

**CITY OF BERKLEY PUBLIC NOTICE  
REGULAR CITY COUNCIL MEETING  
Monday, November 18, 2024  
7:00 P.M. – City Hall  
248-658-3300**

**CALL 40<sup>th</sup> COUNCIL TO ORDER  
APPROVAL OF AGENDA  
MAYOR-LED MOMENT OF REFLECTION  
PLEDGE OF ALLEGIANCE  
PUBLIC COMMENT  
ORDER OF BUSINESS**

***Consent Agenda***

1. **APPROVAL OF THE MINUTES**: Matter of [approving the minutes](#) of the 40th Regular City Council meeting on Monday, October 21, 2024 and City Council Special Work Session on Monday, October 21, 2024.
2. **WARRANT**: Matter of [approving Warrant](#) Nos.1403 and 1404.
3. **MOTION NO. M-100-24**: Matter of [approving a budgeted purchase](#) and installation of a new Sewer Camera Inspection System from Jack Doheny Companies of Northville, MI, utilizing the Sourcewell Cooperative Purchasing Group Contract Number 120721-RVL in the amount of \$221,159.23. The purchase is budgeted under account numbers 592-536-985-000 (Water and Sewer – Vehicle).
4. **MOTION NO. M-101-24**: Matter of [approving a budgeted upfitting](#) of (4) four Ford F250 Pickup Trucks from Truck and Trailer Specialties of Howell, MI, utilizing the Bidnet/Rochester Hills Cooperative Contract RFP-RH-20-023 in the amount of \$55,895. The upfitting is budgeted under account numbers 592-536-985-000 (Water and Sewer – Vehicle), 101-441-985-000 (General Fund – Vehicles), 226-528-985-000 (Sanitation – Vehicles), and 208-751-982-000 (Parks and Rec – Equipment).
5. **MOTION NO. M-102-24**: Matter of [approving a budgeted purchase](#) of a new Utility Vehicle from Weingartz Supply Co., of Utica, MI, utilizing the Sourcewell Cooperative Purchasing Contract 031121-KBA, in the amount of \$18,431.88. The purchase is budgeted under account number 208-751-982-000 (Parks and Recreation – Equipment).
6. **MOTION NO. M-103-24**: Matter of [appointing City Councilmember](#) Dennis Hennen to serve as a delegate participant and City Manager Crystal VanVleck as alternate for SEMCOG.
7. **RESOLUTION NO. R-22-24**: Matter of [adopting a resolution supporting](#) Vision Zero, a public health-based traffic safety strategy to reduce and eventually eliminate traffic deaths and serious injuries.
8. **MOTION NO. M-104-24**: Matter of [approving the amended](#) Labor Attorney agreement.
9. **ORDINANCE NO. O-09-24**: First [reading of an ordinance](#) to amend Section 26-326, Vacant Properties to be Registered of Article VI, Vacant and Neglected Properties of Chapter 26, Buildings and Building Regulations of the City of Berkley Code of Ordinances to remove a timeframe for registering vacant properties.
10. **PROCLAMATION NO. P-29-24**: Matter of [receiving a proclamation](#) recognizing election workers for their service.

***Regular Agenda***

1. **RECOGNITIONS/PRESENTATIONS**: Matter of [receiving any recognitions](#) or presentations from the Consent Agenda.
2. **PRESENTATION**: Matter of [receiving a presentation](#) from members of Oakland County Water Resources Commission regarding the HomeGuard backwater prevention pilot program.
3. **MOTION NO. M-105-24**: Matter of [approving the proposal](#) from Bureau Veritas to complete a facility condition assessment and approve a corresponding budget amendment for \$27,500. Bureau Veritas was pre-qualified

through an Omnia Purchasing Group request for the qualifications process, contract # SV8105. This professional service is being funded from account 101-267-818-000.

4. **ORDINANCE NO. O-10-24**: Matter of approving the first [reading of an ordinance](#) to amend Section 106-310, Requirements of Article VIII, Parklets of Chapter 106, Streets, Sidewalks and Other Public Places of the City of Berkley Code of Ordinances to permit parklets between November 1 and March 31 at the discretion of the Department of Public Works.
5. **MOTION NO. M-106-24**: Matter of [approving the requested first amendment](#) to the vendor agreement with Double Haul Solutions to provide City Manager transition support.
6. **RESOLUTION NO. R-23-24**: Matter of [designating the time and place](#) of City Council Meetings and its Rules and Order of Procedure.

## COMMUNICATIONS

## ADJOURN

Note: The City of Berkley will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four working days' notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Victoria Mitchell, ADA Contact, Berkley City Hall, 3338 Coolidge Highway, Berkley, MI 48072 (1-248-658-3310).

Note: Official minutes of City Council Meetings and supporting documents for Council packets are available for public review in the City Clerk's Office during normal working hours. Anyone wishing to submit correspondence for the meeting may send an email to [clerk@berkleymich.net](mailto:clerk@berkleymich.net) or call 248-658-3310 by 5 p.m. on the day of the meeting.

**THE REGULAR MEETING OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 7:00PM ON MONDAY, OCTOBER 21, 2024 IN COUNCIL CHAMBERS BY MAYOR DEAN**

**PRESENT:** Councilmember Steve Baker  
Councilmember Clarence Black  
Mayor Pro Tem Ross Gavin  
Councilmember Dennis Hennen  
Councilmember Gregory Patterson  
Councilmember Jessica Vilani  
Mayor Bridget Dean

**OTHER STAFF PRESENT:**

Interim City Manager Nate Geinzer  
City Attorney Dan Christ  
Labor Attorney Brandon Fournier  
City Clerk Victoria Mitchell  
Deputy City Manager of Public Services Shawn Young  
Community Development Director Kristen Kapelanski  
Interim Parks & Recreation Director Dan McMinn  
Public Safety Director Matt Koehn  
Assistant to the City Manager Charlaune Stevenson

**APPROVAL OF AGENDA**

Councilmember Hennen moved to approve the amended agenda to remove item two from the consent agenda, add a motion to approve temporary HR Services, and change the motion regarding the Boards & Commissions policy and procedures to a discussion item.

Seconded by Mayor Pro Tem Gavin

Ayes: Black, Gavin, Hennen, Patterson, Vilani, Baker, and Dean

Nays: None

Motion Approved.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Joshua Hunter, via email, wrote regarding his concerns about Community One Baseball Field.

**Consent Agenda**

Councilmember Patterson moved to approve the following Consent Agenda, seconded by Councilmember Vilani:

**APPROVAL OF THE MINUTES:** Matter of approving the minutes of the 40th Regular City Council meeting on Monday, October 7, 2024 and City Council Special meetings on Tuesday, October 1, 2024 and Monday, October 7, 2024.

**MOTION NO. M-92-24:** Matter of approving the appointments to various boards and commissions.

**MOTION NO. M-93-24:** Matter of approving the quote from CDW-G to purchase the renewal of Google Workspace for three years at a cost of \$26,374.50 annually. Funding for the purchase would come from account 101-228-760-000 (Computer Software).

**MOTION NO. M-94-24:** Matter of authorizing the Interim City Manager to execute a contract for Senior Home Chore Snow Removal Service with Yard Guyz, 46036 Michigan Ave., Ste 146, Canton, Michigan, 48188 for the 2024-25 winter season. This is a budgeted item that is paid for using Community Development Block Grant funds.

**PROCLAMATION NO. P-26-24:** Matter of proclaiming November 2024 as Native American Heritage Month.

**PROCLAMATION NO. P-27-24:** Matter of proclaiming November 2024 as Men's Health Awareness Month.

**PROCLAMATION NO. P-28-24:** Matter of proclaiming October 28, 2024 as National First Responders Day.

Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Black, and Dean

Nays: None

Motion Approved.

### ***Regular Agenda***

**RECOGNITIONS/PRESENTATIONS:** Matter of receiving any recognitions or presentations from the Consent Agenda.

Councilmember Black read P-28-24 in its entirety.

**MOTION NO. M-95-24:** Matter of approving the City Manager Employment Agreement and authorizing the Mayor to execute the document.

Councilmember Vilani moved to approve Motion No. M-95-24

Seconded by Mayor Pro Tem Gavin

Ayes: Hennen, Patterson, Vilani, Baker, Black, Gavin, and Dean

Nays: None

Motion No. M-95-24 Approved.

**MOTION NO. M-96-24:** Matter of approving a proposal from Hubbell, Roth, and Clark "HRC" for Design Engineering Services as it relates to the Bacon Avenue Water Main and Road Reconstruction Project in the amount of \$282,421.72 as approved in the 2024-25 budget.

Councilmember Hennen moved to approve Motion No. M-96-24

Seconded by Councilmember Black

Ayes: Patterson, Vilani, Baker, Black, Gavin, Hennen, and Dean

Nays: None

Motion No. M-96-24 Approved.

**MOTION NO. M-97-24:** Matter of approving the proposal from Hubbell, Roth, and Clark "HRC" for assistance with items related to the EGLE Technical, Managerial, and Financial "TMF" Grant in the amount of \$242,000.

Mayor Pro Tem Gavin moved to approve Motion No. M-97-24

Seconded by Councilmember Hennen

Ayes: Vilani, Baker, Black, Gavin, Hennen, Patterson, and Dean

Nays: None

Motion No. M-97-24 Approved.

**MOTION NO. M-98-24:** Matter of approving temporary HR services.

Councilmember Hennen moved to approve Motion No. M-98-24

Seconded by Councilmember Vilani

Ayes: Baker, Black, Gavin, Hennen, Vilani, and Dean  
Nays: Patterson  
Motion No. M-98-24 Approved.

**MOTION NO. M-99-24:** Matter of forming an ad hoc committee to review board and commission policies and procedures.

Councilmember Baker moved to approve Motion No. M-99-24

Seconded by Councilmember Patterson

Charlaine Stevenson spoke and described the changes that have happened with Boards and Commissions in the past.

She described the current process:

- When someone is interested in any board or commission, they apply on the City website.
- The application goes to the boards email, and she is one of the people who receives it. She then reviews it and gives it to the chair of that board.
- The chair then discusses the application with their board, returns to her with recommendations, and she passes those to our city manager, who then presents it to the City Council.
- They give feedback and then it goes on the council agenda.

She explained recommended changes to the current process:

- Staff recommendations – staff will help support vetting process
- Consolidation of groups with similar goals to serve the community more effectively
- Purchase Policy (not currently an issue but not fleshed out enough). The aim is to the current process fully—the City's in-person process doesn't always match what's on paper due to various updates.

She said she wanted to discuss some of the expectations we already have for appointees and applicants. She said they have also discussed forming an ad hoc committee to gather feedback from residents and board members. She asked Council to consider forming that committee to help document and solidify the City's policies and procedures. Councilmember Patterson and Councilmember Baker volunteered to be on the ad hoc committee.

Issues for the Ad Hoc Committee to Discuss:

- resignations
- attendance requirements
- additional guidance for new appointees

Ayes: Black, Gavin, Hennen, Vilani, Baker, Patterson and Dean

Nays: None

Motion No. M-99-24 Approved.

## **COMMUNICATIONS**

### **MAYOR PRO TEM GAVIN**

- The Parks and Recreation Advisory Board will meet on December 12th at 7:00 p.m. at the Community Center.
- The Library Board will meet at 7:00 p.m. on Wednesday, May 20th.

### **COUNCILMEMBER VILANI**

- The Berkley Area Chamber's State of the Cities and Best of Berkley is this Wednesday at the American Legion from 9 to 11 a.m. Tickets must be purchased in advance, they are \$30.

- Big congratulations to our Business Person of the Year, Katie Forte of June and December, and also our Business of the Year, Gabrielle Macowski Realty. Both of them will be honored at the celebration on Wednesday, so be there and support our wonderful community members.
- The Environmental Advisory Committee has no updates; their last meeting was canceled due to a lack of quorum. Their next meeting will be on November 21st.
- Lastly, looking forward to seeing everyone at the Boo!kley events this weekend. She said to come visit her and Council Member Black at the Monster Mash in the game area.

#### **COUNCILMEMBER PATTERSON:**

- The Planning Commission will meet at 7:00 p.m. in Council Chambers, where they'll be reviewing the final draft of the zoning rewrite. They've been working on that for quite a while and are trying to finish it up.
- On Wednesday, the Beautification Committee will meet in the Public Safety building's second floor conference room at 6:30 p.m.
- On Sunday, October 27th at 9:00 a.m. the Beautification Committee will meet at Friends Park on Harvard to help with fall cleanup. If anyone wants to come, bring your shovel and work gloves.
- Wrapping up our month of supporting the food pantry, Berkley Cares, he and his students donated about 650 non-perishable and hygiene products to the pantry. He said they made the drop-off on Friday, and it was quite a haul, but all for a great cause. Thanked his students at Madonna University School of Nursing for their efforts.

#### **COUNCILMEMBER BLACK**

- The Community Committee for Technology and Engagement is working to finalize their next meeting, hopefully by the end of this month or early November, as they continue to define their mission statement.

#### **COUNCILMEMBER HENNEN**

- The Tree Board will meet on Monday, October 21st.
- The Zoning Board of Appeals heard three cases: two for larger signs for multi-tenant buildings on Greenfield, which were approved, and one parking variance for a former tattoo shop on Coolidge, which passed to allow a photography studio. We're still looking for one more alternate for the ZBA, and there will be no cases heard in November.
- He also put out his annual Halloween map for anyone wanting to share decoration or treat plans. You can find it at [bit.ly/BerkleyHalloween2024](http://bit.ly/BerkleyHalloween2024).

#### **COUNCILMEMBER BAKER**

- The Historical Committee didn't meet due to a lack of quorum, but they'll meet again on Tuesday, November 12th, at 7 p.m. Please visit the museum during the trick-or-treat stroll on Saturday October 26th. If you can't wait, you can visit online at [berkleyhistory.com](http://berkleyhistory.com).
- The DDA met on Wednesday the 9th, discussing options for refreshing the downtown strategic plan, last documented for 2017-2022. He said that he and Director Mike McGuinness want to affirm the main goals while refining specific intentions for the next planning cycle. He asked everyone to please keep Director McGuinness and his family in your thoughts, as they've had two recent family losses.
- Also, he said he is pleased to welcome Anna Grace as a new board member of the DDA. She's already a great addition to our community.
- Remember that Boo!kley is coming up with the trick-or-treat stroll on Saturday from 12:00 to 3:00 p.m., followed by Monster Mash from 12:00 to 5:00 p.m. on Coolidge.

- For Halloween safety, please be cautious with kids around and homeowners, ensure your houses are safe for trick-or-treaters.

#### **INTERIM CITY MANAGER NATE GEINZER**

- On a personal note, we get caught up with Halloween. There are a lot of kids that can't have what is out there. He gave a shout out to the Teal pumpkin project. He said they give candies free of major allergens or little toys.
- It's official you have a new city manager. He said what they can expect is:
  - Crystal's first day is December 2nd, but she has wasted zero time. He includes Crystal in every decision made from here on out. He said that is a process but she's already engaged in key decision-making and upcoming meetings.
  - If you have any questions as we go through the transition process do not hesitate to reach out.

#### **CITY ATTORNEY DAN CHRIST**

- No updates

#### **MAYOR DEAN**

- Shout out to PSO Andrew Boring who was selected as the Royal Oak Optimist Club's 2024 Berkley Public Safety Officer of the Year.
- After eight months of power and equipment challenges she is happy to tell you that Nawab British Indian Cuisine is now open again.
- As we wind down Berkley Cares month, she highlighted Councilmember Patterson and his students for not only gathering the food, but also putting it all away. She thanked him for his efforts and for setting the bar so high on involvement and engagement as well as setting a fine example for his students.
- She acknowledged the creative thinking of Berkley Dads Club President Dave Schmidt, Dads Club, and Mr. Geinzer; she said it is a collaboration between municipal government, a very active and engaged community group and the school district. Working together sets the example for everyone to see that we're absolutely willing to think outside the box and we are open to new ideas so if you have those ideas or a proposal for something please don't hesitate because we are open.

#### **ADJOURNMENT:**

Councilmember Patterson moved to adjourn the Regular Meeting at 8:10 p.m.

Seconded by Councilmember Black

Ayes: Hennen, Patterson, Vilani, Baker, Black, Gavin, and Dean

Nays: None

Motion Approved.

\_\_\_\_\_  
Bridget Dean, Mayor

#### **ATTEST:**

\_\_\_\_\_  
Victoria Mitchell, City Clerk

**THE SPECIAL MEETING OF THE FORTIETH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 6:00 PM ON MONDAY, OCTOBER 21, 2024 BY MAYOR DEAN**

**PRESENT:** Councilmember Steve Baker  
Councilmember Black arrived at 6:41 p.m.  
Mayor Pro Tem Ross Gavin  
Councilmember Dennis Hennen  
Councilmember Gregory Patterson  
Councilmember Jessica Vilani  
Mayor Bridget Dean

**OTHER STAFF PRESENT:**

Interim City Manager Nate Geinzer  
City Clerk Victoria Mitchell  
City Attorney Dan Christ  
Deputy City Manager of Public Services Shawn Young  
Interim Parks & Recreation Director Dan McMinn  
Communication Director Caitlin Flora  
Assistant to the City Manager Charlaene Stevenson  
Public Safety Director Matt Koehn  
Public Safety Lt. Jordan Kobernick

**APPROVAL OF AGENDA**

Mayor Pro Tem Gavin moved to approve the Agenda  
Seconded by Councilmember Patterson  
Ayes: Gavin, Hennen, Patterson, Vilani, Baker, and Dean  
Nays: None  
Absent: Black  
Motion Approved.

**PUBLIC COMMENT**

None

**REGULAR AGENDA**

**Discussion:** Matter of discussing the City of Berkley Community Special Events procedure.

Interim City Manager Nate Geinzer opened the discussion stating the goal of the work session is to walk through the current understanding of the Community Special Events process and gather feedback on the direction Council would like staff to follow.

Mr. Geinzer provided a presentation:

Current Draft Event Categories (could be early draft ordinance):

Need to address runs, fundraisers, etc.

- A. Carnival or Circus
- B. Promotional Events and Sidewalk Display
- C. Seasonal Sales
- D. Special Events



## The Current Application Process:

### Turn in Application

- a. Application is emailed to directors
- b. Note – feedback comes to Clerk Mitchell. Ms. Mitchell follows up with applicants. All correspondence is handled through email
- c. Currently not many new applications
- d. Emergency Management planning happens after approval
- e. Comments end up in the packet for City Council consideration

### Current Event Roster:

- Berkley Days/5K
- Art Bash
- Street Art Fest
- Pride Block Party
- Bookley!
- CruiseFest
- Dream Cruise
- Holiday Lights
- Farmers Market
- Irish Fest?

### Event Roster and Scale Considerations:

- What can be accommodated with existing resources?
- When events are scheduled do we have the resources? How does it impact staff's ability for vacations, family, and other weekend commitments?
- Stagger events, burn out

### Estimated Event Costs for Staff (Excludes: Equipment, Supplies, Etc.)

Nate reviewed estimated costs for major events in Berkley. These are boots-on-the-ground costs

Estimated total for all events is about \$191,700.

- Berkley Days – \$26,000 (2023 minus mutual aid response)
- Art Bash – \$14,200
- Street Art Fest – \$9,200
- Pride Block Party – \$5,200
- Bookley! – \$7,500
- CruiseFest – \$51,200
- Dream Cruise – \$40,500
- Holiday Lights – \$14,000
- Farmers Market – \$5,000
- Irish Fest – \$12,200
- Corporate Cup Relays – \$6,700

Councilmember Vilani asked if we could get approximate attendance for each event. That would help determine cost and value.

### Current Community Special Event Cost Policy:

- Mr. Geinzer reviewed the Community Special Event costs that are in the fee schedule. He reviewed the application fee and cost recovery.
- Mr. Geinzer stated consistent with action on the Holiday Lights Parade, the City has been consistently applying 40 percent until the policy can be affirmed/updated.

#### Community Special Event Cost Considerations:

- What is the community value of the event?
- What resources does the City have to support a particular community special event?
- Are the costs incurred consistent with community priorities?
- How are DDA events addressed? Is DDA different or not?
- Is the use of taxpayer dollars to support fundraising activities of a community group(s) appropriate?
- What are the trade-offs of the City's use of human and financial resources to support the community special events?

Mr. Geinzer asked the rhetorical question, Is there value to community special events. Mr. Geinzer said he would argue you can't measure that.

Mr. Geinzer stated where Council could get in trouble is in the evaluation of events. He said one avenue is to go with straight actual cost.

Mr. Geinzer asked if taxpayer dollars should be put toward special events? And if so, which events? How would Council choose between groups? How is that weighed?

Mr. Geinzer said where we need to land is consistency. Staff needs guidance to be consistent.

Mr. Geinzer stated if it was a new event, he has seen communities require a deposit until a good relationship is developed with the group. He said he gets concerned about whether or not it will get paid. It was questioned whether or not you look at if the group/organization has the means to pay.

How to treat Downtown Development Authority events was discussed.

Councilmember Patterson asked how actual costs are broken down. He asked how staff time is tracked and does the group/organization receives an invoice.

Councilmember Patterson asked about CruiseFest. Interim Parks & Recreation Director Dan McMinn explained the reimbursement process for CruiseFest and Dream Cruise, including what the City receives.

#### Application Process Recommendations:

- Clearly outline the application process, requirements, and applicable fees
- Annual Process: All community special event applications are due at the same time each year
- Community Special Event Committee: Create a staff committee to review community special event applications as a team. Identify a staff chair
- Define cost reimbursement process, including annual estimate
- Define what the city will, and will not, do/provide
- Protections for scope creep or significant change requests made to the City
- Articulate communication expectations
- Fundraisers go through the Charitable Solicitation Permit Application process; currently, there is no charge. Should there be?
- How to handle Dream Cruise? The topic for another day?

Councilmember Baker discussed securing sponsors. This is in reference to Dream Cruise.

Mr. McMinn discussed the Dream Cruise Committee. Councilmember Baker discussed getting the municipalities together ahead of time before the Dream Cruise committee meeting.

Councilmember Patterson asked if the marihuana stores have to donate to community special events. Mayor Dean said they do but there was no amount specified and there is no hammer so to speak.

Mayor Pro Tem Gavin asked about payment plans and the need for that. They discussed there is a fine line to be walked on that subject matter. Mayor Dean said we don't want to chase our money.

Councilmember Hennen asked about bonding. Could we require a bond and then the group/organization could pay later? Mr. Geinzer said for some groups, it may be hard for them to get a bond. It would also depend on total costs.

Councilmember Baker said he does like a gradual model.

Policy Discussion Topics:

- Number, Size, and Scope of Community Special Events
- Cost Recovery
  - Actual Costs
- Application Process
- Parking as it relates to community events
- Other

Mr. Geinzer said he is looking for direction as the work session is nearing an end.

Council members said they want to move forward with these discussions.

Mr. Geinzer asked what the intent was when this was created. He asked what Council wanted to recoup. How is that defined?

Councilmember Hennen said the dictionary definition is how he intended. He said it could be a percentage factor for example, if that aligns.

Councilmember Baker said he is concerned with the percentage (remember solid waste). He asked about starting with billing actual costs.

Council discussed the application fee.

Mayor Dean said there should be an event cost, determine that. She discussed who would pay and what percent. She said they should know the cost and what it entails. And not that you need to charge that, but we should know the cost.

Councilmember Patterson asked if there could be a cost for a set amount of DPW workers, etc.

Councilmember Hennen talked about costs. He said they also need to talk about scope.

Deputy City Manager of Public Services Shawn Young said the initial estimate of labor is usually variable. Councilmember Hennen said we will miss the mark at first and then will get better. He discussed emergency management costs.

Public Safety Director Matt Koehn stated it isn't as simple as saying there are "five people" because they are all at different pay grades.

Councilmember Baker suggested maybe they could have a median labor cost.

Mr. Geinzer said if we are basing numbers on the median in actuality it could be higher or lower.

Councilmember Hennen put forth a two-stage application review. 1. Is an estimated review; and then 2. Go into a detailed plan.

Councilmember Baker said all events on the list we have had many times. He said maybe the variability wouldn't be as high.

Lt. Kobernick mentioned Dream Cruise will happen.

***ADJOURNMENT:***

Councilmember Patterson moved to adjourn the Special Meeting at 6:52 p.m.

Seconded by Councilmember Baker

Ayes: Gavin, Hennen, Patterson, Vilani, Baker, Black, and Dean

Nays: None.

Motion Approved.

---

Bridget Dean, Mayor

***ATTEST:***

---

Victoria Mitchell, City Clerk



CITY OF BERKLEY  
CHECK WARRANT  
#1403  
SEPTEMBER 2024

Check Date	Check #	Payee	Description	Amount
09/12/2024	76489	MISDU	CHILD SUPPORT CASE NO. 913340822 - PR #19	625.75
09/12/2024	76490	MISSION SQUARE RETIREMENT-303792	EMPLOYEE DEDUCT. (ICMA 457) - PR #19	2,695.94
09/12/2024	76491	MISSION SQUARE RETIREMENT-706259	EMPLOYEE DEDUCT. (ICMA ROTH) - PR #19	10.00
09/12/2024	76492	NATIONWIDE RETIREMENT SOLUTIONS	EMPL. DEDUCT. (NATIONWIDE 457) - PR #19	7,017.75
09/16/2024	76493	A & B ALARM SYSTEMS, INC.	DPW - ALARM MAINTENANCE	150.00
09/16/2024	76494	ADAM WOZNIAK	REIMBURSEMENT FOR TIM HORTONS	71.19
09/16/2024	76495	AMAZON CAPITAL SERVICES	WHITE BOARDS & MARKERS	78.50
09/16/2024		AMAZON CAPITAL SERVICES	RING FINGER CUTTER W BLADES	31.50
09/16/2024		AMAZON CAPITAL SERVICES	TRUAMA BAG	44.42
09/16/2024		AMAZON CAPITAL SERVICES	BREAK ROOM SUPPLIES	55.24
09/16/2024		AMAZON CAPITAL SERVICES	SUPPLIES TOUCH A TRUCK	331.65
09/16/2024		AMAZON CAPITAL SERVICES	TRUCK SEAT COVERS	217.07
				<b>758.38</b>
09/16/2024	76496	AT&T	FIBER INTERNET - ACCT. NO. 311160118	195.24
09/16/2024	76497	AVIS FORD	P/R #76 EXPLORER ACCIDENT REPAIR	13,370.24
09/16/2024	76498	BEST EQUIPMENT CO. INC	WATER - LEAD LINE LANCE WAND & NOZZLE	1,080.01
09/16/2024	76499	BILLINGS LAWN EQUIPMENT	PR/MOWER BLADES	101.46
09/16/2024	76500	BLUE CROSS BLUE SHIELD OF MICH	AUGUST 2024 MONTHLY CAP	161,738.00
09/16/2024	76501	BRENDEL'S SEPTIC TANK SERVICE, LLC	CEMETARY CRUISE FEST	2,575.00
09/16/2024	76502	BRIDGET BOYDA-DEAN	MILEAGE REIMBURSEMENT	377.50
09/16/2024	76503	CARDCONNECT	CONTRACTUAL SERVICES	25.00
09/16/2024	76504	CBTS	PHONE SYSTEM LICENSE	104.11
09/16/2024	76505	CDW GOVERNMENT, INC.	ADOBE LICENSING	6,136.50
09/16/2024		CDW GOVERNMENT, INC.	PANIC BUTTONS	784.24
09/16/2024		CDW GOVERNMENT, INC.	POWER ADAPTER	63.58
				<b>6,984.32</b>
09/16/2024	76506	CINTAS	DPW - FLOOR MATS	148.45
09/16/2024		CINTAS	DPW - FLOOR MATS	148.45
				<b>296.90</b>
09/16/2024	76507	CINTAS	CONTRACTUAL SERVICES	176.77
09/16/2024	76508	CMV LANDSCAPE & EQUIPMENT COMPANY	3297 12 MILE RD - MAJOR/CONCRETE	** VOIDED **
09/16/2024		CMV LANDSCAPE & EQUIPMENT COMPANY	800 PRINCETON - LOCAL/CONCRETE	** VOIDED **
09/16/2024		CMV LANDSCAPE & EQUIPMENT COMPANY	2879 ROYAL - WATER/CONCRETE	** VOIDED **
09/16/2024	76509	CONTRACTORS CLOTHING CO.	UNIFORMS - BRAD DAUGHERTY	186.93
09/16/2024		CONTRACTORS CLOTHING CO.	UNIFORMS - R. RZECKOWSKI	126.88

09/16/2024		CONTRACTORS CLOTHING CO.	UNIFORMS - M SHANKUS	27.90
09/16/2024		CONTRACTORS CLOTHING CO.	UNIFORMS - E. REICHEL	122.97
				<b>464.68</b>
09/16/2024	76510	CONTRACTORS CONNECTION	VEST UNIFORM	<b>5.50</b>
09/16/2024	76511	CORE & MAIN LP	CATCH BASINS	236.67
09/16/2024		CORE & MAIN LP	CATCH BASINS	552.21
				<b>788.88</b>
09/16/2024	76512	DANIELLE GODAIR	CONTRACTUAL SERVICES	<b>102.00</b>
09/16/2024	76513	DEALER AUTO PARTS SALES	PS/DPW OIL FILTERS	171.72
09/16/2024		DEALER AUTO PARTS SALES	PS/DPW OIL FILTERS	70.80
				<b>242.52</b>
09/16/2024	76514	DELL MARKETING LP	MDC	** VOIDED **
09/16/2024	76515	DITCH WITCH SALES OF MICHIGAN	LOCATOR REPAIR - WATER	** VOIDED **
09/16/2024	76516	DOUBLE HAUL SOLUTIONS	SEPTEMBER 2024 PYMT 1	** VOIDED **
09/16/2024	76517	DURST LUMBER CO	VELCRO FOR SQUAD CARS	6.99
09/16/2024		DURST LUMBER CO	EQUIPMENT SUPPLIES	25.98
09/16/2024		DURST LUMBER CO	WATER PARTS	27.96
				<b>60.93</b>
09/16/2024	76518	EVA MITCHELL	PRECINCT WORKER	<b>97.50</b>
09/16/2024	76519	FERGUSON WATERWORKS #3386	WATER	<b>3,122.25</b>
09/16/2024	76520	FRANKS LANDSCAPING & SUPPLIES LLC.	DOWNTOWN FLOWER PROGRAM	** VOIDED **
09/16/2024	76521	HAFELI, STARAN, & CHRIST, P.C.	CITY ATTORNEY	<b>7,991.85</b>
09/16/2024	76522	HONORS	NAME BADGES	<b>20.00</b>
09/16/2024	76523	HYDROCORP	AUGUST 2024 - CROSS CONNECTION SERVICES	<b>1,769.00</b>
09/16/2024	76524	INTEGRATED SUPPLY NETWORK	GARAGE ALUM PUSH BUTTON	<b>388.20</b>
09/16/2024	76525	INTERSTATE BILLING SERVICE	#51 GATOR KNUCKLE	<b>636.48</b>
09/16/2024	76526	J.H. HART URBAN FORESTRY	TREE REMOVAL 8/19-8/24/2024	5,435.00
09/16/2024		J.H. HART URBAN FORESTRY	TREE REMOVAL 8/19-8/24/2024	12,681.63
				<b>18,116.63</b>
09/16/2024	76527	JULIE TYBURSKI	CONTRACTUAL SERVICES	<b>102.00</b>
09/16/2024	76528	KANOPY, INC.	KANOPY DIGITAL CONTENT	<b>191.25</b>
09/16/2024	76529	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER USAGE	<b>25.24</b>
09/16/2024	76530	KYLE LAPORTE	CONTRACTUAL SERVICES	<b>102.00</b>
09/16/2024	76531	LARRY'S WELDING SUPPLY	CYLINDER RENTAL 08/2024	<b>62.65</b>
09/16/2024	76532	MARYANN BUCIA	CONTRACTUAL SERVICES	<b>102.00</b>
09/16/2024	76533	MCKENNA	MCKENNA JULY 2024	4,962.00
09/16/2024		MCKENNA	MCKENNA JULY 2024	761.25
09/16/2024		MCKENNA	MCKENNA JULY 2024	12,725.00
				<b>18,448.25</b>
09/16/2024	76534	MELISSA BROWN	CONTRACTUAL SERVICES	<b>68.00</b>
09/16/2024	76535	METRO PUMP SERVICE	AUGUST 2024 FUEL ISLAND	<b>435.00</b>

09/16/2024	76536	MICHIGAN DOWNTOWN ASSOCIATION	MI DOWNTOWN ASSOCIATION ANNUAL DUES	<b>400.00</b>
09/16/2024	76537	MICHIGAN GREEN INDUSTRY ASSOCIATION	ANNUAL MEMBERSHIP	<b>299.00</b>
09/16/2024	76538	MIDWEST TAPE	HOOPLA DIGITAL CONTENT	<b>** VOIDED **</b>
09/16/2024	76539	MOBILE COMMUNICATIONS AMERICA, INC.	METERDAS (RADIOS)	1,500.00
09/16/2024		MOBILE COMMUNICATIONS AMERICA, INC.	METERDAS (RADIOS)	2,111.50
				<b>3,611.50</b>
09/16/2024	76540	NYE UNIFORM	BIKE PATROL UNIFORMS	<b>1,243.00</b>
09/16/2024	76541	O'REILLY AUTOMOTIVE, INC.	DPW - PARTS/OIL	127.36
09/16/2024		O'REILLY AUTOMOTIVE, INC.	DPW - PARTS/OIL	931.71
09/16/2024		O'REILLY AUTOMOTIVE, INC.	DPW - PARTS/OIL	172.99
09/16/2024		O'REILLY AUTOMOTIVE, INC.	DPW - PARTS/OIL	95.00
				<b>1,327.06</b>
09/16/2024	76542	P. A. MORRIS COMPANY	AUGUST 2024 MINUTES	<b>150.00</b>
09/16/2024	76543	PRINTING SYSTEMS	GENERAL NOV ELECTION SUPPLIES	<b>124.00</b>
09/16/2024	76544	PUBLIC LIBRARIES OF SAGINAW	REFUND FOR LOST BOOK	<b>21.95</b>
09/16/2024	76545	QUANTUM SERVICES GROUP, LLC	NETWORK MONITORING AND SERVER BACK UP	<b>** VOIDED **</b>
09/16/2024	76546	RAD HATTER MARKETING	SOCIAL MEDIA CONTRACTUAL SERVICES	<b>4,200.00</b>
09/16/2024	76547	RAL LAWN & SHRUB CARE	DPW WEED CONTROL 9/4/2024	<b>** VOIDED **</b>
09/16/2024	76547	RAL LAWN & SHRUB CARE	WEED CONTROL COOLIDGE MEDIAN 9/4/2024	<b>** VOIDED **</b>
09/16/2024	76548	RAUHORN ELECTRIC, INC.	COOLIDGE HWY CROSSWALK IMPROVEMENTS	<b>** VOIDED **</b>
09/16/2024	76548	RAUHORN ELECTRIC, INC.	COOLIDGE HWY CROSSWALK IMPROVEMENTS	<b>** VOIDED **</b>
09/16/2024	76549	RKA PETROLEUM COS, INC	FUEL - OIL #2 ULTRA LOW SULFUR DIESEL	<b>** VOIDED **</b>
09/16/2024	76550	ROAD COMMISSION OF OAKLAND CO	COLD PATCH	1,126.16
09/16/2024		ROAD COMMISSION OF OAKLAND CO	SIGNAL MAINTENANCE	637.17
09/16/2024		ROAD COMMISSION OF OAKLAND CO	COLD PATCH	482.64
09/16/2024		ROAD COMMISSION OF OAKLAND CO	SIGNAL MAINTENANCE	70.80
				<b>2,316.77</b>
09/16/2024	76551	ROSE PEST SOLUTIONS	BUILDING MAINTENANCE PARKS	<b>197.00</b>
09/16/2024	76552	S/E OAK. CTY WATER AUTHORITY	BULK WATER - AUGUST 2024	<b>70,107.59</b>
09/16/2024	76553	SARAH FISHER	CONTRACTUAL SERVICES	<b>68.00</b>
09/16/2024	76554	SHERWIN WILLIAMS COMPANY	PAINT	66.68
09/16/2024		SHERWIN WILLIAMS COMPANY	PAINT	155.56
				<b>222.24</b>
09/16/2024	76555	SJR PAVEMENT REPAIR	MUNICIPAL LOT REPAIRS	2,415.00
09/16/2024		SJR PAVEMENT REPAIR	PAVEMENT REPAIR	8,030.63
09/16/2024		SJR PAVEMENT REPAIR	PAVEMENT REPAIR	8,030.62
				<b>18,476.25</b>
09/16/2024	76556	SOCRRA	TRASH, RECYCLE, PICK UPS / AUG 2024	34,383.52
09/16/2024		SOCRRA	TRASH, RECYCLE, PICK UPS / AUG 2024	22,484.48
				<b>56,868.00</b>
09/16/2024	76557	STAPLES	OFFICE SUPPLIES	<b>155.36</b>
09/16/2024	76558	STATE WIRE & TERMINAL INC.	GARAGE NITRILE GLOVES	<b>** VOIDED **</b>
09/16/2024	76559	SWANK MOTION PICTURES, INC.	SUMMERFEST CONTRACTUAL	<b>500.00</b>
09/16/2024	76560	SWEETWATER SPRINKLERS	STREETSCAPE IRRIGATION	<b>1,279.91</b>

09/16/2024	76561	T-MOBILE	T-MOBILE HOTSPOT	312.00
09/16/2024	76562	TODAY'S BUSINESS SOLUTIONS	DOCUMENT SCANNER	460.00
09/16/2024		TODAY'S BUSINESS SOLUTIONS	DOCUMENT SCANNER	5,905.00
				<b>6,365.00</b>
09/16/2024	76563	TRANSUNION RISK AND ALTERNATIVE	AUGUST 2024	110.00
09/16/2024	76564	TRUCK & TRAILER SPECIALTIES, INC.	GARAGE BRACE PLATFORM	291.53
09/16/2024	76565	UNIQUE MANAGEMENT SERVICES, INC.	COLLECTION AGENCY	11.65
09/16/2024	76566	WINDSTREAM	FIBER CIRCUIT	643.58
09/16/2024	76567	WOLVERINE TRUCK SALES	#69 DPW HOSE	20.69
09/16/2024	76568	WOW! BUSINESS	INTERNET	851.98
09/27/2024	76569	DELL MARKETING LP	MDC	2,433.00
09/27/2024	76570	DITCH WITCH SALES OF MICHIGAN	LOCATOR REPAIR - WATER	536.00
09/27/2024	76571	DOUBLE HAUL SOLUTIONS	SEPTEMBER 2024 PYMT 1	7,500.00
09/27/2024	76572	FRANKS LANDSCAPING & SUPPLIES LLC.	DOWNTOWN FLOWER PROGRAM	2,732.55
09/27/2024	76573	MIDWEST TAPE	HOOPLA DIGITAL CONTENT	451.99
09/27/2024	76574	QUANTUM SERVICES GROUP, LLC	NETWORK MONITORING AND SERVER BACK UP	1,442.00
09/27/2024	76575	RAL LAWN & SHRUB CARE	DPW WEED CONTROL 9/4/2024	88.20
09/27/2024		RAL LAWN & SHRUB CARE	WEED CONTROL COOLIDGE MEDIAN 9/4/2024	265.00
				<b>353.20</b>
09/27/2024	76576	RAUHORN ELECTRIC, INC.	COOLIDGE HWY CROSSWALK IMPROVEMENTS	1,650.00
09/27/2024		RAUHORN ELECTRIC, INC.	COOLIDGE HWY CROSSWALK IMPROVEMENTS	3,350.00
				<b>5,000.00</b>
09/27/2024	76577	RKA PETROLEUM COS, INC	FUEL - OIL #2 ULTRA LOW SULFUR DIESEL	1,663.20
09/27/2024	76578	STATE WIRE & TERMINAL INC.	GARAGE NITRILE GLOVES	355.93
09/30/2024	76579	2219 COOLIDGE, LLC	BD BOND REFUND	100.00
09/30/2024	76580	AARON ROOT	UB REFUND: 010616000	276.70
09/30/2024	76581	AIR AID PROMOTIONS	BD BOND REFUND	100.00
09/30/2024	76582	AIS INSTALLATION INC	CANCELLATION 1716 ROSEMONT	30.00
09/30/2024	76583	ALPHA PSYCHOLOGICAL SERVICES	J BISHOP DISP PSYC	795.00
09/30/2024	76584	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	414.76
09/30/2024		AMAZON CAPITAL SERVICES	WET FLOOR SIGNS CITY HALL	24.99
09/30/2024		AMAZON CAPITAL SERVICES	MAINTENANCE SUPPLIES LIBRARY	55.96
09/30/2024		AMAZON CAPITAL SERVICES	WATER FILTER DPW	67.82
09/30/2024		AMAZON CAPITAL SERVICES	STAPLE GUNS	61.70
09/30/2024		AMAZON CAPITAL SERVICES	SHOWER CURTAIN	191.93
09/30/2024		AMAZON CAPITAL SERVICES	WIPES GARAGE	31.98
09/30/2024		AMAZON CAPITAL SERVICES	DYE & TUBES FOR VAN	169.31
				<b>1,018.45</b>
09/30/2024	76585	AT&T	ACCOUNT 831-001-2418 011 IP FLEX CIRCUITS	978.52
09/30/2024		AT&T	ACCOUNT 831-001-2418 011 IP FLEX CIRCUITS	915.62
09/30/2024		AT&T	ACCOUNT 831-001-2418 011 IP FLEX CIRCUITS	195.29
09/30/2024		AT&T	ACCOUNT 831-001-2418 011 IP FLEX CIRCUITS	195.28
09/30/2024		AT&T	ACCOUNT 831-001-3330 672 ALARM LINE	467.33



				<b>2,752.04</b>
09/30/2024	76586	BARBARA BLANCHARD	WDC PAPER PRODUCTS	<b>92.18</b>
09/30/2024	76587	BERKADIA COMMERCIAL MORTGAGE LLC	DUPLICATE PAYMENT REFUND	<b>23,250.73</b>
09/30/2024	76588	BIG D LOCK CITY	KEYS-PUBLIC SAFETY	21.95
09/30/2024		BIG D LOCK CITY	KEY COPY ADMIN OFFICE	2.00
09/30/2024		BIG D LOCK CITY	EQUIPMENT SUPPLIES	252.00
				<b>275.95</b>
09/30/2024	76589	BILLINGS LAWN EQUIPMENT	VEHICLE MAINTENANCE	<b>527.99</b>
09/30/2024	76590	BISON PLUMBING INC	BD BOND REFUND	<b>5,000.00</b>
09/30/2024	76591	BRAZILL PLUMBING INC	BD BOND REFUND	<b>5,000.00</b>
09/30/2024	76592	BRENDEL'S SEPTIC TANK SERVICE, LLC	CONTRACTUAL SERVICES 2400 ROBINA	<b>1,370.00</b>
09/30/2024	76593	BRYX INC.	BRYX STATION	<b>500.00</b>
09/30/2024	76594	CAMELOT CLEANERS	PRISONER BLANKETS	<b>136.00</b>
09/30/2024	76595	CARLISLE / WORTMAN	ZO REWRITE	<b>157.50</b>
09/30/2024	76596	CDW GOVERNMENT, INC.	DYMO CLEANING CARDS	<b>13.26</b>
09/30/2024	76597	CHAD PHILLIPS	BD BOND REFUND	<b>100.00</b>
09/30/2024	76598	CINTAS	FIRST AID KIT	121.11
09/30/2024		CINTAS	RUGS MONTHLY SERVICE	313.47
09/30/2024		CINTAS	MED BOX REFILL	57.03
				<b>491.61</b>
09/30/2024	76599	CLARENCE BLACK	REIMBURSEMENT CONFERENCE	<b>213.00</b>
09/30/2024	76600	CLOG BUSTERS	BD BOND REFUND	<b>5,000.00</b>
09/30/2024	76601	CMNTV	CABLE PRODUCTION	<b>5,744.15</b>
09/30/2024	76602	CMV LANDSCAPE & EQUIPMENT COMPANY	MAJOR ROAD CONCRETE REPAIR	4,004.00
09/30/2024		CMV LANDSCAPE & EQUIPMENT COMPANY	LOCAL ROADS CONCRETE REPAIRS	10,714.00
09/30/2024		CMV LANDSCAPE & EQUIPMENT COMPANY	3269 OAKSHIRE LEAD SERVICE/CONCRETE REPAIR	31,661.60
				<b>46,379.60</b>
09/30/2024	76603	CONNECTED SERVICES, INC	BD BOND REFUND	<b>1,000.00</b>
09/30/2024	76604	CONREST	BD BOND REFUND	<b>500.00</b>
09/30/2024	76605	CONTRACTORS CLOTHING CO.	UNIFORMS	<b>58.48</b>
09/30/2024	76606	CORELOGIC	REFUND OVERPAYMENT VARIOUS SIDWELLS	<b>51,950.28</b>
09/30/2024	76607	CORELOGIC/CENLAR	REFUND OVERPAYMENT	<b>2,406.12</b>
09/30/2024	76608	DEALER AUTO PARTS SALES	PS #8 BATTERY	157.96
09/30/2024		DEALER AUTO PARTS SALES	DPW GARAGE SHOP GLOVES	178.80
09/30/2024		DEALER AUTO PARTS SALES	#83 SMART BUS PADS & ROTORS	549.94
				<b>886.70</b>
09/30/2024	76609	DEMCO		<b>350.65</b>
09/30/2024	76610	DISCOUNT OFFICE EQUIPMENT	DPW FURNITURE	<b>3,507.50</b>
09/30/2024	76611	DURST LUMBER & ACE HARDWARE	KEY LOCK PUBLIC SAFETY	<b>17.98</b>
09/30/2024	76612	EAGLES LANDING PROPERTIES LLC	BD BOND REFUND	<b>100.00</b>

09/30/2024	76613	ELI'S CONSTRUCTION LLC	BD BOND REFUND	800.00
09/30/2024	76614	ELITE TRAUMA CLEAN-UP	BIO HAZARD CLEAN UP UNIT 411	400.00
09/30/2024	76615	ERC-LED, LLC	LED CONVERSION MONTHLY PAYMENT	4,170.00
09/30/2024	76616	EVA MITCHELL	PRECINCT WORKER	** VOIDED **
09/30/2024	76617	FERGUSON WATERWORKS #3386	WATER 2" METERS	13,694.99
09/30/2024	76618	FISHMAN STEWART PLLC	CITY ATTORNEY	2,768.93
09/30/2024	76619	FOUNDATION SYSTEMS OF MICHIGAN	CANCELLATION 1845 ROYAL AVE	262.50
09/30/2024		FOUNDATION SYSTEMS OF MICHIGAN	CANCELLATION 1845 ROYAL AVE	25.00
				<hr/> 287.50
09/30/2024	76620	FOUNDATION SYSTEMS OF MICHIGAN	BD BOND REFUND	100.00
09/30/2024	76621	FROST & KRETSCH PLBG INC	BD BOND REFUND	500.00
09/30/2024	76622	GALLAGHER FIRE EQUIPMENT COMPANY	ANNUAL INSPECTION	291.00
09/30/2024	76623	GOLD STAR PROPERTY RESTORATION INC	BD BOND REFUND	500.00
09/30/2024	76624	GORDON FOOD SERVICE INC.	SENIOR PROGRAM SUPPLIES	222.00
09/30/2024	76625	GRAINGER	DPW GARAGE AIRCOMPRESSOR SWITCH	199.28
09/30/2024	76626	GREAT LAKES WATER AUTHORITY	IWC	3,307.08
09/30/2024	76627	HADROUT	ANNUAL WEBSITE HOSTING FEES	4,340.00
09/30/2024	76628	HARRISON PORTER	CONFERENCE REIMBURSEMENT	** VOIDED **
09/30/2024	76629	HUNT SIGN CO LTD	DECALS RECYCLE SIGNS TO BREAKDOWN CARDBOAF	134.45
09/30/2024		HUNT SIGN CO LTD	ANNUAL PARKING PERMIT - ACTUAL PASSES	800.00
09/30/2024		HUNT SIGN CO LTD	SIGNS ( MAJOR) COOLIDE NORTH OF 12 MILE	570.00
				<hr/> 1,504.45
09/30/2024	76630	HUTCH PAVING	BD BOND REFUND	800.00
09/30/2024	76631	IAN KINDER LLC	CONTRACTUAL SERVICES	162.00
09/30/2024	76632	ITALY AMERICAN CONSTRUCTION	BD BOND REFUND	1,200.00
09/30/2024	76633	J.H. HART URBAN FORESTRY	TREE REMOVAL TRIMMING	2,934.90
09/30/2024		J.H. HART URBAN FORESTRY	TREE REMOVAL TRIMMING	6,848.10
				<hr/> 9,783.00
09/30/2024	76634	JANINE BRAUN	CONTRACTUAL SERVICES - FARMERS MARKET	1,300.00
09/30/2024	76635	JOHNSON CONTROLS, INC.	QUARTLY MAINTENANCE HVAC ALL LOCATIONS	220,477.44
09/30/2024		JOHNSON CONTROLS, INC.	HVAC REPAIRS CITY HALL	7,324.16
09/30/2024		JOHNSON CONTROLS, INC.	HVAC REPAIRS PUBLIC SAFETY	3,316.74
09/30/2024		JOHNSON CONTROLS, INC.	HVAC REPAIRS DPW	404.92
				<hr/> 231,523.26
09/30/2024	76636	KASTLER CONSTRUCTION INC	BD BOND REFUND	1,000.00
09/30/2024	76637	KONICA MINOLTA BUSINESS SOLUTIONS	CITY HALL COPIER	613.73
09/30/2024		KONICA MINOLTA BUSINESS SOLUTIONS	EQUIPMENT RENTAL	287.28
				<hr/> 901.01
09/30/2024	76638	LARRY'S WELDING SUPPLY	GARAGE ARGON COMPRESSED AIR	168.85
09/30/2024	76639	LAURA KERRE	PRECINCT WORKER	146.25
09/30/2024	76640	LAURA LUCHTMAN	DDA BERKLEY MONSTER MASH DJ	400.00

09/30/2024	76641	LERETA, LLC	REFUND VARIOUS SIDWELLS	14,690.25
09/30/2024	76642	MACQUEEN EMERGENCY	#22 SWEEPER LEVELING VALVE	2,083.37
09/30/2024	76643	MAJIK GRAPHICS, INC.	GRAPHICS 48/411/416	1,800.00
09/30/2024	76644	MALONEY TRUCKING	HALL OUT DIRT	1,090.00
09/30/2024	76645	MASTERFIX LLC	BD BOND REFUND	500.00
09/30/2024	76646	MR. KABOB	ICE WDC	252.20
09/30/2024	76647	NADA ABBATE	CONTRACTUAL SERVICES-FARMERS MARKET	1,300.00
09/30/2024	76648	NATIONAL HOSE TESTING SPECIALITIES	LADDER TESTING	1,801.00
09/30/2024	76649	NELSON BROTHERS SEWER & PLUMBING	PLUMBING REPAIRS PUBLIC SAFETY	399.00
09/30/2024	76650	NYE UNIFORM	BACKLUND/HARMON SHIRTS	163.00
09/30/2024		NYE UNIFORM	DONNELLY PANTS	741.00
				904.00
09/30/2024	76651	OAKLAND COMMUNITY COLLEGE/CREST	LINING OCC POLICE ACADEMY	5,850.00
09/30/2024	76652	OLIVER CONSTRUCTION, INC	BD BOND REFUND	7,000.00
09/30/2024		OLIVER CONSTRUCTION, INC	BD BOND REFUND	850.00
				7,850.00
09/30/2024	76653	ORKIN PEST CONTROL	SEPT PEST CONTROL	75.00
09/30/2024	76654	PATRICIA CALVIN	RENTAL PARTIAL REFUND	200.00
09/30/2024	76655	PAUL KOSCIOLEK	BD BOND REFUND	50.00
09/30/2024	76656	PAUL SCOTT PLUMBING	BD BOND REFUND	500.00
09/30/2024	76657	PH CONTRACTING	BD BOND REFUND	500.00
09/30/2024	76658	PHILLIPS SIGN & LIGHTING INC	BD BOND REFUND	50.00
09/30/2024	76659	PHOENIX STONE CO.	PLAYGROUND ATHLETIC	539.00
09/30/2024	76660	PITNEY BOWES GLOBAL FINANCIAL SERV.	MAILING MACHINE	799.14
09/30/2024		PITNEY BOWES GLOBAL FINANCIAL SERV.	DPW FOLDER 6/30 - 9/29/2024	908.67
				1,707.81
09/30/2024	76661	PITNEY BOWES INC.	AUGUST 2024 WATER POSTAGE FEE / PSX LETTER SC	9.99
09/30/2024		PITNEY BOWES INC.	AUGUST 2024 WATER POSTAGE FEE / PSX LETTER SC	74.36
				84.35
09/30/2024	76662	POMP'S TIRE SERVICE, INC.	PS TIRES	650.00
09/30/2024	76663	PRECISION PLUMBING INC	BD BOND REFUND	500.00
09/30/2024	76664	PRINTING SYSTEMS	PRESIDENTIAL ELECTION SUPPLIES	803.59
09/30/2024	76665	RAL LAWN & SHRUB CARE	FERTILIZATION LAWN	69.00
09/30/2024	76666	REBECCA STOUT	PROGRAM SUPPLIES REIMBURSEMENT	39.35
09/30/2024	76667	ROAD COMMISSION OF OAKLAND CO	SIGNAL MAINTENANCE AUGUST 2024	573.38
09/30/2024		ROAD COMMISSION OF OAKLAND CO	SIGNAL MAINTENANCE AUGUST 2024	63.71
				637.09
09/30/2024	76668	ROOTER MD PLBG LLC	BD BOND REFUND	5,000.00

09/30/2024	76669	ROSE PICHURSKI	ZOO REFUND SENIOR TRIP	5.00
09/30/2024	76670	SABO PR	CONTRACTUAL SERVICES	952.80
09/30/2024	76671	SHAUN BARBER	S . BARBER LICENSE	** VOIDED **
09/30/2024	76672	SOCRRA	TRASH/RECYCLE SEPT 2024 MID-MONTH	34,383.52
09/30/2024		SOCRRA	TRASH/RECYCLE SEPT 2024 MID-MONTH	17,158.35
09/30/2024	76673	SPONSORSHIP SOLUTIONS LLC	SUMMERFEST CONTRACTUAL	800.00
09/30/2024	76674	STATE OF MICHIGAN	DULONG FIRE INV COURSE	150.00
09/30/2024	76675	THE LIBRARY NETWORK	NEW MATERIALS	4,974.59
09/30/2024		THE LIBRARY NETWORK	NEW MATERIALS	858.17
09/30/2024		THE LIBRARY NETWORK	NEW MATERIALS	742.16
				6,574.92
09/30/2024	76676	THE RAPID GROUP, LLC	RAPID SHRED PICKUP	33.00
09/30/2024	76677	TRITON PLUMBING LLC	BD BOND REFUND	500.00
09/30/2024	76678	TROY ORNAMENTAL IRON & FENCE	FENCE REPAIRS DOROTHA/COOLIDGE	4,875.00
09/30/2024	76679	UNCLE ANDY'S PIZZA	WDC PIZZA	60.00
09/30/2024	76680	UNITED FACILITY SUPPLIES	JANITORIAL SUPPLIES CITY HALL	181.06
09/30/2024		UNITED FACILITY SUPPLIES	JANITORIAL SUPPLIES LIBRAY	323.48
09/30/2024		UNITED FACILITY SUPPLIES	HAND SOAP PUBLIC SAFETY	303.28
09/30/2024		UNITED FACILITY SUPPLIES	JANITORIAL SUPPLIES PARK/REC	147.67
				955.49
09/30/2024	76681	UNIVERSAL AMBULANCE SERVICE	BLOOD DRAW #24-5873	1,248.00
09/30/2024	76682	VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	131.47
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	71.74
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	80.98
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	132.75
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	151.08
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	80.98
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	288.74
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	40.49
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	231.12
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	90.98
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	45.49
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	45.49
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	291.09
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	391.75
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	41.10
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	40.49
09/30/2024		VERIZON WIRELESS	ACCOUNT 642216196-00001 TELEPHONE	281.20
				2,436.94
09/30/2024	76683	WINDER POLICE EQUIPMENT	46 MAINT ON CIRC BREAK	202.50
09/30/2024		WINDER POLICE EQUIPMENT	INSTALL OF EQUIPMENT	11,744.68
09/30/2024	76684	XEROX CORPORATION	46 MAINT ON CIRC BREAK	202.50
		<b>TOTAL - ALL FUNDS</b>	<b>TOTAL OF 198 CHECKS</b>	<b>1,038,815.76</b>

**CITY OF BERKLEY  
ACH TRANSACTIONS**

DATE	VENDOR	AMOUNT
09/03/2024	CONSUMERS ENERGY	17.59
09/03/2024	CONSUMERS ENERGY	23.13
09/03/2024	CONSUMERS ENERGY	163.59
09/03/2024	CONSUMERS ENERGY	141.26

09/03/2024	CONSUMERS ENERGY	149.10
09/03/2024	CONSUMERS ENERGY	29.54
09/03/2024	IRS	16,244.97
09/03/2024	IRS	63,688.45
09/04/2024	DTE ENERGY	112.64
09/04/2024	DTE ENERGY	24.28
09/04/2024	DTE ENERGY	412.19
09/04/2024	DTE ENERGY	17.63
09/04/2024	DTE ENERGY	70.00
09/04/2024	DTE ENERGY	82.01
09/04/2024	DTE ENERGY	124.41
09/04/2024	DTE ENERGY	275.25
09/04/2024	DTE ENERGY	27.37
09/04/2024	DTE ENERGY	859.03
09/04/2024	DTE ENERGY	44.91
09/04/2024	DTE ENERGY	198.99
09/04/2024	DTE ENERGY	6,585.78
09/04/2024	DTE ENERGY	2,042.06
09/09/2024	ALERUS	18,805.47
09/10/2024	DTE ENERGY	19,832.75
09/11/2024	1ST BANK CARD - CITY CREDIT CARD	35,056.12
09/12/2024	UNION DUES	185.84
09/12/2024	UNION DUES	720.00
09/12/2024	UNION DUES	270.00
09/12/2024	UNION DUES	400.00
09/12/2024	ALERUS	4,425.32
09/12/2024	ALERUS	1,247.01
09/12/2024	ALERUS	3,775.72
09/13/2024	IRS	50,397.95
09/17/2024	HARTFORD	357.75
09/17/2024	HARTFORD	4,791.03
09/17/2024	DTE ENERGY	54.87
09/17/2024	DTE ENERGY	956.95
09/23/2024	MERS	108,780.03
09/24/2024	STATE OF MICHIGAN	33,826.88
09/26/2024	IRS	52,938.78
	<b>TOTAL ACH PAYMENTS</b>	<b>428,156.65</b>

We hereby certify that the foregoing is a true and correct list of bills and that they have been approved by the City Council and this is the authority to issue checks in the amounts stated and charge them in the various accounts.

---

Bridget Dean, Mayor

---

Victoria Mitchell, City Clerk



CITY OF BERKLEY  
CHECK WARRANT  
#1404  
OCTOBER 2024

Check Date	Check #	Payee	Description	Account	Account
10/03/2024	76685	CMV LANDSCAPE & EQUIPMENT COMPANY	800 PRINCETON - LOCAL/CONCRETE	818-000	550.00
			3297 12 MILE RD - MAJOR/CONCRETE	818-000	10,058.00
			2879 ROYAL - WATER/CONCRETE	982-000	11,800.00
					<b>22,408.00</b>
10/09/2024	76686	EVA MITCHELL	PRECINCT WORKER	707-000	<b>393.75</b>
10/09/2024	76687	HARRISON PORTER	CONFERENCE REIMBURSEMENT	960-000	<b>684.65</b>
10/09/2024	76688	SHAUN BARBER	S . BARBER LICENSE	960-000	<b>30.62</b>
10/15/2024	76689	21ST CENTURY MEDIA - MICHIGAN	ADVERTISING	901-000	142.38
			ACCOUNT 528440	901-000	450.48
			ACCOUNT 528440	901-000	997.85
					<b>1,590.71</b>
10/15/2024	76690	AARON W FEYS	REFUND HOMESTEAD REINSTATEMENT	225-000	<b>5,394.19</b>
10/15/2024	76691	ACEK9	ACE WATCHDOG ANNUAL SERVICE	758-202	<b>168.00</b>
10/15/2024	76692	ALICIA PARRINELLO	CONTRACT SERVICES AP	818-060	<b>795.00</b>
10/15/2024	76693	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	728-000	55.84
			OFFICE SUPPLIES	728-000	24.95
			OFFICE SUPPLIES	728-000	15.34
			OFFICE SUPPLIES	728-000	9.59
			OFFICE SUPPLIES	728-000	80.88
			OFFICE SUPPLIES	728-000	22.59
			IPHONE CASE	778-000	29.99
			USB CHARGING CABLES	778-000	49.99
			5 MOLLE ATTACHMENT PACKS	741-002	69.75
			GARAGE KNOB	781-000	26.42
			DPW GARAGE HYDRAULIC PUMP	781-000	121.32
			DPW GARAGE PUMP PROTECTOR	781-000	22.38
			DPW GARAGE TOOL	787-000	30.00
			#21 NEW SWEEPER STEEL CABLE	781-000	71.99
					<b>631.03</b>
10/15/2024	76694	ANDREW WAGLEY	REFUND HOMEATEAD REINSTATEMENT	225-000	<b>5,600.34</b>
10/15/2024	76695	AT&T	ACCOUNT 31116011B	818-000	<b>195.24</b>
10/15/2024	76696	AXON ENTERPRISE, INC.	BWC CORE 10YR / AB3C BUNDLE	982-000	1,371.69
			PROLICENSE BUNDLE	982-000	499.96
			ANNUAL CONTRACT 10YR BUNDLE	982-000	100,438.30
					<b>102,309.95</b>
10/15/2024	76697	BIG D LOCK CITY	KEYS PUBLIC SAFETY	776-345	3.00
			KEYS PUBLIC SAFETY	776-345	7.99
			KEYS CITY HALL	776-101	5.00
			KEYS DPW	776-441	10.00
			KEYS DPW	776-441	10.00
			KEYS	776-441	5.67
			KEYS DPW	776-441	4.00
					<b>45.66</b>

10/15/2024	76698	BILLINGS LAWN EQUIPMENT	GARAGE MOWER PARTS	781-000	<b>35.07</b>
10/15/2024	76699	BRENDEL'S SEPTIC TANK SERVICE, LLC	CONTRACTUAL SERVICES	818-000	130.00
			CONTRACTUAL SERVICES	818-000	25.00
			CONTRACTUAL SERVICES	818-000	145.00
			CONTRACUAL SERVICES	818-000	620.00
			CONTRACTUAL SERVICES	818-000	145.00
			CONTRACTUAL SERVICES	818-000	413.21
			CONTRACTUAL SERVICES	818-000	155.00
					<b>1,633.21</b>
10/15/2024	76700	BRIDGET BOYDA-DEAN	REIMBURSE CONFERENCE MILEAGE	864-000	<b>304.64</b>
10/15/2024	76701	BRODART CO.	BOOK JACKETS	728-000	<b>263.62</b>
10/15/2024	76702	CADILLAC ASPHALT, LLC	PATCH	782-000	138.38
			PATCH/ROADS	782-000	93.17
					<b>231.55</b>
10/15/2024	76703	CAMELOT CLEANERS	ACCOUNT 5419000	753-000	<b>72.25</b>
10/15/2024	76704	CARDCONNECT	CONTRACTUAL SERVICES	818-000	<b>25.00</b>
10/15/2024	76705	CARLISLE / WORTMAN	ZO REWRITE	818-000	1,060.00
			PLNG CONSULTANT SERVICES	817-000	55.00
					<b>1,115.00</b>
10/15/2024	76706	CDW GOVERNMENT, INC.	BATTERY BACKUP UNIT	778-000	<b>166.77</b>
10/15/2024	76707	CHARLAINE STEVENSON	MILEAGE REIMBURSEMENT	960-000	<b>51.52</b>
10/15/2024	76708	CINTAS	FIRST AID SUPPLIES	982-592	<b>114.37</b>
10/15/2024	76709	CITY OF OAK PARK	CAMP CONTRACTUAL	818-000	<b>4,824.00</b>
10/15/2024	76710	CITYWIDE RESTORATION LLC	BD BOND REFUND	283-000	<b>800.00</b>
10/15/2024	76711	CIVICPLUS	CONSULTANT	817-000	<b>565.09</b>
10/15/2024	76712	CMV LANDSCAPE & EQUIPMENT COMPANY	3715 ROYAL CONCRETE REPAIRS	818-000	4,580.00
			1863 PHILLIPS CONCRETE REPAIRS	818-000	5,017.00
			2157 DOROTHEA CONCRETE REPAIRS	818-000	2,730.00
			2517 MORTENSON CONCRETE REPAIRS	818-000	2,088.00
			2140 COLUMBIA LAWN RESTORATION	818-000	210.00
			3648 BACON LAWN RESTORATION	818-000	28.00
			2575 THOMAS LAWN RESTORATION	818-000	84.00
			2007 CATALPA LAWN RESTORATION	818-000	186.20
			3614 BACON LAWN RESTORATION	818-000	33.60
			3614 BACON CONCRETE REPAIRS	818-000	9,802.00
			3648 BACON CONCRETE REPAIRS	818-000	913.00
			2007 CATALPA CONCRETE REPAIRS	818-000	275.00
			2575 THOMAS CONCRETE REPAIRS	818-000	550.00
			1390 WEST CONCRETE REPAIRS	818-000	9,847.00
			2140 COLUMBIA CONCRETE REPAIRS	818-000	2,703.00
					<b>39,046.80</b>
10/15/2024	76713	COLLEEN MILNER	SENIOR TRIP REFUND	651-000	<b>30.00</b>
10/15/2024	76714	CONTRACTORS CLOTHING CO.	UNIFORMS	744-000	116.98
			UNIFORMS E. BUDZINSKI	744-000	179.97
			UNIFORMS N. CASACELI	744-000	28.78
			UNIFORMS N. CASACELI	744-000	301.46
			UNIFORMS N. CASACELI	744-000	127.48
					<b>754.67</b>

10/15/2024	76715	CONTRACTORS CONNECTION	CONCRETE SAW BLADES	818-000	4,980.00
			DPW MESH VESTS & SAFETY GLASSES	744-000	440.70
					<b>5,420.70</b>
10/15/2024	76716	CORPRETEK	FUEL TANK ANODE TESTING	751-000	<b>400.00</b>
10/15/2024	76717	DAYSMART SOFTWARE	COMPUTER SOFTWARE	986-000	1,764.39
			COMPUTER SOFTWARE	986-000	7,950.00
					<b>9,714.39</b>
10/15/2024	76718	DEALER AUTO PARTS SALES	PS STOCK FILTERS	939-002	152.26
			DPW #2 VALVE	781-000	91.50
			P/R SMART BUS #83 PART	939-000	653.40
			PS #410 WHEEL HUB BEARING	939-002	385.00
			CH VEHICLE BATTERY	781-000	157.96
			PS #46 STRUT MOUNT	939-002	20.05
			STRUT	939-002	136.85
			PS #49 STRUT	939-002	110.37
					<b>1,707.39</b>
10/15/2024	76719	DELANG FLUID POWER, INC.	DPW GARAGE PIPE ADAPTERS	781-000	<b>18.15</b>
10/15/2024	76720	DOUBLE HAUL SOLUTIONS	CONSULTANT	817-000	7,500.00
			CONSULTANT	817-000	7,500.00
					<b>15,000.00</b>
10/15/2024	76721	DURST LAND COMPANY	EQUIPMENT SUPPLIES	778-000	<b>39.98</b>
10/15/2024	76722	DURST LUMBER	PROGRAM SUPPLIES	758-000	<b>53.45</b>
10/15/2024	76723	DURST LUMBER	UNSOLD YARDWASTE STICKERS	629-003	<b>840.00</b>
10/15/2024	76724	DURST LUMBER & ACE HARDWARE	WATER BRUSH	982-592	12.99
			DPW GARAGE PAINT TRUCKS	781-000	48.94
			DPW GARAGE PAINT	781-000	19.98
			METER VAN TOOLS	982-592	71.16
			ROADS TRIM KIT	758-000	9.99
			STREET LINING	758-000	7.99
					<b>171.05</b>
10/15/2024	76725	ERC-LED, LLC	LED CONVERSION	971-150	<b>4,170.00</b>
10/15/2024	76726	ETHAN GURSKI	BD BOND REFUND	283-000	<b>500.00</b>
10/15/2024	76727	EVA MITCHELL	PRECINCT WORKER	707-000	<b>240.00</b>
10/15/2024	76728	FALCON ASPHALT REPAIR EQUIPMENT	DPW GARAGE HOT PATCH PARTS	781-000	<b>142.64</b>
10/15/2024	76729	FEDEX OFFICE	#21 SWEEPER FRIEGHT	781-000	<b>187.00</b>
10/15/2024	76730	FERGUSON WATERWORKS #3386	WATER PARTS	982-592	<b>624.20</b>
10/15/2024	76731	FIRE DEFENSE EQUIPMENT COMPANY	DPW EXTINGUISHER	931-000	<b>87.92</b>
10/15/2024	76732	FISHMAN STEWART PLLC	CITY ATTORNEY	825-000	<b>1,327.00</b>
10/15/2024	76733	GUNNERS METERS & PARTS INC.	WATER REPAIR	982-592	<b>234.00</b>
10/15/2024	76734	HAFELI, STARAN, & CHRIST, P.C.	CITY ATTORNEY	825-000	<b>6,596.25</b>
10/15/2024	76735	HARRISON PORTER	REIMBURSEMENT MI-GMIS REGISTRATION	960-000	<b>125.00</b>
10/15/2024	76736	HART INTERCIVIC	NOV ELECTION	982-000	<b>540.00</b>
10/15/2024	76737	HILLAN HOMES LLC	BD BOND REFUND	283-000	<b>1,000.00</b>



10/15/2024	76738	HUNT SIGN CO LTD	SIGNS/PARKING	758-000	<b>520.00</b>
10/15/2024	76739	HYDROCORP	SEPT 2024 CROSSCONNECTION SERVICES	822-000	<b>1,769.00</b>
10/15/2024	76740	IAN KINDER LLC	CONTRACTUAL SERVICES	818-000	<b>80.00</b>
10/15/2024	76741	ICCA	MEMBERSHIP FEE	803-000	<b>2,050.00</b>
10/15/2024	76742	ICON RESTORATION & CONSTRUCTION LLC	BD BOND REFUND	283-000	<b>100.00</b>
10/15/2024	76743	INTERSTATE BILLING SERVICE	#17 JCB PARTS	781-000	1,413.59
			CODE SCANNER ANNUAL 2024-2025	781-000	4,700.00
			RADIATOR	781-000	1,876.24
					<b>7,989.83</b>
10/15/2024	76744	J.H. HART URBAN FORESTRY	TREE REMOVAL, TRIM, STUMP, & LOGGING	818-000	10,026.88
			TREE TRIM, STUMP, SAW, REMOVAL, LOGGING	818-000	11,312.00
			TREE TRIM & LOGGING	818-000	4,094.13
					<b>25,433.01</b>
10/15/2024	76745	JACK DOHENY COMPANIES, INC.	#37 TRU-VAC ELBOW BOOM	939-000	3,110.96
			#38 VACTOR PARTS	939-000	107.38
					<b>3,218.34</b>
10/15/2024	76746	JESSICA VILANI	REIMBURSE CONFERENCE MILEAGE	864-000	<b>271.04</b>
10/15/2024	76747	JOHN MCCARTER CONSTRUCTION	BD BOND REFUND	283-000	<b>65.00</b>
10/15/2024	76748	JOHNSON CONTROLS, INC.	HVAC REPAIR CITY HALL RTV5	931-101	2,600.39
			HVAC REPAIRS CITY HALL RTV2	931-101	346.26
					<b>2,946.65</b>
10/15/2024	76749	JUMP-A-RAMA, INC.	CONTRACTUAL SERVICES	818-000	<b>1,904.00</b>
10/15/2024	76750	KAILA WELCHER	PRECINCT WORKER	707-000	<b>135.00</b>
10/15/2024	76751	KANE DARLING	REFUND HOMESTEAD REINSTATEMENT	225-000	<b>2,023.44</b>
10/15/2024	76752	KANOPY, INC.	KANOPY DIGITAL CONTENT	731-001	<b>137.70</b>
10/15/2024	76753	KONICA MINOLTA BUSINESS SOLUTIONS	COPIER USAGE	934-000	14.77
			OFFICE EQUIPMENT RENTAL	946-000	131.78
			DPW COPIER SEPT 2024	946-000	66.07
					<b>212.62</b>
10/15/2024	76754	KROLL CONSTRUCTION CO	BD BOND REFUND	283-000	<b>500.00</b>
10/15/2024	76755	LARRY'S WELDING SUPPLY	CYLINDER RENTAL SEPTEMBER 2024	781-000	<b>62.65</b>
10/15/2024	76756	LAURA KERRE	PRECINCT WORKER	707-000	<b>240.00</b>
10/15/2024	76757	LAUREN SHELLINE	REFUND HOMESTEAD REINSTATEMENT	225-000	<b>1,656.92</b>
10/15/2024	76758	LEIGHANN JANKOWSKI	CONTRACTUAL SERVICES	818-000	<b>140.00</b>
10/15/2024	76759	LIGHTING SUPPLY COMPANY	STREET LIGHTING	922-000	<b>5,087.90</b>
10/15/2024	76760	MACQUEEN EMERGENCY	#21 NEW SWEEPER BROOM & SHOE	781-000	<b>2,371.85</b>
10/15/2024	76761	MARINE CITY NURSERY CO	FALL TREE PLANTING 2024 / 104 TREES	758-000	<b>40,456.00</b>
10/15/2024	76762	MATTHEW D DALE	REFUND HOMESTAED REINSTATEMENT	225-000	<b>2,512.29</b>

10/15/2024	76763	MCKENNA	AUGUST 2024	822-001	8,259.00
			AUGUST 2024	822-002	1,030.50
			AUGUST 2024	822-003	14,510.00
					<b>23,799.50</b>
10/15/2024	76764	METRO PUMP SERVICE	SEPT 2024 FUEL ISLAND MAINT	751-000	<b>445.00</b>
10/15/2024	76765	MICHIGAN RURAL WATER ASSOCIATION	M. SHANKUS E. REICHELTS WATER REVIEW	960-000	720.00
			B. LAPINE WATER CLASSES REVIEW	960-000	360.00
					<b>1,080.00</b>
10/15/2024	76766	MIDWEST TAPE	HOOPLA DIGITAL CONTENT	731-001	<b>413.94</b>
10/15/2024	76767	MOBILE COMMUNICATIONS AMERICA, INC.	MOTOROLA RADIOS	984-000	2,136.75
			RADIO IN TRUCK	984-000	1,082.75
					<b>3,219.50</b>
10/15/2024	76768	MR. KABOB	5 LARGE BAGS OF ICE	741-002	<b>34.95</b>
10/15/2024	76769	NELSON BROTHERS SEWER & PLUMBING	DRAIN CLEANING PUBLIC SAFETY	931-345	215.00
			TOILET REPAIR CITY HALL	931-101	205.00
					<b>420.00</b>
10/15/2024	76770	NYE UNIFORM	BIKE PATROL POLO-SGT SMITH	742-000	110.00
			UNIFORMS - BISHOP	744-000	1,049.50
			FETTES NAME BAR	744-000	35.20
			UNIFORMS FETTES	744-000	1,560.90
			6 SHIRTS, JOB SHIRT, BOOTS ONESKO	744-000	562.50
			JOB SHIRT KEMPSKI	744-000	88.45
					<b>3,406.55</b>
10/15/2024	76771	O'REILLY AUTOMOTIVE, INC.	PARTS/TOOLS/PS/DPW/SMART	939-002	15.48
			PARTS/TOOLS/PS/DPW/SMART	781-000	275.46
			PARTS/TOOLS/PS/DPW/SMART	787-000	174.71
			PARTS/TOOLS/PS/DPW/SMART	939-000	4.56
					<b>470.21</b>
10/15/2024	76772	OAKLAND COUNTY	SEPT 2024 SEWAGE TREATMENT	927-000	94,052.07
			SEPT 2024 SEWAGE TREATMENT	927-000	170,435.17
					<b>264,487.24</b>
10/15/2024	76773	OAKLAND COUNTY TREASURER	FRMS DEPT FEE	814-000	<b>1,207.25</b>
10/15/2024	76774	ORKIN PEST CONTROL	PEST CONTROL RATS	931-000	<b>75.00</b>
10/15/2024	76775	PITNEY BOWES INC.	INK FOR MAILING MACHINE	728-000	<b>265.59</b>
10/15/2024	76776	POMP'S TIRE SERVICE, INC.	PS - TIRES	939-002	<b>528.00</b>
10/15/2024	76777	PRESIDIO NETWORKED SOLUTIONS GROUP	OXFORD PARK SECURITY SYSTEM	818-000	3,910.00
			SECURITY CAMERA PROJECT	934-000	500.00
			SECURITY CAMERA PROJECT	983-000	1,339.14
					<b>5,749.14</b>
10/15/2024	76778	PRINTING SYSTEMS	NOVEMBER ELECTION STICKERS	729-000	109.46
			ENVELOPES NOV ELECTION	729-000	1,938.62
					<b>2,048.08</b>
10/15/2024	76779	PROGRESSIVE PLUMBING SUPPLY CO.	WATER 3/4 PRESS	982-592	300.00
			WATER PARTS	982-592	101.24
					<b>401.24</b>
10/15/2024	76780	QUANTUM SERVICES GROUP, LLC	IT SERVICE	818-000	400.00
			NETWORK MONITORING & SERVER BACKUP	818-000	1,448.00
					<b>1,848.00</b>

10/15/2024	76781	RAFI STEINGER	REFUND HOMESTEAD REINSTATEMENT	225-000	<b>2,673.70</b>
10/15/2024	76782	RAL LAWN & SHRUB CARE	WEED CONTROL COOLIDGE MEDIAN 10/9/24	818-000	<b>265.00</b>
10/15/2024	76783	RED WING SHOE STORE	UNIFORMS BOOTS 2024	744-000	172.04
			UNIFORMS BOOTS 2024	744-000	446.16
			UNIFORMS BOOTS 2024	744-000	367.97
			UNIFORMS BOOTS 2024	744-000	345.98
			UNIFORMS BOOTS 2024	744-000	204.58
					<b>1,536.73</b>
10/15/2024	76784	REVIZE LLC	WEBSITE HOSTING EXTENSION	818-000	<b>800.00</b>
10/15/2024	76785	RKA PETROLEUM COS, INC	FUEL/OIL #2 ULTRALOW SULFUR DIESEL	110-002	<b>1,276.38</b>
10/15/2024	76786	ROYAL OAK FORD	PS #46 CK ASSY	939-002	52.87
			PS #40 HOUSING	939-002	66.86
			PS #416 KIT-JET	939-002	33.00
			PS #49 PART	939-002	37.09
			PS #416 HOSE	939-002	28.12
			PS #4 SHIELD	939-002	32.45
					<b>250.39</b>
10/15/2024	76787	SHERWIN WILLIAMS COMPANY	PAINT/STREET MARKINGS	758-000	45.70
			PAINT/STREET MARKINGS	758-000	232.30
			STREET LINING	758-000	116.15
					<b>394.15</b>
10/15/2024	76788	SHIFMAN FOURNIER	CITY ATTORNEY	825-000	<b>275.50</b>
10/15/2024	76789	SJR PAVEMENT REPAIR	SPRAY PATCHING LOCAL	818-000	9,303.75
			MUNICIPAL LOT REPAIR	976-001	3,022.50
					<b>12,326.25</b>
10/15/2024	76790	SOCRRA	SEPT 2024 TRASH, RECYCLE PICKUPS	818-001	34,383.52
			SEPT 2024 TRASH, RECYCLE PICKUPS	818-003	22,484.48
					<b>56,868.00</b>
10/15/2024	76791	SOUTHEAST OAKLAND COUNTY	SEPTEMBER 2024 BULK WATER	926-000	<b>80,568.27</b>
10/15/2024	76792	STAN LISICA	GRR CONFERENCE REIMBURSEMENT	960-000	1,303.52
			MI-GMIS CONFERENCE REIMBURSEMENT	960-000	682.87
					<b>1,986.39</b>
10/15/2024	76793	STAPLES	OFFICE SUPPLIES	728-000	<b>167.79</b>
10/15/2024	76794	SWEETWATER SPRINKLERS	SPRINKLERS WINTERIZATION	931-101	110.00
			SPRINKLER WINTERIZATION	931-101	110.00
			SPRINKLER WINTERIZATION	931-271	110.00
			SPRINKLER REPAIRS 2555 12 MILE	972-200	580.00
					<b>910.00</b>
10/15/2024	76795	T-MOBILE	ACCOUNT 971364489	731-001	<b>287.00</b>
10/15/2024	76796	TERMINAL SUPPLY CO	DPW GARAGE PARTS - MISC	781-000	553.56
			DPW GARAGE BOOSTER CABLE	781-000	375.64
			DPW GARAGE BOOSTER CABLE	781-000	173.47
			GARAGE NUT & BOLTS	781-000	438.41
					<b>1,541.08</b>
10/15/2024	76797	THE LIBRARY NETWORK	TECHNOLOGY LICENSES	828-000	357.90
			TELECOM INVOICE	828-000	1,247.05
			ACQUISITION SERVICES	828-000	1,031.51
			SHARED AUTOMATION SERVICE	828-000	9,439.75
			ANNUAL DELIVERY CHARGE	828-000	3,495.00

					<b>15,571.21</b>
10/15/2024	76798	TRANSUNION RISK AND ALTERNATIVE	INVEST SERVICES	803-000	<b>114.40</b>
10/15/2024	76799	TRUCK & TRAILER SPECIALTIES, INC.	DPW PLOW BLADES	781-000	<b>4,941.76</b>
10/15/2024	76800	UNIQUE MANAGEMENT SERVICES, INC.	COLLECTION AGENCY SERVICE	818-000	<b>46.60</b>
10/15/2024	76801	UNITED FACILITY SUPPLIES	JANITORIAL SUPPLIES	776-441	680.00
			JANITORIAL SUPPLIES DPW	776-441	97.44
			JANITORIAL SUPPLIES PUBLIC SAFETY	776-345	199.46
			JANITORIAL SUPPLIES CITY HALL	776-101	220.10
			JANITORIAL SUPPLIES PARKS/REC	776-208	244.83
			JANITORIAL SUPPLIES LIBRARY	776-271	269.13
					<b>1,710.96</b>
10/15/2024	76802	UNIVERSAL MICHIGAN, LLC DBA THERAPE	BD BOND REFUND	283-002	<b>100.00</b>
10/15/2024	76803	VESCO OIL CORPORATION	CONCRETE SAW	781-000	250.00
			FUEL - OIL	110-002	1,076.70
					<b>1,326.70</b>
10/15/2024	76804	VIGILANTE SECURITY, INC.	SECURITY SYSTEM MONTHLY LIBRARY	931-271	<b>312.00</b>
10/15/2024	76805	WINDSTREAM	FIBER CIRCUIT	818-000	<b>640.40</b>
10/15/2024	76806	WOLVERINE TRUCK SALES	DPW #44 PARTS	781-000	<b>87.55</b>
10/15/2024	76807	WOW! BUSINESS	ACCOUNT 012057808	818-000	<b>851.98</b>
10/24/2024	76808	BLUE CROSS BLUE SHIELD OF MICH	GROUP 007006030	259-000	<b>103,886.16</b>
10/24/2024	76809	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP 56916 601	716-600	11,977.20
			GROUP 56916 601	716-600	8,428.40
					<b>20,405.60</b>
10/24/2024	76810	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP 56916 601	716-600	11,977.20
			GROUP 56916 601	716-600	8,428.40
					<b>20,405.60</b>
10/24/2024	76811	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP 56916 600	716-600	690.76
			GROUP 56916 600	716-600	2,417.66
					<b>3,108.42</b>
10/24/2024	76812	BLUE CROSS BLUE SHIELD OF MICHIGAN	GROUP 56916 600	716-600	690.76
			GROUP 56916 600	716-600	2,417.66
					<b>3,108.42</b>
10/24/2024	76813	MICHIGAN MUNICIPAL LEAGUE	WORKERS' COMPENSATION	123-000	<b>153,680.00</b>
10/24/2024	76814	MISSION SQUARE RETIREMENT-303792	PLAN 303792	232-002	2,742.70
			PLAN 303792	232-002	2,805.31
			PLAN 303792	232-002	2,551.64
					<b>8,099.65</b>
10/24/2024	76815	MISSION SQUARE RETIREMENT-706259	PLAN 706259	232-009	10.00
			PLAN 706259	232-009	10.00
			PLAN 706259	232-009	10.00
					<b>30.00</b>
10/24/2024	76816	NATIONWIDE RETIREMENT SOLUTIONS	PLAN 0023520001	232-003	7,620.01
			PLAN 0023520001	232-003	7,458.03
			PLAN 0023520001	232-003	7,278.07
					<b>22,356.11</b>

10/24/2024	76817	WORRY FREE LAWN CARE & SNOW REMOVAL	CAPITAL OUTLAY BASEBALL IMPROVEMENTS	971-000	<b>59,860.00</b>
10/30/2024	76818	A & M TOWING	#24-9288 TOW TO STATION	939-000	<b>185.00</b>
10/30/2024	76819	ACUITY SPECIALTY PRODUCTS, INC.	GARAGE SUPPLIES	781-000	<b>270.78</b>
10/30/2024	76820	ADN ADMINISTRATORS, INC.	ADMINISTRATIVE FEE NOVEMBER	817-000	971.75
			ADMINISTRATIVE FEE OCTOBER	817-000	989.00
					<b>1,960.75</b>
10/30/2024	76821	AERO/PACIFIC DRAPERY	SHADES CITY HALL	976-000	<b>4,400.00</b>
10/30/2024	76822	AIRGAS USA, LLC	SEPTEMBER 2024 CYLINDER RENTAL	781-000	<b>55.60</b>
10/30/2024	76823	AIS CONSTRUCTION EQUIPMENT	#28 FILTERS & PARTS	781-000	<b>638.44</b>
10/30/2024	76824	ALPHA PSYCHOLOGICAL SERVICES	PSYCH NEW HIRE PSO LUCA	835-000	<b>795.00</b>
10/30/2024	76825	AMANDA HULDERMAN	REFUND LACROSSE	626-950	<b>20.00</b>
10/30/2024	76826	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	728-000	73.20
			OFFICE SUPPLIES	728-000	39.56
			OFFICE SUPPLIES	728-000	10.99
			IPHONE ACCESSORIES	778-000	48.98
			SPEAKERS	778-000	12.66
			DOCUMENT SCANNER	983-000	335.61
			IPAD CABLES	982-592	42.70
			IPAD CABLES	982-000	42.70
			LAPTOP MEMORY	778-000	30.99
			IPAD CHARGERS	982-000	79.95
			IPAD CHARGERS	728-000	74.35
			LAUNDRY DETERGENT	931-000	49.04
			POSTAL SCALE	728-000	22.88
			10 PULSE OX / 2 BP CUFFS	758-011	150.80
			50CT PACK BADGE LANYARDS	728-000	17.99
			OFFICE SUPPLIES	728-000	8.79
			#21 NEW SWEEPER CABLES	781-000	9.99
			TOOL GARAGE CRIMPING TOOL	787-000	68.38
			#7 WATER MAGNET	728-000	23.19
			OFFICE SUPPLIES/BINDER	728-000	54.99
			GARAGE AIR FILTER MASKS	781-000	130.16
			LOCKERS FOR PART TIME AREA	728-000	546.44
			GARAGE TOOL	787-000	24.69
					<b>1,899.03</b>
10/30/2024	76827	VOID			
10/30/2024	76828	AMERICAN FIRE PROTECTION SERVICES	DPW FIRE ALARM MONITORING OCT-DEC 2024	931-000	<b>153.00</b>
10/30/2024	76829	AT&T	ACCOUNT 831-001-2418 011 IP FLEX CIRCUITS	853-000	819.14
			ACCOUNT 831-001-2418 011 IP FLEX CIRCUITS	853-000	510.83
			ACCOUNT 831-001-2418 011 IP FLEX CIRCUITS	853-000	122.17
			ACCOUNT 831-001-2418 011 IP FLEX CIRCUITS	853-000	122.17
			ACCOUNT 831-001-3330 672 ALARM LINE	853-000	521.34
					<b>2,095.65</b>
10/30/2024	76830	ATOMIC CLEANING SYSTEMS, LLC	DPW GARAGE PARTS	781-000	<b>124.66</b>
10/30/2024	76831	BIG D LOCK CITY	BATTERIES PUBLIC SAFETY	776-345	<b>23.97</b>
10/30/2024	76832	BKJ ASSOCIATES LLC	BD BOND REFUND	283-371	<b>850.00</b>
10/30/2024	76833	BRIDGET BOYDA-DEAN	REIMBURSEMENT CONFERENCE	864-000	<b>25.00</b>
10/30/2024	76834	CADILLAC ASPHALT, LLC	PATCH ROADS	782-000	66.51
			PATCH ROADS	782-000	28.51

					<b>95.02</b>
10/30/2024	76835	CBTS	VOICEMAIL MAINTENANCE	760-000	<b>1,350.00</b>
10/30/2024	76836	CDW GOVERNMENT, INC.	GOOGLE WORKSPACE RENEWAL	760-000	<b>26,374.50</b>
10/30/2024	76837	CINTAS	CONTRACTUAL SERVICES	818-000	176.77
			MED BOX REFILL	758-011	79.14
			MONTHLY RUGS CITY HALL/AUTODRIP	931-101	313.47
			FIRST AID KIT CITY HALL	776-101	116.85
					<b>686.23</b>
10/30/2024	76838	CINTAS	DPW FLOOR MATS	811-000	148.45
			DPW FLOOR MATS	811-000	148.45
					<b>296.90</b>
10/30/2024	76839	CMV LANDSCAPE & EQUIPMENT COMPANY	2880 GRIFFITH LEAD SERVICE/CONCRETE ROAD	818-000	980.00
			2879 GRIFFITH LEAD SERVICE/LAWN REPAIR	818-000	78.40
			2310 BEVERLY LOCAL ROADS/CONCRETE REPAIR	818-000	5,050.00
			2583 SUNNYKNOLL LOCAL ROADS/CONCRETE ROA	818-000	15,104.00
			2075 THOMAS LOCAL ROADS/CONCRETE ROAD RE	818-000	5,817.00
			3250 WAKEFIELD LEAD SERVICE/CONCRETE RAO	818-000	9,963.00
			3250 WAKEFIELD LEAD SERVICE/LAWN RESTORA	818-000	126.00
			3060 KENMORE LOCAL ROADS/CONCRETE ROAD R	818-000	1,200.00
			27901 WOODWARD LOACL ROADS/CONCRETE ROAD	818-000	1,100.00
			2815 CUMMINGS LOCAL ROADS/CONCRETE ROAD	818-000	616.00
			930 PRINCETON LOCAL ROADS/CONCRETE ROAD	818-000	12,892.00
			2399 BACON LOACL ROADS/CONCRETE ROAD REP	818-000	7,491.00
			2519 BACON LOCAL ROADS/CONCRETE ROAD REP	818-000	5,229.00
					<b>65,646.40</b>
10/30/2024	76840	COMMPAR, LLC	DPW GARAGE PARTS	781-000	<b>199.78</b>
10/30/2024	76841	CONTRACTORS CLOTHING CO.	UNIFORMS	744-000	121.48
			UNIFORMS M. WELLS	744-000	134.95
			UNIFORMS E. BUDZINSKI	744-000	132.98
			UNIFORMS S. KING	744-000	93.29
			UNIFORMS S BARBER	744-000	83.54
			UNIFORMS R RZECZKOWSKI	744-000	260.92
			UNIFORMS S BARBER	744-000	98.99
			UNIFORMS B HIMICK	744-000	418.45
			UNIFORMS	744-000	139.97
					<b>1,484.57</b>
10/30/2024	76842	CONTRACTORS CONNECTION	GARAGE DPW BATTERIES & AIRFILTERS	781-000	506.35
			EAR PLUGS & VESTS	744-000	386.05
					<b>892.40</b>
10/30/2024	76843	CUMMINS SALES AND SERVICE	ANNUAL INSPECTION	931-000	289.54
			GENERATOR REPAIRS	931-000	910.75
					<b>1,200.29</b>
10/30/2024	76844	DEALER AUTO PARTS SALES	PS#413 OIL (MECHANICS)	751-000	162.96
			GARAGE BRAKE CLEANER	781-000	95.76
			PS #413 COILS & SPARK PLUGS	939-002	526.04
					<b>784.76</b>
10/30/2024	76845	DELANG FLUID POWER, INC.	DPW GARAGE PARTS	781-000	<b>220.59</b>
10/30/2024	76846	DURST LUMBER & ACE HARDWARE	EQUIPMENT SUPPLIES	778-000	10.99
			RANGE SUPPLIES	741-002	16.71
			MAINT SUPPLIES	776-101	12.57
			WATER TOOL PLIER	787-000	25.99
			SIGNS LOCAL	758-000	14.58
			METER VAN SUPPLIES-WATER	982-592	41.17
					<b>122.01</b>

10/30/2024	76847	EJ USA, INC.	WATER	982-592	<b>2,627.50</b>
10/30/2024	76848	EMILY LOOMIS	BLDG OFFICIAL CONTINUING ED/CERTIFICATIO	803-000	<b>225.00</b>
10/30/2024	76849	EQUATURE	MAINT EQUATURE 2025	934-000	<b>5,785.56</b>
10/30/2024	76850	EQUIPMENT DISTRIBUTORS	GARAGE AC COVER	781-000	138.58
			HOIST ALIGNMENT RACK	982-000	17,219.70
					<b>17,358.28</b>
10/30/2024	76851	EVA MITCHELL	PRECINCT WORKER	707-000	<b>273.75</b>
10/30/2024	76852	FERGUSON WATERWORKS #3386	WATER 1 1/2 METERS	982-592	13,180.00
			WATER 5/8 X 3/4 METERS 250PCS	982-592	55,500.00
					<b>68,680.00</b>
10/30/2024	76853	FORCE BUILDING COMPANY	BD BOND REFUND	283-000	<b>500.00</b>
10/30/2024	76854	FOUNDATION SYSTEMS OF MICHIGAN, INC	BD BOND REFUND	283-000	<b>100.00</b>
10/30/2024	76855	FRONT LINE SERVICES, INC.	FUSE PANEL REPLACEMENT/TROUBLE SHOOT	939-001	798.00
			ANNUAL PREV MAINT TOWER 4	939-001	1,207.60
					<b>2,005.60</b>
10/30/2024	76856	GALLAGHER BENEFIT SERVICES, INC.	CONTRACTUAL SERVICES	818-000	<b>414.75</b>
10/30/2024	76857	GRAINGER	DPW GARAGE SUPPLIES	781-000	<b>40.29</b>
10/30/2024	76858	GREAT LAKES WATER AUTHORITY	IWC SEPTEMBER 2024	928-000	<b>3,307.08</b>
10/30/2024	76859	GREGORY ALAN HUNT	REFUND PUT24-0113 2715 BACON CANCELLATIO	481-000	<b>495.00</b>
10/30/2024	76860	GUNNERS METERS & PARTS INC.	WATER CLAMPS	982-592	<b>498.00</b>
10/30/2024	76861	HEATHER CHESNUTT	PRECINCT WORKER	707-000	<b>75.00</b>
10/30/2024	76862	HUBBELL, ROTH & CLARK	GRADING REVIEW 2260 KIPLING	283-371	650.00
			GRADING REVIEW 1820 ROBINA	283-371	650.00
			ENGINEERING SERVICES HVAC PROJECT	976-002	8,541.36
					<b>9,841.36</b>
10/30/2024	76863	HUNT SIGN CO LTD	SIGNS LOCAL ROADS	758-000	<b>380.00</b>
10/30/2024	76864	HUNTINGTON HOME LLC	BD BOND REFUND	283-000	<b>1,000.00</b>
10/30/2024	76865	ICCA	2ND QTR PEG FEES	923-000	<b>4,195.68</b>
10/30/2024	76866	INTEGRATED SUPPLY NETWORK	TOOLS SLACK ADJUSTER	787-000	135.28
			DPW GARAGE TOOLS	787-000	80.75
			DPW GARAGE TOOLS DIGITAL AIR INFLATORS	787-000	73.78
			DPW GARAGE TOOLS DIGITAL AIR INFLATOR	787-000	73.78
					<b>363.59</b>
10/30/2024	76867	J.H. HART URBAN FORESTRY	TREE TRIM, STUMP, LOGGING	818-000	7,262.25
			TREE TRIMMING 10/14-10/18/24	818-000	4,528.00
					<b>11,790.25</b>
10/30/2024	76868	JOHNSON CONTROLS, INC.	HVAC REPAIRS PARKS/REC	931-208	476.96
			QUARTERLY HVAC MAINTENANCE	976-002	8,817.75
			HVAC EQUIPMENT/IMPROVEMENTS	976-002	73,740.00
			HVAC IMPROVEMENT PROJECT	976-002	91,804.19
					<b>174,838.90</b>
10/30/2024	76869	KAILA WELCHER	PRECINCT WORKER	707-000	<b>176.25</b>

10/30/2024	76870	KARYN CARRICO	DETROIT NEWSPAPERS	731-000	<b>336.00</b>
10/30/2024	76871	KERRY BOLTON	REFUND PIYO	626-950	<b>22.00</b>
10/30/2024	76872	KNOWBE4, INC.	SECURITY AWARENESS TRAINING	818-000	<b>2,918.57</b>
10/30/2024	76873	KONICA MINOLTA BUSINESS SOLUTIONS	CITY HALL COPIER	946-000	597.79
			CITY HALL COPIER	946-000	576.32
					<b>1,174.11</b>
10/30/2024	76874	LAUREN DIAMOND	PROGRAM SUPPLIES	758-000	<b>36.75</b>
10/30/2024	76875	LGC GLOBAL ENERGY FM, LLC	CUSTODIAL SERVICES	811-101	2,758.20
			CUSTODIAL SERVICES	811-271	6,806.55
			CUSTODIAL SERVICES	811-345	5,135.13
			CUSTODIAL SERVICES	811-441	848.43
			CUSTODIAL SERVICES	811-208	4,159.47
					<b>19,707.78</b>
10/30/2024	76876	LISA LITTELL	PUBLIC ART WINDOW GHOSTS	818-201	<b>6,800.00</b>
10/30/2024	76877	MACQUEEN EMERGENCY	#22 SWEEPER PARTS	781-000	1,808.32
			#21 SWEEPER CHAIN	781-000	1,550.93
					<b>3,359.25</b>
10/30/2024	76878	MAIN DRAIN SEWER & REPAIR LLC	BD BOND REFUND	283-000	500.00
			BD BOND REFUND	283-000	4,500.00
					<b>5,000.00</b>
10/30/2024	76879	MCKENNA	SEPTEMBER 2024	822-001	9,202.05
			SEPTEMBER 2024	822-002	861.75
			SEPTEMBER 2024	822-003	13,235.00
					<b>23,298.80</b>
10/30/2024	76880	MICHIGAN GRAPHICS & AWARDS	CITY COUNCIL CUPS	864-000	<b>174.00</b>
10/30/2024	76881	MOTOROLA SOLUTIONS, INC.	WIRELESS PREP RADIO MICS	984-000	1,215.00
			FREIGHT CHARGE FOR RETURN	728-000	25.00
			RADIO INSTALL	984-000	1,071.42
					<b>2,311.42</b>
10/30/2024	76882	MSTS RECEIVABLES LLC	GARAGE DPW AIRCOMP KIT	781-000	17.97
			GARAGE TOOL PULLER SET	787-000	17.99
			STREETS/LINING MACHINE/TIE DOWNS	758-000	2.86
			STREETS/LINING MACHINE/TIE DOWNS	758-000	6.67
			VACTOR #38 BRUSHES	982-592	14.47
					<b>59.96</b>
10/30/2024	76883	NELSON BROTHERS SEWER & PLUMBING	PLUMBING ISSUE PUBLIC SAFETY	931-345	<b>140.00</b>
10/30/2024	76884	NYE UNIFORM	BROKAW 2 PANTS, 1 BOOTS	744-000	<b>364.00</b>
10/30/2024	76885	OAKLAND COUNTY	CLEMIS MBRSH, MDC, LIVESCAN, MUG CAPTUR	814-000	<b>7,189.25</b>
10/30/2024	76886	OAKRIDGE LAWN & SNOW	BD BOND REFUND	283-002	<b>100.00</b>
10/30/2024	76887	ON DUTY GEAR	FETTES BODY ARMOR	744-000	<b>1,430.00</b>
10/30/2024	76888	ORKIN PEST CONTROL	MONTHLY PEST CONTROL CITY HALL	931-101	60.00
			MONTHLY PEST CONTROL CITY HALL	931-101	60.00
					<b>120.00</b>
10/30/2024	76889	PK CONTRACTING	COOLIDGE HIGHWAY PAVEMENT MARKING IMPROVE	818-000	17,945.77
			COOLIDGE HIGHWAY PAVEMENT MARKING IMPROVE	972-200	36,435.33
					<b>54,381.10</b>



10/30/2024	76890	POWERS PLUMBING & HEATING	REFUND PP23-0167 1475 EDGEWOOD CANCELLAT	481-000	<b>25.00</b>
10/30/2024	76891	PRESIDIO NETWORKED SOLUTIONS GROUP	SECURITY CAMERA EXPANSION & UPGRADE CABLE	983-000 983-000	13,461.40 525.00 <b>13,986.40</b>
10/30/2024	76892	PRINTING SYSTEMS	RESPONSE CARDS	729-000	<b>145.95</b>
10/30/2024	76893	RAL LAWN & SHRUB CARE	LAWN FERT/WEED CONTROL DPW WEED CONTROL	931-101 931-000	67.80 87.00 <b>154.80</b>
10/30/2024	76894	REBECCA STOUT	PROGRAM SUPPLIES	758-000	<b>36.52</b>
10/30/2024	76895	RENU POWER TOOL & SUPPLY	DPW WATER TOOL HACKSAW	787-000	<b>305.48</b>
10/30/2024	76896	RKA PETROLEUM COS, INC	FUEL-OIL 89 MIDGRADE FUEL FUEL OIL #2 ULTRA LOW SULFUR DIESEL	110-002 110-002	18,413.01 1,678.89 <b>20,091.90</b>
10/30/2024	76897	ROYAL OAK FORD	PS #48 EXHAUST MID PIPE	939-002	<b>200.37</b>
10/30/2024	76898	SANCHIN SYSTEMS INC. & THE O.S.K.A.	CONTRACTUAL SERVICES CONTRACTUAL SERVICES	818-000 818-000	294.00 294.00 <b>588.00</b>
10/30/2024	76899	SAS SERVICES	REFUND PB23-0354 1475 EDGEWOOD CANCELLAT	478-000	<b>122.50</b>
10/30/2024	76900	SAS SERVICES	BD BOND REFUND	283-000	<b>75.00</b>
10/30/2024	76901	SEHI COMPUTER PRODUCTS	HP TONER	728-000	<b>741.21</b>
10/30/2024	76902	SEILER INSTRUMENT & MFG. CO. INC.	GPS LOCATING EQUIP YEARLY SUBSCRIPTION	986-000	<b>2,047.50</b>
10/30/2024	76903	SHARE CORPORATION	DPW GARAGE WIPES	781-000	<b>183.50</b>
10/30/2024	76904	SHERWIN WILLIAMS COMPANY	PAINT/STREET LINING PAINT/ STREET LINING PAINT/STREET LINING PAINT/STREET MARKINGS STREET LINING PAINT STREET LINING STENCIL STREET LINING PAINT	758-000 758-000 758-000 758-000 758-000 758-000 758-000	69.69 232.30 232.30 60.06 464.60 118.51 116.15 <b>1,293.61</b>
10/30/2024	76905	SOCRRA	10/2024 MIDMONTH TRASH, RECYCLE PICKUPS 10/2024 MIDMONTH TRASH, RECYCLE PICKUPS SEPTEMBER 2024 CITY PICKUPS & SPECIALS	818-001 818-003 818-003	34,383.52 16,180.48 977.87 <b>51,541.87</b>
10/30/2024	76906	SOCWA	LSR WORK AUGUST 2024 2834 FERNS 1390 WEST LEAD LINE REPLACEME	818-000 818-000	176,506.45 4,240.33 <b>180,746.78</b>
10/30/2024	76907	SPRINGLINE EXCAVATING, LLC	WHITSHIRE PROJECT PAY APP #7 FINAL PAYMENT WHITSHIRE PROJECT PAY APP #7 FINAL PAYMENT	975-100 975-000	28,531.04 28,531.05 <b>57,062.09</b>
10/30/2024	76908	STAN LISICA	REIMBURSEMENT BS&A CONFERENCE	960-000	<b>2,093.53</b>
10/30/2024	76909	STAPLES	IT EQUIPMENT OFFICE SUPPLIES IT EQUIPMENT OFFICE SUPPLIES SEPTEMBER	778-000 728-000 982-000 728-000	18.00 164.42 531.78 49.82 <b>764.02</b>

10/30/2024	76910	T-MOBILE	24-7724 CRIM INV TMOBILE	814-000	100.00
10/30/2024	76911	T-MOBILE	24-6606 CRIM INV TMOBILE	814-000	50.00
10/30/2024	76912	THE LIBRARY NETWORK	MATERIALS PURCHASES	978-000	3,650.70
			MATERIALS PURCHASES	978-001	1,119.01
			LIBRARY MATERIALS	818-046	856.51
					<u>5,626.22</u>
10/30/2024	76913	THE RAPID GROUP, LLC	SHREDDING SERVICE	931-101	50.00
10/30/2024	76914	TRESNAK CONSTRUCTION INC	BD BOND REFUND	283-000	100.00
10/30/2024	76915	UNITED FACILITY SUPPLIES	JANITORIAL SUPPLIES LIBRARY	776-271	64.96
10/30/2024	76916	UNIVERSAL PLUMBING SUPPLY	WATER ADAPTER	982-592	32.85
10/30/2024	76917	VERIZON WIRELESS	ACCOUNT 642216196-00001	853-000	131.50
			ACCOUNT 642216196-00001	853-000	45.50
			ACCOUNT 642216196-00001	853-000	81.00
			ACCOUNT 642216196-00001	760-000	132.75
			ACCOUNT 642216196-00001	853-000	151.10
			ACCOUNT 642216196-00001	853-000	81.00
			ACCOUNT 642216196-00001	853-000	288.79
			ACCOUNT 642216196-00001	853-000	40.50
			ACCOUNT 642216196-00001	853-000	231.14
			ACCOUNT 642216196-00001	853-000	91.00
			ACCOUNT 642216196-00001	853-000	45.50
			ACCOUNT 642216196-00001	818-000	45.50
			ACCOUNT 642216196-00001	853-000	264.90
			ACCOUNT 642216196-00001	818-000	384.49
			ACCOUNT 642216196-00001	853-000	41.11
			ACCOUNT 642216196-00001	853-000	40.50
			ACCOUNT 642216196-00001	853-000	281.56
					<u>2,377.84</u>
10/30/2024	76918	VESCO OIL CORPORATION	DPW MECHANICS OIL	751-000	49.30
10/30/2024	76919	WOLVERINE TRUCK SALES	#7 DPW JCV COLUMN	781-000	1,249.99
10/30/2024	76920	XEROX CORPORATION	XEROX USER FEES 8/21-9/21/24	934-000	80.27
		<b>TOTAL ALL FUNDS</b>	<b>TOTAL 236 CHECKS</b>		<u><u>\$ 2,122,705.02</u></u>

DATE	VENDOR	AMOUNT
10/02/2024	IRS	16,244.97
10/02/2024	CONSUMERS ENERGY	20.68
10/02/2024	CONSUMERS ENERGY	163.16
10/02/2024	CONSUMERS ENERGY	22.24
10/02/2024	CONSUMERS ENERGY	31.02
10/02/2024	CONSUMERS ENERGY	148.79
10/02/2024	CONSUMERS ENERGY	140.45
10/03/2024	DTE ENERGY	77.10
10/04/2024	DTE ENERGY	1,894.23
10/04/2024	DTE ENERGY	103.30
10/04/2024	DTE ENERGY	6,705.73
10/04/2024	DTE ENERGY	17.62
10/04/2024	DTE ENERGY	81.99
10/04/2024	DTE ENERGY	270.81
10/04/2024	DTE ENERGY	450.07

10/04/2024	DTE ENERGY	31.91
10/04/2024	DTE ENERGY	821.88
10/04/2024	DTE ENERGY	47.68
10/04/2024	DTE ENERGY	201.82
10/04/2024	DTE ENERGY	24.03
10/07/2024	DTE ENERGY	507.39
10/10/2024	IRS	51,090.57
10/10/2024	1ST BANK CARD - CITY CREDIT CARD	19,055.85
10/11/2024	DTE ENERGY	20,002.53
10/16/2024	DTE ENERGY	57.38
10/16/2024	DTE ENERGY	817.64
10/16/2024	PITNEY BOWES	4,000.00
10/24/2024	A-D-N	25,000.00
10/10/2024	IRS	52,366.03
10/31/2024	CONSUMERS ENERGY	38.72
10/31/2024	CONSUMERS ENERGY	141.31
10/31/2024	CONSUMERS ENERGY	21.69
10/31/2024	CONSUMERS ENERGY	167.51
10/31/2024	CONSUMERS ENERGY	17.86
10/31/2024	CONSUMERS ENERGY	145.11
<b>TOTAL ACH PAYMENTS</b>		<b>\$ 200,929.07</b>

We hereby certify that the foregoing is a true and correct list of bills and that they have been approved by the City Council and this is the authority to issue checks in the amounts stated and charge them in the various accounts.

\_\_\_\_\_  
Bridget Dean, Mayor

\_\_\_\_\_  
Victoria Mitchell, City Clerk

November 18, 2024 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to approve a budgeted purchase and installation of a new Sewer Camera Inspection System from Jack Doheny Companies of Northville, MI, utilizing the Sourcewell Cooperative Purchasing Group Contract Number 120721-RVL in the amount of \$221,159.23. The purchase is budgeted under account numbers 592-536-985-000 (Water and Sewer – Vehicle).

Ayes:

Nays:

Motion:



# MEMORANDUM

To: Mayor Dean and City Council  
From: Shawn Young, Deputy City Manager of Public Services *sy*  
Date: November 18<sup>th</sup>, 2024  
Subject: Recommendation of Award – Purchase and Installation of Updated Sewer Inspection Camera Equipment

---

Madam Mayor and Members of City Council,

## Background

As part of the FY 2024-2025 budget funds were allocated to replace our Sewer Inspection Camera System that was originally purchased in 2014. This system is used on a regularly record, inspect, and rate the 50+ miles of public sewer main in our system. These inspections are crucial in helping us choose locations for our Public Sewer Lining Program. While the current system is still functional there has been an increased amount of down time due to wear and tear and there has been tremendous advances in technology since our original purchase over 10 years ago.

## Summary

- Similar to previous purchases this purchase would utilize the Sourcewell Cooperative Contract # 120721-RVL
- The total purchase and upfitting price of \$221,159.23 has been budgeted in account numbers 592-536-985-000 (Water and Sewer – Vehicle).
- To save costs we plan on re-utilizing the existing vehicle chassis and body. This is a substantial cost savings due to the upfitting costs and low mileage on the existing chassis.
- Replacement equipment will give us a reduced down time due to previous wear and tear along with an increased 4k picture quality. This increased quality will equate to a more accurate inspection and rating process.
- Existing equipment that is removed will be returned to the City for reuse or sale as surplus.
- Newly installed equipment would be cross compatible with our current equipment which means the new operating system would be allow the reuse of some items as spare or backup pieces.

- Equipment that is deemed by staff as no longer needed will be brought before council at a later date to be declared as surplus to be sold via public auction.

**Recommendation**

- It is my recommendation that City Council approves the quote for the purchase and upfitting from Jack Doheny Companies of Northville, MI, in the amount of \$221,159.23, utilizing account number 592-536-985-000 (Water and Sewer – Vehicle).



**Date: 9/23/2024**

**Branch: 1100**



**Sourcewell Contract #120721-RVL**

**CUSTOMER:** \_\_\_\_\_ City of Berkley  
**ADDRESS:** \_\_\_\_\_ 33338 Coolidge Hwy  
**CITY, STATE, ZIP:** \_\_\_\_\_ Berkley, MI 48072  
**PHONE:** \_\_\_\_\_ 248/546-2430

**RV #** \_\_\_\_\_ 29709  
**CRM Quote #** \_\_\_\_\_ 19863

Eff: 10/11/23 rev

**TEAMJDC.COM**

Type	Product #	Description	Total Price	Quantity	Price Per Unit
Camera Cable	80072200	FOX2 FO4 HD 4K Camera Cable Type 00/20	\$ 14,354.55	1	\$ 14,354.55
Camera Head Accessories	901601040	Pressure Test Set	\$ 529.20	1	\$ 529.20
Computer Systems	V0001017	19" Industrial PC	\$ 6,434.64	1	\$ 6,434.64
	VSP00200	IBAK EVOLUTION - VEHICLE	\$ 15,795.00	1	\$ 15,795.00
Cutter System and Accessories	V4702467	VMC-C9 Full HD MPEG Encoder Card	\$ 3,510.00	1	\$ 3,510.00
HD Systems	V4004025	ORPHEUS HD Pan & Tilt Camera WITH TRANSMITTER	\$ 35,568.45	1	\$ 35,568.45
	V9049001	T76 HD TRACTOR	\$ 23,822.10	1	\$ 23,822.10
	V9040013	HD Camera Base Module for T76/86 Tractor	\$ 6,683.85	1	\$ 6,683.85
IKAS Evolution Support	IKAS Evolution Support	IKAS Evolution Support	\$ 1,010.88	1	\$ 1,010.88
Installation Labor	Installation Labor	Remove SD equipment and install HD equipment	\$ 10,800.00	40	\$ 270.00
Monitor	VZM000102	Monitor, 22" Widescreen	\$ 1,684.80	2	\$ 842.40
	VZM000100	Monitor, 17" 4:3	\$ 1,350.00	2	\$ 675.00
	VZM000105	Monitor Mount - Triple	\$ 345.60	1	\$ 345.60
Rapid View Build Out Options	Equip Sales	Roof Mounted Awning	\$ 6,480.00	1	\$ 6,480.00
Reels	V8029020	KW505 FO2 4K Synchronized Power Cable Reel	\$ 38,357.55	1	\$ 38,357.55
Reel Accessories	904350020	Cable Deflection Pulley KUV 2.7 with rope and holder (50ft of rope)	\$ 756.00	1	\$ 756.00
	802617031	Cable Deflection Pulley KW305/505	\$ 1,150.20	1	\$ 1,150.20
	900300130	Cable Deflection KUV3	\$ 1,402.65	1	\$ 1,402.65
	800500841	KW Reel foot-operated winch switch (KW505, 310 and 305)	\$ 1,080.00	1	\$ 1,080.00
T76 Tractor and Accessories	904116031	Remote Elevator for T76/86	\$ 7,811.10	1	\$ 7,811.10
	900406690	Pneumatic Tires for T76/86 KRA75/85 PANORAMO and LISY (Grey)	\$ 1,439.10	1	\$ 1,439.10
	904100890	X-Large Pneumatic Tires for T76/86/PANORAMO/LISY (Black)	\$ 2,120.85	1	\$ 2,120.85
	904401491	High-Traction Tungsten Carbide Wheels for 6" and up	\$ 1,452.60	1	\$ 1,452.60
	900406691	High-Traction Tungsten Carbide Wheels for 8" and up	\$ 1,540.35	1	\$ 1,540.35
	V1971003	BS7-10X Vehicle Mounted Control	\$ 33,297.75	1	\$ 33,297.75
	RAM-2461U	VESA 75 Mounting Plate With Ball - C Size	\$ 41.31	1	\$ 41.31
	RAM-201U-B	Double Socket Arm - C Size Short	\$ 48.49	1	\$ 48.49
	RAM-TRACK-EXA-9BU	9BU 9" Modulare Aluminum Black Tough Track	\$ 38.07	1	\$ 38.07
	RAP-354U-TRA1	Track Ball With T-Bolt Attachment - C Size	\$ 35.75	1	\$ 35.75
	10TS7M	10 Inch Touch Screen	\$ 664.47	1	\$ 664.47
	GV-N710D3-2GL	Graphics Card With HDMI Output	\$ 91.80	1	\$ 91.80

<b>Sale Price</b>	<b>\$219,697.11</b>
Sourcewell Discount (4%)	\$ (8,787.88)
<b>Subtotal</b>	<b>\$210,909.23</b>
Freight / PDI	\$ 3,500.00
Training	\$ 3,500.00
Lateral Launch update to operate at SD with HD unit	\$ 3,250.00
<b>Final Sale Price</b>	<b>\$221,159.23</b>

#### V4004025

ORPHEUS HD Pan & Tilt Camera WITH TRANSMITTER

- \* Pan&Tilt, Zoom Camera of 6" pipelines
- \* Full HD 1920x1080 Resolution, HD-SDI Standard (patent pending)
- \* 160x Zoom (10x Optical, 16x Digital)
- \* Pan-able zoom optics
- \* High-power LED lighting with gap lighting
- \* Intelligent Auto-Focus
- \* Innovative HUD display
- \* Includes installed 33hz transmitter

#### 901601040

Pressure Test Set

#### V9049001

T76 HD TRACTOR

- \* HD Version required for HD System operation
- \* Mainline tractor for use in pipelines 5" and up
- \* Zero turn radius, full steering with ATC (Automatic Tilt Compensation)
- \* Includes lowering claw, toolset and 5"/6"/8"/10" wheelsets
- \* T76 can be used as the chassis for the LISY 3.2 HD Extension
- \* Requires a HD Camera Base module for normal mainline operations
- \* Add the Remote Elevator (904116031) to help in larger pipelines

#### V9040013



HD Camera Base Module for T76/86 Tractor

\* Required for operation of T76/86 HD as mainline tractor

\* Includes 33kHz and 512Hz transmitters for location

**904116031**

Remote Elevator for T76/86

\* Raises the camera to allow centering in pipeline

\* Lifts camera above water line in pipes with flow

**900406690**

Pneumatic Tires for T76/86 KRA75/85 PANORAMO and LISY (Grey)

\*\*\*Comes with 8 - 6000510 (M6x75) & 8 - 6000412 (M6x35) Wheel

Bolts and 8 - 6000082 (A6.4) Washers\*\*\*

**904100890**

X-Large Pneumatic Tires for T76/86/PANORAMO/LISY (Black)

\*\*\*Set of 4 with bolts and washers\*\*\*

--Comes With:

-- 6000082 A6.4 Washers X8

--6001522 M6x113 Bolts X8

--6001991 M6x80 Bolts X8

**904401491**

High-Traction Tungsten Carbide Wheels for 6" and up

\* For use with T76 / T86 / PANO2 Tractors

\* Large Grit

\* Uses Wheel Bolt 6002104

**900406691**

High-Traction Tungsten Carbide Wheels for 8" and up

>>>Complete Set of 4 with bolts and washers<<<

\* For use with T76 / T86 / PANO2 Tractors

\* Large Grit

\* Uses Wheel Bolt 60000291

\* Uses Flat Washer 6000082

**V1971003**

BS7-10X Vehicle Mounted Control

- For operation of all camera and the tractor functions

- For permanent installation in a vehicle in 19" technology

- Separate keyboard surround with 2 joysticks, emergency stop, microphone for intercom

- - Includes V0000189 on/off switch

- Requires control monitor panel and monitor mount.

- Requires PC for operation

- HD, SD, LISY and PANORAMO operation

- For use with KW505 and KW310 FO drums.

**RAM-2461U**

VESA 75 Mounting Plate With Ball - C Size

**RAM-201U-B**

Double Socket Arm - C Size Short

**RAM-TRACK-EXA-9BU**

9BU 9" Modulare Aluminum Black Tough Track

**RAP-354U-TRA1**

Track Ball With T-Bolt Attachment - C Size

**10TS7M**

10 Inch Touch Screen

**GV-N710D3-2GL**

Graphics Card With HDMI Output

**V8029020**

KW505 FO2 4K Synchronized Power Cable Reel

\* Designed for use with 00/12 FO2 X2 fiber optic cable required for PANORAMO 4K systems

\* Synchronized cable payout and retraction

\* Automatic level wind

\* Requires vehicle installation

\* Includes remote control pendant and LED boom light

\* Distance counter with rear display

\* Holds up to 2000' on 00/12 FO2 X2 fiber optic cable

\* Includes integrated tractor lowering winch and control

**80072200**

FOX2 FO4 HD 4K Camera Cable Type 00/20

- \* 1000 feet of dual fiber cable
- \* Requires FOX2 FO4 Cable drum with v.8 board.
- \* Older drums may require upgrade to use this cable. Please contact your representative for more information.

**904350020**

Cable Deflection Pulley KUV 2.7 with rope and holder (50ft of rope)

**802617031**

Cable Deflection Pulley KW305/505

- \*Attaches to the boom for off-manhole setups

**900300130**

Cable Deflection KUV3

- \*Upper manhole deflection unit
- \*Protects cable during remote setups

**800500841**

KW Reel foot-operated winch switch (KW505, 310 and 305)

- \* Control the lowering winch with foot to allow more control while lowering the tractor into the manhole

**V0001017**

19" Industrial PC

These specifications or greater:

- \* Ruggedized Rack Mount Cabinet
- \* Intel Quad Core Processor
- \* 16 GB RAM
- \* 256 GB Solid State Drive for Applications / OS
- \* 2 TB Hard Drive for Data
- \* DVD-R/CD-RW drive
- \* Keyboard and Optical Mouse
- \* Operating system Windows 10 Professional
- \*\*\* NO Video Capture Device Included (to be supplied by software vendor)

**V4702467**

VMC-C9 Full HD MPEG Encoder Card

**VSP00200**

IBAK EVOLUTION - VEHICLE

Powerful database application for all types of inspections: including lateral launch, mainline, Panoramo, HD, laser scan and more. This software will allow you to capture video and images, and produce complete reports with defect identification and scoring. Data and videos can be exported for the customer to view the information. The software has an extensive list of expansion modules available to further its capabilities.

- Basic sewer data projects – basic module type
- Managed sewer objects: sections, manholes and laterals
- Standard-compliant sewer data acquisition
- Operation with task-related menus and dialogues
- Assistant for condition data acquisition
- Management of inspection projects with customer, project and job data
- Management of sewer objects with master and condition data, photo and video data
- Import and attribution of digital photos to condition data
- Digital single image capture from linked videos
- Data transfer assistant
- License-free sewer MPEG player for data transfer (without an MPEG decoder)
- Digital MPEG recording with:
  - Internal MPEG mobile encoder (Sensoray)
  - Configurable video overlay of master and condition data
  - Condition data acquisition synchronized with video recording
- Single monitor display with:

- Live video display
- Switchover between the video picture and the IKAS dialogs
- Also for Panoramo systems, Panoramo scanner control included
- High performance MPEG encoder driver (requires Vitec)
- > MPEG format see encoder description
- Job rule management! Any desired number of profiles can be managed.

#### IKAS Evolution Full HD

- Full HD performance MPEG encoder driver (requires Vitec HD)
- > Up to full HD video with MPEG4 AVC(H264)
- > Adjustable resolution
- > Software data overlay

#### IKAS Evolution Laser Diameter Measurement

- For IBAK laser cameras
- During push rod operation for diameter estimation only with push cameras

#### IKAS Evolution PACP & LACP Interface Extension

#### **IKAS Evolution Support**

##### IKAS Evolution Support

- Ongoing updates and support by phone or online via TeamViewer
- First 6 months included with initial purchase
- The service contract will automatically renew on January 1st of each subsequent calendar year.
- Paid yearly upon renewal
- Customer outside of contract will receive no updates and minimal support
- \* Upon initial purchase, customer will be charged a pro-rated amount to include support for the current year, and until December 31st of the following calendar year.

#### **Installation Labor**

Remove SD equipment and install HD equipment

#### **VZM000102**

Monitor, 22" Widescreen

#### **VZM000100**

Monitor, 17" 4:3

#### **VZM000105**

Monitor Mount - Triple

#### **Equip Sales**

Roof Mounted Awning

## SALE OF NEW EQUIPMENT TERMS AND CONDITIONS

1. THE AGREEMENT. Jack Doheny Companies, Inc., (the "Seller") agrees to sell, transfer and convey its right, title and interest in the new goods, equipment, vehicles and/or other new items (collectively, the "Equipment") described in Seller's written Invoice for the Sale of New Equipment (the "Invoice") to the Buyer subject to the terms and conditions contained herein, which are incorporated into the Invoice, agreed to by the parties hereto, and together consists of the entire agreement between the Seller and Buyer (collectively, the "Agreement"). The Agreement shall be for the benefit of the Seller and Buyer and not for the benefit of any other person or entity. Prior courses of dealing, trade usage and verbal agreements not reduced to a writing signed by the Seller and Buyer, to the extent they differ from, modify, add to or change from the Agreement shall not be binding on the Seller.
2. TERMS OF PAYMENT.
  - 2.1 Payment Date. All payments for the Equipment are due from Buyer on the date of the invoice unless other terms are agreed to in writing between Seller and Buyer. Payment shall be made to Seller at the address specified in the Agreement, without any offset or deduction for any reason.
  - 2.2 Shipping Delays. If any shipment is delayed at the request of Buyer, payment shall become due based on the date Seller is prepared to make shipment, and Seller may invoice Buyer based on such date. All prices for Equipment are F.O.B. Seller's shipping point.
  - 2.3 Delinquent Payments.
    - 2.3.1 Any payment not made by Buyer on or before its due date shall be subject to a late charge on any unpaid balance at a rate of 18% per annum, or the highest interest rate allowed by law, whichever is greater.
    - 2.3.2 If a payment is not made on or before its due date, Buyer agrees that Seller may elect, in addition to any other remedy at law or in equity, to cease performance under the Agreement and any other agreement between Buyer and Seller until such payment is rendered to Seller.
3. DELIVERY. Seller does not guarantee delivery dates.
4. RISK OF LOSS. Buyer assumes all risk of loss of Equipment upon delivery by Seller to carrier if Equipment is shipped. For Equipment that is shipped, Seller agrees to: (a) prepare the Equipment for shipment to Buyer; (b) deliver custody of the Equipment to carrier; (c) make appropriate arrangements for the transportation to carrier; and deliver documents to enable Buyer to obtain possession of the Equipment. Seller shall not be obligated to obtain insurance or to prepay transportation/carrier costs for the Equipment. Buyer agrees to be responsible for and to timely pay all loading, unloading and other charges incidental to transportation of the Equipment. Whether Seller pays transportation charges or not, risk of loss shall pass to Buyer upon delivery of the Equipment to a carrier.
5. INSPECTION OF EQUIPMENT. Buyer has inspected the Equipment and is satisfied with the Equipment's condition.
6. INDEMNIFICATION. Buyer shall indemnify, hold harmless and release Seller from any and all liabilities, losses, damages, claims, costs and expenses, including attorney fees, arising out of, in whole or in part, from (a) the design, or manufacture of the Equipment; or (b) the use of the Equipment by Buyer and those acting on Buyer's behalf.
7. MISCELLANEOUS.
  - 7.1 No Assignment. There shall be no assignment of the Agreement by Buyer without the prior written approval of Seller. Any assignment of the Agreement shall not relieve Buyer of its obligations under the Agreement.
  - 7.2 Force Majeure. Neither party will be liable for any delay or failure to perform its obligations hereunder, other than a payment obligation, due to any cause beyond its reasonable control including without limitation, acts of God or of the public enemy, including terrorists, acts of the government in its sovereign capacity, fires, floods, epidemic, strikes, picketing or boycotts, or any other circumstances caused by natural occurrences or third party actions beyond the reasonable control and without the fault or negligence of the party whose performance is affected ("Force Majeure Events"); provided that the affected party provides the other party prompt notice of the applicable circumstance and uses commercially reasonable efforts to re-commence performance as promptly as possible; provided, further, that if the duration of such Force Majeure Event exceeds thirty (30) days, the other party may terminate the Agreement upon delivery of written notice to the affected party.
  - 7.3 Venue. The parties agree that any dispute under the Agreement shall be brought in the applicable state or federal court located in the county in which the Originating Branch is located and the parties waive any right to a jury trial.
  - 7.4 Construction and Captions. The parties acknowledge that each has reviewed the Agreement and that the normal rules of construction to the effect that any ambiguities are to be resolved against the drafting party shall not be employed in the interpretation of the Agreement or any exhibits or amendments hereto; and that section headings appearing in the Agreement are for convenience of reference only and they are not intended, to any extent or for any purpose, to limit or define the text of any section or any subsection hereof. In the event any part of the Agreement is found to be ambiguous, such ambiguity shall not be construed against any party.
  - 7.5 Entire Agreement. The Agreement constitutes the sole and entire agreement between the parties and supersedes all prior and contemporaneous statements, promises, understandings or agreements, whether written or oral.
  - 7.6 Amendments. The Agreement may be amended, modified or altered at any time upon the approval of the Seller and Buyer; however, any such amendment must be in writing and signed by the Seller and Buyer in order for such amendment to be of any force and effect.
  - 7.7 Partial Invalidity. In the event that any provision of the Agreement is declared by any court of competent jurisdiction or any administrative judge to be void or otherwise invalid, all of the other terms, conditions and provisions of the Agreement shall remain in full force and effect to the same extent as if that part declared void or invalid had never been incorporated in the Agreement and in such form, the remainder of the Agreement shall continue to be binding upon the parties.
  - 7.8 Counterparts. The Agreement and any amendment thereto may be signed and executed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute one Agreement. Delivery of an executed counterpart of a signature page of the Agreement by facsimile or email shall be effective as delivery of an originally executed counterpart of the Agreement.
  - 7.9 Authority. Each person(s) executing the Agreement as an agent or in a representative capacity warrants that he or she is duly authorized to do so.

NO WARRANTY. SELLER MAKES NO WARRANTIES OR REPRESENTATIONS EXPRESS OR IMPLIED BY OPERATION OF LAW OR OTHERWISE, INCLUDING WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MARKETABILITY OR FITNESS FOR PARTICULAR PURPOSE, ALL OF WHICH ARE SPECIFICALLY HEREBY DISCLAIMED. To the extent allowed by law and those agreements, Seller transfers and assigns to Buyer the Equipment manufacturer's warranties, if any such warranty is provided by the Equipment manufacturer. In no event shall Seller be liable to Buyer for any incidental, consequential, special, exemplary, and/or punitive damages, including without limitations, loss of revenue or profit.

November 18, 2024 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to approve a budgeted purchase and installation of a new Sewer Camera Inspection System from Jack Doheny Companies of Northville, MI, utilizing the Sourcewell Cooperative Purchasing Group Contract Number 120721-RVL in the amount of \$221,159.23. The purchase is budgeted under account numbers 592-536-985-000 (Water and Sewer – Vehicle).

Ayes:

Nays:

Motion:



# MEMORANDUM

To: Mayor Dean and City Council  
From: Shawn Young, Deputy City Manager of Public Services *sy*  
Date: November 18<sup>th</sup>, 2024  
Subject: Recommendation of Award – Upfitting of (4) four Ford F250 Pickups

---

Madam Mayor and Members of City Council,

## Background

As part of the FY 2024-2025 budget funds were allocated across several departments for the replacement of (4) four pickup trucks of various years, makes, and models.

## Summary

- Chassis were previously approved for purchase by Council at the September 16<sup>th</sup>, 2024 meeting.
- Similar to previous purchases this purchase would utilize the Bidnet/Rochester Hills Cooperative Bid.
- The total upfitting price of \$55,895.00 will be split between account numbers 592-536-985-000 (Water and Sewer - Vehicle), 101-441-985-000 (General Fund – Vehicles), 226-528-985-000 (Sanitation -Vehicles), and 208-751-982-000 (Parks and Rec- Equipment).
- Upfitting will include the reuse of old equipment that is deemed as reusable once removed. Any equipment that is not reused will be returned to the City.
- Replaced vehicles that are deemed by staff as no longer needed will be brought before council at a later date to be declared as surplus to be sold via public auction.

## Recommendation

- It is my recommendation that City Council approves the quote for upfitting of (4) four pickup trucks from Truck and Trailer Specialties of Howell MI in the amount of \$55,895.00 utilizing account numbers 592-536-985-000 (Water and Sewer - Vehicle), 101-441-985-000 (General Fund – Vehicles), 226-528-985-000 (Sanitation - Vehicles), and 208-751-982-000 (Parks and Rec- Equipment).



900 Grand Oaks Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | ph: (517) 552-3855 | fx: (517) 552-3666

**October 8, 2024**

City of Berkley  
3238 Bacon Avenue, Berkley, MI 48072  
Attn: Matt Wells, ph: (248) 250-2166  
HQ0004582

## Equipment Quotation

The following pricing will be based on City of Rochester Hills RFP-RH-20-023 contract awarded September 2020

**Truck #'s:** 3, 8 & 9

**Chassis:** 2025 Ford F250, 56" CA, 8' bed, SuperCab, 4x4, vinyl floor, factory camera, upfitter switches & plow prep

**Remove Existing ProTech Cab Rack, beacon, work lights & flashers from rack, return lights to City**

**Remove Existing directional arrowstick & in-cab controller**

**Remove Existing Motorola radio**

**Remove Existing Thieman Liftgate**

**Install Transferred ProTech Aluminum Mesh Cab Rack with antenna & mini lightbar brackets**

**Install Custom Lighting & Electrical including the following:**

Chassis switches for warning & work lighting

Four (4) SoundOff mPower (mo. EMPS20V38-P) amber/green flashers mounted:

Two (2) in chassis grille

Two (2) at rear near license plate

One (1) SoundOff Pinnacle (mo. EPL7PDPC) amber/green mini lightbar on cab rack

Transferred directional arrowstick and in-cab controller, mounting on cab rack

Five (5) Maxxima (mo. MWL-47) work lights, 2 side-facing & 2 rear-facing on cab rack, 1 rear-facing on toolbox

Maxxima LED strip lighting inside toolbox wired to work lights

Backup alarm

**Install Havis Console including the following:**

C-B70: bracket

C-AS-840-11: angled console

C-FP-3: 3" filler plate

C-EB25-WTA-1P: Whelen plate, install transferred controller

C-EB25-MXP-1P: Motorola plate, install transferred radio

**Install One (1) Weather Guard Super-Side clear aluminum toolbox, 90-1/4" L x 16-1/4" W x 18" H mounted on streetside (mo. 391-0-02)**

**Install Transferred Thieman TopLifter Hydraulic Liftgate including the following:**

Keyed power to liftgate

Remount factory back-up camera with Thieman retro kit (#3738-006) and brace weld (#31354-002)

New hardware for mounting liftgate as necessary

**Install WeatherTech floor liners, 1<sup>st</sup> & 2<sup>nd</sup> rows, Black (mos. 4410511V & 446975)**

**Install Luverne Grip-Step running boards for SuperCab (mos. 415078 & 401723)**

**Install Truck-Portion only for future Boss 8' 2" Power-V DXT Snow Plow including the following:**

Includes truck under-carriage mount, wiring harnesses and in-cab SmartTouch2 controls

LTA10200 - Undercarriage Ford F250/F350/ F450 F550 2017+

MSC09601 - SmartTouch2 V-Plow Controller

# TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | ph: (517) 552-3855 | fx: (517) 552-3666

MSC25012 - Wiring Kit, Ford RT3 SH2, 12V, F250-600, 2023+

**Above installed equipment pricing:**           **\$13,005.00 ea.**

Minimum full 1-year warranty on parts and labor on all equipment.

**Payment Terms:** Net 30 days. Pricing effective for 30 days.

**FOB:**                   City of Berkley

**Delivery:**           8-10 weeks leadtime on Havis items, allow 2-3 weeks for installation following

**Thank you for the opportunity to quote.**

Respectfully submitted by,  
Jon Luea/Brian Bouwman





900 Grand Oaks Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | ph: (517) 552-3855 | fx: (517) 552-3666

**October 14, 2024**

City of Berkley  
3238 Bacon Avenue, Berkley, MI 48072  
Attn: Matt Wells, ph: (248) 250-2166  
HQ0004581

## Equipment Quotation

The following pricing will be based on City of Rochester Hills RFP-RH-20-023 contract awarded September 2020

**Truck #: 6**

**Chassis:** 2025 Ford F250, 56" CA, 8' bed, SuperCab, 4x4, vinyl floor, factory camera, upfitter switches & plow prep

**Install ProTech Aluminum Mesh Cab Rack 24" supports, antenna & mini lightbar brackets (mo. 57-N6840-24)**

**Install Custom Lighting & Electrical including the following:**

Chassis switches for warning & work lighting

Four (4) SoundOff mPower (mo. EMPS20V38-P) amber/green flashers flush-mounted:

Two (2) in chassis grille

Two (2) at rear near license plate

One (1) SoundOff Pinnacle (mo. EPL7PDPC) amber/green mini lightbar on cab rack

One (1) Whelen Traffic Advisor (mo. TACF-85) and in-cab control mounted on cab rack

Five (5) Maxxima (mo. MWL-47) work lights, 2 side-facing & 2 rear-facing on cab rack, 1 rear-facing on toolbox

Maxxima LED strip lighting inside toolbox wired to work lights

Backup alarm

**Install Havis Console including the following:**

C-B70: bracket

C-AS-840-11-H: angled console

C-FP-3: 3" filler plate

C-EB25-WTA-1P: Whelen plate, install controller

C-EB25-MXP-1P: Motorola plate, install radio

**Install One (1) Weather Guard Super-Side clear aluminum toolbox, 90- $\frac{1}{4}$ " L x 16- $\frac{1}{4}$ " W x 18" H mounted on streetside (mo. 391-0-02)**

**Install Thieman TopLifter Hydraulic Liftgate including the following:**

Model TT 15 EST AL 56 x 26+6 2pc Galvanized

Platform dimensions are 56" wide x 26" plus a 6" tapered ramp

Extruded aluminum two-piece, fold-down platform

Dual cylinder series

Lifting capacity of 1,500#

Split-style non-towing bumper

Power-up & power-down functioning

12 VDC electric-over-hydraulic

Standard toggle control switch at gate for up & down

Keyed power to liftgate

No interference with EOM installed receiver-type trailer hitch

Remount factory back-up camera in mounting hardware kit

Galvanized undercarriage in lieu of painted

# TRUCK & TRAILER *Specialties, Inc.*

900 Grand Oaks Drive | Howell, MI 48843 | [www.ttspec.com](http://www.ttspec.com) | ph: (517) 552-3855 | fx: (517) 552-3666

**Install WeatherTech floor liners, 1<sup>st</sup> & 2<sup>nd</sup> rows, Black** (mos. 4410511V & 446975)  
**Install Luverne Grip-Step running boards for SuperCab** (mos. 415078 & 401723)  
**Install Truck-Portion only for future Boss 8' 2" Power-V DXT Snow Plow including the following:**  
Includes truck under-carriage mount, wiring harnesses and in-cab SmartTouch2 controls  
LTA10200 - Undercarriage Ford F250/F350/ F450 F550 2017+  
MSC09601 - SmartTouch2 V-Plow Controller  
MSC25012 - Wiring Kit, Ford RT3 SH2, 12V, F250-600, 2023+

**Above installed equipment pricing:           \$16,880.00 ea.**

Minimum full 1-year warranty on parts and labor on all equipment.

**Payment Terms:** Net 30 days. Pricing effective for 30 days.

**FOB:** City of Berkley

**Delivery:** 19 weeks leadtime on Havis Liftgate, allow 2-3 weeks for installation following

**Thank you for the opportunity to quote.**

Respectfully submitted by,  
Jon Luea/Brian Bouwman

November 18, 2024 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to approve a budgeted purchase of a new Utility Vehicle from Weingartz Supply Co., of Utica, MI, utilizing the Sourcewell Cooperative Purchasing Contract 031121-KBA, in the amount of \$18,431.88. The purchase is budgeted under account number 208-751-982-000 (Parks and Recreation – Equipment).

Ayes:

Nays:

Motion:



# MEMORANDUM

To: Mayor Dean and City Council  
From: Shawn Young, Deputy City Manager of Public Services *sy*  
Date: November 18<sup>th</sup>, 2024  
Subject: Recommendation of Award – Purchase of Kubota RTV520 UTV

---

Madam Mayor and Members of City Council,

## Background

As part of the FY 2024-2025 budget funds were allocated for the purchase of a new Utility Vehicle “UTV” to replace an existing 2009 unit. This replacement UTV would be used crossed departmentally with the primary usage being Ballfield and Park Maintenance. Additional usage would be snow and ice control in the winter months.

## Summary

- Similar to previous purchases this purchase would utilize the Sourcewell Cooperative Contract # 031121.
- The cooperative contract pricing provides a 22% discount of list pricing
- The cooperative contract pricing provides a 22% discount of list pricing
- The selling and servicing dealer has several longstanding branches in the Detroit Metro Region
- Staff evaluated several options and found the Kubota RTV520 to be the best fit for our needs.
- Items like an enclosed cab and heat were added to make the unit suitable for year-round use.
- This unit came in slightly above budget (\$431,88) due to the purchase of a two-year extended warranty.
- The existing unit will be offered to other departments for reutilization. Equipment that is deemed by staff as no longer needed will be brought before council at a later date to be declared as surplus to be sold via public auction or disposed of.

## Recommendation

- It is my recommendation that City Council approves the purchase of a new Kubota RTV520-H in the amount of \$18,431.88 from Weingartz Supply of Utica Mi utilizing the Sourcewell Cooperative Contract #031121 utilizing account # 208-751-982-000.

Wells, Matthew  
36932  
City of Berkley  
mwells@berkleymi.gov  
248-658-3497

Quote Provided By  
WEINGARTZ SUPPLY CO.  
Brian Buddie  
46061 VAN DYKE AVE.  
UTICA, MI 48317  
email: bbuddie@weingartz.com  
phone: 5862625875

-- Standard Features --

-- Custom Options --



V Series RTV520-H (Orange)  
\*\*\* EQUIPMENT IN STANDARD MACHINE \*\*\*

#### GASOLINE ENGINE

Model Kubota GZ520-E3F-UV  
2 cyl, 4 cycle OHC  
Water cooled  
Electronic fuel injection (EFI)  
27.8 cu. in.  
+17.4 Net Eng HP

#### DIMENSIONS

Width 54.7 in  
Height 74.0 in  
Length 105.1 in  
Wheelbase 70.8 in  
Tow Capacity 1168 lbs  
Ground Clearance F/R 8.1 in/6.7 in

#### TRANSMISSION

Variable Hydro Transmission  
Forward Speeds:  
Low 0 - 10 mph  
High 0 - 25 mph  
Reverse 0 - 10 mph  
Rear differential lock

#### CARGO BOX

Width 40.6 in  
Length 33.7 in  
Depth 11.4 in  
Load Capacity 441 lbs  
Vol. Capacity 9.0 cu ft

#### FLUID CAPACITY

Fuel Tank 5.0 gal  
Cooling 1.3 qts  
Engine 1.43 qts  
Transmission 2.38 gal  
Brake Fluid 0.21

#### OPERATING FEATURES

Rack and Pinion Steering  
VHT Plus Transmission  
Front Independent Suspension  
Rear Semi-independent  
Suspension  
Brakes - Front/Rear Dry Disc  
Rear Brake Lights / Front  
Headlights

#### SAFETY EQUIPMENT

OSHA 1928.52 ROPS and seat  
belt  
Rear Wheel Hand Parking  
Brake  
Spark Arrestor Muffler  
Sound Level - operator's Ear  
81.9 dBA  
@ max. rpms

2" Hitch Receiver - Front & Rear

#### TIRES AND WHEELS

Heavy Duty Tire F 24 x 9 - 12, 6 ply  
R 24 x 11 - 12, 6 ply

#### RTV520-H Base Price: \$11,699.00

(1) COMPLETE CAB KIT 77700-11821-COMPLETE CAB KIT	\$5,959.21
(1) CAB HEATER / RTV500 77700-V4314-CAB HEATER / RTV500	\$698.89
(1) WIPER KIT / RTV400 / RTV500 77700-V4367-WIPER KIT / RTV400 / RTV500	\$277.43
(1) FRONT HEAVY LOAD STRUT K7311-99180-FRONT HEAVY LOAD STRUT	\$307.78
(1) SPEEDMETER FOR RTV500 K7311-99650-SPEEDMETER FOR RTV500	\$149.08
(1) BACKUP BEEPER K7321-99640-BACKUP BEEPER	\$195.31
(1) RTV 520 FRONT WORK LIGHT KIT 77700-11933-RTV 520 FRONT WORK LIGHT KIT	\$277.43
(1) RTV 520 REAR WORK LIGHT KIT 77700-11934-RTV 520 REAR WORK LIGHT KIT	\$210.58
(1) STROBE LIGHT KIT 77700-V4318-STROBE LIGHT KIT	\$330.80

Configured Price: **\$20,105.51**

Sourcewell Discount: **(\$4,423.21)**

SUBTOTAL: **\$15,682.30**

2Yr RTV520-H Extended Warranty **\$600.00**

Dealer Assembly: **\$980.83**

Freight Cost: **\$768.75**

PDI: **\$400.00**

Total Unit Price: **\$18,431.88**

Quantity Ordered: **1**

Final Sales Price: **\$18,431.88**

**Purchase Order Must Reflect Final Sales Price.**

**To order, place your Purchase Order directly with the quoting dealer**

**\*Some series of products are sold out for 2022. All equipment specifications are as complete as possible as of the date on the quote. Additional attachments, options, or accessories may be added (or deleted) at the discounted price.** All specifications and prices are subject to change. Taxes are not included. The PDI fees and freight for attachments and accessories quoted may have additional charges added by the delivering dealer. These charges will be billed separately. Prices for product quoted are good for 60 days from the date shown on the quote. All equipment as quoted is subject to availability.

November 18, 2024 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember  
\_\_\_\_\_ to appoint City Councilmember Dennis Hennen to serve as a delegate  
participant and City Manager Crystal VanVleck as alternate for SEMCOG.

Ayes:

Nays:

Motion:

**CITY OF BERKLEY  
COUNTY OF OAKLAND, MICHIGAN**

**RESOLUTION TO ADOPT A VISION ZERO POLICY TO ELIMINATE FATALITIES AND SERIOUS  
INJURIES FROM CRASHES ON BERKLEY ROADS**

At a Regular meeting of the City Council of the City of Berkley, Oakland County, Michigan, held in the Council Chambers at 3338 Coolidge Highway, Berkley, MI 48072 on the 18th day of November 2024.

The Southeast Oakland County communities of Berkley, Ferndale, Hazel Park, Huntington Woods, Madison Heights, Oak Park and Pleasant Ridge (the "Southeast Oakland Communities") are collaborating to address road safety issues within our combined borders.

Between 2019 and 2023 there were 275 crashes which resulted in a serious injury and 41 crashes which resulted in a fatality within the Southeast Oakland Communities. The Berkley City Council believes that one roadway death in our community is too many and seeks a data-driven approach to reduce and eliminate fatalities and serious injuries. The Berkley City Council also recognizes that vulnerable groups, such as children, senior citizens, people of color, people with disabilities, people in low-income communities and road users outside of vehicles, like pedestrians and bicyclists, face a disproportionately high risk of fatalities and serious injuries.

Vision Zero is a public health-based traffic safety strategy to reduce and eventually eliminate traffic deaths and serious injuries using a data-driven, multi-disciplinary and safe systems approach that also increases safe, healthy, and equitable mobility for all. Vision Zero strategy is a tool to unite stakeholders such as the Southeast Oakland Communities to make our roadways safer for all users.

The Southeast Oakland Communities were awarded a Safe Streets for All grant from the U.S. Department of Transportation to develop a Southeast Oakland County Joint Safety Action Plan which was developed with a broad coalition of stakeholders to identify policies, measures, and projects to improve the safety of roadways in Berkley, Ferndale, Hazel Park, Huntington Woods, Madison Heights, Oak Park and Pleasant Ridge.

Therefore, be it resolved, that the Berkley City Council hereby adopts Vision Zero as a comprehensive approach to achieve a goal of zero traffic deaths and serious injuries on Berkley roadways.

Be it further resolved that the Berkley City Council adopts a goal of eliminating traffic deaths and serious injuries on Berkley roadways by 2045.

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**RESOLUTION**

I, Victoria Mitchell, the duly appointed City Clerk of the City of Berkley, Oakland County, Michigan, do hereby certify that the foregoing is a true and complete copy of a Resolution duly adopted by the City Council of the City of Berkley at a meeting held on the 18th of November 2024, the original copy of which is on file in the City Clerk's Office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this \_\_\_\_ day of \_\_\_\_ 2024.

\_\_\_\_\_  
Victoria Mitchell, City Clerk



**CITY OF BERKLEY**  
3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

# MEMORANDUM

To: Mayor Dean and City Council  
From: Kristen Kapelanski, Community Development Director  
Date: November 18, 2024  
Subject: Vision Zero Resolution

---

Madam Mayor and Members of City Council,

## Background

- Over the past year, City staff have been working with the communities of Ferndale, Hazel Park, Huntington Woods, Madison Heights, Oak Park and Pleasant Ridge to address road safety issues.
- The goal of this study, funded by a Safe Streets for All grant, is to identify road safety improvements to decrease fatalities and serious injury crashes, working towards zero traffic deaths and serious injuries in the study area, "Vision Zero."

## Summary

- The proposed resolution would express the City's support for road safety improvements that reach Vision Zero on Berkley Roadways by 2045.



November 18, 2024 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember  
\_\_\_\_\_ to approve the amended Labor Attorney agreement.

Ayes:

Nays:

Motion:



# MEMORANDUM

To: Mayor Dean and City Council  
From: Nate Geinzer, Interim City Manager  
Date: *November 18, 2024*  
Subject: Approval of Amendment to Labor Attorney Agreement

---

Madam Mayor and Members of City Council,

## Background

- Double Haul Solutions was contracted to provide Interim City Manager services on April 8, 2024 through Nate Geinzer.
- The City's new City Manager starts December 2, 2024.
- Double Haul Solutions was requested by the incoming City Manager and Mayor to provide an amendment to the existing agreement that would provide City Manager Transition Support through January 31, 2025 for consideration by the City Council.

## Summary

- The attached agreement provides for the 80 hours (approximately 10 hours per week) to be used as needed by the new City Manager to support a successful transition.
- Under the terms of this amendment, additional hours may be requested by the new City Manager.
- The term of this amended agreement would cease January 31, 2025.

## Recommendation

Authorize the Mayor to execute the First Amendment to the current Agreement with Double Haul Solutions providing for the provision of City Manager Transition Support through January 31, 2025.

**SHIFMAN FOURNIER**  
**TERMS OF ENGAGEMENT**

This statement sets forth certain standard terms of our engagement as your lawyers as set forth above. You should review this statement carefully and contact us promptly if you have any questions. Unless modified in writing by mutual agreement, these terms and those in the engagement letter will control our relationship. We suggest that you retain this statement and our engagement letter in your file. Our engagement is also subject to and governed by the applicable rules of professional conduct.

**Client**

Our client in this matter will be the City of Berkley.

**Scope of Engagement**

We have been engaged to serve as Labor and Employment Counsel for the client.

**Staffing and Hourly Rate**

Mr. Shifman and I will be responsible for managing this engagement, our compensation for these services will be based solely on the number of hours worked by the person performing the work. Our time on this engagement will be charged at the rate of \$165.00 per hour.

**How We Approach Our Work for You**

We will perform our legal services for you in accordance with our professional judgment. Any expressions by us concerning the outcome of your legal matters are expressions of that judgment but are not guarantees. Such opinions are necessarily limited by the facts that you and others disclose to us and the state of the law at the time our opinions are expressed. The person or entity we represent is the person or entity identified in our engagement letter, and the word "you" in this statement means that person or entity only. Unless we agree with you in writing, our engagement does not include representation of any affiliates of such person or entity.

**How Our Fees Will Be Set**

Generally, our fees are based on the time spent by the lawyers who work on your matter. We will charge for all time spent performing professional services for you including, by way of illustration, telephone and office conferences with you, your representatives, consultants, opposing counsel, and others; conferences among our personnel; factual investigation; legal research; drafting letters, agreements, pleadings, briefs, and other documents; responding to requests by your auditors; and travel. We will keep accurate records of the time we devote to your work. We will bill in one-tenth of an hour increments and monthly statements will be submitted.

The rates charged by our personnel will be reflected on the invoices we send you, and we encourage you to raise promptly any questions you may have regarding our rates and any changes to them.

**Additional Charges**

In addition to our fees, our invoices will include charges for expenses incurred in the performance of our legal services. Generally, charges which reflect the use of resources provided by outside vendors (courier services, court reporters, etc.) are charged at the vendor's charge to us without markup. Certain other charges reflect the utilization of firm resources or involve an integral combination of the Firm's resources and outside vendors (photocopying, computer research, etc.). These services are charged at standard rates which encompass both the direct vendor charge and an amount equal to the Firm's estimate of an appropriate charge for the Firm resources allocated to the service. While these charges may not match the Firm's exact cost of providing these services in each instance, we believe that these charges are fair and generally comparable to the charges made by other firms for similar services. The current basis for these charges is set forth below. The firm will review this schedule of charges on an annual basis and adjust them to take into account changes in the Firm's costs and other factors.

Photocopying: The Firm charges \$.08 per page in black and white/\$.13 per page in color. This only applies to significant copying.

Mail: Clients are not charged the actual cost of postage for the U.S. Postal Service but are charged the actual cost of express couriers.

Other Costs: The Firm charges actual disbursements for third-party services like court reporters, expert witnesses, database services, and the like.

Unless special arrangements are otherwise made, payment of the fees and expenses charged by others (such as experts, investigators, consultants, and court reporters) will be your responsibility and billed directly to you. All invoices in excess of \$1,000 will be forwarded to you for direct payment unless other payment arrangements are made with us in advance.

**Payment**

Our billing rates are based on the assumption of prompt payment. Consequently, unless other arrangements are made, fees for services and other charges will be billed monthly and are payable within thirty (30) days of receipt.

**Attorney-Client Privilege**

Sometimes in the course of our representation of clients, we confront ethical or other legal issues that require that we seek the advice of an attorney, either one of our own attorneys or an attorney from another Firm. As part of our agreement regarding your representation by the Firm, you agree that such discussions, whether they occur during or after our engagement, are protected by the attorney-client privilege.

**Subsequent Engagements**

If, during this engagement or thereafter, you retain us for an additional engagement, it will be presumed, absent a written agreement between us to the contrary, that the terms and conditions contained in this document will apply to such subsequent engagements.

**Alternative Dispute Resolution**

Should any dispute arise concerning the services provided to you by us or the charges we make for those services and related expenses, the parties shall first try in good faith to settle the dispute directly. If the dispute is not resolved, it shall be submitted to third party neutral facilitation in accordance with the mediation rules of the American Arbitration Association. If the dispute is not resolved through mediation, the dispute shall be settled by binding arbitration in accordance with the laws of the State of Michigan. The arbitration shall be conducted in accordance with the Commercial Arbitration Rules of the American Arbitration Association except as modified here. Judgment upon the award rendered by the arbitrators may be entered in any court of record having jurisdiction thereof. The mediation and arbitration proceedings, including any hearings, shall be held in the Detroit or Metropolitan area. The parties agree that neither of us is entitled to or shall request or claim punitive or exemplary damages and that the arbitrators shall not have the authority to award punitive or exemplary damages or any other damages in excess of actual pecuniary damages.

**Client Documents**

We will maintain any documents you furnish to us in our client file (or files) for this matter. At the conclusion of the matter (or earlier, if appropriate), it is your obligation to advise us as to which, if any, of the documents in our files you wish us to turn over to you. These documents will be delivered to you within a reasonable amount of time after receipt of payment for outstanding fees and costs. We will retain any remaining documents in our files for a certain period of time and ultimately destroy them in accordance with our record retention program schedule then in effect.

We are not advising you with respect to this statement of the terms of our engagement. If you wish advice, you should consult an independent counsel of your choice.

O-09-24

**AN**  
**ORDINANCE**  
**of the City Council of the City of Berkley, Michigan to Amend Section 26-325, Vacant Properties to be Registered of Article VI, Vacant and Neglected Properties of Chapter 26, Buildings and Building Regulations of the City of Berkley Code of Ordinances to remove a timeframe for registering vacant properties.**

**THE CITY OF  
BERKLEY ORDAINS:**

**SECTION 1:** Section 26-324 of Chapter 26 of the Berkley City Code is amended, as follows:

**Sec. 26-325. – Vacant properties to be registered.**

Owners and/or owners' agents of real property are required to register and obtain an inspection on all vacant properties ~~within 90 days of the vacancy.~~

**SECTION 2:** Severability Clause

Should any word, phrase, sentence, paragraph, or section of this Ordinance be held invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

**SECTION 3:** Penalty

All violations of this ordinance shall be municipal civil infractions and upon determination of responsibility therefore shall be punishable by a civil fine of not more than \$500, and/or such other sanctions and remedies as prescribed in Article IX of Chapter 82 of the Code of Ordinances.

**SECTION 4:** Effective Date

This Ordinance shall become effective 30 days following the date of adoption.

**SECTION 5:** Publication

The City Council directs the City Clerk to publish a summary of this ordinance in compliance with Public Act 182 of 1991, as amended, and Section 6.5 of the Berkley City Charter.

Introduced on the First Reading at the Regular City Council Meeting on Monday, November 18, 2024 .

Adopted on the Second Reading at the Regular City Council Meeting on \_\_\_\_\_ .

Red, strikethrough text is proposed to be deleted: ~~example~~  
Blue underlined text is proposed to be inserted: example

\_\_\_\_\_  
Bridget Dean, Mayor

Attest:

\_\_\_\_\_  
Victoria E. Mitchell, City Clerk

DRAFT

Red, strikeout text is proposed to be deleted: ~~example~~  
Blue underlined text is proposed to be inserted: example



**CITY OF BERKLEY**  
3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

# MEMORANDUM

To: Mayor Dean and City Council  
From: Kristen Kapelanski, Community Development Director  
Date: November 18, 2024  
Subject: First reading to amend Section 26-325, Vacant Properties to be Registered of Article VI, Vacant and Neglected Properties of Chapter 26, Buildings and Building Regulations of the Berkley City Code

---

Madam Mayor and Members of City Council,

## Background

- Vacant properties are required to register with the City per the Vacant and Neglected Properties Ordinance.
- The purpose of the ordinance is to ‘...prevent blight, protect property values and neighborhood integrity, avoid the creation and maintenance of nuisances and ensure safe and sanitary maintenance of dwellings, commercial and industrial buildings.
- Properties are currently required to register within ninety days of a vacancy. This does not allow discretion for properties that may have active permits, be up for sale or that are vacant and have become a nuisance.

## Summary

- The proposed ordinance amendment would remove the ninety day requirement.
- This would allow staff to require properties to register as vacant as soon as code enforcement notices a vacant property that has become a nuisance and allow for properties that are vacant for longer than ninety days but have extenuating circumstances, such as renovations underway or longer than usual sale time, to not have to face unnecessary hurdles, fees and administrative paperwork.

## Recommendation

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to approve the first reading to amend Section 26-325 of Article VI, Vacant and Neglected Properties, of Chapter 26, Buildings and Building Regulations, of the Berkley City Code to remove a timeframe for registering vacant properties.



**A PROCLAMATION**  
**of the Council of the City of Berkley, Michigan**  
**Recognizing the Dedicated Service of**  
**Election Inspectors**

**P-29-24**

- WHEREAS,** Election Inspectors, including Precinct Workers, Mini Absentee Counting Board Inspectors, Supplemental Office Staff, and Receiving Board Members, play a critical role in maintaining the efficiency, accuracy, and success of the election; and
- WHEREAS,** The City of Berkley Election Inspectors dedicate their time, knowledge, and commitment to ensuring the integrity and smooth operation of the election; and
- WHEREAS,** These individuals attend training classes and uphold the highest standards of accuracy, fairness, and respect while serving the voters, enhancing public confidence in our election process; and
- WHEREAS,** Election Inspectors in Berkley work diligently to manage polling locations, assist voters, process absentee ballots, and verify closing paperwork to ensure that all eligible ballots are securely counted and that all required documentation is done accurately; and
- WHEREAS,** Their contributions are instrumental in fostering trust in our elections and promoting civic engagement within the Berkley community; and
- WHEREAS,** On November 5, 2024 they took on the added responsibility of serving Berkley residents to ensure democracy during a charged political climate while working more than a 15-hour day.

**NOW, THEREFORE, THE CITY OF BERKLEY HEREBY PROCLAIMS**

**SECTION 1:** It is the intent of the Berkley City Council to formally recognize and extend its heartfelt appreciation to each Election Inspector, Mini Absentee Counting Board Inspector, Supplemental Office Staff, and Receiving Board Member for their essential role and unwavering commitment to protecting the integrity of our elections.

*Proclaimed this 18<sup>th</sup> day of November at a Regular Meeting of the Berkley City Council.*

\_\_\_\_\_  
*Bridget Dean, Mayor*

Attest:

\_\_\_\_\_  
*Victoria Mitchell, City Clerk*

November 18, 2024 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember \_\_\_\_\_ to approve the proposal from Bureau Veritas to complete a facility condition assessment and approve a corresponding budget amendment for \$27,500. Bureau Veritas was pre-qualified through an Omnia Purchasing Group request for the qualifications process, contract # SV8105. This professional service is being funded from account 101-267-818-000.

Ayes:

Nays:

Motion:



# MEMORANDUM

To: Mayor Dean and City Council  
From: Alex Brown, Facilities Manager  
  
Date: *November 18, 2024*  
Subject: Facilities Assessment

---

Madam Mayor and Members of City Council,

## Background

- As part of the Capital Improvement process and ongoing long-term budget planning and stability efforts, a facilities assessment is being requested to better understand our facility needs.
- The last assessment was completed in 2014. Many of the problems identified in the prior study remain and have worsened. The estimated deferred maintenance backlog in 2014 was \$2.8 million. Given the time that has passed, changing facilities conditions, and significant construction inflation over the last decade, the prior study is obsolete.
- Recently, the City of Ferndale utilized Bureau Veritas to conduct a comprehensive facilities assessment. City staff has reviewed the City of Ferndale report finding it to be consistent with our needs. Additionally, staff reached out to City of Ferndale Public Works staff and found they were very satisfied by the work completed by Bureau Veritas.

## Summary

- A proposal was obtained from Bureau Veritas in the amount of \$27,500 to complete an assessment of the city's facilities. Bureau Veritas was prequalified through an Omnia Purchasing Group request for qualifications process, contract # SV8105
- Along with physical report provided by Bureau Veritas, our staff will have access to a full cloud-based asset management database.
- As a professional service, a formal request for proposal is not required. However, staff would note, through the City of Ferndale's purchasing solicitation, Bureau Veritas was the lowest most qualified bidder with the next low being over twice the costs.

## Recommendation

Matter of approving the proposal from Bureau Veritas to complete a facility condition assessment and a corresponding budget amendment at the cost of \$27,500. This professional service is being funded from account # 101-267-818-000



October 12, 2024

Via Email: Abrown@berkleymi.gov

Alex Brown  
Facilities Manager  
City of Berkley  
3338 Coolidge Hwy  
Berkley, MI 48072

RE: City of Berkley; Facility Condition Assessment  
PO: 171395.24P

Dear Alex Brown:

We are pleased to provide City of Berkley (hereinafter referred to as "Client") with the following proposal. If accepted, Bureau Veritas Technical Assessments LLC (hereinafter referred to as "BVTA") will perform the services listed below (collectively, the "Services") meeting the specifications hereafter described.

#### Properties

Building	Address	SF
Berkley City Hall	3338 Coolidge Hwy, MI 48072	7,000
Berkley Public Library	3155 Coolidge Hwy, MI 48072	15,000
Berkley Public Safety	2395 Twelve Mile Road, MI 48072	10,000
Berkley Community Center	2400 Robina Ave, MI 48072	8,100
Berkley DPW	3238 Bacon Ave, MI 48072	20,000

#### Proposed Service & Fee

Service	Fee USD
Facility Condition Assessment with AssetCALC Asset Management Database	\$27,500

All fees referred to in this document are expressed in US Dollars. The proposed fees are limited to the specific Services described in this Proposal, performed according to the requirements of the corresponding ASTM standard practices, or Client-specified Protocols.

#### Deliverable(s)

The quoted price includes the delivery of:

# of	Report Type	Method of Delivery
1	Draft	Email Full Report (PDF)
1	Final	Email Full Report (PDF)
Unlimited Users	Asset Management and Capital Planning Database	Cloud based

Unless otherwise specified, BVTA will submit all reports in Final format. Timing for completion of any requested post-delivery modifications to the report will be determined at the time of the request.

If different deliverables are required, please indicate the quantity, type and method of delivery on the Project Authorization page of this proposal.

### **Timing**

BVTA's report(s) will be delivered within 55 full business/working days after receipt and approval of the signed proposal document.

After engagement, a call will be placed to the designated onsite Point of Contact (POC) provided by the Client in order to schedule the site visit(s), where applicable. The Client acknowledges that the Point of Contact provided shall be deemed an agent of the Client for the purposes of providing access and conveying information pertaining to the Site.

### **Projects Placed on Hold or Canceled**

Should the Client place the awarded project on hold or cancel the engagement after contract execution, the Client agrees to pay project-specific costs incurred by BVTA, such as administrative processing, regulatory database searches and non-recoverable travel fees, as well as a percentage of the project fee, depending upon the time the project is placed on hold or cancelled. Please note that BVTA invoices canceled jobs at the time of cancellation. Jobs on hold will be automatically invoiced 30 days from the date of the hold request. Requests to cancel or place projects on or off hold must be received by BVTA in writing (email acceptable) from the Client. Invoices billed as a result of projects being placed on hold or canceled are fully collectible.

### **Payment & Retainer Details**

An invoice for payment will be submitted with the initial report deliverable(s) and will be payable within 30 days or upon the closing of the transaction, whichever comes first. Upon receipt of the initial report deliverable(s); the invoice is fully collectible. Please forward payments to: Accounting Department, Bureau Veritas Technical Assessments LLC, PO Box 74007289, Chicago, IL 60674-7289 or contact your BVTA administrator to pay via credit card or to receive wiring instructions. BVTA recommends payment by credit card for amounts less than \$1000. **Please ensure that Proposal #171395.24P or invoice number is clearly identified on all payments and correspondence for proper credit.**

### **Documents to be Furnished by Client**

In order to facilitate a cursory review of pre-existing documents for each Project, BVTA asks to be furnished with electronic or printed copies of available site information. Such documents may include but are not required to complete the project:

#### **FCA Services:**

- Inspection Reports (sewer, boiler, chiller, etc)
- Prior Engineering Reports (CNA, PNA, PCA, etc.)
- Prior Master Plans / Facility Master Plans
- Capital Expenditure Schedules (prior or planned)
- Rehabilitation budget & scope (draft or final)
- Accessibility Transition Plans/Self Evaluations
- Building Systems Maintenance Records
- Owner Elected Repair list (if available)
- Original Building Plans (can be viewed on-site)
- Fire Protection/Life Safety Plans
- Site Plan/Floor Plans

### **Terms & Conditions**

BVTA will perform its Services subject to the attached "Terms & Conditions", which are incorporated by reference and made a part of this Proposal. Please indicate your acceptance of this Proposal by signing the attached "Project Authorization" page where indicated and return it to BVTA.

Please feel free to contact me at (410) 533-6988 or Cheyenne.Irby@bvna.com should you have any questions. BVTA welcomes the opportunity to be of service.

Sincerely,

Bureau Veritas Technical Assessments LLC

A handwritten signature in black ink, appearing to read "Cheyenne T. Irby".

Cheyenne T. Irby  
Associate Vice President



## Description of Services

### FACILITY CONDITION ASSESSMENT (NON-INVASIVE VISUAL)

#### **Assessment of Existing Conditions**

##### **I. General Scope of Items**

- The field observer will visit the property to assess the general condition of the building(s) and site improvements, review provided construction documents in order to become familiar with and be able to comment on the in-place construction systems, life safety, mechanical, electrical, and plumbing systems, and the general built environment. The field observer will conduct a walk-through survey (non-invasive visual) of the building(s) to observe building systems and components, identify reported physical deficiencies, and formulate recommendations to remedy the physical deficiencies.
- The field observer will interview the property personnel/representative(s) (i.e., the owner or owner's representative or the individual(s) designated by the Client) to inquire about the subject property's significant historical repairs and replacements and their costs, level of preventive maintenance exercised, pending repairs and improvements, and frequency of repairs and replacements.
- The field observer will attempt to interview the property's maintenance providers of the major building systems, such as roofing, HVAC, and the like, in an attempt to gain greater insight to the historic preventative maintenance, recent capital improvements, and remaining useful life that may not be obtained otherwise. This information will not be used in lieu of Bureau Veritas' site assessment, but is anticipated to complement the due diligence performed by the BVT field observer.
- The field observer will develop opinions based on their walk-through survey, interviews with the property personnel, relevant maintenance contractors (if arranged by the Client) and municipal authorities, and experience gained on similar properties assessed. The field observer may also question others who are knowledgeable of the subject property's physical condition and operation, or knowledgeable of similar systems to gain comparative information to use in the assessment of the property.
- The field observer may review documents and information provided by the property personnel that could assist in identifying the subject property's physical improvements, extent and type of use, and/or help to identify material discrepancies between reported information and observed conditions. The review of documents submitted is not to opine on the accuracy of such documents, adequacy of design, or their preparation methodology or protocol.
- The field observer will conduct the site assessment and follow-up interviews with the interests of an equity involvement in the property. The specific interests of the field observer will be to identify capital repairs and deferred maintenance that can substantially impact the Immediate (90 days), Short-term (one-year), and Replacement Reserves (20 years) operation of the property.
- The field observer will *not* be providing any information on the condition, operation, serviceability, or capability of process, manufacturing, or business specific equipment for facilities that have specific equipment installed. If there is a requirement to provide information regarding process and/or manufacturing equipment, then this information must be identified by adding a specific and separate page to this proposal that identifies the specific equipment that is to be observed and included in the scope of work.

##### **II. Site**



- Topography, Landscaping and Appurtenances: Observe the general topography, material landscaping features, and site appurtenances (irrigation systems, lighting, signage, ponds, etc.) at the subject property and note any reported physical deficiencies or unusual conditions observed or reported.
- Stormwater Drainage: Identify the storm water collection and drainage system at the subject property. Observe the general conditions and note any reported physical deficiencies or any unusual items or conditions observed or reported.
- Ingress and Egress: Identify and note the locations of the major means of access and egress, and note any unusual items or conditions observed or reported.
- Flatwork: Identify the material flatwork at the subject property (paving, parking, sidewalks, plazas, patios, etc.). Observe the general conditions and note any reported physical deficiencies or any unusual items or conditions observed or reported.
- Utilities: Identify the type and provider of the material utilities provided to the property (water, electricity, natural gas, etc.). Observe the general conditions and note any reported physical deficiencies or material problems or system inadequacies reported.
- Special Utility Systems & Environmental Enclosure Life Support: Note the presence of any material special on-site utility systems such as water or wastewater treatment systems, special power generation systems, o-zone creation, etc. Identify material system information such as system type, manufacturer, reported capacity, age, etc.

### **III. Structural Frame and Building Envelope**

- Identify the material elements of the structural frame and building envelope (if identified on provided drawings). Observe the general conditions and note any reported physical deficiencies or any unusual items or conditions reported or observed in readily apparent conditions. Observations are limited to grade and may include accessible balconies or rooftop vantage points. If provided, review as-built construction plans, previously prepared property reports, and records of remedial actions or repairs.
- In the event more information or exploratory testing is required to provide remedial measures, the report will include associated recommendations for further investigation requiring a specific expertise. Recommendations of this nature will include a summarized scope and a general estimate of cost for budgetary purposes.

### **IV. Curtain Wall**

- Review curtain wall condition and a sampling of fixed panels on facades to assess hardware and visually review exterior conditions and the condition of waterproofing seals, where accessible without the use of lifts, ladders, scaffolding, suspension devices, or the like; this may include observations from internal and external vantage points, as well as from adjacent structures. Observations are limited to grade and may include accessible balconies or rooftop vantage points.
- Review provided drawings and records of repair, replacement, and maintenance of framing and glazing.

### **V. Roofing**

- Identify the material roof systems including roof type, reported age, slope, drainage, etc. Also identify any unusual roofing conditions or rooftop equipment. Observe the general conditions of the roof system such as attachment methods, flashings, parapets, miscellaneous appurtenances, etc. Also observe for evidence of material repairs,

significant ponding, or evidence of roof leaks. Note if a roof warranty is in effect. Note any reported physical deficiencies or any unusual items observed or reported.

- The scope for the walk-through survey of the roof(s) and associated fee provided herein are based on the assumption the property contains buildings with flat roofs and built-in roof access.
- Bureau Veritas understands that the Client will provide OSHA compliant ladders or scaffolding (depending on roof type) so that the Project Manager may safely access roof areas. If requested, BVTA can provide a quote for ladder access as needed. Observations will be limited to readily accessible areas.

## **VI. Plumbing**

- Identify the material plumbing systems including domestic water supply and hot water production, sanitary sewer, or any special or unusual plumbing systems (such as water features, grease traps, fuel systems, gas systems, etc.). Also identify the type and condition of observed restroom fixtures, drinking fountains, and/or other miscellaneous plumbing equipment. Where readily visible, observe the general conditions and note any reported physical deficiencies or any unusual items or conditions observed or reported.

## **VII. Heating**

- Identify the material heat generating systems. Observe the general conditions, identify the reported age of the equipment, note reported component replacements/upgrades, note the apparent level of maintenance, and identify if a maintenance contract is in place (and the name of the contractor). If heating equipment is not operational at the time of the walk-through survey, provide an opinion of the condition to the extent reasonably possible. Note any reported physical deficiencies or any unusual items or conditions observed or reported. Include any reported system problems. Identify and observe any special or unusual heating systems or equipment (such as fireplaces, solar heat, etc.).

## **VIII. Air-Conditioning and Ventilation**

- Identify the material air-conditioning and ventilation systems. Include material equipment such as cooling towers, chillers, package units, split systems, air handlers, etc. Identify the material distribution systems at the subject property. Generally note reported tenant-owned equipment/systems that are not included in this review. Observe the general conditions, identify the reported age of the equipment, note reported component upgrades/replacements, note the apparent level of maintenance, and identify if a maintenance contract is in place (and the name of the contractor). If air-conditioning and ventilation systems are not operational at the time of the walk-through survey, provide an opinion of the condition to the extent reasonably possible. Note any reported physical deficiencies or any unusual items or conditions observed or reported. Include any reported system problems. Identify and observe any special or unusual air-conditioning and ventilation systems or equipment (such as cold storage systems, special computer cooling equipment, etc.).

## **IX. Electrical**

- Identify the electrical service provided and distribution system. Include primary electrical equipment such as material switchgear disconnects, circuit breakers, transformers, meters, emergency generators, general lighting systems, and other such equipment or systems. Where readily visible, observe general electrical items such as distribution panels, type of wiring, energy management systems, etc. Observe the general conditions and note any

reported physical deficiencies or any unusual items or conditions observed or reported. Include any reported material system problems. Identify any special or unusual electrical systems or equipment present.

#### **X. Vertical Transportation**

- Identify the vertical transportation systems. Include the equipment manufacturer, type, location, number, etc. Observe elevator cabs, finishes, call and communication equipment, etc. Identify the company that provides elevator/escalator maintenance at the subject property. Observe the general conditions and note any reported physical deficiencies or any unusual items or conditions observed or reported. Include any reported material system problems.

#### **XI. Life Safety/Fire Protection**

- Identify the material life safety/fire protection systems, including sprinklers and stand pipes, fire hydrants, presence of fire alarm systems, smoke detectors, fire extinguishers, emergency lighting, and other like safety systems that are readily visible. Observe the general conditions and note any reported material physical deficiencies or any unusual items or conditions observed or reported. Include any reported material system problems.

#### **XII. Interior Elements**

- Identify the typical common areas (including lobbies, corridors, assembly areas, and restrooms) and building standard finishes (including flooring, ceilings, walls, etc.). Also identify material building amenities or special features (i.e., spas, fountains, clubs, shops, etc.). Observe the general conditions and note any reported physical deficiencies or any unusual items or conditions observed or reported.

#### **XIII. Code Inquiries**

- Conduct appropriate inquiries of municipal officials regarding the existence of pending unresolved building, zoning, or fire code violations on file. Determine the current zoning category, flood plain zone, and seismic zone for the Property.

#### **XIV. ADA**

- Provide a general statement of the Property's conformity to Title III of the Americans with Disabilities Act (ADA). This is based upon limited visual observation during the walk-through survey and will not constitute a full ADA survey, nor include measurements, to verify compliance. Only a limited sample of areas will be observed. Areas specifically excluded include tenant areas.

#### **XV. Mold**

- On a limited visual basis during the walk-through survey, the field observer will note observed suspect mold and/or evidence of moisture in the observed areas. The field observer will interview the property representative regarding his/her knowledge of the presence of any known or suspected mold, elevated relative humidity, water intrusion, or mildew-like odors.

#### **AssetCALC: Capital Planning and Asset Management Database**

Bureau Veritas will be utilizing AssetCALC™ as its platform for all data collected on this project. AssetCALC™ is a cloud platform developed, licensed, maintained, and supported solely by BVTA for our clients. BV will provide unlimited client user access.

AssetCALC™ is a web-based SQL database platform that enables users to:

- query, edit, and analyze their facility condition data
- plan immediate and short-term repairs
- budget capital expenditures throughout the lifecycle of a building or an entire portfolio

The system unites BVTA's experienced field data collection methods with advanced planning and reporting tools, construction cost libraries, location mapping (GIS) features, digital photo management, and document storage.

### DATA DEVELOPMENT

AssetCALC™ includes a configurable facility hierarchy and asset data architecture - this will include all of your assets grouped based on site location, asset group, and function.

Data can be exported to an Excel, XML, or an ODBC database format compatible for upload into your CMMS, EAM, or work-order systems.

### FEATURES INCLUDE:

- Facility Condition Assessment access:
  - Component/system descriptions
  - Locations
  - Conditions and EUL/RUL
  - Repair and replace recommendations
  - Digital photos
  - Search and Sorting Functionality
- Prioritization of maintenance projects
- UniFormat II Cost Database
- Project Budgets and Capital Plans
- Unlimited concurrent user licensing
- Secure IT platform and back-ups
- Client is the owner of data collected and residing in the database
- Online User Training and Documentation

### REPORTING

AssetCALC™ includes more than a dozen standard options for data summaries and reports:

- Facility Condition Index (FCI) Reports
- Rank and Prioritize Capital Improvement Projects
- Deferred Maintenance Backlog
- Facility Queries (by building, priority, system, or dollar deficiency amount)
- Capital Budget Planning
- Year-by-Year Capital Needs Analysis
  - 5, 10, or 20-Year Replacement Reserve Reports

Custom 3rd party form automation available



### Terms & Conditions

1. Billings, Payment and Credit. The Client shall pay Bureau Veritas Technical Assessments LLC for the Services performed in accordance with the prices set forth in the Proposal. All billings and payments will be in US dollars. Invoices shall be submitted in accordance with the Proposal. Payment of the Bureau Veritas Technical Assessments LLC invoices shall be the primary, absolute and non-contingent obligation of the Client, and shall not be conditioned upon the closing of a loan transaction or any other event. PAYMENT IS DUE WITHIN 30 DAYS OF THE DATE OF THE INVOICE OR UPON THE CLOSING OF THE TRANSACTION, WHICHEVER OCCURS FIRST. Upon receipt of the initial report deliverable(s), the invoice is fully collectible. If Bureau Veritas Technical Assessments LLC does not receive payment in full within thirty (30) calendar days of the date of the invoice, the account shall be deemed delinquent. Unpaid delinquent balances shall bear interest from the invoice date at one and one-half percent (1.5%) per month, or at the maximum lawful interest rate (whichever rate is less). If a delinquency occurs, Bureau Veritas Technical Assessments LLC may, at its option (and without relieving the Client from its payment obligation), revoke and disclaim the Client's right to rely on any report delivered pursuant to the Proposal, until payment in full is made.  
  
The Client shall be liable to Bureau Veritas Technical Assessments LLC for all costs and expenses of collection, including reasonable attorney and paralegal fees, and court costs. Time is of the essence with respect to this provision. Bureau Veritas Technical Assessments LLC's non-exercise of any rights or remedies, whether specified herein or as otherwise provided by law, shall not be deemed a waiver of any rights or remedies, nor preclude Bureau Veritas Technical Assessments LLC from the future exercise of such rights or remedies. If a third party is accepting a Proposal as agent for the Client, such third party represents and warrants to Bureau Veritas Technical Assessments LLC that it is duly authorized to bind the Client to the terms of the Proposal and guarantees payment for services.
2. Right of Entry; Force Majeure. The Client shall arrange for the right of entry to the subject property ("Site") by Bureau Veritas Technical Assessments LLC, its agents, employees, consultants, contractors and subcontractors, for the purpose of performing all acts as may be reasonably necessary to perform the Services within the agreed scope of work. Bureau Veritas Technical Assessments LLC may require that an authorized knowledgeable representative of the owner be present at the Site as a condition to the performance of the Services and may require that site personnel operate major building systems and equipment at the time the Services are performed. Bureau Veritas Technical Assessments LLC's ability to comply with the schedule for performance described in the Proposal is contingent upon timely Site access. Bureau Veritas Technical Assessments LLC shall not be responsible for damages or delays in performance caused by force majeure, acts of God, events beyond the control of Bureau Veritas Technical Assessments LLC, or events that could not have been reasonably foreseen and prevented.
3. Documents; Samples. All field notes, calculations, estimates and other documents, data or information prepared by or on behalf of Bureau Veritas Technical Assessments LLC in connection with the performance of its Service (collectively, "Documents"), shall remain the sole property of Bureau Veritas Technical Assessments LLC. All Documents prepared by Bureau Veritas Technical Assessments LLC for the Client with respect to any Site shall be used solely for the intended purposes described in the Proposal, and solely with respect to the subject Site. Unless otherwise agreed, Bureau Veritas Technical Assessments LLC shall retain all Documents for three (3) years following submission of Bureau Veritas Technical Assessments LLC's report to the Client. In its sole discretion and without prior notice to the Client, Bureau Veritas Technical Assessments LLC may dispose of all field samples within thirty (30) calendar days after submission of Bureau Veritas Technical Assessments LLC's report to the Client.
4. Matters Known to Client. The Client, itself or through the site owner, shall provide Bureau Veritas Technical Assessments LLC with any and all information known to the Client, or suspected by the Client, which pertains to: (a) the existence or possible existence at, on, under or in the vicinity of the Site, of any hazardous materials, pollutants, lead-based paint, radon or asbestos; (b) any conditions at, on, under or in the vicinity of the Site, which might represent a potential safety hazard or danger to human health or the environment; (c) any permit, manifest, title record, or other record of compliance or non-compliance with any federal, state or local laws, or court or administrative order or decrees; (d) known or suspected deficiencies or adverse conditions associated with structures or other physical improvements on Site; or (e) modifications or changes from the original plans and specifications of Site improvements which could affect the recommendations or conclusions reached by Bureau Veritas Technical Assessments LLC in the performance of its Services.
5. Preliminary Findings. Preliminary findings (often referred to as verbals) can be provided to the client in order to quickly apprise them of **preliminary** data obtained as a result of Bureau Veritas Technical Assessments LLC's visual observations at the project site. They are not intended to be exhaustive or conclusive or to substitute for the final written report; as they do not include the information obtained from a number of other equally important and necessary elements of the complete assessment report. Bureau Veritas Technical Assessments LLC recommends against making any decisions based upon such limited, preliminary, verbal results.
6. WARRANTIES AND INDEMNIFICATION. In performing the Services, Bureau Veritas Technical Assessments LLC shall exercise the degree of skill and care ordinarily exercised by consultants in the same community and in the same time frame providing similar services for projects of comparable size, complexity, schedule and other characteristics of the Project (the "Standard of Care"). **EXCEPT AS SET FORTH IN THE IMMEDIATELY PRECEDING SENTENCE, BUREAU VERITAS TECHNICAL ASSESSMENTS LLC MAKES NO WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES OR ANY OF ITS ORAL OR WRITTEN REPORTS. CLIENT ACKNOWLEDGES AND AGREES THAT (I) THE SERVICES MAY REQUIRE JUDGMENTS TO BE MADE BY BUREAU VERITAS TECHNICAL ASSESSMENTS LLC THAT ARE BASED UPON LIMITED DATA RATHER THAN UPON SCIENTIFIC CERTAINITIES; (II) BUREAU VERITAS TECHNICAL ASSESSMENTS LLC'S APPROACH, RECOMMENDATIONS, AND ASSOCIATED COST ESTIMATES, IF ANY, ARE BASED ON INDUSTRY PRACTICES AND AVERAGES; (III) PROFESSIONAL OPINIONS ARE RENDERED WITH RESPECT TO OBSERVATIONS MADE AND DATA**



OBTAINED AT THE TIME OF ASSESSMENT; AND (IV) ULTIMATE OUTCOMES COULD BE INCONSISTENT WITH THE CONCLUSIONS, RESULTS AND PROJECTIONS OF BUREAU VERITAS TECHNICAL ASSESSMENTS LLC. ALL INFORMATION REGARDING OPERATIONS, PLANS, SPECIFICATIONS, CONDITIONS OR TEST DATA WHICH IS PROVIDED TO BUREAU VERITAS TECHNICAL ASSESSMENTS LLC BY CLIENT, OWNERS OR THIRD PARTIES (INCLUDING WITHOUT LIMITATION, ANY POINT OF CONTACT AT THE SITE), IS DEEMED BY BUREAU VERITAS TECHNICAL ASSESSMENTS LLC TO BE CORRECT AND COMPLETE WITHOUT INDEPENDENT VERIFICATION BY BUREAU VERITAS TECHNICAL ASSESSMENTS LLC. BUREAU VERITAS TECHNICAL ASSESSMENTS LLC ASSUMES NO RESPONSIBILITY FOR THE ACCURACY OF SUCH INFORMATION AND SHALL NOT BE LIABLE IF RELIANCE ON SUCH INFORMATION RESULTS IN INCORRECT CONCLUSIONS OR RESULTS. CLIENT SHALL RELEASE BUREAU VERITAS TECHNICAL ASSESSMENTS LLC FROM ANY AND ALL LIABILITIES, LOSSES, COSTS, DAMAGES, CLAIMS, OBLIGATIONS, FEES AND EXPENSES (INCLUDING REASONABLE ATTORNEYS' FEES) (COLLECTIVELY, "LOSSES"), IF RELYING ON SUCH INFORMATION RESULTS IN INCORRECT CONCLUSIONS OR RESULTS.

7. LIMITATION OF LIABILITY. IN NO EVENT SHALL BUREAU VERITAS TECHNICAL ASSESSMENTS LLC BE LIABLE FOR LATENT OR HIDDEN CONDITIONS, CONDITIONS NOT ACTUALLY OBSERVED BY BUREAU VERITAS TECHNICAL ASSESSMENTS LLC WITHIN THE LIMITED SCOPE OF WORK, THE POTENTIAL CONSEQUENCES OF OBSERVABLE CONDITIONS, CONDITIONS OF WHICH CLIENT HAD KNOWLEDGE OF AT THE TIME OF THE ASSESSMENT, OR ANY UNAUTHORIZED ASSIGNMENT OF OR RELIANCE UPON THE REPORTS. THE LIABILITY OF BUREAU VERITAS TECHNICAL ASSESSMENTS LLC, AND THAT OF ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS AND SUBCONTRACTORS, TO CLIENT OR TO ANY THIRD PARTY, INCLUDING ANY COMPANY AFFILIATED WITH SUCH PARTIES, OR ANY OFFICER, DIRECTOR, EMPLOYEE, AGENT, SUBCONTRACTOR, SUCCESSOR, OR ASSIGN OF SUCH PARTIES, FOR ANY LOSSES, WHETHER IN CONTRACT OR TORT (INCLUDING NEGLIGENCE AND STRICT LIABILITY), RELATED TO THE SERVICES, THE AGREEMENT OR OTHERWISE, SHALL NOT EXCEED AN AGGREGATE OF \$25,000.00 PER PROJECT. IN NO EVENT SHALL BUREAU VERITAS TECHNICAL ASSESSMENTS LLC BE LIABLE TO CLIENT FOR ANY EXEMPLARY, PUNITIVE, INDIRECT, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES (INCLUDING LOST PROFITS) ARISING FROM OR IN ANY WAY CONNECTED WITH ITS PERFORMANCE OR FAILURE TO PERFORM UNDER THE AGREEMENT, EVEN IF THE AFFECTED PARTY HAS KNOWLEDGE OF THE POSSIBILITY OF SUCH DAMAGES.
8. WAIVER OF JURY TRIAL. THE CLIENT AND BUREAU VERITAS TECHNICAL ASSESSMENTS LLC HEREBY KNOWINGLY, VOLUNTARILY AND IRREVOCABLY WAIVE ANY AND ALL RIGHTS TO A TRIAL BY JURY IN ANY ACTION, PROCEEDING, CLAIM, OR COUNTERCLAIM, WHETHER IN CONTRACT OR TORT, AT LAW OR IN EQUITY, ARISING OUT OF OR IN ANY WAY RELATED TO THE SERVICES OR THIS AGREEMENT.
9. RELIANCE AND ASSIGNMENT. BUREAU VERITAS TECHNICAL ASSESSMENTS LLC'S WRITTEN REPORT SHALL CONTAIN BUREAU VERITAS TECHNICAL ASSESSMENTS LLC'S STANDARD RELIANCE LANGUAGE UNLESS ALTERNATE LANGUAGE HAS BEEN PRE-APPROVED BY THE CLIENT AND BUREAU VERITAS TECHNICAL ASSESSMENTS LLC. IF NO PRE-APPROVED ALTERNATE LANGUAGE EXISTS, THE SERVICES, THE REPORTS AND OTHER RELATED WORK PRODUCT PROVIDED BY BUREAU VERITAS TECHNICAL ASSESSMENTS LLC MAY BE RELIED UPON BY THE CLIENT, ITS SUCCESSORS AND ASSIGNS WITH RESPECT TO A LOAN SECURED BY THE SUBJECT PROPERTY, AND ANY RATING AGENCY RATING, OR ANY ISSUER OR PURCHASER OF, ANY SECURITY COLLATERALIZED OR OTHERWISE BACKED BY SUCH LOAN. NO OTHER PERSON OR ENTITY MAY RELY ON THE REPORT WITHOUT THE ADVANCE WRITTEN CONSENT OF BUREAU VERITAS TECHNICAL ASSESSMENTS LLC, AND NO OTHER THIRD-PARTY BENEFICIARIES ARE INTENDED. EXCEPT AS DESCRIBED ABOVE, THE CLIENT SHALL NOT ASSIGN THE PROPOSAL, ANY REPORT OR ANY RELATED WORK PRODUCT, WITHOUT THE PRIOR WRITTEN CONSENT OF BUREAU VERITAS TECHNICAL ASSESSMENTS LLC. ANY UNAUTHORIZED REUSE OR REDISTRIBUTION OF BUREAU VERITAS TECHNICAL ASSESSMENTS LLC'S WORK PRODUCT OR REPORTS SHALL BE AT THE CLIENT'S AND RECIPIENT'S SOLE RISK, WITHOUT LIABILITY TO BUREAU VERITAS TECHNICAL ASSESSMENTS LLC. CLIENT WILL HOLD BUREAU VERITAS TECHNICAL ASSESSMENTS LLC HARMLESS FROM ANY AND ALL LIABILITY, OBLIGATION, COST AND EXPENSE ARISING FROM OR RELATED TO ANY UNAUTHORIZED DISTRIBUTION OR USE BY CLIENT OF BUREAU VERITAS TECHNICAL ASSESSMENTS LLC'S WORK PRODUCT OR REPORTS. BUREAU VERITAS TECHNICAL ASSESSMENTS LLC SHALL NOT ASSIGN ITS OBLIGATIONS UNDER THE PROPOSAL; HOWEVER, BUREAU VERITAS TECHNICAL ASSESSMENTS LLC MAY EMPLOY, BY SUBCONTRACT, SUITABLY TRAINED PERSONS OR ENTITIES ACCEPTABLE TO BUREAU VERITAS TECHNICAL ASSESSMENTS LLC TO PERFORM THE SERVICES.
10. Confidentiality. Bureau Veritas Technical Assessments LLC shall not disclose information regarding the Proposal, the Services or any Documents, except to the Client, employees, consultants, subcontractors, or other persons engaged by Bureau Veritas Technical Assessments LLC to perform the Services, third parties designated by the Client (subject to the reliance limitations described herein), or as required by law. Notwithstanding the terms of this Section, Bureau Veritas Technical Assessments LLC shall comply with all judicial orders, government directives, and laws, regulations and ordinances, regarding the reporting to appropriate public agencies of potential dangers to public health, safety or the environment.
11. Miscellaneous. Bureau Veritas Technical Assessments LLC is an independent contractor of Client, and not Client's agent, employee or partner. The Agreement shall be governed by the laws of the State of Maryland and the parties irrevocably consent to the jurisdiction of the courts of the State of Maryland and of the United States District Court for the District of Maryland, if a basis for federal jurisdiction exists. In the event a dispute relating to an Bureau Veritas Technical Assessments LLC report results in litigation, and the claimant does not prevail at trial, then the claimant shall pay all costs incurred by Bureau Veritas Technical Assessments LLC in the defense of the claim, including reasonable attorney's fees. Each provision of the Agreement shall be considered separable, and if, for any reason, any provision or provisions herein are determined to be invalid and contrary to any existing or future law, such invalidity shall not affect those portions of this Agreement that are valid. This Agreement constitutes the entire agreement, and supersedes all prior agreements and understandings, both written and oral, between the parties with respect to the Services to be provided pursuant to this Agreement. The provisions of the Agreement may only be modified by a written instrument signed by an authorized representative of

each party.





### Project Authorization

To contract with BVTA for this project, please review and edit the information below, sign, and return the entire agreement to BVTA.

**Client Contact & Report Addressee:**

Alex Brown  
City of Berkley  
3338 Coolidge Hwy  
Berkley, MI 48072  
Office: 248-658-3355  
Cell: 248-483-1032  
Email: Abrown@berkleymi.gov

**Report & Invoice Recipient:**

Alex Brown  
City of Berkley  
3338 Coolidge Hwy  
Berkley, MI 48072

**Project Information:**

Property Name: City of Berkley  
City/County: Berkley

Address: Multi-site  
State/Zip: MI, 48072

**Building Information:**

Type of Project:	Municipal, GOV		
Buildings:	5	Stories:	TBD
Square Feet:	TBD	Acres:	TBD
Year Built:	TBD	Built in Phases:	N/A
		Units:	N/A
		% Occupied:	N/A
		Yr(s)/Phases:	N/A

**Report Delivery Date:** 55 business days from receipt of signed "Project Authorization" to proceed, site contact and mobilization fee, if required.

Service	Fee USD
Facility Condition Assessment with AssetCALC Asset Management Database	\$27,500

# of Reports	Report Type	Delivery Method
1	Draft	Email Full Report (PDF)
1	Final	Email Full Report (PDF)
Unlimited Users	Database	Cloud based

**Site Point of Contact:** (the POC shall be deemed an agent of the client for providing access and conveying site data)

POC:	POC Phone:
POC E-mail:	POC Cell:

I have read and verified the accuracy of the information set forth above, and in Proposal No. 171395.24P, including the legal name of the Client. I hereby certify that I am an employee authorized to sign this contract on behalf of the Client, and by my signature below I hereby accept the Proposal, as addressed to my company, including the attached Terms and Conditions, and authorize BVTA to proceed with the Services as described. Should any project information change, I understand that additional fees may accrue, and the due date may be extended.

Authorized Signature	(Printed Name)	Phone #
Company Name	Title	Date

**AN**  
**ORDINANCE**  
**of the City Council of the City of Berkley, Michigan to Amend Section 106-310,**  
**Requirements of Article VIII, Parklets of Chapter 106, Streets, Sidewalks and Other**  
**Public Places of the City of Berkley Code of Ordinances to permit parklets between**  
**November 1 and March 31 at the discretion of the Department of Public Works.**

**THE CITY OF  
BERKLEY ORDAINS:**

**SECTION 1:** Section 106-310 of Chapter 106 of the Berkley City Code is amended, as follows:

**Section 106-310 - Requirements**

Any adjoining business constructing or using a parklet must comply with the following requirements:

- A. Location
1. A parklet must not occupy or interfere with any fire lane, operational driveway, or bus zone.
  2. A parklet must be at least twenty (20) feet away from a crosswalk or intersection.
  3. A parklet, including all furnishings and enclosures, must leave a minimum five (5) foot wide pedestrian walkway.
  4. A parklet may be located only on streets with speed limits of not more than 30 miles per hour.
  5. If located on streets with speed limits at or below 25 miles per hour, a minimum two (2) foot setback from adjacent vehicle or bicycle lanes is required.
  6. If located on streets with speed limits between 26- 30 mph, a minimum three (3) foot setback from adjacent vehicle or bicycle lanes is required.
  7. A parklet must be located at least fifty (50) feet from a residential zoning district or single-family residential use, as measured from the edge of the parklet to the nearest residential property line.
  8. An adjoining business may construct only one (1) parklet.
  9. An adjoining business may not use more than two (2) on-street parking spaces or the equivalent length thereof for a parklet.
  10. No more than five (5) parking spaces per city block may be converted into a parklet.

11. A parklet may be constructed only on streets where a minimum twenty (20) foot width for two-way traffic is maintained.
12. A parklet must be located at least four (4) feet from any adjacent parking spaces.
13. If the parklet is located adjacent to a parking space, a wheel stop must be installed by the adjoining business.
14. A parklet that protrudes into the sidewalk must maintain a minimum five (5) foot pedestrian clearance.
15. If an adjoining business cannot locate its parklet in front of its business due to any of the location restrictions indicated in Section 106-310(A), then an adjoining business may locate its parklet in a parking space in front of a business directly adjacent to the adjoining business, with written permission from that business/property owner.

B. Design

1. A parklet, including furnishings and enclosures, must not block the view of vehicle, bicycle, or pedestrian traffic, or block the view of traffic control devices such as traffic signs, traffic signals, and other traffic warning devices.
2. A parklet, including furnishings and enclosures, must not obstruct motorists' visibility of traffic signals from two hundred (200) feet away.

C. Enclosure

1. A parklet must include an enclosure that separates the parklet from vehicular traffic and any adjacent on-street parking spaces. The parklet location requirements in this article also apply to parklet enclosures.
2. Enclosures must have a minimum height of thirty-six (36) inches and a maximum height of forty-two (42) inches.

D. Operation

1. A parklet may not be located or used within the public right-of-way between November 1 and March 31. [Exceptions may be provided to permit parklet use between November 1 and March 31 at the discretion of the Department of Public Works, if the parklet does not create hazards.](#)
2. Temporary shelters, such as canopies or bubble tents, may be used. Temporary shelters must comply with all requirements in this article.

E. Ramps and Platforms

1. Ramps must be provided for parklets to provide barrier free access from curbed sidewalks.
2. Ramps or platforms must be designed and constructed to maintain unobstructed

drainage flow along the gutter.

3. Ramps or platforms must not be bolted into the road or penetrate the surface of the road or parking space that the parklet occupies. Any ramps or platforms may be bolted into the existing curb. All curbs must be restored to the satisfaction of the City of Berkeley Department of Public Works.
4. Connections between platforms, ramps, sidewalks, or parking spaces used for the parklet or to obtain access to the parklet must be flush and must not leave a horizontal gap greater than one-half (1/2) inch, or a vertical separation greater than one-quarter (1/4) inch. If a vertical separation is to exceed one-quarter (1/4) inch, 1:4 bevels are required.
5. For parklets proposed on parking spaces with grades that exceed five percent (5%), level platforms must be provided.

F. Furnishings

1. All parklet furnishings are the responsibility of and must be maintained and operated by the adjoining business.
2. All parklet furnishings must be anchored or of sufficient weight so that at no time are the parklet furnishings at risk of becoming windblown or an obstruction or danger to public safety.
3. Furniture, including benches, planters, chairs, and tables, must not exceed four (4) feet in height.
4. Hanging or overhead furnishings, including umbrellas, must have a clearance of at least seven (7) feet and cannot exceed ten (10) feet from the ground.
5. Any umbrellas must be closed or removed at the end of operations each day.
6. Parklet furnishings must be maintained in a state of good repair. Any parklet furnishings having broken, peeling, or rusting features or showing other signs of disrepair must be promptly removed or replaced.
7. Any sun-shading materials must be constructed of fire-retardant materials.
8. Decorative lighting may be used only during the hours of the parklet's operation. Decorative lighting must not create glare that adversely affects public safety or adjacent properties and must be secured in a manner to prevent electrical hazards or trip hazards to parklet patrons or sidewalk pedestrians.

G. After the removal of the parklet, the applicant must restore the streets and rights-of-way to the same condition they were in before the parklet was developed.

H. All aspects of parklet construction and operation must comply with the Michigan Barrier Free Code.

## **SECTION 2: Severability Clause**

Should any word, phrase, sentence, paragraph, or section of this Ordinance be held invalid or unconstitutional, the remaining provisions of this ordinance shall remain in full force and effect.

## **SECTION 3: Penalty**

All violations of this ordinance shall be municipal civil infractions and upon determination of responsibility therefore shall be punishable by a civil fine of not more than \$500, and/or such other sanctions and remedies as prescribed in Article IX of Chapter 82 of the Code of Ordinances.

## **SECTION 4: Effective Date**

This Ordinance shall become effective 30 days following the date of adoption.

## **SECTION 5: Publication**

The City Council directs the City Clerk to publish a summary of this ordinance in compliance with Public Act 182 of 1991, as amended, and Section 6.5 of the Berkley City Charter.

Introduced on the First Reading at the Regular City Council Meeting on Monday, November 18, 2024 .

Adopted on the Second Reading at the Regular City Council Meeting on \_\_\_\_\_ .



**Carlisle | Wortman**  
ASSOCIATES, INC.

117 NORTH FIRST STREET SUITE 70 ANN ARBOR, MI 48104 734.662.2200 734.662.1935 FAX

---

**TO:** Berkley City Council

**FROM:** Megan Masson-Minock, AICP, Principal  
Michelle Marin, AICP

**DATE:** October 29, 2024

**RE:** Parklets Ordinance Amendment

This memo describes the proposed amendment to the Parklets Ordinance. In December 4, 2023, the Berkley City Council approved an amendment to permit the conversion of underutilized on-street parking spaces into outdoor dining areas known as Parklets. The Community Development Department received a Parklet inquiry for a new restaurant. However, the cost of disassembling the deck and planters and storing the furnishings from November 1 to March 31 was identified as cost prohibitive. The Department of Public Works assessed the proposed parklet location and determined that year-round use of a parklet would not intervene with departmental operations, including snow plowing, nor would it seem to pose any additional hazards.

We are proposing an amendment to the Parklets Ordinance that would enable a business to maintain their parklet for year-round use at the discretion of the Department of Public Works. We have attached a redlined version of the Parklets Ordinance that includes this new provision.

Please let us know if you have any questions.

Sincerely,

---

**CARLISLE/WORTMAN ASSOC., INC.**  
**Megan Masson-Minock, AICP**  
**Principal**

---

**CARLISLE/WORTMAN ASSOC., INC.**  
**Michelle Marin, AICP**  
**Community Planner**

November 18, 2024 City Council Meeting

Moved by Councilmember \_\_\_\_\_ and seconded by Councilmember  
\_\_\_\_\_ to approving the requested first amendment to the vendor agreement  
with Double Haul Solutions to provide City Manager transition support.

Ayes:

Nays:

Motion:



# MEMORANDUM

To: Mayor Dean and City Council  
From: Nate Geinzer, Interim City Manager  
Date: *November 18, 2024*  
Subject: Approval of Requested Amendment to Agreement with Double Haul Solutions to Provide City Manager Transition Support through January 31, 2025

---

Madam Mayor and Members of City Council,

## Background

- Double Haul Solutions was contracted to provide Interim City Manager services on April 8, 2024.
- The City's new City Manager starts December 2, 2024.
- Double Haul Solutions was requested by the incoming City Manager and Mayor to provide an amendment to the existing agreement that would provide City Manager Transition Support through January 31, 2025 for consideration by the City Council.

## Summary

- The attached agreement provides for the 80 hours (approximately 10 hours per week) to be used as needed by the new City Manager to support a successful transition.
- Support services currently anticipated include, but would not be limited to:
  - Organizational and Project Onboarding
  - Strategic Priorities and Mutual Expectations Facilitation
  - Project Management (Ex. Community Special Events Policy Update)
  - As Needed Technical Support
- Under the terms of this amendment, additional hours may be requested by the new City Manager.
- The term of this amended agreement would cease January 31, 2025.



**Recommendation**

Authorize the Mayor to execute the First Amendment to the Agreement with Double Haul Solutions providing for the provision of City Manager Transition Support through January 31, 2025.

## **FIRST AMENDMENT TO VENDOR**

This First Amendment to Vendor Agreement is entered into as of November 18, 2024, by and between the CITY OF BERKLEY, a Michigan municipal corporation, of 3338 Coolidge Hwy, Berkley, MI, 48072, (the "City"), and DOUBLE HAUL SOLUTIONS, LLC, a Michigan limited liability company of 502 Hightree Ct., Brighton, Michigan 48116, (the "Vendor").

### RECITATIONS

1. On April 8, 2024, the City and the Vendor entered into a Vendor Agreement (the "Agreement") providing for Interim City Manager Services.
2. The parties now desire to add additional services related to City Management Transition Support effective December 2, 2024.

THEREFORE, by mutual agreement of the Parties, the Agreement is hereby amended to include the following additional services and related revisions:

2. Scope of Services.
  - B. The Vendor shall provide City Manager Transition Support equaling 80 hours to support the transition of the new City Manager for the period December 2, 2024, through January 31, 2025.
3. Compensation and Method of Payment. In consideration of additional services, The City shall pay to the Vendor and the Vendor agrees to accept as full compensation for services under this Agreement in bi-weekly installments of \$2,600.

The City, through the City Manager, may request, and Vendor may accept, additional City Manager Transition Support at \$150 per hour billed by-weekly.

All other terms and conditions of the Agreement shall remain in full force and effect, except as modified herein.

IN WITNESS WHEREOF, the undersigned Parties have executed this First Amendment to Vendor Agreement on the date first written above.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first above written.

By

\_\_\_\_\_

Mayor

By

\_\_\_\_\_

City Clerk

VENDOR

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title (print or type)  
type)

WITNESS

By \_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title (print or

**A RESOLUTION**  
**of the 40th Council of the City of Berkley.**  
**Michigan designating the time and place of City**  
**Council Meetings and its Rules and Order of**  
**Procedure**

**WHEREAS,** Section 4.6 of the City Charter requires that the Council shall determine its own rules and order of business and shall keep a journal of all of its proceedings in the English language, which shall be signed by the mayor and the clerk and shall be available for inspection to the public at all reasonable times.

**NOW, THEREFORE, THE CITY OF BERKLEY RESOLVES:**

**SECTION 1:**

That the Council will generally conduct its regular meetings on the first and third Monday at 7:00 p.m. in City Hall at 3338 Coolidge Highway, (248-658-3300), or remotely in accordance with the Michigan Open Meetings Act, MCL 15.261 et seq.

**SECTION 2:**

Except where in conflict with these rules, Federal or State law, the City Charter, or City ordinance, Robert's Rules of Order (current revision), will govern the conduct of meetings.

**SECTION 3:**

Council agendas must include the following, in the order that best suits the needs of each meeting, and posted accordingly:

- Call to Order
- Approval of Agenda
- Mayor led Moment of Reflection
- Pledge of Allegiance
- Public Comment
- Order of Business
- Consent Agenda
  - Approval of Minutes
  - Approval of Warrants
- Regular Agenda
- Communications
- Council Closed Session (if any)
- Adjourn

At the Mayor's discretion, a moment of reflection may be observed at the beginning of Council meetings.

Consent Agenda in this sense includes any item or resolution which is of a routine or recurring nature. If a Councilmember requests to have any item removed from the Consent Agenda, the matter will be moved to the Regular Agenda for discussion or deliberation. All items on the Consent Agenda must be read by title without debate. One motion must be given for the Consent Agenda and a roll call vote must be taken. Resolutions or proclamations honoring individual citizens for personal outstanding accomplishments must also be included in the Consent Agenda. After the passage of the Consent Agenda, the mayor at their discretion, may read the entire resolution.

The agenda is prepared by the Mayor in consultation with the City Manager and City Attorney.

**SECTION 4:**

The City Clerk must keep minutes of every Council Meeting, whether open or closed, showing the date, time, place, members present, members absent, any decisions made at a meeting open to the public, all roll call votes taken at the meeting, and the purpose for which a Closed Session is held. Minutes of a Closed Session are to be retained for one year and are not available to the public unless ordered disclosed by a court. In addition, all audio and video recordings of Council Meetings, as well as meetings of the Planning Commission and the Zoning Board of Appeals, must be placed in the City's record retention file the next business day after the approval of the official minutes.

**SECTION 5:**

The following rules are hereby established not only to affirm the rights of the public to address the meeting and to fully participate in the democratic process, but also to facilitate the orderly and efficient conduct of Council business:

1. At a point on the Council agenda designated for public comment, any person may address the meeting for a reasonable period of time about items not on the agenda. The Mayor may set reasonable limits on the length of citizen comments.
2. Any person addressing the meeting must identify the city in which they reside and, if that person wishes a reply to any question, they must leave their full name, address and phone number with the City Clerk before leaving the meeting or via email to [clerk@berkleymi.gov](mailto:clerk@berkleymi.gov) if attending an electronic meeting.
3. No person may make any statements or comments or distribute any materials designed to announce or promote or oppose their candidacy or the candidacy of another for political office.
4. No person may make any personal attack against a candidate, the Mayor, or any Councilmember or City employee that is defamatory, that disrupts the order of the meeting, or that is unrelated to the manner in which the subject(s) performs their duties.

5. Irrespective of Robert's Rules of Order, the Mayor, acting as presiding officer of the Council, shall have the same rights, responsibilities and power of discussion as other Councilmembers.
6. No new items shall be taken up for discussion on the regular agenda after 10:00 p.m.
7. At any point during the meeting, the Mayor may allow citizen comments on any issue on the agenda. The Mayor may set reasonable limits on the length of citizen comments.
8. All Regular and Special Meetings of the Council must be open to the public, and all persons are permitted to attend any meeting that is not a closed session.
9. Upon a two-thirds roll call vote of the members of Council elected and serving, a Closed Session may be held to consider the purchase or lease of real property, to consult with the City's attorney on specific pending litigation, to review applications or appointments to a public office where the candidate requests confidentiality, to consider complaints or charges against a public officer, employee or individual agent when the named person requests a closed hearing, for strategy and negotiations when connected with a collective bargaining process; and for any other permissible purpose under and in accordance with the Michigan Open Meetings Act.
10. The Council will continue to cablecast its regular meetings to further inform local residents of City government issues, activities, and events.

#### **SECTION 6:**

##### **Filling of Vacancies for Boards and Commissions**

1. Requests will be made in local news media, social media, and the city website inviting qualified people to make application to the city manager. Applications are due 10 business days before the meeting in which the appointment will be considered. The vacancy must be posted at least 10 business days before the application deadline.
2. Recommendations from the pool of applicants will be requested from the city council liaison and the officers of the board or commission where the vacancy exists. The recommendations must be provided to the city manager five business days before the meeting in which the appointment will be considered.

Each Councilmember may provide a ranked list of their choices for each vacancy from the list of applicants. The choices must be given privately to the City Manager at least three business days before the meeting in which the appointment will be considered.

3. At the next regular meeting, or a special meeting called for that purpose, the City Manager must present a slate of candidates for the vacancies based on the recommendations from Councilmembers. Council may vote on the slate as a whole, or any Councilmember may

ask that a vacancy be considered separately from the slate. Any individual receiving four or more "yes" votes will be considered appointed.

**SECTION 7:**

Vacancies in the office of City Councilmember must be filled pursuant to Sections 3.6, 3.7 and 13.5 of the City Charter through the following procedure:

1. The City Clerk must publish and post notice of the City Council vacancy and the procedure and deadline for applying. City Council will accept applications from eligible candidates for 5 business days, or such other time as Council may prescribe, in order to complete the appointment process to fill the Council vacancy within the 30 days mandated by the City Charter.
2. The candidates applying are to be narrowed down to a list of finalists.
  - a. If 5 or fewer candidates apply, all are considered finalists.
  - b. If more than 5 candidates apply, each Councilmember may nominate up to 2 candidates. Nominations are to be provided to the City Manager. Each candidate receiving at least one nomination becomes a finalist.Finalists will be invited to the next City Council meeting to make a presentation and/or be interviewed by Council. A special meeting may be held for this purpose.
3. At its next following meeting, which may be a special meeting, Council must appoint 1 of the candidates to fill the Council vacancy. Each City Councilmember may nominate 1 candidate for appointment. No second to any nomination is required, nor is it necessary for a Councilmember to nominate a candidate if the Councilmember's preferred nominee has already been nominated.
4. A roll call vote must be conducted, and each Councilmember must vote among the nominees. A nominee who receives the vote of 4 or more of the Councilmembers currently holding office must be declared appointed. If no nominee receives 4 votes of the Councilmembers currently holding office and there are more than 2 nominees, then the nominee who receives the fewest votes will be dropped, and another vote must be taken among the remaining nominees. This process will continue until a nominee receives the vote of 4 or more of the Councilmembers currently holding office.

**SECTION 8:**

The Daily Tribune will be the official newspaper for the publication of notices and of proceedings and ordinances of the Council, as may be required by the law or by City Charter.

**SECTION 9:**

The City Attorney is designated to act as parliamentarian for the City Council.

**SECTION 10:**

Flagstar Bank is the designated official depository of City funding pursuant to Section 9.7 of the City Charter.

**SECTION 11:**

This resolution supersedes all existing resolutions, orders, rules and order of procedures insofar as they may be inconsistent herewith.

**SECTION 12:**

The City Clerk must post a copy of this resolution in City Hall and in two other different public and conspicuous places within the City.

**SECTION 13:**

Code of Ethics for Government Service applies to City Council as well as administrative officials appointed by Council.

**Preamble**

A code of ethics for government service calls upon public servants to treat their office as a public trust. It often takes extraordinary moral courage to do what is right. The strength and value of a code of ethics are found in their capacity to inspire voluntary commitment to higher moral standards than law or custom. By doing so, public servants inspire and justify confidence and faith in government.

ANY PERSON  
IN GOVERNMENT SERVICE SHOULD:

1. Put loyalty to the highest moral principles and to country above loyalty to persons, party, or government department.
2. Uphold the Constitution, laws, and regulations of the United States and of all governments therein and never be a party to their evasion.
3. Give a full day's labor for a full day's pay; giving earnest effort and best thought to the performance of duties.
4. Seek to find and employ more efficient and economical ways of getting tasks accomplished.
5. Never discriminate unfairly by the dispensing of special favors or privileges to anyone, whether for remuneration or not; and never accept, for himself or herself or for family members, favors or benefits under circumstances which might be construed by reasonable persons as influencing the performance of governmental duties.
6. Make no private promises of any kind binding upon the duties of office, since a government employee has no private word which can be binding on public duty.
7. Engage in no business with the government, either directly or indirectly, which is inconsistent with the conscientious performance of governmental duties.



8. Never use any information gained confidentially in the performance of governmental duties as a means of making private profit.
9. Expose corruption wherever discovered.
10. Express themselves – in both spoken and written communications – in a manner becoming of a City of Berkley official or representative and maintain a constructive tone that may not reasonably be construed as demeaning, harassing, accusatory, untruthful, or disrespectful.
11. Uphold these principles, ever conscious that public office is a public trust.

**SECTION 14:**

Pursuant to Sec 3.5 of the City Charter, resignations of elected officers must be made in writing and filed with the Clerk. At its next regular meeting following receipt thereof by the Clerk, Council must act upon the resignation. Any resignation accepted in this manner must be filled within 30 days of its acceptance, pursuant to Sec 3.5 of the City Charter and Section 7 of these rules.

A resignation filed with the City Clerk may be rescinded by filing a statement in writing with the City Clerk before Council accepts the resignation.

**SECTION 15:**

**Electronic Meetings**

Electronic participation of a City Councilmember will be permitted only in circumstances requiring accommodation of a member who is absent due to military duty and must be conducted in accordance with the Open Meetings Act.

Introduced and Passed at a Regular City Council Meeting on Monday, November 18, 2024.

---

Bridget Dean, Mayor

Attest:

---

Victoria Mitchell, City Clerk

# MEMORANDUM

To: Mayor Dean and City Council  
 From: Victoria Mitchell, City Clerk  
 Date: November 13, 2024  
 Subject: City Council 2025-26 Meeting Dates

Madam Mayor and Members of City Council,

## Background

- The City Clerk’s Office annually puts forth the City Council proposed meeting schedule for approval.
- Considerations while creating the meeting calendar include the first and third Monday schedule, holidays, election dates, CruiseFest, and summer break.
- The following schedule for the 2025 City Council meetings is based upon the approval of Resolution No. R-23-24.
- The City Clerk also developed a tentative 2026 schedule of meetings.

## Summary

2025	2026 (Tentative)
Monday, January 6, 2025	Monday, January 5, 2025
Monday, February 3, 2025	Monday, February 2, 2025
Monday, March 3, 2025	Monday, March 2, 2025
Monday, March 17, 2025	Monday, March 16, 2025
Monday, April 7, 2025	Monday, April 6, 2025
Monday, April 21, 2025	Monday, April 20, 2025
Monday, May 5, 2025	Monday, May 4, 2025
Monday, May 19, 2025	Monday, May 18, 2025
Monday, June 2, 2025	Monday, June 1, 2025
Monday, June 16, 2025	Monday, June 15, 2025
Monday, July 21, 2025	Monday, July 20, 2025
Monday, August 11, 2025	Monday, August 10, 2025
Monday, September 15, 2025	Monday, September 21, 2025
Monday, October 6, 2025	Monday, October 5, 2025
Monday, October 20, 2025	Monday, October 19, 2025
Monday, November 17, 2025	Monday, November 16, 2025
Monday, December 1, 2025	Monday, December 7, 2025
Monday, December 15, 2025	Monday, December 21, 2025

**Recommendation**

Approval of the City Council 2025-26 Meeting dates.