



# CITY OF BERKLEY

3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

## **Overnight Parking Policy**

### ***Intent***

It is the intent of the City of Berkley to keep streets as clear as possible between the hours of 2:00 am and 5:00 am. Fewer vehicles on the street during these times allow for better street maintenance in the form of cleaning and snow removal. Clear streets promote crime deterrence and offer the Public Safety Department better visibility while conducting neighborhood patrols. The City also recognizes that not all parking situations are created equal and different family and residential situations exist, warranting overnight parking procedures that allow flexibility.

### ***Responsible Departments as Designated by the City Manager***

The City Manager has designated the Community Development Department and Public Safety Department to be in charge of the application for overnight on-street parking permits.

### ***Annual Parking Permit***

Applications for annual parking permits are available at the Community Development Department within City Hall or online ([Web Link](#))

Applications for annual parking permits must be completed in their entirety and submitted with all required documentation. The Community Development Department will process all completed applications.

- The annual parking permit is valid January 1 through December 31.
- Annual parking permits cost \$XXXX. Revenue may be used for program expenses and to enhance, maintain, and expand public parking, including on-street parking.
- Annual parking permits cannot be used at or issued to residences with vehicles listed on a car rental or car share program.
- Permits must be hung from the rearview mirror with the reflective side facing the front of the vehicle.
- Vehicles requiring a CDL may not be issued an annual permit.



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- Only a vehicle registered to the permit's address may utilize the annual parking permit.
- Applicants must consent to notifications and acknowledge on-street parking ordinance provisions and parking policy rules.
- Annual parking permits do not allow overnight parking in municipal lots and cannot be used on Twelve Mile Road or Coolidge Highway.
- Overnight charging at EV-equipped spaces in municipal lots and on-street is allowed without an annual permit.
- Annual parking permits are valid for single-family or two-family addresses only.
- Annual parking permit applicants must identify a hardship that necessitates their need for the annual parking permit. Employee parking at home-based businesses does not constitute a hardship. Qualifying hardships include:
  - Residences located on a corner lot.
  - Residences that do not have a driveway.
  - Residences that have more vehicles registered to their residence than can fit in the driveway and garage without blocking the sidewalk. This is based on a 20 ft. x 8 ft. vehicle space. All garages, regardless of size, count as one space.
  - Residences with driveways narrower than 8 ft.
  - Residences whose driveways do not permit needed handicap accessibility.
  - Residences with construction work underway and a dumpster that will be located in the driveway for more than 30 days.
  - Residences that have more drivers with their own vehicles than can fit in the driveway and garage staying at the property for more than 30 days. Applicants using this provision must attest to the Additional Drivers with Vehicles Affidavit. This is based on a 20 ft. x 8 ft. vehicle space. All garages, regardless of size, count as one space.



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- If an applicant is seeking an annual parking permit and has a reason that is not listed, City staff will collect this information for consideration of updates to the qualifying hardships list.
- The Public Safety Department will conduct an investigation based on the qualifying hardship identified. An annual parking permit may be revoked if an applicant is found to have identified a hardship that is not present at their residence. Review may take up to two weeks.

## ***Pods, Dumpsters and Similar Temporary Containers***

Pods, dumpsters, and similar temporary containers may only be placed in the street with the approval of the Building Official. Placement shall only be considered based on an identified hardship that prevents placement on the property.

## ***Temporary On-Street Parking***

It is understood that specific, temporary, and infrequent situations may arise in which overnight on-street parking may be necessary. These may include emergencies, home or driveway construction, and short-term out-of-town guests. To facilitate this need, the Temporary Overnight Parking List has been established to provide authorization for such temporary and infrequent situations.

Temporary overnight parking authorization will be limited to no more than 15 days per calendar year per license plate. Additional days may be permitted at the discretion of the Public Safety Director or their designee.

There is an online portal to enter your information into the Temporary Overnight Parking List. This information is automatically sent to the Berkley Public Safety Communications Center. The website is available at: [Online Overnight Parking System](#). Those who choose not to use the online system may still obtain a pass by going into the Public Safety building.

This is a temporary list and cannot circumvent the yearly residential permit application process listed above. This list is monitored and those found abusing the list will be ticketed. Temporary parking is not permitted for trailers, boats, campers, etc. that are not connected to a motor vehicle.