	PROPERTY TAX CAPTURE - DDA	356,773.23	361,000.00	361,000.00	360,039.53 99.73
PROPERTY TAXES		394,364.57	398,000.00	398,000.00	393,339.70 98.83
STATE GRANTS					
248-001-539-010	STATE GRANTS	0.00	10,000.00	10,000.00	7,500.00 75.00
248-001-573-000	LOCAL COMMUNITY STABILIZATION SHARE-PPT	0.00	14,000.00	14,000.00	0.00 0.00
STATE GRANTS		0.00	24,000.00	24,000.00	7,500.00 31.25
MISCELLANEOUS					
248-001-670-000	REIMBURSEMENTS	500.00	0.00	0.00	0.00 0.00
MISCELLANEOUS		500.00	0.00	0.00	0.00 0.00
INVESTMENT EARNINGS					
248-001-665-000	INVESTMENT EARNINGS (LOSSES)	10,397.04	11,000.00	11,000.00	9,448.04 85.89
INVESTMENT EARNINGS		10,397.04	11,000.00	11,000.00	9,448.04 85.89
CONTRIBUTION/DONATIONS					
248-001-674-005	MERCHANDISE REVENUE	6,280.07	5,000.00	5,000.00	40.00 0.80
248-001-675-005	CORPORATE DONATIONS	572.52	5,000.00	5,000.00	0.00 0.00
248-001-675-814	EVENT SPONSORSHIPS	12,763.50	20,000.00	20,000.00	7,970.30 39.85
CONTRIBUTION/DONATIONS		19,616.09	30,000.00	30,000.00	8,010.30 26.70
Total Dept 001 - REVENUES		424,877.70	463,000.00	463,000.00	418,298.04 90.35
TOTAL REVENUES		424,877.70	463,000.00	463,000.00	418,298.04 90.35
Expenditures					
Dept 252 - ACTIVE EMPLOYEE BENEFITS					
SALARIES AND FRINGE BENEFITS					
248-252-716-000	DENTAL/VISION/LIFE-LTD/RHCS	3,385.99	3,461.00	3,461.00	3,038.19 87.78
248-252-716-500	HEALTH CARE COSTS - BC/BS	10,883.57	25,682.00	25,682.00	8,155.92 31.76
248-252-718-000	RETIREMENT-DB MERS	25,681.20	26,000.00	26,000.00	12,854.40 49.44
SALARIES AND FRINGE BENEFITS		39,950.76	55,143.00	55,143.00	24,048.51 43.61
Total Dept 252 - ACTIVE EMPLOYEE BENEFITS		39,950.76	55,143.00	55,143.00	24,048.51 43.61
Dept 265 - CITYWIDE PROJECTS					
OTHER CHARGES					
248-265-921-100	TRIBUNAL/BOARD OF REVIEW TAX EXPENSE	0.00	2,000.00	2,000.00	0.00 0.00
OTHER CHARGES		0.00	2,000.00	2,000.00	0.00 0.00
Total Dept 265 - CITYWIDE PROJECTS		0.00	2,000.00	2,000.00	0.00 0.00

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		END BALANCE	2023-24		YTD BALANCE	
		06/30/2023	ORIGINAL	2023-24	03/31/2024	% BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Expenditures						
Dept 722 - DDA OPERATIONS						
SALARIES AND FRINGE BENEFITS						
248-722-726-200	INTERNAL SRVC - LABOR & ADMIN	20,000.00	20,000.00	20,000.00	15,000.00	75.00
SALARIES AND FRINGE BENEFITS		20,000.00	20,000.00	20,000.00	15,000.00	75.00
MATERIALS AND SUPPLIES						
248-722-730-000	POSTAGE-PRINTING-MAILING	520.00	300.00	300.00	0.00	0.00
MATERIALS AND SUPPLIES		520.00	300.00	300.00	0.00	0.00
CONTRACTUAL SERVICES						
248-722-803-000	MEMBERSHIPS AND DUES	725.00	1,100.00	1,100.00	725.00	65.91
248-722-807-000	AUDIT SERVICES	900.00	1,800.00	1,800.00	0.00	0.00
248-722-818-205	SECRETARIAL SERVICES	1,650.00	2,000.00	2,000.00	1,050.00	52.50
248-722-824-000	LEGAL SERVICES	0.00	2,500.00	2,500.00	0.00	0.00
248-722-865-000	DOWNTOWN BERKLEY PARTNERS NON PROFIT	0.00	100.00	100.00	0.00	0.00
248-722-866-000	SUBSCRIPTION SERVICES	169.00	300.00	300.00	0.00	0.00
248-722-904-000	PRINTING	0.00	300.00	300.00	0.00	0.00
CONTRACTUAL SERVICES		3,444.00	8,100.00	8,100.00	1,775.00	21.91
UTILITIES						
248-722-853-000	TELEPHONE	444.05	600.00	600.00	363.83	60.64
UTILITIES		444.05	600.00	600.00	363.83	60.64
Total Dept 722 - DDA OPERATIONS		24,408.05	29,000.00	29,000.00	17,138.83	59.10
Dept 724 - SPECIAL EVENTS						
SALARIES AND FRINGE BENEFITS						
248-724-706-000	DPW WORKERS	0.00	0.00	1,195.00	1,194.19	99.93
248-724-709-000	OVERTIME	26.01	0.00	108.00	107.71	99.73
248-724-715-000	FICA	1.97	0.00	100.00	98.80	98.80
SALARIES AND FRINGE BENEFITS		27.98	0.00	1,403.00	1,400.70	99.84
MATERIALS AND SUPPLIES						
248-724-758-001	BOOKLEY SEASON	0.00	20,000.00	20,000.00	15,781.00	78.91
MATERIALS AND SUPPLIES		0.00	20,000.00	20,000.00	15,781.00	78.91
CONTRACTUAL SERVICES						
248-724-817-004	DDA - EVENTS	62,387.79	45,000.00	45,000.00	32,559.77	72.36
248-724-817-005	DDA - MEDIA	0.00	0.00	2,600.00	2,532.15	97.39
248-724-817-015	HOLIDAY LIGHTS	37,615.15	50,000.00	50,000.00	39,017.04	78.03
248-724-901-000	ADVERTISING	136.25	0.00	0.00	0.00	0.00
CONTRACTUAL SERVICES		100,139.19	95,000.00	97,600.00	74,108.96	75.93
OTHER CHARGES						
248-724-940-000	EQUIPMENT RENTAL	0.00	0.00	1,700.00	1,600.94	94.17
OTHER CHARGES		0.00	0.00	1,700.00	1,600.94	94.17

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Expenditures								
Total Dept 724 - SPECIAL EVENTS		100,167.17		115,000.00	120,703.00	92,891.60		76.96
Dept 726 - MARKETING AND ADVERTISING								
CONTRACTUAL SERVICES								
248-726-814-000	WEBSITE	400.34		500.00	500.00	20.48		4.10
248-726-817-002	DOWNTOWN MERCHANDISE EXPENDITURES	205.02		3,000.00	3,000.00	326.48		10.88
248-726-818-000	CONTRACTUAL SERVICES	13,484.91		48,000.00	48,000.00	25,200.00		52.50
248-726-901-000	ADVERTISING/MARKETING	36,482.07		17,800.00	17,800.00	16,194.72		90.98
CONTRACTUAL SERVICES		50,572.34		69,300.00	69,300.00	41,741.68		60.23
OTHER CHARGES								
248-726-901-001	MAP UPDATE & REPRINT	0.00		1,500.00	1,500.00	0.00		0.00
OTHER CHARGES		0.00		1,500.00	1,500.00	0.00		0.00
Total Dept 726 - MARKETING AND ADVERTISING		50,572.34		70,800.00	70,800.00	41,741.68		58.96
Dept 729 - STREETSCAPE & DESIGN								
CONTRACTUAL SERVICES								
248-729-818-200	FLOWER BASKET PROGRAM	48,189.19		78,000.00	78,000.00	7,752.51		9.94
248-729-818-201	PUBLIC ART/PLACEMAKING	35,820.05		40,000.00	40,000.00	14,011.94		35.03
248-729-818-207	PEST CONTROL	650.00		500.00	500.00	280.00		56.00
CONTRACTUAL SERVICES		84,659.24		118,500.00	118,500.00	22,044.45		18.60
Unclassified								
248-729-972-100	FACADE GRANT INCENTIVE PROGRAM	6,307.19		15,000.00	15,000.00	30,000.00		200.00
Unclassified		6,307.19		15,000.00	15,000.00	30,000.00		200.00
Total Dept 729 - STREETSCAPE & DESIGN		90,966.43		133,500.00	133,500.00	52,044.45		38.98
Dept 740 - DDA ADMINISTRATION								
SALARIES AND FRINGE BENEFITS								
248-740-704-000	FULL TIME EMPLOYEES	79,710.05		79,567.00	79,567.00	58,849.24		73.96
248-740-715-000	FICA	6,036.82		6,600.00	6,600.00	6,895.06		104.47
248-740-725-000	WORKERS COMPENSATION	0.00		0.00	336.00	336.00		100.00
SALARIES AND FRINGE BENEFITS		85,746.87		86,167.00	86,503.00	66,080.30		76.39
MATERIALS AND SUPPLIES								
248-740-728-000	OFFICE SUPPLIES	41.80		500.00	500.00	241.32		48.26
MATERIALS AND SUPPLIES		41.80		500.00	500.00	241.32		48.26
CONTRACTUAL SERVICES								
248-740-818-000	CONTRACTUAL	150.00		0.00	0.00	0.00		0.00
CONTRACTUAL SERVICES		150.00		0.00	0.00	0.00		0.00
OTHER CHARGES								
248-740-817-008	BOARD TRAININGS	0.00		2,000.00	2,000.00	0.00		0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE 06/30/2023		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY								
Expenditures								
248-740-960-000	PROFESSIONAL DEVELOPMENT		2,470.29	3,000.00	3,000.00	2,099.20		69.97
OTHER CHARGES			2,470.29	5,000.00	5,000.00	2,099.20		41.98
Total Dept 740 - DDA ADMINISTRATION			88,408.96	91,667.00	92,003.00	68,420.82		74.37
Dept 902 - PUBLIC IMPROVEMENT								
CONTRACTUAL SERVICES								
248-902-821-001	ENGINEERING - ROBINA PROJECT		0.00	0.00	0.00	3,801.78		100.00
CONTRACTUAL SERVICES			0.00	0.00	0.00	3,801.78		100.00
Unclassified								
248-902-972-200	STREETSCAPE IMPROVEMENTS		40,492.10	160,000.00	160,000.00	89,667.24		56.04
248-902-972-700	BERKLEY PLAZA PROJECT		14,915.00	0.00	0.00	1,500.00		100.00
Unclassified			55,407.10	160,000.00	160,000.00	91,167.24		56.98
Total Dept 902 - PUBLIC IMPROVEMENT			55,407.10	160,000.00	160,000.00	94,969.02		59.36
TOTAL EXPENDITURES			449,880.81	657,110.00	663,149.00	391,254.91		59.00
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY:								
TOTAL REVENUES			424,877.70	463,000.00	463,000.00	418,298.04		90.35
TOTAL EXPENDITURES			449,880.81	657,110.00	663,149.00	391,254.91		59.00
NET OF REVENUES & EXPENDITURES			(25,003.11)	(194,110.00)	(200,149.00)	27,043.13		13.51

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 275 - CDBG								
Revenues								
Dept 001 - REVENUES								
FEDERAL GRANTS								
275-001-530-023	CDBG-PROGRAM REVENUE - 22/23	0.00		35,000.00	35,000.00	13,351.65		38.15
FEDERAL GRANTS		0.00		35,000.00	35,000.00	13,351.65		38.15
INVESTMENT EARNINGS								
275-001-665-000	INVESTMENT EARNINGS (LOSSES)	26.04		0.00	0.00	0.00		0.00
INVESTMENT EARNINGS		26.04		0.00	0.00	0.00		0.00
Total Dept 001 - REVENUES								
		26.04		35,000.00	35,000.00	13,351.65		38.15
TOTAL REVENUES		26.04		35,000.00	35,000.00	13,351.65		38.15
Expenditures								
Dept 902 - PUBLIC IMPROVEMENT								
CONTRACTUAL SERVICES								
275-902-818-045	CDBG EXPENSES-PROGRAM YEAR 2022-2023	6,820.63		0.00	800.00	793.42		99.18
275-902-818-046	CDBG EXPENSES-PROGRAM YEAR 2023-2024	0.00		35,000.00	34,200.00	1,360.00		3.98
CONTRACTUAL SERVICES		6,820.63		35,000.00	35,000.00	2,153.42		6.15
Total Dept 902 - PUBLIC IMPROVEMENT								
		6,820.63		35,000.00	35,000.00	2,153.42		6.15
TOTAL EXPENDITURES		6,820.63		35,000.00	35,000.00	2,153.42		6.15
Fund 275 - CDBG:								
TOTAL REVENUES		26.04		35,000.00	35,000.00	13,351.65		38.15
TOTAL EXPENDITURES		6,820.63		35,000.00	35,000.00	2,153.42		6.15
NET OF REVENUES & EXPENDITURES		(6,794.59)		0.00	0.00	11,198.23		100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	% BDGT USED
		06/30/2023	ORIGINAL	2023-24	03/31/2024	
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 311 - 11 MILE ROAD BONDS						
Expenditures						
Dept 901 - CAPITAL PROJECT						
Unclassified						
311-901-994-100	INTEREST	0.35	0.00	0.00	0.00	0.00
Unclassified		0.35	0.00	0.00	0.00	0.00
Total Dept 901 - CAPITAL PROJECT						
		0.35	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES						
		0.35	0.00	0.00	0.00	0.00
Fund 311 - 11 MILE ROAD BONDS:						
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.35	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		(0.35)	0.00	0.00	0.00	0.00

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY

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GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 443 - INFRASTRUCTURE MILLAGE FUND								
Revenues								
Dept 001 - REVENUES								
PROPERTY TAXES								
443-001-402-000	PROPERTY TAXES	1,278,487.56		1,349,519.00	1,350,477.00	1,354,588.42		100.30
PROPERTY TAXES		1,278,487.56		1,349,519.00	1,350,477.00	1,354,588.42		100.30
STATE GRANTS								
443-001-573-000	LOCAL COMMUNITY STABILIZATION SHARE-PPT	0.00		0.00	0.00	6,393.17		100.00
STATE GRANTS		0.00		0.00	0.00	6,393.17		100.00
INVESTMENT EARNINGS								
443-001-665-000	INVESTMENT EARNINGS (LOSSES)	51,463.87		50,000.00	50,000.00	29,950.76		59.90
INVESTMENT EARNINGS		51,463.87		50,000.00	50,000.00	29,950.76		59.90
Total Dept 001 - REVENUES		1,329,951.43		1,399,519.00	1,400,477.00	1,390,932.35		99.32
TOTAL REVENUES		1,329,951.43		1,399,519.00	1,400,477.00	1,390,932.35		99.32
Expenditures								
Dept 901 - CAPITAL PROJECT								
CONTRACTUAL SERVICES								
443-901-821-000	ENGINEER - ROAD PROJECT	259,888.33		300,000.00	300,000.00	169,147.17		56.38
CONTRACTUAL SERVICES		259,888.33		300,000.00	300,000.00	169,147.17		56.38
CAPITAL OUTLAY								
443-901-975-000	CONSTRUCTION - ROAD PROJECT	2,282,141.73		1,550,000.00	1,550,000.00	1,306,512.79		84.29
CAPITAL OUTLAY		2,282,141.73		1,550,000.00	1,550,000.00	1,306,512.79		84.29
Total Dept 901 - CAPITAL PROJECT		2,542,030.06		1,850,000.00	1,850,000.00	1,475,659.96		79.77
TOTAL EXPENDITURES		2,542,030.06		1,850,000.00	1,850,000.00	1,475,659.96		79.77
Fund 443 - INFRASTRUCTURE MILLAGE FUND:								
TOTAL REVENUES		1,329,951.43		1,399,519.00	1,400,477.00	1,390,932.35		99.32
TOTAL EXPENDITURES		2,542,030.06		1,850,000.00	1,850,000.00	1,475,659.96		79.77
NET OF REVENUES & EXPENDITURES		(1,212,078.63)		(450,481.00)	(449,523.00)	(84,727.61)		18.85

REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 469 - COURT BUILDING FUND								
Revenues								
Dept 001 - REVENUES								
INVESTMENT EARNINGS								
469-001-665-000	INVESTMENT EARNINGS (LOSSES)		3,520.32	3,500.00	3,500.00	2,848.01		81.37
INVESTMENT EARNINGS			3,520.32	3,500.00	3,500.00	2,848.01		81.37
Total Dept 001 - REVENUES			3,520.32	3,500.00	3,500.00	2,848.01		81.37
TOTAL REVENUES			3,520.32	3,500.00	3,500.00	2,848.01		81.37
Expenditures								
Dept 966 - OTHER FINANCING USES-TRASFERS OUT								
Unclassified								
469-966-995-101	TRANSFERS OUT TO GENERAL FUND		85,000.00	100,000.00	100,000.00	100,000.00		100.00
Unclassified			85,000.00	100,000.00	100,000.00	100,000.00		100.00
Total Dept 966 - OTHER FINANCING USES-TRASFERS OUT			85,000.00	100,000.00	100,000.00	100,000.00		100.00
TOTAL EXPENDITURES			85,000.00	100,000.00	100,000.00	100,000.00		100.00
Fund 469 - COURT BUILDING FUND:								
TOTAL REVENUES			3,520.32	3,500.00	3,500.00	2,848.01		81.37
TOTAL EXPENDITURES			85,000.00	100,000.00	100,000.00	100,000.00		100.00
NET OF REVENUES & EXPENDITURES			(81,479.68)	(96,500.00)	(96,500.00)	(97,151.99)		100.68

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 592 - WATER AND SEWER								
Revenues								
Dept 001 - REVENUES								
STATE GRANTS								
592-001-539-010	STATE GRANTS		0.00	101,920.00	101,920.00		0.00	0.00
STATE GRANTS			0.00	101,920.00	101,920.00		0.00	0.00
CHARGES FOR SERVICES								
592-001-642-000	WATER SALES		3,564,824.80	4,824,977.00	4,824,977.00		3,809,525.11	78.95
592-001-642-001	NONRESIDENTIAL SURCHARGE		36,907.98	39,337.00	39,337.00		29,023.95	73.78
592-001-642-002	FIXED WATER CHARGE		648,338.69	819,764.00	819,764.00		716,740.00	87.43
592-001-642-003	STORM UTILITY CHARGE		2,345,271.37	2,888,931.00	2,888,931.00		2,500,073.80	86.54
CHARGES FOR SERVICES			6,595,342.84	8,573,009.00	8,573,009.00		7,055,362.86	82.30
MISCELLANEOUS								
592-001-670-060	INSURANCE REIMBURSEMENTS		0.00	0.00	2,134.00		3,093.98	144.99
592-001-672-001	SUNDRY REVENUE		8,255.93	35,000.00	35,000.00		32,466.14	92.76
592-001-673-000	SALE OF FIXED ASSETS		4,083.15	200,000.00	200,000.00		495.00	0.25
MISCELLANEOUS			12,339.08	235,000.00	237,134.00		36,055.12	15.20
FINES AND FORFEITS								
592-001-657-000	LIBRARY FINES AND FEES		15,914.04	0.00	0.00		0.00	0.00
592-001-663-001	BUILDING BOND FORFEITS		(449.43)	0.00	0.00		0.00	0.00
FINES AND FORFEITS			15,464.61	0.00	0.00		0.00	0.00
INVESTMENT EARNINGS								
592-001-665-000	INVESTMENT EARNINGS (LOSSES)		6,011.97	7,000.00	7,000.00		4,768.54	68.12
INVESTMENT EARNINGS			6,011.97	7,000.00	7,000.00		4,768.54	68.12
PROPERTY/EQUIPMENT RENTAL								
592-001-668-000	EQUIPMENT RENTAL		18,704.52	15,400.00	15,400.00		8,724.95	56.66
PROPERTY/EQUIPMENT RENTAL			18,704.52	15,400.00	15,400.00		8,724.95	56.66
Unclassified								
592-001-656-002	LATE FEES		80,148.59	175,000.00	175,000.00		202,551.70	115.74
Unclassified			80,148.59	175,000.00	175,000.00		202,551.70	115.74
Total Dept 001 - REVENUES			6,728,011.61	9,107,329.00	9,109,463.00		7,307,463.17	80.22
TOTAL REVENUES			6,728,011.61	9,107,329.00	9,109,463.00		7,307,463.17	80.22
Expenditures								
Dept 252 - ACTIVE EMPLOYEE BENEFITS								
SALARIES AND FRINGE BENEFITS								
592-252-716-000	DENTAL/VISION/LIFE-LTD/RHCS		23,981.56	25,750.00	25,750.00		22,881.29	88.86
592-252-716-500	HEALTH CARE COSTS - BC/BS		228,555.15	312,512.00	312,512.00		171,274.35	54.81
592-252-716-718	HEALTH BENEFITS-MERS RHV RETIREES		0.00	10,000.00	10,000.00		0.00	0.00
592-252-718-000	RETIREMENT-DB MERS		30,151.80	30,000.00	30,000.00		14,991.22	49.97
592-252-718-003	PENSION EXPENSE - MERS RETIREMENT-DPW		209,255.04	205,000.00	205,000.00		101,117.76	49.33
592-252-718-010	MERS DC RETIREMENT		7,592.52	5,700.00	5,868.00		8,856.74	150.93

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		END BALANCE	2023-24		YTD BALANCE	
		06/30/2023	ORIGINAL	2023-24	03/31/2024	% BDGT
GL NUMBER	DESCRIPTION	NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	USED
Fund 592 - WATER AND SEWER						
Expenditures						
SALARIES AND FRINGE BENEFITS		499,536.07	588,962.00	589,130.00	319,121.36	54.17
Total Dept 252 - ACTIVE EMPLOYEE BENEFITS		499,536.07	588,962.00	589,130.00	319,121.36	54.17
Dept 536 - WATER & SEWER SERVICE						
SALARIES AND FRINGE BENEFITS						
592-536-704-000	FULL TIME EMPLOYEES	126,265.91	153,546.00	153,546.00	117,888.30	76.78
592-536-706-000	LABORERS	194,560.27	206,309.00	206,309.00	194,861.90	94.45
592-536-707-000	PART TIME EMPLOYEES	10,851.68	24,000.00	21,000.00	6,731.54	32.05
592-536-709-000	OVERTIME	22,133.58	35,000.00	35,000.00	28,142.64	80.41
592-536-715-000	FICA	26,425.47	31,928.00	31,968.00	26,389.50	82.55
592-536-718-005	RETIREMENT - NET PENSION LIABILITY	642,602.00	0.00	0.00	0.00	0.00
592-536-720-000	LONGEVITY	373.58	0.00	0.00	0.00	0.00
592-536-721-000	ANNUAL LEAVE	8,137.01	0.00	0.00	0.00	0.00
592-536-722-000	SICK LEAVE	(8,847.19)	0.00	0.00	0.00	0.00
592-536-723-100	OPEB EXPENSE	589,146.00	0.00	0.00	0.00	0.00
592-536-725-000	WORKERS COMP	30,124.63	31,029.00	33,989.00	35,050.65	103.12
592-536-726-200	INTERNAL SRVC - LABOR & ADMIN	400,000.00	400,000.00	400,000.00	300,000.00	75.00
SALARIES AND FRINGE BENEFITS		2,041,772.94	881,812.00	881,812.00	709,064.53	80.41
MATERIALS AND SUPPLIES						
592-536-728-000	OFFICE SUPPLIES	648.94	750.00	750.00	209.16	27.89
592-536-729-000	STATIONARY	8,796.30	12,500.00	12,500.00	4,055.74	32.45
592-536-730-000	POSTAGE-PRINTING-MAILING	15,270.84	20,560.00	20,560.00	11,723.27	57.02
592-536-744-000	UNIFORMS	4,962.00	8,000.00	8,000.00	7,735.69	96.70
592-536-751-000	FUEL & LUBE	22,586.74	35,613.00	35,613.00	16,601.49	46.62
592-536-758-000	PROGRAM SUPPLIES	6,063.58	6,500.00	6,500.00	6,914.64	106.38
592-536-787-000	TOOLS	81.34	4,000.00	4,000.00	1,504.95	37.62
MATERIALS AND SUPPLIES		58,409.74	87,923.00	87,923.00	48,744.94	55.44
CONTRACTUAL SERVICES						
592-536-801-000	BANK CHARGES	138.76	130.00	130.00	117.99	90.76
592-536-803-000	MEMBERSHIPS AND DUES	0.00	250.00	250.00	96.92	38.77
592-536-807-000	AUDIT SERVICES	6,000.00	6,000.00	6,000.00	0.00	0.00
592-536-811-000	CUSTODIAL	4,669.33	4,860.00	4,860.00	2,475.46	50.94
592-536-817-000	CONSULTANT	0.00	9,000.00	9,000.00	0.00	0.00
592-536-818-000	CONTRACTUAL SERVICES	77,916.37	1,361,200.00	1,011,200.00	67,918.94	6.72
592-536-821-000	ENGINEER	17,950.67	335,000.00	335,000.00	26,742.88	7.98
592-536-822-000	CROSS CONNECTIONS	20,701.00	24,400.00	24,400.00	13,264.00	54.36
592-536-830-000	DPW CONTRACTUAL	25,604.00	50,000.00	50,000.00	15,495.00	30.99
592-536-835-000	MEDICAL EXPENSES	1,845.37	1,000.00	1,000.00	1,013.00	101.30
592-536-851-000	RADIO MAINTENANCE	0.00	500.00	500.00	0.00	0.00
592-536-926-000	BULK WATER	889,640.79	961,587.00	961,587.00	592,474.04	61.61
592-536-927-000	BULK SEWAGE	1,103,999.28	1,137,119.00	1,137,119.00	768,121.28	67.55
592-536-928-000	NONRESIDENTIAL SURCHARGE	38,191.44	39,337.00	39,337.00	22,651.72	57.58
CONTRACTUAL SERVICES		2,186,657.01	3,930,383.00	3,580,383.00	1,510,371.23	42.18
UTILITIES						
592-536-853-000	TELEPHONE	2,318.57	2,415.00	2,415.00	2,329.41	96.46
592-536-920-000	UTILITIES	11,878.49	10,150.00	10,150.00	8,764.79	86.35
UTILITIES		14,197.06	12,565.00	12,565.00	11,094.20	88.29

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 592 - WATER AND SEWER								
Expenditures								
OTHER CHARGES								
592-536-939-000	VEHICLE MAINTENANCE	7,959.46		25,000.00	25,000.00	19,093.08		76.37
592-536-940-000	EQUIPMENT RENTAL	0.00		0.00	12,000.00	20,786.77		173.22
592-536-940-001	EQUIPMENT RENTAL - VENDOR	29,123.72		2,000.00	9,500.00	0.00		0.00
592-536-946-000	OFFICE EQUIPMENT RENTAL	4,432.90		4,200.00	4,200.00	2,998.01		71.38
592-536-960-000	PROFESSIONAL DEVELOPMENT	12,134.60		12,400.00	12,400.00	7,844.00		63.26
OTHER CHARGES		53,650.68		43,600.00	63,100.00	50,721.86		80.38
CAPITAL OUTLAY								
592-536-975-000	CONSTRUCTION	4.27		0.00	100,000.00	98,671.95		98.67
592-536-976-000	BUILDING IMPROVEMENTS	8,946.62		0.00	0.00	0.00		0.00
592-536-982-000	CONCRETE REPAIR	1,035.00		150,000.00	189,812.00	193,047.96		101.70
592-536-982-592	EQUIPMENT	132,121.39		440,500.00	440,500.00	425,132.96		96.51
592-536-984-000	RADIO EQUIPMENT	0.00		4,500.00	4,500.00	0.00		0.00
592-536-985-000	VEHICLE	0.00		580,000.00	642,000.00	1,114,742.65		173.64
592-536-986-000	COMPUTER SOFTWARE	8,748.64		25,200.00	25,200.00	16,585.76		65.82
CAPITAL OUTLAY		150,855.92		1,200,200.00	1,402,012.00	1,848,181.28		131.82
INSURANCE								
592-536-913-000	VEHICLE INSURANCE	6,550.00		6,949.00	6,949.00	6,949.00		100.00
592-536-914-000	LIABILITY INSURANCE	5,606.00		5,774.00	5,774.00	5,774.00		100.00
INSURANCE		12,156.00		12,723.00	12,723.00	12,723.00		100.00
Unclassified								
592-536-989-001	DEPRECIATION	747,739.45		600,000.00	600,000.00	0.00		0.00
Unclassified		747,739.45		600,000.00	600,000.00	0.00		0.00
Total Dept 536 - WATER & SEWER SERVICE		5,265,438.80		6,769,206.00	6,640,518.00	4,190,901.04		63.11
Dept 537 - STORM SEWER SYSTEM								
SALARIES AND FRINGE BENEFITS								
592-537-706-000	LABORERS	48,107.47		43,341.00	43,341.00	10,691.68		24.67
592-537-709-000	OVERTIME	6,051.66		30,000.00	29,200.00	3,769.72		12.91
592-537-715-000	FICA	4,346.44		5,611.00	5,525.00	909.96		16.47
592-537-722-000	SICK LEAVE	3,109.61		0.00	0.00	(3,109.61)		100.00
592-537-725-000	WORKERS COMP	9,019.35		9,290.00	10,176.00	10,495.95		103.14
SALARIES AND FRINGE BENEFITS		70,634.53		88,242.00	88,242.00	22,757.70		25.79
MATERIALS AND SUPPLIES								
592-537-744-000	UNIFORMS	1,649.14		2,000.00	2,000.00	1,292.92		64.65
MATERIALS AND SUPPLIES		1,649.14		2,000.00	2,000.00	1,292.92		64.65
CONTRACTUAL SERVICES								
592-537-927-000	STORM FLOW	1,879,782.72		1,973,772.00	1,973,772.00	1,307,882.16		66.26
CONTRACTUAL SERVICES		1,879,782.72		1,973,772.00	1,973,772.00	1,307,882.16		66.26
CAPITAL OUTLAY								
592-537-971-150	LAND IMPROVEMENTS	0.00		100,000.00	100,000.00	0.00		0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	06/30/2023 (ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	03/31/2024 (ABNORMAL)	
Fund 592 - WATER AND SEWER								
Expenditures								
CAPITAL OUTLAY			0.00	100,000.00	100,000.00		0.00	0.00
DEBT SERVICE								
592-537-992-000	INTEREST EXPENSE		23,832.78	14,110.00	14,110.00	14,141.32		100.22
592-537-993-000	DEBT PRINCIPAL		(639.25)	0.00	0.00	403,918.30		100.00
DEBT SERVICE			23,193.53	14,110.00	14,110.00	418,059.62		2,962.86
Total Dept 537 - STORM SEWER SYSTEM			1,975,259.92	2,178,124.00	2,178,124.00	1,749,992.40		80.34
Dept 902 - PUBLIC IMPROVEMENT								
CAPITAL OUTLAY								
592-902-971-150	IMPROVEMENTS-SEWER		0.00	450,000.00	450,000.00	83,284.50		18.51
CAPITAL OUTLAY			0.00	450,000.00	450,000.00	83,284.50		18.51
Total Dept 902 - PUBLIC IMPROVEMENT			0.00	450,000.00	450,000.00	83,284.50		18.51
TOTAL EXPENDITURES			7,740,234.79	9,986,292.00	9,857,772.00	6,343,299.30		64.35
Fund 592 - WATER AND SEWER:								
TOTAL REVENUES			6,728,011.61	9,107,329.00	9,109,463.00	7,307,463.17		80.22
TOTAL EXPENDITURES			7,740,234.79	9,986,292.00	9,857,772.00	6,343,299.30		64.35
NET OF REVENUES & EXPENDITURES			(1,012,223.18)	(878,963.00)	(748,309.00)	964,163.87		128.85

PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		06/30/2023 NORMAL (ABNORMAL)		ORIGINAL BUDGET	2023-24 AMENDED BUDGET	03/31/2024 NORMAL (ABNORMAL)		
Fund 732 - PUBLIC SAFETY PENSION								
Revenues								
Dept 001 - REVENUES								
PROPERTY TAXES								
732-001-402-732	PROP TAXES PUBLIC SAFETY PA 345	1,315,000.00		1,380,750.00	1,380,750.00	1,325,000.00		95.96
PROPERTY TAXES		1,315,000.00		1,380,750.00	1,380,750.00	1,325,000.00		95.96
STATE GRANTS								
732-001-573-000	LOCAL COMMUNITY STABILIZATION SHARE-PPT	0.00		0.00	0.00	10,173.30		100.00
STATE GRANTS		0.00		0.00	0.00	10,173.30		100.00
MISCELLANEOUS								
732-001-672-001	SUNDRY REVENUE	640.49		700.00	700.00	679.10		97.01
MISCELLANEOUS		640.49		700.00	700.00	679.10		97.01
INVESTMENT EARNINGS								
732-001-665-000	INVESTMENT EARNINGS (LOSSES)	2,132,944.86		600,000.00	600,000.00	2,325,970.05		387.66
INVESTMENT EARNINGS		2,132,944.86		600,000.00	600,000.00	2,325,970.05		387.66
CONTRIBUTION/DONATIONS								
732-001-675-732	EMPLOYEE CONTRIBUTIONS	16,392.65		15,500.00	39,000.00	73,900.81		189.49
CONTRIBUTION/DONATIONS		16,392.65		15,500.00	39,000.00	73,900.81		189.49
Total Dept 001 - REVENUES								
		3,464,978.00		1,996,950.00	2,020,450.00	3,735,723.26		184.90
TOTAL REVENUES		3,464,978.00		1,996,950.00	2,020,450.00	3,735,723.26		184.90
Expenditures								
Dept 345 - PUBLIC SAFETY OPERATIONS								
SALARIES AND FRINGE BENEFITS								
732-345-706-000	RETIREE PAYROLL	2,921.94		0.00	0.00	0.00		0.00
732-345-706-310	PSO RETIREES	2,033,054.99		2,216,000.00	2,216,000.00	1,548,651.71		69.89
732-345-726-200	INTERNAL SRVC - LABOR & ADMIN	25,000.00		25,000.00	25,000.00	18,750.00		75.00
SALARIES AND FRINGE BENEFITS		2,060,976.93		2,241,000.00	2,241,000.00	1,567,401.71		69.94
CONTRACTUAL SERVICES								
732-345-807-000	AUDIT SERVICES	2,100.00		2,100.00	2,100.00	0.00		0.00
732-345-817-000	CONSULTANT	97,261.65		125,000.00	125,000.00	50,602.70		40.48
732-345-818-000	CONTRACTUAL SERVICES	30,591.20		25,000.00	26,750.00	35,600.00		133.08
732-345-826-000	LEGAL SERVICES - GENERAL LIABILITY	1,870.46		3,500.00	3,500.00	378.00		10.80
CONTRACTUAL SERVICES		131,823.31		155,600.00	157,350.00	86,580.70		55.02
INSURANCE								
732-345-914-000	LIABILITY INSURANCE	30,160.90		19,086.00	19,086.00	19,086.00		100.00
INSURANCE		30,160.90		19,086.00	19,086.00	19,086.00		100.00
Total Dept 345 - PUBLIC SAFETY OPERATIONS								
		2,222,961.14		2,415,686.00	2,417,436.00	1,673,068.41		69.21

REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	% BDGT USED
		06/30/2023	ORIGINAL	2023-24	03/31/2024	
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
Fund 732 - PUBLIC SAFETY PENSION						
Expenditures						
TOTAL EXPENDITURES		2,222,961.14	2,415,686.00	2,417,436.00	1,673,068.41	69.21
Fund 732 - PUBLIC SAFETY PENSION:						
TOTAL REVENUES		3,464,978.00	1,996,950.00	2,020,450.00	3,735,723.26	184.90
TOTAL EXPENDITURES		2,222,961.14	2,415,686.00	2,417,436.00	1,673,068.41	69.21
NET OF REVENUES & EXPENDITURES		1,242,016.86	(418,736.00)	(396,986.00)	2,062,654.85	519.58

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REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY

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PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE		2023-24		YTD BALANCE		% BDGT USED
		NORMAL	(ABNORMAL)	ORIGINAL BUDGET	2023-24 AMENDED BUDGET	NORMAL	(ABNORMAL)	
Fund 809 - SIDEWALKS								
Revenues								
Dept 001 - REVENUES								
PROPERTY TAXES								
809-001-402-000	PROPERTY TAXES	71,963.27		59,000.00	90,993.00	102,612.97		112.77
PROPERTY TAXES		71,963.27		59,000.00	90,993.00	102,612.97		112.77
INVESTMENT EARNINGS								
809-001-665-000	INVESTMENT EARNINGS (LOSSES)	674.21		1,000.00	1,000.00	609.48		60.95
INVESTMENT EARNINGS		674.21		1,000.00	1,000.00	609.48		60.95
OTHER FINANCING SOURCES								
809-001-699-101	TRANSFERS IN FROM GENERAL FUND	100,000.00		150,000.00	150,000.00	150,000.00		100.00
OTHER FINANCING SOURCES		100,000.00		150,000.00	150,000.00	150,000.00		100.00
SPECIAL ASSESSMENT REVENUE								
809-001-676-000	SPECIAL ASSESSMENT REVENUE	36,209.97		35,000.00	153,422.00	145,179.66		94.63
SPECIAL ASSESSMENT REVENUE		36,209.97		35,000.00	153,422.00	145,179.66		94.63
Total Dept 001 - REVENUES		208,847.45		245,000.00	395,415.00	398,402.11		100.76
TOTAL REVENUES		208,847.45		245,000.00	395,415.00	398,402.11		100.76
Expenditures								
Dept 901 - CAPITAL PROJECT								
CONTRACTUAL SERVICES								
809-901-821-000	ENGINEER	55,362.10		40,000.00	40,000.00	31,087.05		77.72
CONTRACTUAL SERVICES		55,362.10		40,000.00	40,000.00	31,087.05		77.72
CAPITAL OUTLAY								
809-901-975-001	CONSTRUCTION - SIDEWALKS	148,678.85		200,000.00	265,408.00	289,434.29		109.05
CAPITAL OUTLAY		148,678.85		200,000.00	265,408.00	289,434.29		109.05
Total Dept 901 - CAPITAL PROJECT		204,040.95		240,000.00	305,408.00	320,521.34		104.95
TOTAL EXPENDITURES		204,040.95		240,000.00	305,408.00	320,521.34		104.95
Fund 809 - SIDEWALKS:								
TOTAL REVENUES		208,847.45		245,000.00	395,415.00	398,402.11		100.76
TOTAL EXPENDITURES		204,040.95		240,000.00	305,408.00	320,521.34		104.95
NET OF REVENUES & EXPENDITURES		4,806.50		5,000.00	90,007.00	77,880.77		86.53
TOTAL REVENUES - ALL FUNDS								
		32,615,648.58		35,853,660.00	36,400,964.00	31,376,380.84		86.20

REVENUE AND EXPENDITURE REPORT FOR CITY OF BERKLEY
PERIOD ENDING 03/31/2024

GL NUMBER	DESCRIPTION	END BALANCE	2023-24		YTD BALANCE	% BDGT USED
		06/30/2023	ORIGINAL	2023-24	03/31/2024	
		NORMAL (ABNORMAL)	BUDGET	AMENDED BUDGET	NORMAL (ABNORMAL)	
TOTAL EXPENDITURES - ALL FUNDS		33,505,107.07	39,098,171.64	39,972,243.64	26,672,998.08	66.73
NET OF REVENUES & EXPENDITURES		(889,458.49)	(3,244,511.64)	(3,571,279.64)	4,703,382.76	131.70